

Girton Parish Council

Susan Cumming

Clerk to the Parish Council

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The Pavillion

Girton Recreation Ground

Cambridge Road, Girton

Cambridge CB3 0FH

The next Meeting of the Environment Committee will be held on Tuesday 15th November, 2011 at 7.30 p.m. at Cotton Hall, Girton

Members of the parish are welcome to attend this meeting and may speak at Item 11/23

AGENDA

- 11/22 Welcome and Apologies
- 11/23 Open Session for members of the public
- 11/24 To approve the Minutes of the Environment Committee Meeting of 26 July, 2011
- 11/25 Matters arising from the Minutes
- 11/26 To select from the tenders submitted a contractor to maintain the open spaces around the village for a three year period beginning April 2012 (Appendix A)
- 11/27 To approve of a quotation from Agri Plant to cut the hedge between St Johns Field and the Ten Acre Field (Appendix B)
- 11/28 To report on the planting of the roundabout at Duck End (Appendix C)
- 11/29 To report on progress of the work on the Hibbert Ware memorial garden.
- 11/30 To report on Town End Close by the Warden
- 11/31 Report from the Tree Warden
- 11/32 To approve the planting of a tree to commemorate the Queen's Diamond Jubilee
- 11/33. To commission Nick Twichett, the architect, to draw up plans for creating a footpath beside the Church Yard to give safer access for children attending the Glebe School and also to make the car park a one way system.
- 11/34 To agree to purchase up to the value of £75 hedging to grow on for infilling gaps in the St Johns field and Recreation ground hedge.
- 11/35 To approve of the budget for the Environment Committee for the year 2012-13 (Appendix D)

Susan Cumming, Parish Clerk
9 November, 2011

APPENDIX A

Subject: Re: Invitation to tender from Girton Parish Council

Dear Ray

I confirm a price of £3,000 plus VAT paid on invoice of 12 monthly equal parts as in the past for the "Open Spaces" contract as per your email below.

Further to our conversation on the main playing field contract I would confirm my interest in re-tendering for that if the Parish Council wish to consider it.

I would put 5% on the price I finished on last March (a few pounds short of £6,000 plus VAT) and freeze that price for a further 2 years.

I would as usual adopt my usual attitude of if it looks "tatty" it gets seen to and I would not quibble if it is not in the specification except on jobs such as the major hedge cut which you want me to look at now.

May I also confirm my interest in tendering for the "verges" contract when that comes up. I would again quote the same price as I always have of £300 plus VAT per cut but again it will be done properly. I look forward to hearing from you.

Peter Rounds

MAINTENANCE OF OPEN SPACES IN GIRTON VILLAGE :

1ST APRIL 2012 TO 31ST MARCH 2016.

Further to my conversation with Mr. Ray Gordon and our site meetings, I detail in this e-mail my prices for the grass cutting and associated works as required in the specification sheets the prices quoted will be subject to RPI and will rise or fall according to economic directives. All the listed items in the specification : Price of £415.00 per visit. This gives a total cost to the parish council assuming the full number of visits at 15, to be £6225.00. Should weather conditions effect the growth or the number of visits alter then the price will rise or fall accordingly. All items listed will be carried out, any variation must be notified to my office in good time to enable alterations to work required to be implemented, and should costings be altered, we will attempt to give a quotation prior to the work being carried out. The work will be invoiced on monthly account basis and will have vat added at the standard rate at invoice date. I trust that the above is clear to you and your committeemembers, should you have any queries please do not hesitate to phone me on either land-line(01954 719705)or mobile(07836 293840). Assuring you of my total co-operation with the above or any other enquiry that you may have,

Regards

RICHARD.E.M.WEBBER for AGRIPANT LTD.

Paul Laston Garden Services

Quotation for Maintenance of Open Spaces and Other Areas in the Parish of Girton from 1st April 2012 to 31st March 2016

1. Smithy Green (opposite Church)
 - 15 Cuts of grass per year
 - Maintain border and shrubs as required
 2. Hibbert Ware Garden
 - 15 cuts of grass per year
 3. Village Sign (top of Redgate Road, Cambridge Road)
 - 15 cuts of grass per year.
 4. Hicks Lane/Cambridge Road (Cambridge Road Corner)
 - 15 cuts of grass per year
 5. Mayfield Green (Mayfield Road/Girton Road)
 - 15 cuts of grass per year
 - Maintain rose bed
 - Control suckers on lime trees
 - Trim beech hedge, top and front side
 6. High Street – Woodlands Park Corner
 - 15 cuts of grass per year
 7. Weavers Field
 - 15 cuts of grass per year
 - Maintain shrubs on northern side of entrance road
 - Maintain grass on bank along A14 at reasonable level
 - Maintain shrubs and trees along this bank
 - Maintain area of shrubs and trees at western end of site
 - Weed control under children's play area
 8. Duck End
 - Cut as required
- Strimming round all wooden planters throughout Girton will be included.
- A fixed price total for three years of £9900 (£3300 per year)

APPENDIX B

For the attention of the Clerk to the P.C.

Further to Ray Gordon's enquiry, and our phone conversations since my site visit, I detail below my comments and prices for the work :

1. To supply machines and operatives to clear all bramble scrub growth on hedge row to the north side of the 10 acre field , cut back the thorn hedging for the total length : approx 220 metres from entry gate to footpath from adjoining woodland. Top of hedge will be lowered to match that cut in March 2011 .All arisings will be chopped on the ground : the cost will be ;£ 1500.00.

2. I would suggest that at the same time that the hedge and ditch on the St.John's field side (120mtr approx.) of the above be trimmed as well, the price will be :£ 150.00.

3. The bramble growth etc. on the woodside of the Item 1 hedgerow ,with the footpath alongside, could benefit from the scrub being cut back before it encroaches on the path(75mtr. Approx.)

The price for this item cut at the same time as above will be :£ 300.00.

I trust that the above meets with your thoughts , should you have any queries or comments please call me.

Also we did discuss the trimming of the wester boundary hedge , the work we carried out in the spring, to trim this length whilst the machines are on site will be ::£ 380.00. All the above figures quoted will have V.A.T added at the standard rate at invoice time.

Regards

RICHARD.E.M.WEBBER for AGRIPANT LTD.

APPENDIX C

The replanting of the Duck End/Woody Green Roundabout

Since the public meeting that was called to discuss the replanting of the Duck End/Woody Green roundabout after the large willow tree had to be felled, I have had several discussions with local residents and we have decided to plant several trees, together with spring bulbs.

In the mid-1990s the children from the Cottontails play group planted acorns gathered from trees within the village, some of these germinated and were grown on by Andrew Meek and, after he moved from Girton, by myself.

These trees are now seven to eight feet tall and it was agreed to plant one of these oaks in memory of Bill Parnwell who was for many years a Parish Councillor and lived in Woody Green.

The oak will take many years to reach maturity and it was agreed to also plant three Birch *Betula jaquemantii* 'Doorenbos', one crab apple *Malus* 'Improved Profusion', one Rowan *Sorbus* 'Joseph Rock' and one Lime *Tilia cordata* 'Winter Orange'. There will also be 300 crocus 'Barrs Purple', 300 Daffodil 'Tete a Tete' among the reseeded grass.

All of the planting and preparation will be carried out by volunteer labour and the total cost of the trees, bulbs and other sundry items will be £233.

Several Girton residents have offered to help cover these costs and if you also wish to make a donation please send it to the Girton Parish Council office making it clear that this is for the Roundabout. Any extra funds will form a float to maintain the site.

Ray Gordon

Appendix D

Budget proposal for Environment Committee 2012-13

Grass Verges			
Contract with Brookfields	£750 per cut	8 cuts	£6000
Open Spaces			£3,500
Hedge cutting			£2000
Tree Works			£2000
Benches			£500
Notice Boards			
*Wellbrook way			£500
Bus Shelters	Cambridge Rd /Mayfield Rd	replacement	£2500
Litter picking	*Weavers Field and Wellbrook Way		£500
Signs			
Car park etc	*Wellbrook Way		£500
Footpaths			£250
Town End Close			
Possibly clearing/ enlarging pond and fencing			£500
		Total	£18500
Income			
Town End Close	Countryside	£470	
Footpaths	Cambs CC	£230	
		Total Income	£700

The cost of creating a footpath beside the Church Yard and making the Car Park a one way system can be added to this after the architect's plans are put out to tender.

*Wellbrook

Income from Section 106 and expenditure not known.