

Girton Parish Council

Helen Bracey
Clerk to the Parish Council
telephone: (01223 472181)
email:clerk@girton-cambs.org.uk

The Pavilion
Girton Recreation Ground
Cambridge Road, Girton
Cambridge CB3 0FH

Minutes of the Sport and Recreation Committee held on Wednesday 12th March 2008 following the meeting with Users

Present: Cllrs. M. Wilson(Chairman), C. Starling, L. Sparling, R. Hodgkinson, V. Godby, Co-CMR Wilson (Co-opted Member), L Miller (Co-opted Member)

08/21 To receive apologies for absence

Apologies had been received from Cllr de Lacey

08/22 Members' declarations of interest for items on the Agenda

None

08/23 That Standing Orders be suspended for an open session

No Members of the public were present

08/24 That Standing Orders be reinstated

Standing Orders had not been suspended

08/25 That the Chairman sign the Minutes of the Meeting of the Sport and Recreation Committee held on the 30th January 2008 as a true record

The Chairman apologised for the fact that there were a large number of amendments to the Minutes as circulated. With the following amendments the Minutes were signed as a true record

Item 08/12 : add note to end of minute:

A third quotation is required for items 1 and 2 and this item will be reconsidered

Item 08/14: Insert before 'Agreed at item 08/11' the following:

Quotation from Cambridge Flooring Company

Uplifting existing flooring: Supply and fit Laytex at £238.00 plus VAT

Item 08/15: Insert before 'Agreed at item 08/11' the following:

Stormflame £12.95 per guard

Item 08/16: Insert before: 'In response...'the following:

Quotations for new line markings on MUGA surface:

Stitching in new markings:

David Gipp £3750.00 plus VAT

Cambridge Courts £2530.00 plus VAT

Painting on Lines (last 9 – 12 months)

DOE Sport Ltd £710 plus VAT

Item 08/17: Insert before "L Miller..."The following:

Quotation details for MUGA Maintenance

David Gipp £600.00 plus VAT
Cambridge Courts £837.00 plus VAT
DOE Sport £620.00 plus VAT*
(*sand charged at rate of time of visit currently: £150 per tonne)

Item 08/18: Insert before: "Following discussion..." the following:

Quotations:

Town and Country Landscapes £380.00 plus VAT
Wellsolved £386.00 (not VAT registered)
L J Parker £500 plus VAT

Item 08/20: Insert before: 'Cllr Wilson proposed...'

'A copy of the present contract terms was tabled and no amendments were suggested. It was agreed to issue a request for quotations using these terms for a three year contract'

Amendments: Cllr Wilson prop, Cllr Sparling sec. Unanimous

Minutes: Cllr Wilson prop, Cllr Sparling sec. Unanimous

08/26 Matters arising from the Minutes:

The Chairman noted that despite the intention to delay any work specified under items 1 and 2 at item 08/12 until the leak had been fully investigated a contractor had been instructed to begin work on re-staining the exterior woodwork and work had commenced. The matter has been referred to the next Parish Council meeting.

08/27 To note resignation of Leon Reed as a co-opted member

Noted

08/28 To receive current financial statements(circulated via e.mail)

a) Girton Recreation Centre Profit and Loss – April-September 2007

b) Girton Parish Council Profit and Loss October – December 2007

c) Budget Performance to 19th December 2007

The Chairman noted that the Parish Clerk had been unable to circulate these reports as intended and that the report dates should read for b: October 2007- February 2008; and for c: to 29 February 2008. This matter was therefore not discussed

08/29 To consider proposals for additional charges for the use of floodlights on the MUGA and Tennis Courts as presented below:

Proposal one: Tennis Court/Tennis Club On the basis that in the winter months (26 weeks 1st October to 31st March) this would include lighting for 2 hours twice a week at a proposed surcharge £3.60 per evening or £7.20 per week

Proposal two: Tennis Court individual **non club** use would be charged at £1.80 per session when the lights are on

Proposal three: MUGA Tennis Club Consider the surcharge as included in the £500 block fee for this year and assess actual usage over the year

Proposal four: MUGA Users will be billed a £1.80 surcharge for each MUGA session when the floodlights are switched on

The Parish Council reserves the right to notify these surcharges at any point in the year to reflect increases in power costs.

Proposals one to four were treated as a single motion Cllr Wilson propose, Cllr Godby sec. The Chairman noted that the terms of the Risk Assessment prepared for item 08/09 at the last meeting remained valid for this item. The Committee discussed results of investigations into the electricity costs of the Pavilion and Recreation Ground and noted in particular the very high costs of heating the hall and the relatively low costs estimated for the floodlights. The Committee concluded that the introduction of a surcharge for floodlights was unjustifiable at this time.

The motion was defeated unanimously.

08/30 To appoint members of a working group to consult and make proposals concerning the replacement of log construction monkey bar play equipment at the Recreation Ground

Cllr Hodgkinson said he would circulate details from play equipment catalogues to committee members for consideration and discussion. Cllrs Hodgkinson and Godby indicated their willingness to look at play equipment in situ at other local sites. It was also agreed to consult the school and Bobtails Playgroup and Toddler Groups for their opinions on a suitable replacement for the monkey bar feature. Cllrs Hodgkinson and Godby to serve as the Working Group. Cllr Wilson prop, Cllr Sparling sec. unanimous

08/31 To consider quotations for a three year contract for the cleaning of the Pavilion:

The following quotations were tabled:

Nigel Childs: £103 per week + 3% annual increment (+VAT)

Sureclean: £142.50 per week + 10% annual increment (+ VAT) plus extra £35 to clean external walls as necessary

Mr Swan :£80.85 per week (+VAT)* annual increment not specified – to follow

Cleanco: £160 per week + 5% annual increment (+ VAT)

The Committee expressed concern over the lowest quotation as an adequate estimate of costs and the lack of any provision to cover inflation in subsequent years. Taking into account the standard of cleaning experienced over the last year the Committee agreed to recommend the quotation of Nigel Childs to the Parish Council.

Cllr Wilson prop Nigel Childs, Cllr Hodgkinson sec. unanimous

08/32 To consider purchase of a Projector Screen for the Pavilion Hall:

Supplier: A – Z Supplies dimensions 1500cm w £115.99

“ “ “ “ “ 1770cm w £132.99

As this screen is portable rather than a fixed feature of the Hall it was considered more appropriate that the matter be considered as an item of Parish Council expenditure rather than Sport and Recreation expenditure. This matter is to be referred to the Parish Council.

Cllr Sparling prop. Cllr Starling sec. unanimous

08/33 To consider purchase and fitting of baby change unit in Pavilion disabled lavatory

Supplier: Magrini £238.00

The purchase and location of the unit was agreed.

Cllr Sparling prop, Cllr Starling sec. Unanimous.

08/34 To agree procedures for an Annual safety inspection of the pavilion and areas of recreation within the village

Cllr Wilson suggested that an annual safety inspection should be carried out by members of the Sport and Recreation Committee. It was agreed that the inspection party will include Cllr. Wilson and Cllr Sparling and L Miller. In addition Graham Clare would be asked if willing to serve as

co-opted member with expertise in Health & Safety. The date of the safety inspection will be arranged shortly.

08/35 That the committee approve the erection of a Youth Pod (see attached layout) for the Youth Worker

The committee considered that due to the fact that no presentation on the benefits of youth shelters and youth pods had been made to either the Committee or the Council as a whole and that there was insufficient information accompanying this item they could not consider the motion. The matter would be referred back to the Parish Clerk,

08/36 Correspondence:

1. Wendy de Horsey – provision of exercise/play equipment for older residents

This letter/press report was received and it was agreed that the Parish Council may have a duty to consider options for this type of equipment when reviewing its facilities. The addition of a range of pieces of equipment designed for adults (although the elderly were featured as a particular target group) as outlined in the article would be a considerable investment. Evidence that such equipment would be used, in addition to the existing trim-trial, was required before the Committee could give the proposal serious consideration. It was also agreed that this matter be brought to the attention of those involved with the Village Plan.

2. Cherry and Bill Allison – request to fix acrylic mirrors in Hall

A letter and a quotation for two acrylic mirrors were tabled. Further information and additional quotations would be obtained in respect of this matter to be discussed at a future meeting.

The meeting ended at 9.15