

## Girton Parish Council

Susan Cumming  
Clerk to the Parish Council  
Telephone: (01223) 472181  
Email: clerk@girton-cambs.org.uk

The Pavilion  
Girton Recreation Ground  
Cambridge Road, Girton  
Cambridge CB3 0FH

### **Minutes of the Meeting of Girton Parish Council held on Wednesday 20th March, 2013 at St Vincent's Close Community Centre at 7.30 p.m.**

To: Councillors de Lacey, Cockley, Bromwich, Clift, Garner, Godby, Gordon, Hiley, Martin, Noble, Simpson, Taylor, Thorrold, Westley and Williams.

*Residents in the parish are invited to attend this meeting and to speak at Item 13/33.2*

**Present:** Cllrs: de Lacey (Chairman), Bromwich (from end of item 13/33), Clift, Cockley, Godby, Gordon, Hiley (from start of item 13/33), Noble, Simpson, Taylor (until end of item 13/37), Thorrold, Westley, Williams.

Cllr John Reynolds (CCC) (for item 13/33)

Michael Osbourn (SCDC Senior Planner) (until the end of 13/36.3)

1 member of the public

**In attendance:** S Cumming (Clerk), N Stone (RFO)

- 13/30 Welcome from the Chairman** The Chairman welcomed everyone to the meeting, especially Mike Osbourn from SCDC, who had come to guide the Parish Council through new issues at the NW Cambridge Development. SCDC Officers have freely offered to attend any Girton Parish Council Meetings, should the Council wish.
- 13/31 Apologies and reasons for absence** Apologies had been received from Cllrs Bygott and Garner, and from PCSO Mani, with apologies for delayed arrival from Cllrs Bromwich and Reynolds. The Chairman accepted their reasons for absence.
- 13/32 Members' declarations of interest for items on the agenda** Cllr Taylor declared a personal interest in the NW Cambridge Development as an employee of Cambridge City Council.
- 13/33 Public Participation session on agenda items & matters of mutual interest:**
1. Update on the NW Cambridge Development from Michael Osbourn (SCDC) Mike Osbourn explained that the S106 agreement had been signed on 22nd February with the decision notice for the outline scheme issued the same day. Work is now progressing on discharging conditions of the outline consents. So far, the University have submitted the Site Wide Phasing Strategy (Condition 5), Design Code (Condition 7), Youth and Play Strategy (Condition 9), Superfast Broadband Strategy (Condition 21), Biodiversity Strategy (Condition 34), Construction Environmental Management Plan (Condition 52) and Archaeological Investigation (Condition 63). More details are expected to be submitted by the University shortly on the remaining conditions that are required of them ahead of submission of detailed applications for buildings and junctions. These will include Surface Water Drainage, Foul Water Drainage, Pollution Control Measures and Washpit Brook Strategy. These documents are being prepared in

discussion with the Environment Agency and drainage officers of the two Councils. Submission is expected around 1st May, 2013. Cambridge City Council recently received an application for a temporary Community Building at Gravel Hill Farm, to be available before the first residents move on site.

In parallel with work on the conditions, the University have been working on a number of elements to come forward in the early stages of development. Cambridge City Council are currently considering the application for temporary construction access to the site from Madingley Road, to be considered at April's JDCC meeting. Tree and hedgerow removals have started on site at Madingley Road and Huntingdon Road, following consultations with Councils' Landscape, Trees and Ecology Officers, Natural England and the Forestry Commission. Works have been carried out now to prevent interference with ecology, typically bird nesting and breeding seasons. Archaeological investigation works have been ongoing on site, with consultation with the County Archaeology Team. The University have been working with architects on the first phase of development, and are looking to start pre-application discussions with the Local Authorities in early April. First phase works include the Community Facility, shops, junctions on Huntingdon Road and Madingley Road, Ridgeway cycle route, housing (mix of market and key-worker units), open space, hotel, senior-care facility, energy centre and initial infrastructure. The one form entry on-site primary school is to follow later – the timing of the school being the subject of scrutiny with the phasing strategy.

Concerns raised by councillors included the management of heavy goods traffic during construction, whether the impact of the A14 upgrade had been modelled on the NW Cambridge Development plans, and the management of projected schools.

Mike Osbourn was thanked by the Chairman, and remained available to speak.

2. Members of the Public. The member of the public did not wish to speak.
3. County Councillor's Report (*Appendix A*). This item was moved to later in the meeting, as Cllr Reynolds was at another meeting.
4. District Councillors' Reports (*Appendix B*). There were no questions arising from Cllr de Lacey's report.
5. Police Report (E-Cops) (*Appendix C*). PCSO Mani had attended a recent Neighbourhood Watch meeting, at which he had been asked about PCSO provision.

**13/34 To confirm the Minutes of the Parish Council Meeting held on Wednesday 20th February, 2013.** The Minutes were proposed as an accurate record by Cllr Godby, seconded by Cllr Cockley, approved with one abstention and signed by the Chairman.

**13/35 Matters arising from the Minutes (for information only)**  
12/146.3 The Recreation Ground picnic benches were fitted on Thursday 14th March.  
13/25.4 The new bank account is in the process of being opened – we are currently awaiting cheque book/paying-in book etc.  
It was queried whether security bolts had been used for the picnic benches, and the Chairman agreed to confirm this.

**13/36 Business items requiring a decision, or consideration by the Council**

The following item was brought forward.

3. To approve a response to the NW Cambridge Development Consultation.

Re: Site-Wide Phasing Strategy. The Council agreed to the discharge of conditions of the Site-Wide Phasing Strategy as it stands, with four abstentions.

Re: Strategy for Youth Facilities and Children's Play. The Council agreed the discharge of conditions, with three abstentions.

Re: Construction Environmental Management Plan. It was hoped that there would be an aggressive management policy for heavy goods traffic, which should be kept away

from cycle lanes on both main roads from which there are entrances to the site. The Council agreed to the discharge of conditions, with two abstentions.

Re: Design Code. The Council agreed to the discharge of conditions regarding the Design Code at this stage with two abstentions.

The Chairman thanked Mr Osbourn, who left the meeting at this point.

Cllr Reynolds joined the meeting.

13/33.3 There were no questions arising from Cllr Reynolds' County Councillor's Report. Cllr Reynolds was thanked by the Chairman, and left at this point.

1. To receive and approve the Annual Risk Assessment (*Appendix D*). Proposed by Cllr de Lacey, seconded by Cllr Gordon. The Chairman acknowledged that the preparation of the Risk Assessment is a complex activity and thanked the RFO for her work on this. It was suggested that previous parish council minutes be bound and offered to Cambridgeshire Archives. Approved unanimously.

2. To approve details of the Annual Parish Meeting (*Appendix E*)

The date was proposed by Cllr de Lacey, seconded by Cllr Williams. Linda Browne of SCDC will speak about the Village Plan, details of which will have been in the May issue of Girton Parish News. Regarding the date of the meeting, it would be hard to find a date on which all councillors are free. Details of the Parish Meeting will be published in the Girton Parish News and on parish noticeboards. Approved with two votes against and one abstention.

4. To approve a quotation for the felling of two diseased chestnut trees on Girton Recreation Ground (four quotations tabled). Cllr Gordon proposed that the quotation of £700 from Richardson Tree Surgery be approved. Seconded by Cllr Noble. The Health and Safety Risk Assessment is to be presented and approved by the council's H&S Officer, Cllr Gordon and the Groundsman, prior to the works being undertaken. Approved with one vote against.

### **13/37 Finance and Resource Management**

1. To approve payments for the previous month.

Proposed by Cllr Cockley, seconded by Cllr Thorrold. The payment for a new lock was queried – this is a replacement lock for Town End Close. Approved with one abstention.

2. To approve the balance sheet (*Appendix F*)

Proposed by Cllr Thorrold, seconded by Cllr Hiley. Approved with one abstention.

3. To receive the Finance Report from 1st April 2012 to date (*Appendix G*)

Received by the Council.

4. To authorise the Clerk and RFO to negotiate increasing insurance cover to include our assets at Wellbrook Way, for 2013-14 (details tabled).

The Council has the option of a three-year insurance offer. Cllr de Lacey proposed an amendment that the Clerk and RFO are to decide if the 3-year offer is worthwhile, and will also seek valuations for the council's assets at Wellbrook Way. Another insurance quotation should be sought before accepting the three-year offer. The amended motion was seconded by Cllr Godby. Approved unanimously.

Cllr Taylor left the meeting at this point.

### **13/38 Correspondence (to be received)**

1. 1 March: Correspondence regarding phone box at Girton Road/Pepys Way junction

2. 1 March : Correspondence regarding bowls green contractors

3. 4 March: Correspondence about damaged street signage at Woody Green

4. 7 March: Healthwatch Communities Newsletter
5. 8 March: National Association of Local Councils' London Conference on 6th June
6. 11 March: Correspondence about Jubilee Tree Planting event on 8th April
7. 13 March: Correspondence regarding H&S queries at the Recreation Ground.
8. 13 March: Tenants Association of the National Trust AGM information
9. 13 March: Information about 'Open July', promotion of events by Cambridgeshire County Council

Received by the Council. The Chairman noted that the Jubilee oak is to be planted in the Hibbert Ware Garden.

**13/39 To receive reports**

1. Chairman's Report (*Appendix H*). There were no questions arising from the Chairman's report.
2. Girton Town Charity. Two bungalows in the village are being purchased as part of a policy to find additional dwellings suitable for almshouses. The Charity has been asked for help with the costs of legal resolution for the WI Hall but couldn't assist because the charity would be in a conflicted position. Grants have been made to Girton College Choir and Sustainable Girton. The Charity is looking into funding Relate sessions. Work is progressing on the Bowls Green and Community Building at Wellbrook Way and the outline planning application will be submitted soon.
3. Girton Youth Project (*Appendix I*). A recent questionnaire showed that the members of the Youth Project are very happy with Tim Shuker-Yates' leadership.
4. Footpaths (*Appendix J*). Cllr Bromwich was thanked for his report.
5. Bowling Green Committee. The contractors are yet to give a starting date for the bowls green construction works. Quotations are being sought for fencing to secure the construction site.
6. Wellbrook Way Development Committee. Cllr Gordon attended the recent Wellbrook Way Residents Association meeting. There is concern regarding the track at the back of the Abbeyfield development. Residents are also lobbying for a post-box to be sited on the estate, and the Clerk will write to Royal Mail requesting the new post-box.
7. Report on nearby developments (*Appendix K*). The Council noted Cllr Taylor's report, a copy of which had been requested by Mike Osbourn of SCDC.

**13/40 To receive unconfirmed Committee Minutes**

1. Environment Committee Meeting of 13th February, 2013 (previously circulated)
  2. Bowling Green Committee Meeting of 13th February, 2013 (previously circulated)
  3. Planning Committee Meeting of 20th February, 2013 (previously circulated)
- Received by the Council.

**13/41 Matters raised by Members (for information only)**

Cllr Clift and the Clerk agreed to represent the council at the Local Transport Minor Works Applications Panel to be held on Monday 25th March.

There are continued concerns regarding dog waste and the adequacy of the bins provided.

Regarding the replanting of trees in Woodlands Park, there has been strong support for a flowering pear, but two residents have objected and suggested other trees, because of asthma. The asthma-risk of the flowering pear was not felt to be strong.

There will be a Flood Action Workshop at the Environment Agency Offices on Saturday 6th April.

The Computer Club at St Vincent's Close Community Centre has been praised as a much-appreciated service.

Concerns were raised, having noted that much of the documentation relating to the

North West Cambridge Development refers to Girton as a neighbouring village rather than part of the development. This issue may be raised as a motion at a subsequent Parish Council Meeting.

The meeting closed at 8.18pm