

Girton Parish Council

Robert Stone
Clerk to the Parish Council
telephone: (01223 472181)
email:clerk@girton-cambs.org.uk

The Pavilion
Girton Recreation Ground
Cambridge Road, Girton
Cambridge CB3 0FH

Minutes of the Sport and Recreation Committee held on Wednesday 23rd June 2010 at Orchard Close Community Centre

Present: Cllrs M Wilson (Chairman), L Sparling, P Johnson, C Noble
CMR Wilson, G Clare L Miller
In Attendance: Robert Stone (Clerk)

10/46 Apologies

Cllrs. Godby, de Lacey, Bromwich

10/47 That the Committee agrees to conduct business according to the Standing Orders of Girton Parish Council. (note: if this motion falls Standing Orders call for the Committee to be dissolved with immediate effect)

Cllr Wilson prop, Cllr Sparling sec. unanimous

10/48 Open session for any members of the public

No member of the public was present

Cllr Noble entered at item **10/49**

10/49 Receive nominations for and to elect a vice-chair for the year and to co-opt Graham Clare Chris Wilson and Linda Miller as members of the Sport and Recreation Committee for 2010/11

Cllr Wilson prop Cllr Sparling as vice-chair sec Cllr Johnson unanimous

Cllr Wilson prop Graham Clare, Chris Wilson and Linda Miller as co-opted members

Cllr Sparling sec unanimous

10/50 Approve the Minutes of the Sport and Recreation Committee Minutes of the 14th April 2010

Cllr Wilson prop Cllr Sparling sec

10/51 Matters arising from the Minutes:

1)**Treatment of Moss on Tennis Courts** : Work completed in May

2)**Heating of Hall** : Now resolved. Parish Clerk reported that the Council had received both a refund and verbal apology from the Electricity Company in respect of the incorrect installation of electric meter

3)**Dog Route Signage:** G Clare had ordered the posts and would be collecting them this week

4)**Hall Floor:** The Parish Clerk reported that the wooden floor had been installed incorrectly by the sub-contractors. The Parish Chairman is presently in consultation with the Architects to resolve this matter.

5)**St.Johns Field Lease:** The Clerk reported that the lease had now been signed for another 9 years. South Cambridgeshire District Council are to send out a team to cut back the boundary and clear the drainage ditch between us and the 10 acre field.

6)**Servicing of Tennis Court Lights:** This work was carried out and completed in May.

7)**Disability access to the Pavilion:** The Clerk reported that an audit had been carried out by one of our Parish Councillors Mark Taylor and an officer from South Cambridgeshire District Council had also visited the Pavilion in this respect. Several items for improvement were identified and the clerk suggested that perhaps fund raising may be a consideration.

8)**Window and Door Furniture:** New handles had now been installed replacing the original ones which were of a poor quality. Graham Clare requested that the door closures be adjusted - Norman Lewell would be asked to carry out this task.

10/52 To receive and confirm a revised remit of the Sport and Recreation Committee:

The Chairman invited comments on the document and to ensure that the committee are carrying out the tasks therein. This would go back to the full Parish Council for approval. The Clerk and Assistant were responsible for administering bookings by Users and to report back to the committee any occurring problems. The committee also had legal and moral care to carry out inspections to play equipment and to ensure that repairs were carried out swiftly. To access for future needs and projects the committee must engage with the clubs/users. Cllr Johnson offered to liase with Youth Works.

It was minuted as a request from the Chairman of the Parish Council Cllr de Lacey to Change item 1 to add 'of residents of Girton' after 'To assess future needs'.
Cllr Wilson prop, L Sparling sec, unanimous

Confirmation of remit 1 – 4 Cllr Johnson prop, Cllr Wilson sec, unanimous

10/53 To receive and discuss background papers on the activities, budget and a calendar of the Committee:

1) Outline Sport and Recreation budget for 2010/11 – with notes on commitments/contracts and use of allocated reserves. Income and Expenditure Report for 2009/2010

Fees agreed in August 2009 came into effect in April 2010. Increased fees for football Clubs will come into effect as from the 2010/11 season. A tiered fee structure has been developed over the last 4 – 5 years. This is what we charge for this type of person. The Clerk said we should recovery what it actually costs us as an income target. Cllr Wilson said User income essential to keep services in operation and we must cover reasonable Proportion of costs. What do we exclude? Sport England agreement to encourage sport and not to make a profit. Income levels about right but do try to foster communal interest.

2) Strategic planning documents for previous years:

Maintenance programme to keep up repairs. Cllr Johnson asked about allocated reserves. Money came from pre-cept. Treasurer has right to cut it. No slack in operation budget. Prioritise what we need to do. Cricket Club have requested another practice cricket strip

Instead of going cap-in-hand to Girton Town Charity to be encourage to hold events to raise money themselves.

3) Chairman's summary of major areas of business for the year ahead:

Dog Route now approved – signage will be in place in the next few weeks. Next step legal enforcement of banning dogs. Working party of 2 councillors for wider consultation . The Clerk said we need to employ somebody to enforce the Dog Control Laws. The 1958 byelaw replaced the one drawn up in 1928

4) Calender of meetings and expected deadlines/action dates:

This matter was not discussed as the clerk was awaiting confirmation of dates from other committees of the Council.

10/54 Receive reports on installation of play equipment and fencing to LEAP at Wellbrook Way and decide whether to recommend that SCDC accept the LEAP or request further works (Inspection report to be circulated):

The decision to accept the LEAP, Community Land and the development of a Bowling Green is due to be discussed by the Planning and Resources Committee at their meeting on the 5th July. Cllr Wilson made a site visit and identified 2 items which had not been noted by the Inspection Report. A Parish Council notice board will also have to be budgeted for and also a sign of responsibility in case of accidents due to the play area not being safe to use. The Chairman of the Planning and Resources Committee should be briefed that there are insurmountable problems which must be addressed before the site is formally taken over by Girton Parish Council. Opinion would also be sought from the Environment Committee for their input.

10/55 Receive RoSPA inspection report on play areas and consider priority of any actions recommended in the report:

Nothing of High Risk had been identified in the report. A small repair on a piece of equipment on the Trim Trail would be carried out. Costs would be obtained for plastic grass to alleviate the wear and tear at the entrances to the two gates on the fencing at the main recreation ground.

10/56 Vic Watson plaque:

i) That the Committee retrospectively agree that the plaque be mounted on the exterior wall of the Pavilion facing the car park between the double doors and the notice board to the right of the doors:

Cllr Wilson prop, Cllr Sparling sec, 2 abstentions

ii) That the Clerk be asked to confirm this decision with the Chair of the Girton Colts:

The Clerk was requested to send a letter on behalf of the Committee

10/57 To approve use of Recreation Ground for Vintage Car Display on the 10th July 2010

No charge of fees would be made for this event

10/58 Discuss and agree a response to correspondence from the Tennis Club

Cllr Wilson would reply to the Chairman of the Tennis Club

10/59 Matters of concern to/raised with Environment Committee

Discussed earlier in the meeting.

10/60 To approve expenditure of £150 on a new fridge for the kitchen in the Pavilion:

Cllr Wilson prop, Cllr Sparling sec, unanimous

10/61 Report on the need for maintenance of the wooden board on both MUGA and Multi Goal Play areas and the wooden posts and gate between the Tennis Courts and the Pavilion

Costs would be obtained for the repairs/maintenance of the above

10/62 To approve the servicing of Sadia Megaflow heaters in Loft at a cost of £231

It was minuted that the cost of the above item had been less as stated on the Agenda.

The final cost was £120 + VAT £21 total £141. It was noted that the 5 elements to the heaters will need to be replaced in 12 months time at a cost of £70 per element.

10/63 To receive any reports of accidents or incidents:

In the early hours of Tuesday 22nd June 2010 a lorry had exploded and caught fire on the A14. This has caused an ash cloud to fall over certain parts of the village and the play area at Weavers Field had been badly affected. Graham Clare was to take a sample of the ash for analysis and would inform the clerk accordingly of the outcome. Until then the area would be cordoned off and safety notices are in place warning users of the dangers.

The meeting ended at 9.55 pm