

Girton Parish Council

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The Pavilion
Girton Recreation Ground
Cambridge Road, Girton
Cambridge, CB3 0FH

NOTICE of MEETING: GIRTON PARISH COUNCIL
MEETING: FULL COUNCIL
DATE & TIME: Tuesday, 19th April at 6.30pm
VENUE: St Vincent's Close Community Room, Girton

MINUTES

Agenda Item	Item Description	Action/Power
Present: Members: Cllr Williams (Chair), Cllr Cockley (Vice-Chair), Cllr Carney, Cllr Dashwood, Cllr de Lacey, Cllr de Lima, Cllr Griffin, Cllr Muston, Cllr Rodger, Cllr Garvie (District Council), Cllr Kettle (from 7.20pm) In attendance: Yvonne Murray (Clerk), Angie Vidler (Assistant Clerk) Members of Public: 8 (3 New nominated Parish Councillors, GTC Chair, Richard Stobart standing for SCDC election, 3 Members of Girton College Planning Application Team).		
22/50	Welcome from the Chair – Chairman welcomed everyone to the Meeting. Cllr Williams confirmed that the presentation to be made by Girton College, Agenda item 22/59.1 would be first item on agenda. Post item 22/59.1 he then returned to welcome members of the public and ask them to introduce themselves. Three new Parish Councillors introduced themselves to Council as well as Richard Stobart who is standing for SCDC elections on 5 th May.	
22/51	To Receive Apologies and Reasons for Absence Apologies received from: Cllr Murphy (County), Cllr Bygott (District), Cllr Kettle confirmed she would arrive late, she arrived at 7.20pm. Absent: Cllr Godby, Cllr Thorrold	
22/52	To Receive Members' Declarations of Interest and Dispensations No declarations of interest received.	
22/53	Public Participation See Agenda item 22/59.1 brought forward to beginning of meeting. No other issues were raised by the members of the public present	
22/54	To Receive Reports (<i>for information only</i>)	
22/54.1	Monthly Report from County Councillor Monthly Report received in Cllr Murphy's absence. Cllr de Lima asked for more clarity around the paragraph about Oakington Road Bridge. Is money now available? Cllr Williams explained that the flood risk reduction works at the bridge has been under review over several years and that Cllr Murphy's report confirms that action is on the horizon. Cllr de Lima confirmed the presence of the water voles would need to be considered.	

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	<p><i>Extract from Cllr Murphy's report: Oakington Road Bridge & invert – it has been confirmed that the budget for this work is in the capital highways maintenance budget for 2023/24 and officers have started the process of analysis and engagement with other agencies to plan the work.</i></p> <p>Cllr Williams confirmed any further questions should be addressed to Cllr Murphy by email.</p>	
22/54.2	<p>Monthly Reports from District Councillors</p> <p>Cllr Garvie highlighted the following points from her report:</p> <ul style="list-style-type: none"> • COVID – There are new business grants for small/medium sized businesses. Cllr Garvie had informed businesses in Wellbrook way. Bin collections were continuing but there remained problems with staffing due to COVID. • Council Tax Rebate Scheme – Watch out for known scams. • Ukraine – Wonderful that so much money raised was raised through the tea party held in Cotton Hall. There are grants that are being communicated to relevant parties. • Cllr Carney asked if Cllr Garvie had been in contact with businesses on Camboro business park and the shops in Thornton Road. Cllr Garvie confirmed she would do so. • Cllr Cockley asked if Business Grants could be included in Girton Parish News so that businesses being run e.g., from home could be made aware. Cllr Williams confirmed with Cllr Garvie that this was included in her report submitted to GPN. • Cllr Williams had been copied in on correspondence from Cllr Garvie concerning pedestrian and cycle access to Darwin Green. He highlighted a leaflet on the development that had been put through every door in Girton in January this year which shows these connections. • Discussion took place around access to the proposed Country Park through Wellbrook Way and Thornton Way. Cllr de Lima had been to the Darwin Green consultation event and the ownership of land needs to be resolved to allow Thornton Way access. 	
22/54.3	<p>Girton Town Charity (GTC)</p> <p>Ann Bonnett (GTC Chair) confirmed she had provided an outline report and would be happy to take questions.</p> <p>Cllr Carney was interested in fee review for William Collyns Community Centre (WCCC). He asked if GTC was intending to talk with other local organisations offering similar facilities to consider aligning/co-ordinating fees so there were not massive disparities.</p>	

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	<p>Ann confirmed that GTC are always mindful of other facilities when setting fees. WCCC Fee Review was due to the enormous rise in costs. Everyone was putting fees up. GTC currently subsidised use of WCCC to the tune of approximately £60k per year they would continue to subsidise for village use but would avoid undercutting any competitive village facilities</p> <p>Ann confirmed she was mindful she owed GPC Clerk a phone call about Bowls Club and would call her tomorrow or Thursday.</p>	
22/54.4	Footpath Officer's Report – There were no questions.	
22/54.5	<p>Water Management Report – There were no questions.</p> <p>The Chairman thanked Cllr Rodger, (who is retiring from the Council in May), for her provision of Water Management reports and asked if she would continue to provide them on an <i>ad hoc</i> basis</p>	
22/54.6	<p>Clerk's Report</p> <p>GPC Clerk confirmed the priority of the Office team continued to be implementation of Process, Policy and improving Systems. She also highlighted the significant support Girton Parish Council continue to receive from their suppliers. GPC Clerk also confirmed that both GPC Asst Clerk and herself were working on the ILCA qualification which leads towards the CILCA qualification to allow GPC to have two qualified Clerks on their staff team.</p> <p>Cllr Williams had three questions/comments for GPC Clerk:</p> <ol style="list-style-type: none"> 1. Had the Feedback Form for Staff Reviews been sent to Councillors as he was still to receive it? <i>GPC Clerk confirmed it was still to be sent and she would welcome feedback to understand any blind spots, opportunities for improvement.</i> 2. Had the Office team received their Contracts? <i>GPC Clerk confirmed they were underway.</i> 3. VAT 26 submission to March 2022 – he asked that not too much time was spent on it as GPC may register for VAT soon. 	
22/54.7	<p>Chairman's Report</p> <p>Cllr Williams confirmed that since writing his report he had heard from Cllr Murphy that Girton Parish Council had not been successful with their LHI Bid. The cut-off score for successful applications was 3.6 and GPC scored 3.5. GPC had missed out by about 10 applications. Disappointing news. *Cllr Williams confirmed he has followed up with Cllr Murphy requesting clarification of the scoring system; how we could improve our scores; and asking that we insist on reinstatement of the bollards opposite Girton Co-op.</p> <p>He noted that all successful applications were for speed reduction measures. GPC had already received substantial funding for those measures.</p>	*ACTION
22/55	<p>To Approve Minutes of Girton Parish Council Full Council Meeting:</p> <ol style="list-style-type: none"> 1. 15th March 2022 <i>Proposed by Cllr Williams. Seconded by Cllr Carney. Approved with two abstentions due to Councillors being absent at previous meetings.</i> Cllr de Lacey confirmed he had attended the meeting. This was not included in the minutes. This amendment has been made on the Approved minutes. 2. 22nd March 2022 (Extraordinary) <i>Proposed by Cllr Cockley. Seconded by Cllr Dashwood.</i> <i>Approved – 5 Councillors, Abstained – 5 Councillors not present at the meeting.</i> Note: Meeting was quorate with 5 Councillors attending. 	Approved *Action

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	<p>*Action: Approved minutes placed on Girton Community Website and confirmed on Facebook and Twitter, morning of 20th April.</p>	
22/56	<p>Matters arising from Previous Meetings <i>(for information only)</i></p>	
22/56.1	<p>Action List – No Action list submitted</p>	
22/56.2	<p>Any other Matters arising</p> <p>Cllr Williams raised the issue of the Consultation of Constituency boundaries discussed at Full Council on 15th March. See Agenda Item 22/33.2. Three Councillors confirmed they had commented on these boundaries on the online system. (Cllr Williams, Cllr Carney, Cllr Muston).</p> <p>Cllr Carney had checked the on-line map which showed no comments from Girton residents. However, he had searched for Girton and there were approximately 25 comments recorded. He confirmed the comments appeared to be anonymous.</p>	
22/57	<p>To Receive update from GPC Committees</p>	
22/57.1	<p>Environment Committee</p> <p>Cllr Griffin (Environment Chair) confirmed nothing to update except that Cllr de Lima, GPC Clerk and himself were working to hold an Environment Committee before GPC APM on May 10th.</p> <p>Cllr de Lima confirmed there would be a public meeting of the Local Nature Recovery Plan on 18th May at 7.30pm in WCCC</p>	<p>Action</p>
22/57.2	<p>Finance Committee</p> <p>Cllr Muston (Finance Chair) confirmed the planned workshop had been postponed due to year-end and Easter holidays.</p> <p>However, she was meeting on a regular basis with Cllr Carney and GPC Clerk. She confirmed the Clerk and Assistant Clerk were doing an excellent job in keeping Council organized.</p> <p>Cllr Muston stated items to note for Councillors around Financial Management:</p> <ul style="list-style-type: none"> • Be objective, keep asking questions about money. • Workshops were important in giving Councillors opportunity to ask question • She hopes workshops continue for this purpose. • Cllr Carney was working with GPC Clerk to evolving GPC Asset Register. What do we own, what needs maintaining? • Financial Management is the responsibility of the entire council • Council needs to consider financial risks and protect community assets • All of us have a right to question. No such thing as a silly question • Do not spend beyond our means • It is important to have a Budget in place. <p>Cllr Muston confirmed that she was supporting the work on processes and procedures highlighted in the Clerk's Report. There is a focus on completion of Financial Regulations which need updating.</p>	

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22/57.3	<p>HR Committee</p> <p>Cllr Rodger confirmed that the Clerk’s review had been completed.</p> <p>Reviews for the Assistant Clerk and the Groundsman are to take place on April 29th. Cllr Cockley and GPC Clerk (Security Officer’s line manager) will also carry out the review for to our Security Officer.</p> <p>With the new Councillors now in place the Welcome pack approved by HR Committee is being put together as a priority.</p> <p>Cllr Williams thanked Cllr Rodger for all she had done as HR Chair.</p>	
22/57.4	<p>Planning Committee</p> <p>Cllr de Lacey confirmed he had nothing to report</p>	
22/57.5	<p>Sport & Recreation Committee</p> <p>Cllr Cockley confirmed she had reflected on her time as Sport & Recreation Chair and had prepared a report.</p> <p>She confirmed the following:</p> <ul style="list-style-type: none"> • A mission statement had been drafted for Sport and Rec • Main achievements of that Committee which had started meeting again on 1st Feb 2020 was the new surfaces at the Recreation Ground and the new platforms for the Climbing frame. • Hand gel had been supplied for Recreation ground users due to COVID but had been abused and was no longer functional, which she found very sad. • New signage had been provided on dog walking for safety of our users. However, this was also heavily abused by dog walkers. She had herself witnessed these instances of non-compliance by dog walkers on ten-acre field. • *Lots of litter on ten-acre field. She asked Sport and Recreation to take this forward for next committee. Could a bin be made accessible for collection on ten-acre field as currently there was none. <p>Cllr Cockley’s final message to Full Council was to ask the new Sport and Recreation Committee to review the Trim Trail. Cllr Cockley felt this was inadequate and unsafe. Much of the area was weed strewn and it may not meet health and safety standards. Cllr Cockley confirmed she had visited the Trim Trail on Sunday with her son and found this to be the case. She requested that the new Sport and Recreation Committee look at all the above issues.</p> <p>She also had noticed that since COVID many people want to sit on wide open spaces. She had noted people picnicking on the Recreation Ground on Bank Holiday. There are no Outside toilets on Girton Recreation Ground. Apparently, there is a public toilet in the Church that she did not know about. Another thing Sport and Recreation Committee should consider.</p>	

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	<p>Cllr Dashwood stated there is always a lot of rubbish at the back of the tennis courts and the bins are inadequate bins. It spoils what is a wonderful facility</p> <p>Cllr Carney asked if provision of bins was within the Parish Council remit or whether it is District Council's responsibility? It was confirmed that Parish Council could enable access for District Council. It was mentioned that the Gate access to the 10-acre field is via a locked gate. Cllr Williams confirmed District Council were unlikely to collect from litter bins that far off the road.</p> <p>GPC Clerk confirmed that Council did have options. Other Parish Councils did have responsibility for some of the rubbish collection in their villages.</p> <p>Cllr de Lima confirmed that this could be part of the remit of the Environment Committee. He asked about progress on new MUGA goals.</p> <p>Cllr Muston stated she found Cllr Cockley's report precise and very well done. At the last Sport and Recreation meeting disabled access to the Trim Trail was mentioned. Cllr Muston confirmed that the requirements highlighted all linked into her earlier Finance update about use of money and precept.</p> <p>GPC Assistant Clerk confirmed that the MUGA Goals were being ordered but there had been a delay due to a debate over the size of goals required.</p> <p>GPC Clerk stated that she had met with David Adamson and moved forward with the plan for Girton Litter-picking. Cllr Williams stated that it had been previously investigated but had not got anywhere. GPC Clerk offered to document where she had reached so far. Cllr Williams agreed that would be a good idea.</p>	
22/58	To Approve Finance and Resource Management	
22/58.1	To note payment of accounts under delegated approval: See RFO Report No Action.	
22/58.2	<p>To Approve payment of outstanding accounts due – See RFO Report</p> <p>APPROVAL: <i>Proposed by Cllr Williams. Seconded by Cllr de Lacey. Approved Unanimously.</i> Cllr Carney asked about the void invoice. <i>GPC Clerk confirmed that was shown on the report mistakenly.</i></p> <p>Cllr Dashwood pointed out the litter picking item on Paul Laston's invoice. <i>GPC Clerk to investigate this in more detail.</i></p>	Approved
22/58.3	<p>To Receive a report from Assistant Clerk on Amounts paid in</p> <p>GPC Assistant Clerk presented report for last 12 months to give councillors an indication of revenue made from GPC facilities.</p> <p>The Chairman thanked her for the report and commented that this provision and identification of related costs (made possible in the new accounting system) would be invaluable in setting fair and realistic charges for facilities.</p>	Noted
22/59	Business items requiring a decision, or consideration by the Council	For Decision

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22/59.1	<p>Outline application for the construction of student residential accommodation together will ancillary meeting, office, and social space (maximum 14700sqm), auditorium (maximum 1300sqm) replacement buildings and grounds maintenance workshops, one new and relocated sports pitch, additional ball-stop fencing, relocated tennis courts, two new vehicular accesses and replacement car park with some matters reserved except for access.</p> <p>Girton College Huntingdon Road Girton CB3 0JG Ref. No: 22/00887/OUT Validated: Tue 01 Feb 2022 <i>Note: This item was addressed first on the agenda to allow Girton College team to leave the meeting following their presentation.</i></p> <p><u>APPROVAL:</u> <i>Proposed by Cllrs Williams. Seconded by Cllr de Lacey. Approved with 1 1 abstention and 1 against.</i></p> <p><u>PLANNING DATABASE NOTES:</u> Cllr Williams proposed the following response to the Outline Planning Application 22/00887/OUT:</p> <p>Girton Parish Council ask that all relevant authorities, and the College itself, fully investigate the safety issues for the new access to the College and can satisfy the Planning Authority in that regard. We also ask that the College continues communication with the village to get their feedback on each stage of the Planning Application. Also, to ensure that all requirements for Net Biodiversity Gains are met or exceeded.</p> <p>Comments and Support confirmed by GPC registered on SCDC Planning Portal on 20th April 2022.</p> <p><u>Council Feedback</u></p> <ul style="list-style-type: none"> • Would like to seek guarantees that Safety conditions are met. • Raised issues of significant tree feeling and destruction of trees and flowers. • Why is the current car park not adequate for new College plans? • Misgivings around access still exist. • Is there ever a question that GPC will be involved in plans going forward? Cllr Williams confirmed GPC was included in 2016. • This project could reinforce the need for Council to apply for a 20MPH speed limit in Girton Road under County Council LHI Scheme. <p>Girton College Bursar, James Anderson, John Gant, College Surveyor and Jenny Page from Turley, (see website below) attended Full Council to present details on above Planning Application. Planning Turley</p> <p><u>PRESENTATION BY GIRTON COLLEGE TEAM</u></p> <p>John Gant had been instrumental in the previous planning application submitted by Girton College in 2016. Jenny was from Turley, previously Beacon Planning who had also been part of the original submission</p> <p>Remarks from Bursar of College:</p> <ol style="list-style-type: none"> 1. College dearly values relationship with village. College facilities are well used by the village. Girton College is keen to maintain that relationship. 2. Philosophical point – College is building for next century not just 10 years. A beautiful and sustainable building is the aim. 	Support

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	<p>3. Why are Girton College resubmitting this planning application?</p> <p>4. COVID issues as below</p> <ul style="list-style-type: none"> • Successfully submitted in 2016 for new student accommodation. Commence detailed work to begin in 2021. COVID derailed • Practical reasons. E.g., Meetings in person • Financial – COVID had a negative impact on college position and made it difficult to make informed decisions on where reserves would be in next few years. <p>Girton College Team have had multiple conversations with Greater Cambridgeshire Planning Partnership. They had given clear advice to resubmit this planning information. The application now includes updated information, surveys etc. The College team believes this application is every bit as thorough and in substance the plans are the same as the original application approved in 2016.</p> <p>Currently approval is requested for an outline planning permission. As more detailed plans become available, they will be available for scrutiny.</p> <p>Rationale for this market planning scheme remains the same as that approved in 2016. Girton College continues to expand Post Graduate numbers in line with numbers for Under graduates.</p> <p>The college currently leases Swirls Court building in Eddington. Even with this lease in place they cannot accommodate student numbers required. Swirls Court currently has not delivered the ‘one college feel’ hoped for by the college. There will be a benefit to having students onsite. Swirls court should not be viewed as permanent solution. Although Girton College has a long lease, and the building is well-liked by students who live there, there is some disappointment around the lack of growth in facilities within Eddington Site. Long-term future at Swirls Court remains under review.</p> <p>John Gant stated the planning application is the same scheme approved in 2016. At that time, an exhibition had been held by the college which received multiple letters of support from residents. Firm goals to benefit the community and reach Net Carbon Zero goals. Girton College planted over 1000 trees on site over last ten years and 300 since 2016 when original plan was approved.</p> <p>John Gant presented picture boards showing details of parameter plans. These plans set out general parameters under which development can be undertaken. He confirmed the plan needs to respect confirmed boundaries and there is limitation on height of buildings. The Application allows for 10% above confirmed heights to give elevation some articulation. Not flat roofscape as per Eddington. Nothing is yet designed around articulation. The requirement on roofscape is like Ash Court, which was built some years ago. Similar Typology may be in place e.g., false chimneys bringing in fresh air to building.</p> <p>Because of the loss of some of the College sports facilities. Sport England required some additional sport pitches to be put in place.</p> <p>Car park to be relocated from current position. At the moment people are coming in the back of college. The College want entrance to be from front of the college.</p>	

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	<p>Questions from Members of the Public</p> <ol style="list-style-type: none"> 1. Car parking, extending the buildings and moving the car park forward. Is the car parking planned sufficient for the facilities? 2. Access to the Car Park, have full studies of traffic impact and on junctions at Girton Road been completed? There are concerns from village residents around the creation of a new access <p>John Gant confirmed they were aware that is a concern from the village. Local Highways have requested more information including traffic splays and cycle routes whilst they did not rule out access junction but had some concerns. This information is currently being provided by the College team. In 2016 this access was approved.</p> <p>John confirmed that the layby on Girton road is to be removed. Cllr Williams asked if the layby there was any possibility retaining Layby at a different position? John confirmed they would talk to Local Highways about the possibility. He confirmed Tree Conservation was a priority.</p> <ol style="list-style-type: none"> 3. Cllr de Lacey asked if Girton College had considered accessing car park from Huntington Road? <p>John confirmed that access from Huntingdon Road had not been considered. He then added unless you were thinking about the current access from Huntingdon Road. Cllr de Lacey confirmed he was. Cllr Carney agreed Cllr de Lacey's point. John confirmed the College went through a detailed process in first application. Some external organisations did not want Girton College to touch that area, so they had not followed up on that access.</p> <ol style="list-style-type: none"> 4. Cllr de Lima stated that things have changed since 2016, there is an increase in population, net biodiversity gains have been introduced since 2016. Girton Parish Council is looking to initiate a Local Nature Recovery Plan and it would be great if Girton College would participate. Some of the trees to be removed will have TPOs. Keeping the layby would make it safer for pedestrians. <p>John and Jenny will talk to Local Highways about possibility of retaining the layby.</p> <p>John agreed that Net biodiversity gains need to be addressed which was not required last time. The biodiversity strategy is currently being drafted by planners. Jenny confirmed their aim to is to get well above 10% minimum.</p> <p>John confirmed the belt of trees along Girton Rd where access is to be brought in are TPO's. Feedback is awaited from Tree Protection officers.</p> <ol style="list-style-type: none"> 5. Cllr Dashwood stated there has also been an increase in traffic through village due to the closures of access to A14. Already the junction at certain times of day is under pressure causing queues through village. Is this going to put an increased stress on junctions? What alternatives might there be? Could Girton College consider traffic coming through the front of the college. <p>John confirmed that the College did not envisage significant increase in traffic to the College. He confirmed they had a Transport Consultant reviewing access, traffic volumes as well as cycle traffic and routes into town.</p>	

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	<p>The College share concerns around Girton Road junction. However, it is not within their gift to do anything about it with this application unless Local Highways ask for a scheme contribution.</p> <p>Girton College did liaise with university as part of Eddington Phase 2 regarding crossings on Girton Road and Cycle ways. They are happy to donate land to increase width of cycle ways. More than happy to participate in that discussion again. Whilst junction improvements not within the College gift to move forward they are happy to work with the Parish and police to consider possibilities.</p> <p>John confirms that they take Girton Road access seriously, looking at a possible alternative not coming through front of college but possibly using existing access to bring a route to proposed car park area. Effectively keeping the status quo. They would need to discuss with planners how we might deal with that option.</p> <p>A revision of the access could not be accepted as a minor amendment. After approval, such changes would require an application for a major amendment or a new application. This would entail significant cost. The access is likely one of the later elements of the project and a lot can change whilst we advance toward that access.</p> <p>6. Question from member of the public - If Girton College use existing access then you would not lose so many trees. John confirmed different trees further into the site might be lost but in terms of trees on border fewer trees would indeed be lost.</p> <p>7. Question from member of the public - Could the accommodation block nearest Girton Road be placed further into college grounds? It seems very close to Road. John confirmed this would be considered in detailed planning stage.</p> <p>Cllr Williams thanked the Girton College team for attending April Full Council and their presentation.</p>	
22/59.2	<p>Council agrees approval of recommended quote and timing for urgent Tree work identified by Tree Survey.</p> <p>APPROVAL: <i>Proposed by Cllr Griffin (Environment Chair). Seconded by Cllr Muston. Approved unanimously.</i></p> <p>Cllr Griffin confirmed that Environment Committee had been waiting for the Tree survey for 8/10 years. Tree surveys are required every three years. This explains scope and urgency of work identified.</p>	Approved Action
22/59.3	<p>Council agrees approval of recommended quote and timing for Churchyard Grass Cutting</p> <p>APPROVAL: <i>Proposed by Cllr Williams. Seconded by Cllr Cockley. Approved unanimously.</i></p> <p>Cllr de Lima asked if the Church had considered ‘No Mow May.’ Cllr Williams confirmed that was up to the Rector to confirm.</p> <p>GPC Clerk confirmed that ‘timing’ had been considered since we may need to give notice to current supplier to switch the quote. GPC Assistant Clerk confirmed the change to the new supplier could be carried out immediately.</p>	Approved Action

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22/59.4	<p>Council agrees approval of recommended quote and timing of replacement of MUGA Fence.</p> <p>APPROVAL: <i>Project deferred. Proposed by Cllr Cockley. Seconded by Cllr Williams. Approved Unanimously.</i></p> <p>Cllr Cockley confirmed she was shocked by the recommended quote when there may be the possibility of repairing the current fencing. She confirmed she felt that it was a significant amount of money to be spent on this project.</p> <p>Cllr de Lacey confirmed the need to ensure a proper budget is in place for all Committees.</p> <p>Cllr Cockley stated that maybe this is something to take to the Annual Parish Meeting to confirm if this spend would be supported by the Community. Further investigation is needed on this project.</p> <p>Cllr Muston confirmed this tied in with her financial update and details, a budget is needed to identify the projects on which we spend money.</p> <p>Cllr de Lima asked if it was a Health & Safety issue. This had been checked and was not the case.</p> <p>GPC Clerk confirmed she had obtained three quotes as requested in Sport & Recreation meeting. She had recently completed the ILCA qualification and that had reinforced the need for a Budget to be in place as stated in GPC Clerk's Dec 2021 report. Time had also been spent by the Fencing Suppliers who quote with no charge. Ensuring that GPC works on priority approved projects only will streamline workload of Council teams and ensure we are focusing on approved priorities of the Council.</p>	Deferred
22/59.5	<p>Council agrees approval of recommended quote and timing for Online Booking System</p> <p>APPROVAL: <i>Project deferred. Proposed by Cllr Williams. Seconded by Cllr Griffin. Approved Unanimously.</i></p> <p>Cllr Cockley stated that we should ask our existing users if this would be useful and that the Groundsman had concerns around use of the pitches due to the often-last minute cancellations due to pitch quality.</p> <p>GPC Clerk confirmed that GPC Assistant Clerk had obtained three quotes as confirmed on the March Agenda. Ensuring that GPC works on priority approved projects only will streamline workload of Council teams and ensure we are focusing on approved priorities of the Council.</p>	Deferred
22/59.6	<p>Council agrees approval of Jubilee spend proposed by Cllr Rodger</p> <p>APPROVAL: £700 funding granted by GPC for Girton Platinum Jubilee celebrations. <i>Proposed by Cllr Rodger. Seconded by Cllr Cockley. Approved with two abstentions.</i></p> <p>Cllr Rodger confirmed plans for the Girton Platinum Jubilee were not going to incur significant expense due to assistance from Volunteers.</p>	Approved Action

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	<p>Funding would be required to present Village children with a Jubilee mug. Questions had been asked about which Children and the choice of the mug.</p> <p>£700 was needed to purchase 250 mugs plus some money to cover the cost of hiring the Church North Room for the tea part on Thursday, 2nd June.</p> <p>Some discussion took place around type of mug. Cllr Rodger confirmed that the mug would read donated by GPC.</p> <p>Cllr De Lima asked about purchasing trees as part of the Queen's Canopy? Cllr Rodger confirmed that the Woodland Trust was giving trees free to villages participating in the scheme. She would like GPC to consider purchasing a Jubilee plaque for the trees when planted.</p> <p>GPC Clerk confirmed that the Queen's Green Canopy initiative (likely to take place in October) would be a separate agenda item.</p>	
22/59.7	<p>Council agrees approval of payment of Insurance for the role of voluntary Health & Safety Officer</p> <p><i>Motion deferred as requested by GPC Clerk due to a lack of information. It will be brought back to the AGM meeting on Tuesday 19th May.</i></p>	Deferred
22/59.8	<p>Council agrees formal approval of Oakington Road Street Lights from 4th April 2022</p> <p><i>Proposed by Cllr Williams. seconded by Cllr Cockley. Approved unanimously.</i> Cllr Williams confirmed the implementation of the Street Lights had been approved one year ago. GPC Clerk confirmed she had included this motion on the agenda to ensure that Council is aware.</p>	Approved Action: All information can be accessed by SharePoint
22/59.9	<p>Resolution to reschedule the date of the 2022 Annual Parish Meeting to 10th May 2022 so that three weeks' notice can be given to our Residents.</p> <p>AMENDED APPROVAL: <i>Proposed by Cllr de Lacey. Seconded by Carney. Approved unanimously.</i> <i>Note: Amendment accepted by Cllr de Lacey.</i></p> <p>2022 Annual Parish Meeting to be held on Wednesday 11th May 2022 from 7pm in Girton Pavilion on the Recreation Ground.</p> <p>Cllr de Lacey confirmed that according to law, all Parish Councils that had a room at their disposal should use it for their meetings. This had not previously been observed.</p> <p>Cllr Cockley stated that in addition using the pavilion for the Annual Parish Meeting, so residents are encouraged to look at pavilion and make comments about plan. Holding the meeting in Girton Glebe school would not give residents the same relevance or feel as the Pavilion is about to be developed. Cllr Muston agreed with Cllr Cockley that her point was important and would improve the accountability of GPC around this project to people in village.</p>	Approved

Agenda Item	Item Description	Action/Power
	<p>Cllr Rodger commended Cllr de Lacey for identifying the law on use of meeting rooms. Cllr Carney supported that now the point had been raised by Cllr de Lacey meetings must be held in Girton Pavilion</p> <p>Some discussion took place on Acoustic problems in the room. GPC Clerk had visited the Pavilion that morning with a sound engineer who confirmed the room could be set up to approve acoustics. Cllr William stated that he had attended meetings e.g., Police Liaison meeting where the acoustics were so bad that the room could not be used. Cllr de Lacey confirmed he had attended meetings where the sound was fine. Cllr Williams confirmed the sound problem was due to echoing.</p> <p>It was confirmed that village groups would be asked to attend to display their information and talk to residents. GPC Clerk to issue invites.</p>	
22/59.10	<p>Council agrees submission of VAT 126 claim to March 2021</p> <p><i>Proposed by Cllr Williams. seconded by Cllr Cockley. Approved unanimously.</i></p>	Approved
22/60	<p>To Receive Correspondence addressed to the Council</p> <p>GPC Clerk has made information available to Council on SharePoint. GPC Clerk will email correspondence to Chair and Vice Chair for review and comment.</p>	Action
22/61	<p>To Approve Communication of items from this Agenda</p> <p><i>This item is designed to ensure that Council can approve key items of communication from this meeting on Council Website, Facebook, and Twitter.</i></p> <ul style="list-style-type: none"> • Cllr Rodger confirmed that Jubilee communication was already in place. • Cllr Dashwood – APM communication is needed. 	Approved
22/62	<p>To Request items for next Agenda</p> <p>Potential items for May 2022 noted:</p> <ul style="list-style-type: none"> • Staff Pay rise in line with Local Council Pay award and Girton Parish Council Staff Reviews • Approval of Girton Parish Council website (girton-pc.gov.uk) • Approval of Girton Colts Goals <p><i>Council agrees to review the following key policies:</i></p> <ul style="list-style-type: none"> • Code of Conduct • Standing Orders • Financial Regulation <p><i>NB. Additional policies to be submitted in priority order at subsequent Full Council meetings</i></p> <p>Cllr de Lacey confirmed that given the lengthy requirements of the AGM (noted in Arnold-Baker on Local Council Administration) he would hesitate to add any further items to next Agenda.</p>	
22/63	<p>Date of next meeting(s):</p>	

Agenda Item	Item Description	Action/Power
	<ul style="list-style-type: none"> • Annual Parish Meeting - Wednesday 11th May starting at 7pm for Local Groups attending and 7.30pm for GPC presentation (Minute 22/59.9 above confirms) • Annual General Meeting – Tuesday 19th May at St Vincent’s Close Community Centre at 7pm. <p>Keep an eye on Girton Community Website for details: https://www.girton-cambs.org.uk</p> <p>Cllr Williams thanked all Councillors retiring from Council at what will be their last meeting: Cllr Dashwood, Cllr Kettle, and Cllr Rodger.</p> <p>Cllr Williams stated he would write to all other retiring councillors who were not present at Full Council to Thank them for their contribution and service to GPC.</p>	
Meeting Ended: 20:37		