

Clerk: Mrs. Yvonne Murray
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The Pavilion
 Girton Recreation Ground
 Cambridge Road, Girton
 Cambridge, CB3 0FH

NOTICE of MEETING: **GIRTON PARISH COUNCIL**
MEETING **Human Resources Committee**
DATE & TIME: **Wednesday 18th January at 6.30pm**
VENUE: **Girton Recreation Ground, Cambridge Road Girton**

All Members of the Human Resources Committee are hereby summoned to attend for the purposes of resolving Council Business to be transacted at the meeting, as set out below. Advance notice of questions and/or issues, would be appreciated.

Members: 5 + 2 Ex Officio **Vacancies:** 3 **Quorum:** 3

Members: Cllr Muston (Vice Chair), Cllr Wright, Cllr Carney (Ex-Officio)

Mrs. Yvonne Murray – Clerk to Girton Parish Council
 12th January 2023

AGENDA

Agenda Item	Item Description	Action/ Power
22/38	To elect Chair of Human Resources Committee	For Decision
22/39	Welcome from the Chair	
22/40	To Receive Apologies and Reasons for Absence	
22/41	To Receive Members' Declarations of Interest and Dispensations	
22/42	To Approve Minutes of HR Committee: 2 nd March 2022	For Decision
22/43	To co-opt Cllr Giles, Cllr Hayat, Cllr Marshall	For Decision
22/44	Matters arising from Previous Meetings (<i>for information only</i>)	For Information
22/44.1	Action List	
22/44.2	Any other Matters arising – A chance to raise any comments/concerns on previous agenda items	
22/45	Business items requiring a decision, or consideration by the Council	For Decision
22/45.1	Committee to approve Mission, Vision & Terms of Reference (including Scheme of Delegation)	For Decision
22/45.2	Committee to approve list of projects for 2023/2024 Budget	For Decision
22/45.3	Public Bodies (Admission to Meetings) Act 1960 Exclusion of the Press and Public – to resolve that in accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 and by reason of the confidential nature of the remainder of the business, the Press and the Public be excluded from the Meeting.	For Decision
22/45.4	Committee to consider Staff review and recommendation for pay rise.	For Decision

Agenda Item	Item Description	Action/ Power
22/45.5	Committee to consider and approve required support for all outstanding Human Resources issues.	For Decision
22/45.6	Public Bodies (Admission to Meetings) Act 1960 Re-admittance of the Press and Public – to resolve that the confidential business having been concluded, the Press and the Public be re-admitted to the Meeting.	For Decision
22/46	To Receive Correspondence addressed to the Committee	
22/47	<p>To Approve Communication of items from this Agenda</p> <p><i>This item is designed to ensure that Council can approve key items of communication from this meeting on Council Website, Facebook, and Twitter.</i></p>	For Decision
22/48	Date of next meeting(s): To be confirmed	

Guidance For Visitors to Girton Parish Council

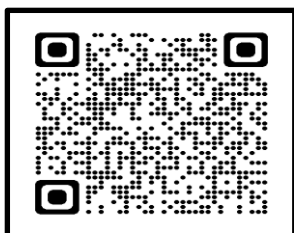
The Pavilion, Recreation Ground, Cambridge Road, Girton, Cambridge CB3 0FH.

Tel: 01223 618619

NOTICES FOR MEMBERS OF THE PUBLIC

Parish Council Agenda

A full copy of this agenda with appendices and reports may be found on the Parish website at <https://www.girton-cambs.org.uk/girton-parish-council/> or requested from the Clerk. Our Village Noticeboards will include a copy of the agenda only including this guidance page. Webpage QR Code below.



Public Participation

Members of the public are welcome to attend this meeting and any other Girton Parish Council public meeting. If you wish to raise a question or topic at the meeting it will help us if you contact the clerk, who will be pleased to explain the procedure. Clerk email: clerk@girton-pc.gov.uk. Members of the public may address the Council within an allotted time of **15 minutes** during Public Participation on the agenda.

Exclusion of Press and Public

The press and public are likely to be excluded from the meeting during consideration of the following item in accordance with the provisions of Section 100(A)4 of the Local Government Act 1972, exempt information as defined in paragraph 3 of Part 1, Schedule 12A of the Act, as amended.

Items to be confirmed here/

First Aid

If you feel unwell or need first aid, please alert a member of staff.

Toilets

Public toilets are available on the ground floor of the Pavilion in the corridor through the double doors in the Community Hall. These include facilities for disabled people.

Recording of Business and Use of Mobile Phones

Girton Parish Council are open and transparent about how we make decisions. The Council may record public meetings. Recording, filming and photography at Council, Committee and other meetings is allowed where members of the public can attend, so long as proceedings at the meeting are not disrupted. Members of the public may not speak during Council proceedings. We also allow the use of social media during meetings to bring Council issues to the attention of a wider audience. To minimise disturbance to others attending the meeting, please switch your phone or other mobile device to silent/ vibrate mode.

Smoking

No one can smoke at any time within the Pavilion or at any Council meeting.