

Girton Parish Council

Helen Bracey
Clerk to the Parish Council
telephone: (01223) 472181
email: clerk@girton-cambs.org.uk

The Pavilion
Girton Recreation Ground
Cambridge Road, Girton
Cambridge CB3 0FH

Minutes of the meeting held on Wednesday 19 September 2007

Present: D de Lacey (Chair), M Taylor (Vice-Chair)(to item 154), E Bullman, J Ford-Smith (to item 158.17), V Godby, R Gordon, R Hiley (to item 158), R Hodgkinson, R Martin, J Mayfield, L Sparling, P Starling **Action/Power**

Cllrs Reynolds was present to item 144.5, Cllr Bygott was present from 144.2 to 144.5 and Bill Parnwell was present throughout the meeting.

07/142 Apologies for absence

Apologies had been received from Cllrs C Starling, Barrett and Wilson and PC Misik.

07/143 Members' declarations of interests

None.

07/144 Open Session for Public

Cllr de Lacey prop to suspend Standing Orders, sec Cllr Godby, carried unanimously.

1. **Members of the Public.** Bill Parnwell reported on the damage caused by construction lorries at St Vincent's Close. HB
2. **Police report.** PC Misik and PSCO Mahoney were unable to attend but had previously reported that there had been 1 burglary in the village and the burglar had been apprehended. Cllr Godby asked that the police be reminded about problems with car parking at the top of Woodlands Park. Cllr P Starling said he was concerned about the large size of a police beat area in the County. HB/Police
3. **District Councillors' reports.** Cllr Bullman read out a report (attached) on a meeting of the NW Cambridge Fringe Group which he had attended. Cllr Ford-Smith commented on the importance of planning for the future and it was agreed to hold an extraordinary planning meeting on the future of Girton. Cllr Bygott had nothing to report. DdL
4. **County Councillor's report.** Cllr Reynolds apologised that there was no written report for this month. Cllr de Lacey asked Cllr Reynolds about the Transport Infrastructure Fund application saying he was concerned that the plan proposes that the congestion charge cordon in Girton should be at the A14, thus dividing the village. Cllr Reynolds said his personal view was that this was not acceptable and that either the whole of the village should be contained within it, or none of it. The County Council is holding a public consultation at the end of October where there will be a range of options for the public to discuss. There were proposals there were proposals for major transport improvements and if the bid is successful then in his view a congestion charge would not be necessary. Cllr de Lacey said his understanding is that at congestion charge is an essential part of the TIF. Cllr Reynolds said the details of bid had not yet been finalized.
Cllr Martin said that the reports in the press suggest that the consultation on the congestion charge is a mere smoke screen and that the charge will be imposed as a *fait accompli*. Cllr Taylor agreed citing his experience as a City Council officer.
Cllr Hiley asked Cllr Reynolds to raise his concerns with Stagecoach about the new Park and Ride which have poor rear visibility which was particularly dangerous for cyclists.
5. **Girton Town Charity.** Cllr Hiley said the main issue to report was that the Town Charity had felt obliged to help the Cotton Hall Foundation to a greater extent than was intended because they had been unable to reach their fundraising targets. He said the targets had seemed sensible but very little money had come in from the business community in Girton and the shortfall was a little under £10,000. Cllr Godby asked for it to be noted that in

mitigation of the problems over finance the Cotton Hall had been very well received in the community. Cllr Hiley also reported that the Charity has appointed another investment adviser. Cllr Mayfield asked whether they were allowed to invest in hedge funds. Cllr Hiley replied they had looked in to it but that it didn't seem to make much difference and that the Charity took the long term view on investments as it is a perpetual fund. Cllr Godby asked whether they had considered the definition of the geographic area within which the Charity was able to work, especially if the existing village were to be divided. Cllr Hiley replied that it would have implications with the NW Cambridge site if the boundary remains as the residents would be entitled to the support the Charity. He said the Trustees with the Charity Commission would have to decide what the boundaries would take in.

6. **Youth Works.** Cllr Hiley reported that the gardening scheme was beginning to pick up again and that there had been a successful babysitting course. He said that there were some concerns over the provision of the youth workers activities at Wellbrook Way.
7. **Footpaths and Rights of Way.** Cllr Starling reported that Girton College had cut back overgrown hedges and that the footpath behind Weaver's Field was in need of clearing.

07/145 Standing Orders reinstated

Cllr de Lacey prop, sec Cllr Martin, unanimous.

07/146 Minutes of Parish Council meeting held on 18 July 2007

The minutes had been circulated.

07/147 Matters arising from the minutes

1. 07/127 – Cllrs Hiley, Godby, Starling and Bullman confirmed that they would like to receive paper copies of minutes and agendas. HB
2. 07/130 – Cllr de Lacey said there appeared to be nothing in law to require a ban on smoking in the area of a doorway so he proposed to drop this.
3. 07/133 – Cllr de Lacey said the Health and Safety displays are adequate and will be reinforced by the revised booking form.
4. 07/134 – PC Misik had informed the Clerk that the Visual Audit was not intended to be used as a day to day diary but that he would like to walk around the village with councillors to consider points for improvement. Police
5. 07/139.6 Cllr de Lacey was waiting for a reply from NIAB/BASF. DdL
6. The Clerk has taken action on all the items arising from the minutes (marked HB).

07/148 That the unconfirmed Minutes of Planning, Finance, Environment and Recreation Ground Committees be received

The Minutes were received.

07/149 That the following be added to Standing Orders (with consequent re-numbering of Paragraph 25) "25.3 That at all meetings of the Council and its Committees there shall be an open session in which members of the public may address the meeting."

Cllr de Lacey explained that this order is to ensure that a Councillor with a prejudicial interest may still address the Council as a member of the public. Sec Cllr Ford-Smith, unanimous.

07/150 To note that Girton Town Charity is still searching for a Treasurer/Trustee

Cllr de Lacey prop that Michael Woodisse be reappointed as a Trustee, sec Cllr Ford-Smith, unanimous.

07/151 To approve the revised Application Form for the Hire of Council Facilities

Cllr de Lacey tabled the revised application form. He said two questions remained to consider. Firstly that the Model Aeroplane Club wish to have *non*-exclusive use of the Ten Acre Field and secondly the issue of an indemnity cheque. Cllr Hiley said he would prefer to have clearly defined zones for the Aeroplane Club otherwise our liability might be contributory should there be an accident. These issues will be taken back to the Council's lawyer.

DdL

07/152 That the Council approve the establishment of a village committee to plan and run a Feast Week in 2008

Prop Cllr de Lacey, sec Cllr Mayfield. 10 in favour, 2 abstentions.

DdL

07/153 That the Council nominate two members to serve on a committee under Section 101 of the Local Government Act 1972 to be established by the Parish Councils Joint Action Group

Prop Cllr de Lacey, sec Cllr Ford-Smith, unanimous. The Council unanimously nominated Cllrs de Lacey and Ford-Smith.

DdL/JFS

07/154 To approve the purchase of a noticeboard to be located outside the Co-op (Malcolm Lane: £1499; Mike Woolmer: £1571.52; Greenbarnes Ltd: £1514.96) The Environment Committee recommends accepting the quote from Greenbarnes

Cllr Ford-Smith prop to accept the quotation from Greenbarnes, sec Cllr Godby, unanimous.

HB

07/155 That the Council approve the spending of up to £500 to commission work on a village logo to be displayed on all Council furniture etc.

Cllr Ford-Smith explained that the idea is to 'brand' Girton. Three firms have been approached and informed that funding will be limited to £500. Prop Cllr Ford-Smith, sec Cllr de Lacey, 10 in favour, 1 against.

JFS

07/156 That the Council note that up to 20 hours of training in QuickBooks and consultation on the rationalising of parish accounts is to be provided for the Parish Clerk

This item was noted.

07/157 That reports from Parish Councillors be received

1. Cllr Bullman said the District Council had not yet been able to get the owner to remove the caravan on Oakington Road.
2. Cllr P Starling said he had received complaints about overgrown hedges and low hanging branches. He asked the Clerk to report this in the GPN. He also said he was concerned about the unkempt grass area in front of the hairdressers and bedroom shop at Thornton Road.
3. Cllr Sparling said the County Council had not yet repaired the damage to the kerb and verge at Woodlands Park. He had also received complaints about the height of the speed bumps in Girton.
4. Cllr Gordon reported that the cans thrown over on the bridge onto the bank of the A14 had not yet been removed, though the offence appeared to have stopped. He also commented on the litter left at the school bus stop opposite the Co-op. He asked the Clerk to report this to PCSO Mahoney. The Clerk said she would report the problem to IVC.
5. Cllr Hogkinson asked the Clerk to report the overgrown hedge at Thornton Close once again.
6. Cllr Hiley reported the problem of 'ponding' outside the cottages north of the A14 bridge.
7. Cllr de Lacey said he would respond to the email from Mr Cook, Head of Transport Policy and Strategy at Cambridgeshire County Council

HB/GPN

HB

HB

HB/Police
HB/IVC

HB

HB
DdL

07/158 Correspondence

1. Cambridgeshire ACRE – AGM (meeting already passed)
2. Cambridgeshire and Peterborough Minerals and Waste Plan – changes to the timetable
3. Direct Information Service newsletter
4. CALC – Councillor professional development courses and new Code of Conduct course
5. SCDC – South Cambridgeshire draft Licensing Policy
6. SCDC – Annual Report consultation
7. Local Works newsletter
8. Three Valleys Water – key stakeholders discussion
9. S Morley – litter picker resignation
10. Cambridgeshire and Peterborough NHS Trust – Foundation Trust application

11. South Cambs Crime and Disorder Reduction Partnership – reducing anti-social behaviour and 'envirocrime' plus Annual Review
12. SCDC – Review of polling districts and polling places. There is no change in Girton
13. CCC – Cambridgeshire Scrutiny: working to improve services for Cambridgeshire people
14. Cambridge Council for Voluntary Service – networking project
15. Shaping Health – seeking volunteers to work with Commission for Patient and Public Involvement in Health
16. Mrs Moston – overgrown hedges at Girton College. Already dealt with
17. Mrs Stevens – Need for clearance of Beck Brook. Already dealt with
18. Mrs Pumfrey – Complaint about the status of Dovehouse Close footpath surface. To be reported to CC Highways
19. NALC – conference and exhibition 5 -7 October 2007
20. CCC – South Cambs traffic management Area Joint Committee meeting
21. SCDC – Environmental Scoping Study – Gallagher Longstanton Ltd and English Partnerships proposal for Northstowe. Taken for action by Cllr Taylor
22. Cambs City Council – Consultation on Affordable Housing SPD
23. SCDC – Northstowe Transport CD. Taken for action by Cllr de Lacey.
24. SCDC – request to move dog litter bin on Pepys Way. Passed to Environment Committee
25. Andrew Lansley – Night Owl lorry parking facility
26. Community Action magazine
27. Cambridgeshire ACRE – member information pack
28. Carillion-URS – A14 junction 31 Girton interchange resurfacing and repairs

MT

DdL

07/159 That payments for the period 11 July to 12 September 2007 be approved

Payments were approved, prop Cllr Martin, sec Cllr Gordon, 8 in favour, 1 abstention.

Payments	GPC 19 Sept 2007				
Cq no.	Paid To	Description	Gross	VAT	net
1862	Intuit Ltd	QuickBooks Pro 2006	259.90		259.90
1863	J Wells	Various jobs around village	135.00		135.00
1864	British Telecom	Telephone and internet service charges	207.91	26.64	181.27
1865	Powergen	Electricity charges	778.56	115.96	662.60
1866	Helen Bracey	Clerk's wages (month 5)	755.86		755.86
1867	Girton Recreation Centre	VAT refund	831.12		831.12
1868	Mr P Hacker	Transport to meeting for Cllrs de Lacey & Ford Smith	40.00		40.00
1869	World of Computers	Purchase 1 GB memory for Clerk's computer	37.60	5.60	32.00
1870	Briar Security Systems Ltd	Briar Security Systems Ltd	141.00	21.00	120.00
1871	CALC	Code of Conduct advert	24.00		24.00
1872	Laurence Letchford	Computing support	102.00		102.00
1873	British Telecom plc	Internet service charge	87.63	13.05	74.58
1874	Wicksteed Leisure Ltd	Repairs to play equipment and wet pour	909.18	135.43	773.75
			4,309.76	317.68	3,992.08

Payment	GRC 19 Sept 2007				
Cq no.	Paid To	Description	Gross	VAT	net
631	Peter T Round	Grounds maintenance July 07	529.49	78.86	450.63
632	Cambridgeshire County Council	Spraying brambles and line marking	364.25	54.25	310.00
633	A & B Tiling Service	Paint walls in Pavilion toilets	110.00		110.00
634	Norman Lewell	Security/Maintenance Officer fees	336.00		336.00

635	C M R Wilson	Work at Recreation Ground	224.00		224.00
636	Linda Miller	Bookings Administrator wages + expenses	418.72		418.72
637	Inland Revenue	Tax and NI month 5	363.93		363.93
638	Algar Signcraft Services Ltd	Supply signs for Rec Centre	291.40	43.40	248.00
639	Vitax Ltd	Whitelining paint	192.36	28.65	163.71
640	P A Collacott and Co	Lighting at Pavilion	109.02	16.24	92.78
641	Thrapston Agricultural Services Ltd	Amenity spraying at Recreation Ground	440.63	65.63	375.00
642	Coulson and Son Ltd	Investigation work on Pavilion balcony	133.95	19.95	114.00
643	True Value Histon Hardware Ltd	Tea towels	8.99	1.34	7.65
644	Peter T Round	Grounds maintenance Aug 07	529.49	78.86	450.63
645	Nigel Childs Commercial Cleaning	Weekly cleaning 9/7-17/8	705.00	105.00	600.00
			4,757.23	492.18	4,265.05

The meeting closed at 2125hrs.