

Clerk: Mrs. Yvonne Murray
Telephone (01223) 618619
Email: Clerk@girton-pc.gov.uk
Website: <https://www.girton-cambs.org.uk>

The Pavilion
Girton Recreation Ground
Cambridge Road, Girton
Cambridge, CB3 0FH

NOTICE of MEETING: GIRTON PARISH COUNCIL
MEETING Finance Committee
DATE & TIME: Thursday 19th January at 8.15pm
VENUE: Girton Recreation Ground, Cambridge Road Girton

All Members of the Finance Committee are hereby summoned to attend for the purposes of resolving Council. Business to be transacted at the meeting, as set out below. Members of the public and press are invited to address the Council under the Public Participation item. Advance notice of questions and/or issues, would be appreciated.

Members: 5 + 2 Ex Officio **Vacancies:** 3 **Quorum:** 3

Members: Cllr Muston (Chair), Cllr Hayat (Vice Chair) Cllr, Blom, Cllr Marshall, Cllr Williams

Mrs. Yvonne Murray – Clerk to Girton Parish Council
12th January 2023

AGENDA

Agenda Item	Item Description	Action/ Power
22/22	Welcome from the Chair	
22/23	To Receive Apologies and Reasons for Absence	
22/24	To Receive Members' Declarations of Interest and Dispensations	
22/25	Public Participation <i>To allow a total of 15 minutes for any members of the public to address the meeting in relation to any matter on the agenda. Individual presentations to be limited to 5 minutes on any single issue</i>	15 Mins
22/26	To Approve Minutes of Finance Committee: 22nd June 2022	For Decision
22/27	Matters arising from Previous Meetings (<i>for information only</i>)	For Information
22/27.1	Action List	
22/27.2	Any other Matters arising – A chance to raise any comments/concerns on previous agenda items	
22/28	Business items requiring a decision, or consideration by the Committee	For Decision
22/28.1	Committee to approve Mission, Vision & Terms of Reference (including Scheme of Delegation)	For Decision
22/28.2	Committee to review capital budgets for 2023/2024 and agree possible projects	To Note
22/28.3	Committee to undertake Review of Budgets	For Decision
22/28.4	Committee to set recommended Precept Request 2023/2024 for Full Committee meeting on 25th January 2023	For Decision
22/28.5	Committee to confirm appointment of external auditor for 2022/2023 to 2026/2027 and fees	To Note

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	<p>Auditor appointments for smaller authorities for the five financial years from 2022-23 to 2026-27</p> <p>SAAA announced the conclusion of its procurement process and the award of limited assurance review contracts for five years to the successful external audit firms on 30 November 2021.</p> <p>Responsibilities under the new contracts will relate to accounts for the financial year beginning on 1 April 2022. The details of your specific appointment by contract (County) area are listed below.</p> <p>Your Authority's Audit Appointment for 2022-23 to 2026-2027</p> <p>Your appointed auditor will be PKF Littlejohn LLP.</p> <p>Table1 - Scale of fees for bodies subject to limited assurance review</p> <table border="1" data-bbox="264 613 1350 1263"> <thead> <tr> <th data-bbox="264 613 644 692">INCOME/EXPENDITURE BAND (£)</th> <th colspan="2" data-bbox="644 613 1350 692">FEE FOR LIMITED ASSURANCE REVIEW (£)</th> </tr> </thead> <tbody> <tr> <td data-bbox="264 692 644 725">0 - 25,000</td> <td data-bbox="644 692 778 725">0</td> <td data-bbox="778 692 1350 725">(if a Certificate of Exemption is submitted)</td> </tr> <tr> <td data-bbox="264 725 644 759">0 - 25,000</td> <td data-bbox="644 725 778 759">210</td> <td data-bbox="778 725 1350 759">(if a LAR review is required)</td> </tr> <tr> <td data-bbox="264 759 644 792">25,001 - 50,000</td> <td data-bbox="644 759 778 792">210</td> <td data-bbox="778 759 1350 792"></td> </tr> <tr> <td data-bbox="264 792 644 826">50,001 - 100,000</td> <td data-bbox="644 792 778 826">315</td> <td data-bbox="778 792 1350 826"></td> </tr> <tr> <td data-bbox="264 826 644 860">100,001 - 200,000</td> <td data-bbox="644 826 778 860">420</td> <td data-bbox="778 826 1350 860"></td> </tr> <tr> <td data-bbox="264 860 644 893">200,001 - 300,000</td> <td data-bbox="644 860 778 893">630</td> <td data-bbox="778 860 1350 893"></td> </tr> <tr> <td data-bbox="264 893 644 927">300,001 - 400,000</td> <td data-bbox="644 893 778 927">840</td> <td data-bbox="778 893 1350 927"></td> </tr> <tr> <td data-bbox="264 927 644 960">400,001 - 500,000</td> <td data-bbox="644 927 778 960">1,050</td> <td data-bbox="778 927 1350 960"></td> </tr> <tr> <td data-bbox="264 960 644 994">500,001 - 750,000</td> <td data-bbox="644 960 778 994">1,365</td> <td data-bbox="778 960 1350 994"></td> </tr> <tr> <td data-bbox="264 994 644 1028">750,001 - 1,000,000</td> <td data-bbox="644 994 778 1028">1,680</td> <td data-bbox="778 994 1350 1028"></td> </tr> <tr> <td data-bbox="264 1028 644 1061">1,000,001 - 2,000,000</td> <td data-bbox="644 1028 778 1061">2,100</td> <td data-bbox="778 1028 1350 1061"></td> </tr> <tr> <td data-bbox="264 1061 644 1095">2,000,001 - 3,000,000</td> <td data-bbox="644 1061 778 1095">2,520</td> <td data-bbox="778 1061 1350 1095"></td> </tr> <tr> <td data-bbox="264 1095 644 1128">3,000,001 - 4,000,000</td> <td data-bbox="644 1095 778 1128">2,940</td> <td data-bbox="778 1095 1350 1128"></td> </tr> <tr> <td data-bbox="264 1128 644 1162">4,000,001 - 5,000,000</td> <td data-bbox="644 1128 778 1162">3,360</td> <td data-bbox="778 1128 1350 1162"></td> </tr> <tr> <td data-bbox="264 1162 644 1196">5,000,001 - 6,500,000</td> <td data-bbox="644 1162 778 1196">3,780</td> <td data-bbox="778 1162 1350 1196"></td> </tr> </tbody> </table>	INCOME/EXPENDITURE BAND (£)	FEE FOR LIMITED ASSURANCE REVIEW (£)		0 - 25,000	0	(if a Certificate of Exemption is submitted)	0 - 25,000	210	(if a LAR review is required)	25,001 - 50,000	210		50,001 - 100,000	315		100,001 - 200,000	420		200,001 - 300,000	630		300,001 - 400,000	840		400,001 - 500,000	1,050		500,001 - 750,000	1,365		750,001 - 1,000,000	1,680		1,000,001 - 2,000,000	2,100		2,000,001 - 3,000,000	2,520		3,000,001 - 4,000,000	2,940		4,000,001 - 5,000,000	3,360		5,000,001 - 6,500,000	3,780		
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22/29	To Receive Correspondence addressed to the Committee																																																	
22/30	<p>To Approve Communication of items from this Agenda</p> <p><i>This item is designed to ensure that Committee can approve key items of communication from this meeting on Committee Website, Facebook, and Twitter.</i></p>	For Decision																																																
22/31	Date of next meeting(s): To be confirmed																																																	

Guidance For Visitors to Girton Parish Council

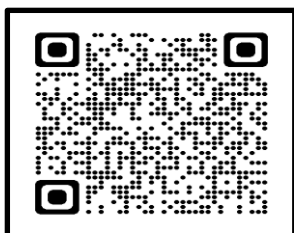
The Pavilion, Recreation Ground, Cambridge Road, Girton, Cambridge CB3 0FH.

Tel: 01223 618619

NOTICES FOR MEMBERS OF THE PUBLIC

Parish Council Agenda

A full copy of this agenda with appendices and reports may be found on the Parish website at <https://www.girton-cambs.org.uk/girton-parish-council/> or requested from the Clerk. Our Village Noticeboards will include a copy of the agenda only including this guidance page. Webpage QR Code below.



Public Participation

Members of the public are welcome to attend this meeting and any other Girton Parish Council public meeting. If you wish to raise a question or topic at the meeting it will help us if you contact the clerk, who will be pleased to explain the procedure. Clerk email: clerk@girton-pc.gov.uk. Members of the public may address the Council within an allotted time of **15 minutes** during Public Participation on the agenda.

Exclusion of Press and Public

The press and public are likely to be excluded from the meeting during consideration of the following item in accordance with the provisions of Section 100(A)4 of the Local Government Act 1972, exempt information as defined in paragraph 3 of Part 1, Schedule 12A of the Act, as amended.

Items to be confirmed here/

First Aid

If you feel unwell or need first aid, please alert a member of staff.

Toilets

Public toilets are available on the ground floor of the Pavilion in the corridor through the double doors in the Community Hall. These include facilities for disabled people.

Recording of Business and Use of Mobile Phones

Girton Parish Council are open and transparent about how we make decisions. The Council may record public meetings. Recording, filming and photography at Council, Committee and other meetings is allowed where members of the public can attend, so long as proceedings at the meeting are not disrupted. Members of the public may not speak during Council proceedings. We also allow the use of social media during meetings to bring Council issues to the attention of a wider audience. To minimise disturbance to others attending the meeting, please switch your phone or other mobile device to silent/ vibrate mode.

Smoking

No one can smoke at any time within the Pavilion or at any Council meeting.