

Girton Parish Council

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The Pavilion
Girton Recreation Ground
Cambridge Road, Girton
Cambridge, CB3 0FH

NOTICE of MEETING: GIRTON PARISH COUNCIL
MEETING: FULL COUNCIL
DATE & TIME: Wednesday 8th June 2022 at 7pm
VENUE: Girton Recreation Ground Pavilion

Members: 15 **Vacancies:** 0 **Quorum:** 5

MINUTES

Agenda Item	Item Description	Action/Power
Present: Cllr de Lacey (Chair), Cllr Carney (Vice-Chair), Cllr Betts, Cllr Blackburn, Cllr Blom, Cllr Clare, Cllr Cockley, Cllr Giles, Cllr Griffin, Cllr Hayat, Cllr Marshall, Cllr Muston, Cllr Williams, Cllr Wright In Attendance: Cllr Murphy, Cllr Stobart, Yvonne Murray, Angie Vidler Members of the Public: None		
Meeting began at 7.02pm		
22/82	Welcome from the Chair The Chair apologized that the meeting had started a minute or two late. He asked if everyone was receiving their emails. Cllr Blackburn stated that she was having to hunt for her mails.	
22/83	To Receive Apologies and Reasons for Absence Cllr Betts, Cllr Lima	Noted
22/84	To Receive Members' Declarations of Interest and Dispensations Cllr Carney confirmed his partner was a trustee of Cotton Hall Cllr Blom, Cllr Hayat confirmed they lived in Woodlands Park The Chair confirmed there was no need to take any action. Cllr Blackburn confirmed she was a past editor of Girton Parish News. Currently nothing to do with GPN Cllr Giles confirmed she was part of the Allotment Society which was supporting the feast.	Noted
22/85	Public Participation No members of the public present	
22/86	To Receive Reports (for information only)	
22/86.1	Monthly Report from County Councillor Cllr Murphy had sent a report of what has been happening in last month. Cllr Murphy apologised it had only been sent the day before the meeting, she was happy to answer any questions. Cllr Murphy highlighted two points in her report.	Noted

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	<p>1. It would be really for GPC to start to think about LHI Application for this quarter and what kind of thing for which we should apply. She stated that there was a need to learn from all the successful applications. She stated high scoring LHI bids which successfully secured funding often include those for speed reduction and traffic calming.</p> <p>2. She stated that LHI process was under review and the resulting process may lead to easier submission.</p> <p>Cllr Murphy asked if the 20mph LHI submission could be a separate project for GPC. There are other CCC processes which received more funding.</p> <p>Cllr Carney stated that it had been heartening to see Councilll Murphy chasing the total disaster of tree planting near A14. He asked if there was any feedback on what National Highways are obligated to do. It was very unclear. The key item is whether they are contractually obligated to review their maintenance regime. Cllr Murphy confirmed this was on her to do list and she was making progress.</p> <p>Cllr Williams raised a question on 20mph. He stated that Girton Parish Council had planned to make an LHI application to reduce speed to 20MPH near Girton College. He asked if it would be wise to do that? Cllr Murphy stated that if it were the priority of GPC then it would be wise to do that plus any other work required. She added it would be beneficial for Girton Parish Council to increase community engagement and aim to get a visible report from residents. By increasing Community engagement then the risk of failure would be decreased. Cllr Williams confirmed that last year a lot of support was in place, but they still failed. He confirmed that viewing the scoring would be interesting to see the successful applications. He confirmed GPC would continue to encourage residents to get involved</p> <p>Cllr Carney followed up on the above point regarding demonstrating buy-in from residents. He had seen many other areas where there are stickers on bins and posts in their gardens. He asked Cllr Murphy if that had any sway? Cllr Murphy confirmed that you can do quite a lot with a petition. Cambridge County are often concerned that there will be objections so like it where support has been shown.</p> <p>Cllr Stobart asked GPC Chair if he could speak to this point. Cllr Stobart and Cllr Garvie had visited Thornton Road area and it had been frequently mentioned this road is a rat run, children hurt, traffic ridiculous. Quite a number of people have stickers on their bins. One gentleman has been writing to Cllr Stobart on what happens next and how he feels unfairly treated. Cllr Stobart stated that SCDC are here to listen and facilitate. Cllr Stobart suggested a survey could go to householders in Thornton Road area if that would be useful.</p> <p>Cllr Williams added there was a public meeting in 2019 and the speed limit on Thornton Road was top of list.</p> <p>Cllr Muston said she believed that double yellow lines are required. Cllr Muston stated it is not only a rat run but there are problems with parking. She stated it was very unsafe around Thornton Court, it is largely a single Carriage way due to parking. We do need to find a solution that works.</p> <p>Cllr Williams raised the issue of the hedge along road near Manor Farm. Work on this hedge had become increasingly pressing. Cllr Murphy has written to local highways officer.</p>	

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	<p>Cllr Williams asked if the bus service owned by Stagecoach was Cllr Murphy's remit. Cllr Murphy stated that CCC is Highways authority, but it is a confusing landscape. Greater Cambridgeshire Partnership (GCP) have a transport remit across councils. The big picture until we get more strategic funding for transport is that CCC are not able to subsidise much.</p> <p>Cllr Williams asked when we will get our evening buses back. Last one is 10.20pm. Cllr Murphy stated that Stagecoach has not bounced back post pandemic. Not a public service. Need to make money.</p>	
22/86.2	<p>Monthly Reports from District Councillors</p> <p>Cllr Stobart confirmed a key priority is hardship. Cllr Hayat asked him how is reaching out to residents going to work? Cllr Stobart is to send email to GPC Clerk. People can get in touch by calling numbers in email.</p> <p>Tenants/Leaseholder newsletter is to be sent out on regular basis.</p> <p>Cllr Hayat asked:</p> <ol style="list-style-type: none"> 1. Time is short and applications need to be in quickly. When is deadline? Cllr Stobart confirmed that for anyone suffering from hardship SCD can be flexible. Just let SCDC know. Please copy Corinne or Richard. 2. How are you sending out information to people? Cllr Stobart stated they were focused on tenanted properties where there may be elderly who own properties and have hardship. <p>Cllr Williams asked how proactive was SCDC in the support of Ukrainian Refugees? Cllr Stobart confirmed the rate of take up with families who have been matched. He could not confirm the rate of delay. Cllr Williams said he has not heard from anyone. He had contacted Ukrainian support in Cambridge and was put in touch immediately. There had been no involvement from SCDC. Cllr Stobart confirmed that individuals make an application to be matched. Once match has been made then CDC will get in touch to provide support. Cllr Stobart to contact Cllr Williams offline. He will seek clarification.</p> <p>Cllr Williams asked if we know anyone in Girton who has applied for Hardship allowance so far? Cllr Stobart was not aware, so he guesses the answer is No. Housing group at SCDC is taking this on. If anyone knows a tenant do report back to SCDC.</p> <p>Cllr Muston asked about GCP Traffic Management. Could GPC be kept informed about Buses, Car Parking? There was a GCP Consultation which just covered Cambridge City. If the consultation could cover Thornton Road area it would be useful. Parish Council Chair volunteered to make response on behalf of Council.</p> <p>Cllr Stobart stated only in the last week Press Release on Council launching a facility to help local villages and towns setting up markets. Permits to encourage budding businesses try out the market. Looks like a good deal if we are looking at additional activity.</p>	Noted
22/86.3	Girton Town Charity (GTC) – No report	
22/86.4	Footpath Officer's Report – No report	
22/86.5	Water Management Report – No report	
22/86.6	<p>Clerk's Report</p> <p>GPC Clerk highlighted her priorities were:</p>	Noted

Agenda Item	Item Description	Action/ Power
	<ul style="list-style-type: none"> - End of year AGAR - Improving speed and completeness of Minutes - Staff Team Contracts and Pay rise 	
22/86.7	Chairman's Report – No report as the Chairman had only just taken the position.	
22/87	<p>To Approve Minutes of Girton Parish Council Annual General Meeting: 17th May 2022 and Extraordinary meeting of 25th May 2022</p> <p><i>APPROVAL: Proposed by Cllr de Lacey, Seconded by Cllr Carney. Approved Unanimously. Approval granted</i></p> <p>EDITS REQUIRED:</p> <ul style="list-style-type: none"> a) AGM – Accuracy comments. Cllr Williams 22/67 final sentence is a bit jumbled. Sentence reads Cllr Williams had served as Vice Chair for many years and this can be a thankless task. b) 22/77.5 – Cllr de Lacey. Litter picking was covered. c) Cllr Muston 22/67 mentioned some names need changing. d) Cllr Williams 22/73 – 4 members of Girton College. Notes to self. e) Cllr Hayat – one of those two meetings included insurance being checked to see if events could be covered. 	Approved
22/88	Matters arising from Previous Meetings <i>(for information only)</i>	
22/88.1	Action List – Action list still be compiled	
22/88.2	Any other Matters arising - Not applicable	
22/89	To Receive update from GPC Committees	
22/89.1	Environment Committee – No update due to recent AGM	
22/89.2	Finance Committee – No update due to recent AGM	
22/89.3	HR Committee – No update due to recent AGM	
22/89.4	Planning Committee – No update due to recent AGM	
22/89.5	Sport & Recreation Committee – No update due to recent AGM	
22/90	To Approve Finance and Resource Management	
22/90.1	To note payment of accounts under delegated approval: See RFO Report	Noted
22/90.2	<p>To Approve payment of outstanding accounts due – See RFO Report</p> <p><i>APPROVAL: Proposed by Cllr de Lacey, Seconded by Cllr Blackburn. Approved Unanimously.</i></p> <p>Cllr Cockley raised questions about high cost of external cleaning through May. Asked if that should be part of care-taking role? GPC clerk stated that was an interesting idea and should be raised for consideration in future.</p> <p>Cllr de Lacey stated</p> <ul style="list-style-type: none"> • the payments schedule should ideally go out with the agenda and if the supplier submitted an invoice post that submission, then they would have to wait until next month. • Committees should think about their priorities and ensure that maintenance is included in their project considerations. 	Approved

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	Cllr Williams confirmed we need to nominate more signatories.	
22/90.3	To Receive a report from Assistant Clerk on Amounts paid in – Not available.	
22/91	Business items requiring a decision, or consideration by the Council	
22/91.1	<p>Council agrees approval of nominated Cotton Hall Trustee Asif Mahmood (CV Attached).</p> <p><u>APPROVAL:</u> <i>Proposed by Cllr de Lacey, Seconded by Cllr Cockley. Approved Unanimously.</i></p> <p>Note: Girton Parish Council is responsible for two Cotton Hall Trustees. Email received from Michael Bigg, Cotton Hall Trustee</p>	Approved
22/91.2	<p>Council agrees approval of a recommended date for continuation of urgent Tree work identified by Tree Survey in Woodland Park</p> <p>Tree Survey Recommendation was to fell most of the trees in Woodlands Park. At request of Council GPC Clerk had requested that Richardsons give a second opinion on the trees.</p> <p>Richardson’s second opinion states they believe some of the trees can be retained if they are inspected annually. However, Ian Lorman is more qualified than they to comment.</p> <p>GPC Clerk confirmed that Richardsons had stated:</p> <ul style="list-style-type: none"> • Once a Tree Survey is complete, we are obliged to act. • Council should thank Richardsons for checking and giving additional advice. <p>Cllr de Lacey asked if there should be time to delay/re-think. Cllr Clare stated that he was not qualified to comment on whether the Tree Survey advice or Richardsons second opinion was correct.</p> <p><u>AMENDED MOTION:</u> <i>Cllr Clare proposed an amendment to delay/re-think. No seconder.</i></p> <p>Cllr de Lacey asked if we should approve tonight or delay? Three councillors voted to decide, One Abstention, four to delay.</p> <p><u>AMENDED MOTION:</u> <i>Cllr Griffin proposed that we should continue to take trees down at Woodlands Park where both Ian Lorman and Richardsons agree. The experts should then discuss and agree the recommendation for the other trees. Cllr Muston seconded the proposal. Chair agreed.</i></p> <p><u>DEBATE HIGHLIGHTS:</u></p> <ul style="list-style-type: none"> • Cllr Williams suggested Council consult Ian Lorman to raise that question • Cllr Muston stated there is a danger of trees falling down. Longer we leave it the worse it is going to be. Could Edd Richardson delay for a week so we can advise residents? • Cllr de Lacey stated that replanting trees should be treated as a major urgency. 	Approved

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	<ul style="list-style-type: none"> • Cllr Marshall commented on the debate as to whether some trees can remain. They may be an issue is it better to deal with things now. <p><u>AMENDED MOTION:</u> <i>Cllr Griffin proposed that we should continue to take trees down at Woodlands Park where both Ian Lorum and Richardsons agree. The experts should then discuss and agree the recommendation for the other trees. Cllr Muston seconded the proposal. Chair agrees.</i></p> <p><u>APPROVAL FOR AMENDED MOTION:</u> <i>Cllr Griffin, Cllr Muston. Unanimous Approval</i></p> <p><u>AMENDED MOTION APPROVAL:</u> <i>Cllr Griffin, Cllr Muston, Approved, one against, three abstentions.</i></p> <p><u>AMENDED MOTION:</u> <i>Council agrees extension of urgent Tree work for Wellbrook Way by Richardson’s Tree Surgery on earliest date available.</i></p> <p><u>AMENDED MOTION APPROVAL:</u> <i>Cllr de Lacey, Cllr Griffin. Unanimous Approval.</i></p>	
22/91.4	<p>Council authorises the Chair (or his appointee if he is unable to attend) to speak to the former Council's decision concerning the planning application for 2 Duck End at the SCDC Planning Committee when it considers the application (probably 15 June 2022)</p> <p>Cllr de Lacey confirmed that the meeting may likely now be on 29th June. For the benefit of new Council, he confirmed that the retrospective planning permission at 2 Duck End is an enormous extension in a sensitive part of Girton.</p> <p>This application is going to planning at the end of June where there will be a response from District Councillors. It would be useful to include a response from Girton Parish Council as well. Cllr de Lacey would need permission from Council to speak at that meeting. A decision had been made by the previous Girton Parish Council for this application.</p> <p><u>APPROVAL:</u> <i>Proposed by Cllr de Lacey, Seconded by Cllr Giles. Approved Unanimously.</i></p> <p><u>DEBATE HIGHLIGHTS:</u></p> <ul style="list-style-type: none"> • Cllr Williams asked if it would be possible to take photos and show them at the meeting? Cllr de Lacey is to take advice and go ahead if the above is possible. • Cllr Williams also asked if the SCDC Planning Committee attends the site? <p>Cllr Stobart confirmed the extension could provide space for quite a lot of households. He confirmed quite a lot of developments do not go to Committee but are dealt with by Officer. He will recommend the below:</p> <ol style="list-style-type: none"> 1. Site visit to emphasis how bad it is 2. Going to committee <p><u>AMENDED MOTION:</u> <i>This council believes refusal and owners takes down building to previous height.</i></p> <p><u>APPROVAL:</u> <i>Proposed by Cllr de Lacey, Seconded by Cllr Marshall. Approved Unanimously.</i></p>	Approved

Agenda Item	Item Description	Action/Power
	<p>Comments to be added to SCDC database</p>	
22/91.5	<p>Council authorizes delegation to Sport & Recreation Committee for purchase of a mower for the Cricket Ground</p> <p><u>APPROVAL:</u> <i>Proposed by Cllr de Lacey, Seconded by Cllr Muston. Approved unanimously.</i></p> <p><u>DEBATE HIGHLIGHTS:</u></p> <ul style="list-style-type: none"> • Cllr Cockley reminded Council of the difficulty of Cllr Betts making decisions around items associated with the Cricket Club and asked if the decision should remain with Full Council? • Cllr Betts Confirmed the cricket square was currently cut using his own mower to a standard required for matches. • Cllr Cockley raised the question around where the new mower should be stored. 	Approved
22/91.6	<p>Council authorizes spend of up to £350 for handy man to carry out various tasks on the recreation grounds ahead of Girton Feast</p> <p><u>APPROVAL:</u> <i>Proposed by Cllr de Lacey, Seconded by Cllr Muston.</i></p> <p><u>DEBATE HIGHLIGHTS:</u> Cllr Cockley raised the issue of COVID rates increasing and asked if we should retain the Hand Sanitizers?</p> <p><u>AMENDED PROPOSAL proposed by Cllr Williams:</u> Council authorises a spend for a handy person to carry out various tasks on Girton Rec ground ahead at the discretion of GPC Clerk and authorizes GPC Clerk to suspend the byelaws that forbid vehicles or tents on the Recreation Ground during the feast.</p> <p><u>AMENDED APPROVAL:</u> <i>Proposed by Cllr de Lacey, Seconded by Cllr Muston. Unanimous approval.</i></p>	Approved
22/91.7	<p>Council approves support for Girton Parish News of £300 to support this primary local communication channel largely run by volunteers.</p> <p>Note: All Council news is communicated to the village by this paper. It is noted in the NALC Bronze award scheme that Council should engage with the Community. GPC Clerk has added this to Agenda when the request was printed in June copy of Girton Parish News.</p> <p>Council deferred motion asking the editor to explain the rationale for the request.</p> <p>GPC Clerk confirmed that GPN Editor had confirmed that Girton Town Charity had agreed to fund.</p>	Deferred
22/91.8	<p>Council approves Extraordinary Meeting date of 29th June 2022 to approve end of year Finances & AGAR</p> <p><u>APPROVAL:</u> <i>Proposed by Cllr de Lacey, Seconded by Cllr Cockley.</i></p> <p><u>DEBATE HIGHLIGHTS:</u></p>	Approved

Agenda Item	Item Description	Action/ Power
	<p>Cllr Muston sent apologies ahead of 29th June meeting</p> <p>Cllr Williams asked if the Finance Committee should consider the AGAR rather than Full Council. For transparency it will go to Full Council as per original motion.</p>	
22/92	<p>To Receive Correspondence addressed to the Council</p> <ul style="list-style-type: none"> • Bowls Club Complaint • Fitting of a bench in Washpit 	Noted
22/93	<p>To Approve Communication of items from this Agenda <i>Delegated to the Clerk</i></p>	Delegated
22/94	<p>To Request items for next Agenda</p> <p>Potential items for July 2022 noted:</p> <ul style="list-style-type: none"> - Approval of Girton Parish Council website (girton-pc.gov.uk) - Booking System <p><i>Council agrees to review the following key policies:</i></p> <ul style="list-style-type: none"> - Code of Conduct - Standing Orders - Financial Regulation <p><i>NB. Additional policies to be submitted in priority order at subsequent Full Council meetings</i></p> <p>Cllr Hayat – Motion to create an Event’s committee. Within Girton more diverse more multi-cultural community. A number of people see that as scary prospect. Hold an event to bring Community together, cultures together. Especially with more Eastern Europeans and a celebration of that change.</p> <p>Cllr Williams – listing of councillors in GPN omitted two councillors, name mis-spelt. He also has severe problems with his .gov.uk address. Number of problems reappeared in outbox, second occasion private email and the response appeared in.gov.uk.</p>	Noted
22/95	<p>Date of next Full Council meeting(s): 13th July 2022</p>	
Meeting at 8.28pm		