

Girton Parish Council

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The Pavilion
Girton Recreation Ground
Cambridge Road, Girton
Cambridge CB3 0FH

Minutes of the Sport and Recreation Committee held on Thursday 1st May 2008

Present: Cllrs. M. Wilson (Chairman), C. Starling, L Sparling, R Hodgkinson, V. Godby, CMR Wilson (Co-opted Member), L Miller (Co-opted Member)

08/39 To receive apologies for absence

Apologies had been received from Cllr de Lacey

08/40 Members' declarations of interest for items on the Agenda

None

08/41 That Standing Orders be suspended for an open session

No members of the public were present

08/42 That Standing Orders be reinstated

Standing Orders had not been suspended

08/43 That the Chairman sign the Minutes of the Meeting of the Sport and Recreation

Committee held on the 12th March 2008 as a true record

Cllr Wilson prop.Cllr Hodgkinson sec.Unanimous.

08/44 Matters arising from the Minutes:

- 1. Minute 08/26: Verbal report on progress on investigation of leak and wood treatment of Pavilion** Still under investigation
- 2. Minute 08/31: The cleaning contract has been awarded to Nigel Childs.** This is a three year contract from 1st April 2008 to 31st March 2011
- 3. Minute 08/33: The baby change unit has been installed**
- 4. Minute 08/34: Date of Safety inspection.** To be decided

08/45 That the Chairman sign the Minutes of the Meeting of the Sport and Recreation

Committee with Users held on the 12th March 2008 as a true record

Cllr Wilson prop.Cllr Sparling sec. Unanimous.

08/46 Matters arising from the Minutes:

- 1. Minute U08/35: Complaint on condition of changing rooms. Verbal report on any further developments:** No further complaints or correspondence to report.
- 2. Minute U08/35: Multi goal area additional fencing . Report of progress.** The contractor was expected to be carrying out the work in the next few weeks.
- 3. Minute U08/36: Car parking Verbal report on discussions with Girton Glebe School**
This matter was still in progress.

08/47 Receive Booking Administrators Report(tabled)

Received

08/48 To receive information on an incident involving trespass on the MUGA and consider policy to be act upon for any future occurrence

The committee were concerned over the lack of police response to this incident and that when police are called over any similar incident an incident/crime number should be requested. It was noted that the fence had been repaired, warning signs replaced and that this was considered to be an isolated, if unpleasant incident. It was suggested that the area around the MUGA and Tennis Courts should be covered by CCTV. L.Miller would obtain information and costs for CCTV to be discussed at a later meeting.

08/49 Receive and review financial statements for the year to 31st March 2008

- a) Girton Recreation Centre Profit and Loss April – September 2007
- b) Girton Parish Council Profit and Loss October 2007 – March 2008
- c) Budget Performance to 31st March 2008

These reports were tabled.

08/50 Receive report on proposed replacement of Logworld monkey bars at Recreation Ground

Cllr Hodgkinson had investigated various replacement play equipment items to replace the logworld equipment and L Miller would obtain prices /costs for later consideration.

08/51 Receive Play Equipment Safety Inspection Reports for Recreation Ground and Weaver's Field and agree an action plan based on the recommendations of the Report (to be circulated)

The reports were discussed. The inspection had recommended additional grass seeding around the edge of the safety surface on the flat swings at the Recreation Ground. CMR Wilson agreed to carry out this work. It was noted that the total cost of all recommendations for the Recreation Ground alone was over £1200 excluding re-painting, against a play equipment maintenance budget of £1500 for 2008/09. Deducting the cost of removing the Logworld monkey bar equipment (to be charged to Play Equipment Reserves as part of replacement costs –also item 08/50)£450 brought the cost for the Recreation Ground down to £834.07. The committee agreed to recommend that the Parish Council be asked to approve this expenditure against Play Equipment Maintenance. Cllr Wilson prop.Cllr Hodgkinson sec. Unanimous.

As the Report referred to the lack of fencing and deterrents to access by dogs it was also agreed to draw up a separate action plan for the next meeting. This plan would include the replacement of play equipment (see item 05/05), refencing of the play area and installation of dog-grids. Cllr Wilson prop.Cllr Hodgkinson sec. Unanimous.

08/52 To consider recommending that the Parish Council explore placing the playing fields in the ownership of the Council 'in trust' as promoted by Fields in Trust. (Paper circulated plus further information at <http://www.npfa.co.uk>)

Cllr Hodgkinson noted that the Environment Committee had discussed this item at their recent meeting. Placing 'recreational' fields in trust was a method of protecting these spaces from control by the City if the Parish or part of the Parish is absorbed within the City at some future date. Members noted a lack of detail on the website and questions over how this may affect the management and future developments at the Recreation Ground in particular remained to be answered. The motion was approved on the understanding that "explore" would involve seeking further information before a decision is made. Cllr Wilson prop. Cllr Godby sec. Unanimous.

08/53 To receive quotations for the purchase and installation of acrylic mirrors for the Pavilion Hall:

a) R A Baker Glaziers and Merchants Limited

1 mirror 1220 x 2440 3ml thick - £145.18 plus VAT total £170.58 x 2 = £341.16

Fitting cost not included in this price

b) John Newson/Kent Blaxhill Co.Limited

3mm Acrylic mirror polished all around 1220 x 2440 = £196.77 plus VAT each

Please note that these mirrors need to be drilled, to be fixed to the wall 8-10 drill holes min to be used price at £1.81 plus VAT each on top of the price.

c) Engineering and Design Plastics Limited

3mm Mirror Acrylic Sheet 1220mm x 2440 – 2 £188.16 carriage £5.00

Following discussion by the committee it was agreed that mirrors would be inappropriate for other users of the Hall. Cllr Sparling prop.Cllr Godby sec. Unanimous.

08/54 That a replacement net be purchased for the Tennis Court at a cost of £61.00 plus VAT which will be charged to Sports Equipment. (See User Meeting minute U08/37)

This item was purchased and is now in use.

08/55 That the Booking Administrator collect information and initial cost estimates for construction of a path from the changing room door to the Tennis Court gate (See User Meeting minute U08/37)

Only one quote was available – more quotes to be obtained for discussion at the next meeting.

08/56 That the Booking Administrator liaise with the Tennis Club to establish an exact specification for their proposal to replace a section of Tennis Court fencing with a solid practice wall and to request quotations for such work (See User Meeting minute U08/37)

Quotations available at the next meeting for discussion.

08/57 That the Booking Administrator investigate options and costs of alternative floor surfaces for the corridors in the Pavilion (See User Meeting minute U08/37)

Only one quote was available – more quotes to be obtained for discussion at the next meeting.

08/58 That detailed specifications together with quotations are sought for the installation of a lift in the Pavilion

Quotations are to be sought for discussion at the next meeting. Cllr Taylor would also be requested for information regarding disabled usage.

Cllr. Wilson prop, Cllr Starling sec. Unanimous

08/59 That the provision of additional storage space by the construction of storage cabinets within the Pavilion Hall be investigated.

The construction of storage units within the Hall was regarded as inappropriate. Other options for storage on-site will be considered when the upstairs loft is developed.

Date of next meeting : Thursday 3rd July 2008

The meeting ended at 9 o'clock