

Girton Parish Council

Susan Cumming The Pavilion
Clerk to the Parish Council Girton Recreation Ground
Telephone: (01223) 472181 Cambridge Road, Girton
Email: clerk@girton-cambs.org.uk Cambridge CB3 0FH

Minutes of the meeting of Girton Parish Council held on Tuesday 20th August, 2019 at St Vincent's Close Community Centre, Girton, at 7.00 p.m.

Residents in the parish were invited to attend this meeting and to speak at Item 19/83.1

Present: (Cllrs) Williams (Chairman), Buckler, Cockley, Dashwood, Godby, Kettle, Mitchell, Rodger, Thorrold.

1 member of the public

In attendance: S Cumming (Clerk)

19/80 Welcome from the Chairman The Chairman welcomed everyone to the meeting.

19/81 Apologies and Reasons for Absence. Apologies had been received from Cllrs Griffin, Hickford and Thomason and from County Councillor Harford. The Clerk gave their reasons for absence.

19/82 Members' declarations for items on the agenda. None.

19/83 Public Participation session on agenda items and matters of mutual interest:

1. Members of the Public. The member of the public did not wish to speak at the meeting.

19/84 To confirm the Minutes of the Parish Council Meeting held on Tuesday 16th July, 2019 (previously circulated). The Minutes were proposed as a true record of the meeting by the Chairman, seconded by Cllr Godby, and approved with one abstention.

19/85 Matters arising from the Minutes (for information only).

19/64.1 The External Auditor's initial questions have been answered as non-relevant and passed up the line.

19/75.1 Regarding the request for under-stairwell storage, it was queried whether this would pose a fire risk, and if a fireproof cupboard could be installed.

19/75.2 The Council's Local Highways Improvements grant application has been submitted.

19/75.3 Virgin Media have lost interest since payment was suggested for placing cabinets on Parish Council land.

Noted by the Council.

19/86 Business items requiring a decision, or consideration by the Council.

1. To approve a quotation for renewed electrical installation on the Multi-Use Games Area (*Appendix A*). As a third quotation had not been received in time for the meeting, approval could not be given. The Chairman proposed that a decision be taken by the Chairman, Vice-Chairman and Clerk when the third quotation is to hand. Seconded by Cllr Godby, and approved unanimously.

2. On the recommendation of the MUGA Task and Finish Group, to approve a contractor for the installation of a new MUGA surface at Girton Recreation Ground (*Appendix B*). The Chairman and a representative of Girton Tennis Club had looked at two of the proposed surfaces in-situ at other sites in Cambridge, and found the Evo Pro surface to be far superior to the Advantage Pro surface. One quotation from floodlights installers suggested that a scissor-lift may need to be brought onto the ground to install the lights, and this could be problematic if the carpet is already fitted. The Chairman stated that the contract for lights would stipulate that the installation must be carried out in a manner that would not damage the carpet. Cllr Cockley proposed that the contract be agreed that the Evo Pro surface should be fitted by Cambridge Courts, seconded by the Chairman, and approved unanimously.

3. To approve dog-walking and cycling signage for the Recreation Ground, 10 Acre

proposed that the contract be agreed that the Evo Pro surface should be fitted by Cambridge Courts, seconded by the Chairman, and approved unanimously.

3. To approve dog-walking and cycling signage for the Recreation Ground, 10 Acre Field and St John's Field (*details circulated at the meeting*). The wording of the signage needs to be reviewed and finalised before a decision is taken. The Chairman proposed that signage be finalised by the Clerk in consultation with Councillors and installed at all suitable points on the Pavilion recreation grounds, seconded by Cllr Cockley, and approved unanimously. Scheduling will be as soon as possible for both carpet and lights.

4. To approve a maintenance schedule for the Pavilion hall floor. Appendix C lists optional treatments (*Appendix C - treatment options*). The first proposal for a 3-monthly floor clean and polish would be reviewed after three months. A caveat that the floor installation company be consulted regarding whether or not the cleaners' polish could damage the Junckers floor was proposed by Cllr de Lacey, agreed to by the Chairman, and the proposal was unanimously approved. The second proposal will be considered at a later date.

19/87 Finance and Resource Management

1. To approve the payments schedule for the past month (*Appendix D*). Cllr Cockley had checked the payments schedule before the meeting. Proposed by Cllr Cockley, seconded by Cllr Rodger, and approved with one abstention.

2. To note any significant variance from usual levels of monthly income/expenditure. None. It was suggested that the Groundsman submits expenses claims monthly to avoid a backlog of claims.

19/88 Correspondence (to be received)

Councillors had each received a letter from Girton Town Charity requesting a meeting between the Charity and Girton Parish Council. The Chairman explained the background to the letter and undertook to respond to it copying all the Council.

19/89 Items which the Council need to discuss at the next meeting.

A new 'Girton' sign on the boundary with Eddington should be proposed.

It was queried whether St John's Ambulance could offer defibrillator training and also that a defibrillator be fitted at William Collyn Community Centre.

The Chairman reported that he has received no official direct response to the applications to the A14 Legacy Fund. Via Cllr Harford he has learned that the applications for lighting along the cycleway plus a zebra crossing on Girton Road had been rejected for illogical reasons, but that footpaths improvements would be considered once it is known whose ownership the land is in.

The meeting closed at 8.05pm

APPENDIX A

Quotations for lighting on MUGA at Girton Recreation Ground

Exclusive Leisure

£16,400 (plus VAT)

Floodlighting Services Ltd

£14,994 (plus VAT)

P A Collacott (quotation to be circulated)

APPENDIX B

Quotations for replacing MUGA carpet at Girton Recreation Ground

Cambridge Courts (UK) LLP

To remove existing carpet and replace with :

1. Matchplay 2XL = £33,367 (plus VAT)

2. Advantage Pro = £40,400 (plus VAT)

3. Evo Pro = £42,137 (plus VAT)

The additional red markings (2 x 5 a side 'D's and a centre spot) would be £290 (plus VAT).

NB: If the MUGA is to be used for league matches, D markings are required for this level of football.

To replace the 4 tennis sockets with new powder coated ones at the correct level in new concrete would be £1,060 plus VAT.

DCM Surfaces

Remove and dispose of existing grass = £17,872 (plus VAT)

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Remove and dispose of existing grass = £17,872 (plus VAT)

Supply and install 15mm shockpad = £10,611.50 (plus VAT)

Supply and install Evo Pro Multi Use grass with 3 sets of lines = £31,000-£34.627 (plus VAT)

Project Total = £63,110.50 (plus VAT)

Lightmain

To remove existing carpet surfacing and dispose off-site.

To supply and lay Lightmain Synthetic Multi-Sport Carpet in olive green to existing pitch measuring 35m x 31m

To supply and lay permanent inlaid 50mm wide sports lines for football, basketball and tennis.

Project Total = £34,717.65 (plus VAT)

APPENDIX C

Maintenance of Pavilion hall floor

Avocet Cleaning Services Ltd

For the clean and two coats of polish to the wooden hall floor £168 (including VAT).

To be reviewed after three months.

Roger Hyde Flooring Ltd

Machine scrub and application of two coats of Junckers High Performance Commercial polyurethane seal. £1,122 plus VAT (made up of 17 monthly payments of £66).

APPENDIX D

Payments Schedule for August 2019 (circulated separately)