

## **Girton Parish Council**

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The Pavilion  
Girton Recreation Ground  
Cambridge Road, Girton  
Cambridge CB3 0FH

### **Minutes of the Sport and Recreation Committee meeting of the 10<sup>th</sup> February 2010 held at Orchard Close Community Centre**

Present: Cllr M Wilson(Chairman), J Thorrold, V Godby, L Sparling. C. Starling  
Co-opted members: CMR Wilson, G. Clare, L. Miller  
In attendance: Robert Stone

<b>Item</b>	<b>Agenda</b>	<b>Action</b>
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**10/13 Apologies**

None

**10/14 Members declaration of interest for items on the agenda**

None

**10/15 Public session on items on the agenda, and items of mutual interest**

No members of the public were present

**10/16 To confirm the minutes of 13<sup>th</sup> January 2010**

Cllr Starling prop, Cllr Godby sec. Unanimous

**10/17 Matters arising from the Minutes of the 13<sup>th</sup> January 2010**

Item 10/08 Vic Watson Plaque: The Committee clarified Cllr Godby's brief:

1. To verify quality and cost of proposed plaque.
2. To establish a realistic period for fundraising through interested parties with a view to establishing a probable unveiling date. It was noted a donation had already been offered from outside the village.

Item 10/09 Dog Walking Route Signs : 18 signs had been ordered.

The Dog Control Order Group would be meeting on 22 February

**Reports:**

**10/18** i) Pavilion Flooring: A representative from Pica Flooring Company, specialists in the installation of Hardwood flooring stated that the affected area is a result of inadequate expansion allowance when originally installed. To remove and re-set new Junckers Beech flooring this would cost in the region of between £3000 and £5000. It was understood the PC Chairman was to write to the Architects on this matter. Graham Clare said that it may be worth investigating if the sub-contractor had insurance at the time of installation.

ii) Repairs to damaged windows: Repairs will be made as soon as possible (covered by insurance except for a £125 excess). The Clerk said that the damage had been probably been caused by an air gun. There had also been unexplained damage to one of the double

doors leading out onto the car park. On inspection by a glazier it was discovered that panes in the doors leading to the car park were not of a standard glass. Norman Lewell was to be asked to place cling film over the windows as a temporary safety measure pending their replacement. Cllr Sparling noted that 2 windows at the WI hall has also suffered from recent vandalism. **Action: Norman Lewell**

iii) Heating investigations – both the underfloor and overhead heaters in the hall appear to be underperforming. The two problems identified would be checked by the original installers of the system. **Action: Linda Miller**

iv) Kitchen Heater: The undercover plinth heater had stopped working and quotes would be obtained for a replacement. **Action: Linda Miller**

v) Play Area on Wellbrook Way: Original plans called for the completion of the LEAP by the end of March. There had been a final delay in verifying whether a final change in the arrangement of the equipment could be approved by the SCDC planners. The chairman listed the pieces of equipment to be installed and noted that the PC had requested that the colour scheme of the fencing match that of the new fence at the Recreation Ground.

vi) Bowling Green: Quotations for laying for the new bowling green had been received in the Parish Office. The Chairman noted that the key matter was now establishing the terms of the relationship between the PC as landowner and the new Club as primary user. Running maintenance costs of the green are likely to be between £6,000 and £8,000 p.a.

An informal exchange of views had already taken place but a joint meeting of the Wellbrook Committee and the Sport and Recreation Committee has been proposed to enable the issues and options to be considered before a proposal is placed before the full Council (date not yet arranged). Cllr Starling expressed his concern that the details of the relationship be completely settled before the facility is built.

vii) St. John's Field Lease: The first instalment of rent has been paid. There remained several issues on which the Council may feel a need to seek legal advice prior to signing.

viii) Twickenham Exhibition: This report is attached at Appendix A  
The Chairman suggested that the options for the future replacement of the MUGA surface should be an item for initial discussion at the next users meeting. Email correspondence from the Chair of the Girton Colts had been circulated to members had also advocated a surface designed specifically for football. The Committee noted this opinion but there was an initial consensus that a true "multi-use" surface was required.

ix) Booking Administrators Report including details of new regular bookings in Hall and loss of bookings for MUGA: This report is attached at Appendix B

x) Health & Safety Inspection Tour. An inspection by Cllrs. Wilson and Sparling, G. Clare, L. Miller and the Clerk of the play area, courts, 7 Acre Field, St John's Field and 10 Acre Field had taken place on 30<sup>th</sup> January 2010:  
A full report would follow. However some urgent matters had been identified and placed on the agenda below.

## **10/19 Correspondence**

See 10/18 viii

## **Finance**

- 10/20** a) Finance Reports for April 2009 to January 2010 were tabled and received. The Clerk reported that due to new measures implemented such as new energy saving lights now installed in the Pavilion Hall and a new timer installed for the MUGA lights electricity costs will come down.

The Chair noted expense of 4348.39 “Amenity area fencing” still appeared in the accounts but this should be applied to General Reserves as agreed by the Finance Committee. Expense over the established budget of 5,000 and appearing as charged to Building Maintenance were to be charged to Building Maintenance Reserves. He estimated that these adjustments would offset any shortfall in user income and permit additional expense within this financial year on the items highlighted at 10/22

**Action:** RFO

## **10/21 Approvals**

- a) To approve additional cost of £130 to repair Rainbow Bridge (£500 already approved under item 09/105) The additional cost was for transportation and VAT for a final bill of £631. The bridge had now been re-fitted  
Cllr Wilson prop. Cllr Godby sec. Unanimous.
- b) To approve expenditure of £256 for white lining paint for the pitches on the Recreation Ground.  
Cllr Wilson prop. Cllr Godby sec. Unanimous.
- c) To approve maintenance costs of £88 for repairs to the See Saw.  
Cllr. Godby prop. Cllr Wilson sec. Unanimous.
- d) To approve up to £200 costs for installation of posts for the Dog Control Signs.  
Cllr Wilson prop. Cllr Sparling sec. Unanimous.

## **10/22 Policy – to discuss and agree future expenses**

- a) Door, lock and window repairs to improve security to building:  
The Clerk reported that the door handles at the Pavilion are in a bad state and need replacing- A representative from BJ Waller the original locksmiths when the Pavilion was built stated that these handles were a faulty batch. It was noted that last The Committee approved in principal a rolling program of replacement locks and handles to proceed and for the Clerk to present quotations for approval.

Items b, c, and d had been identified as priority items during the Health & Safety Inspection tour .

- b) Painting of both sets of swings:  
Cllr Wilson prop. Cllr. Sparling sec. Unanimous.

c) Trimming of bolts in exterior fence by play area; These bolts are an immediate hazard. One of the Cricket Club's site screens also had upward pointing bolts which needed trimming. L Miller was to ask the Cricket Club for permission for Cllr Sparling to carry out this task in addition to the gate.(Subsequently carried out).

d) New post by gate into 10 acre field in order to properly secure back gate in open position:

L Miller was to arrange for James Wells to carry out this work.

### **Health & Safety**

**10/23** To receive reports of incidents:

An accident record has been filled out regarding a 15 year old who fell over whilst training on the MUGA on the 4<sup>th</sup> February 2010. He received first aid at home to a large graze.

The meeting ended at 9.05.

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The next meeting of the Sport and Recreation Committee will be held with the Users on Wednesday 10<sup>th</sup> March 2010 at Orchard Close Community Centre at 7.30 pm. A short Meeting of the Sport and Recreation Committee will be held following the meeting with Users.

**Bookings Administrators Report  
Sport and Recreation Meeting Wednesday 10<sup>th</sup> February 2010**

**Pavilion Hall**

Hall bookings have remained stable since my last report in September 2009 and apart from losing the Qi Kwan Do Martial Arts Group last year two new Users booked to use the Pavilion Hall on a weekly basis as from this January. One is a Weight Watchers Class held on Wednesday afternoons and an Aerobics Class held on Thursday evenings. Another recent booking has been a 'Home Education Group' who will be using the Pavilion for 3 hours on Monday afternoons, once a month, until the end of the year. I hope this is a success as quite a few of the families attending this group are not all local, and have some distance to travel, which may prove difficult in bad weather. Two sessions have already been held and they were well attended. A local music group has also been using the Hall for band practice on a Thursday evening and I am hoping this will become a regular booking. Unfortunately, there has been some problem with the underfloor heating – bad timing – as this has been such a cold winter!! A representative from the company who installed the heating system will be visiting us next week to try and help resolve the problem. A timetable of hall bookings is below for your information:

**Hall -Timetable**

<b>MONDAY</b>	Bobtails Toddler Group	9.30 – 11.30am.
	North Cambridge Bridge Club	7.00 - 11.00pm
	Home Education Group	12.00 - 3.00pm
(At present provisionally booked for one session per month)		
<b>TUESDAY</b>	Yoga	9.30 - 11.30am
	Yoga	6.30 - 8.00pm
<b>WEDNESDAY</b>	Pilates	9.30 - 10.30am
	Weight Watchers	1.00 - 2.30pm
	Yoga	7.00 - 9.00pm
<b>THURSDAY</b>	Bobtails Toddler Group	9.30 - 11.30am
	Line Dancing	2.00 - 3.30pm
	Aerobics	7.00 - 8.00pm
<b>FRIDAY</b>	Pilates	9.30 - 11.45am
<b>SATURDAY</b>	Tang Soo Do	10.00 - 11.30am
<b>SUNDAY</b>	Kung Foo Class	9.30 - 10.30am
	Table Tennis	4.00 - 5.00pm

### **Parties/Functions**

Users now have a varied choice of venue to hold functions i.e. the newly refurbished Cotton Hall, W.I.Hall, Girton Social Club and Girton Glebe School so any bookings are a bonus!

### **MUGA**

Bookings for the facility have taken a sharp decrease over this last autumn/winter. The facility was closed for two weeks at the beginning of January due to the adverse weather conditions. Two teams from Girton Colts FC (under 9's and under 14's) now use the new facility at Oakington. **All** of our senior football clubs have also chosen to train elsewhere this season. A timetable of usage of the MUGA is below:

<b>MONDAY</b>	Birdlife International	6.00 – 7.00pm
	Local 'Dads' Group	9.00 – 10.00pm
<b>TUESDAY</b>	Girton Glebe School (Lunchtime Club)	12.30 - 1.15pm
	Cambridge Academy of English (Autumn/Winter booking)	3.30 - 5.00pm
	Girton Colts Under 8's	5.30 - 6.30pm
	Girton Colts Under 11's	6.30 – 7.30pm
	The Barn	7.30 - 8.30pm
<b>WEDNESDAY</b>	Cambridge Academy of English (Autumn/Winter booking)	3.30 - 5.00pm
	Rob Calvert (Girton College Group)	5.00 - 6.00pm
<b>THURSDAY</b>	Girton Glebe after-school club	3.30 - 5.00pm
	Girton Colts Under 10's	5.30 - 6.30pm
	Girton Colts Under 15's	6.30 - 7.30pm
<b>FRIDAY</b>	Girton Glebe Lunchtime Club	12.30 - 1.15pm
	Cambridge Academy of English	1.45 - 5.00pm
	Girton Colts Under 13's	6.00 - 7.00pm
	Tennis Club Night	7.00 -10.00pm

Please note, that now that the lighter nights are here the football teams stop using the MUGA to train on the grass. This usually starts to happen towards the end of March.

### **Football Pitches**

These remain very busy and the Parish Council gets good feedback from the football clubs for the good condition of both our pitches and the Pavilion facilities. In fact we are so popular we could easily get 'overbooked'! Cambridgeshire Football Association continue to use us for their training courses.

Matches were postponed every weekend in January due to the snow and icy conditions and football fixtures were only able to officially start last Saturday 6<sup>th</sup> February 2010.

Obviously, we have had a loss of income during January but the football matches will still have

to be played and we will make up the losses during the next few weeks. All would agree that the weather has been quite exceptional this year.

### **10 Acre Field**

A repair was carried out to the piece of Trim-Trak equipment that was damaged by fire last year. Dog fouling continues to be a problem on the football pitches but designated Dog Walking signs are now in the process of being made and will be installed during the next few weeks. The bin which has been placed for the collection of plastic bottles has proved to be a success and has alleviated the amount of rubbish being left on the field

### **Report on Visit to SAPCA Exhibition at Twickenham 24<sup>th</sup> November 2009**

Chris Wilson and myself attended the above exhibition and a report is attached for your attention.

Linda Miller

10<sup>th</sup> February 2010

## **Appendix B**

### **Report on visit to SAPCA Exhibition at Twickenham 24<sup>th</sup> November 2009**

#### **Purpose of Visit**

1. To gather information and contacts regarding refurbishment and replacement of MUGA
2. To attend seminars that may give useful information

#### **Cleaning /Refurbishment**

Contacts : Replay Maintenance , Newark  
Technical Surfaces Limited, Leicester

On description of condition and problems on the MUGA both companies thought (without the benefit of seeing) that there was probably excess sand, but also a deep clean may be needed to remove compacted / dirty sand that was impairing drainage.

Both were happy to visit to inspect as representatives were often in the area, to assess the true State and estimate how much life there is left in the carpet.

**Action:** Visited by Sean Colbert, Technical Manager, Technical Surfaces

#### **Replacement of Surface**

Options: Sand Filled – as now (obviously new carpets are improved) – Monofilament or Fibrulated  
Sand Dressed : Halfway House  
3G : Modern surface. Suitable only for football/rugby. No good for tennis or cricket nets  
Very poor for Hockey

#### **Restrictions:**

If we intend to continue with a multi-sports area, this would rule out a 3 G surface. This was confirmed by all companies talked to.

Thornton Sports (n.b. they supply Dave Gipp ) were the only company to recommend a sand

dressed surface. They claim that the new surfaces are good enough for tennis but this was refuted by all other companies.

Bernhard's Sports Surfaces, Rugby  
Charles Lawrence Surfaces, Newark  
Doe Sports, Colchester  
Lano Sports, Maidenhead

These all maintained that only a like-for-like sand filled surface would suit our purpose. This would be a fibrulated carpet. New surfaces are improved versions of what we have now.

White Horse, Abingdon recommended monofilament, for a better surface but all others disagreed.

### **Conclusion**

Unless we change what we decide that the space will be used for a like-for-like replacement is the best option.

### **Seminars**

#### **Raising Standards of Natural Turf**

This set out the criteria for creating a new grass pitch from scratch. Basically you get what you pay for. Most of the cost is in the drainage system you install. You could pay only £30,000 or even up to £1/3 Million as in the new Llanelli Scarlets Stadium. Not of interest to Girton Parish Council!

#### **Successful Floodlighting**

The main thrust of this was that new technology and design improves lighting performance. New filaments now produce more light for the same energy/same light for less energy. Energy is also being saved by better design. New light fittings are designed to direct more light on to the surface with less light pollution. Design and new lights mean fewer and lower pylons may be required. Installing pylons that can be lowered increases costs by only 5%. The benefits of this is that replacement of lights can be done without hiring a 'cherry-picker' or similar. This increases running costs as you have to consider how to replace bulbs and clean lamps as recommended. Cleaning should be done yearly or at worst every other year. (Lighting efficiency is decreased if cleaning is omitted). A full cleaning and bulb replacement programme needs to be planned to minimize costs.

C.M.R.Wilson

10<sup>th</sup> February 2010