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The Pavilion
 Girton Recreation Ground
 Cambridge Road, Girton
 Cambridge, CB3 0FH

NOTICE of MEETING: GIRTON PARISH COUNCIL
MEETING FULL COUNCIL
DATE & TIME: Wednesday 8th February at 7pm
VENUE: Girton Recreation Ground, Cambridge Road Girton

Members: 11 **Vacancies:** 4 **Quorum:** 5

MINUTES

Agenda Item	Item Description	Action/ Power
	<p>Members: [8] Cllr Carney (Chair), Cllr Muston (Vice-Chair) Cllr Betts, Cllr Clare, Cllr Giles, Cllr Hayat, Cllr Marshall, Cllr Wright.</p> <p>Present: Yvonne Murray (GPC Clerk)</p> <p>Members of Public: Seven</p>	
22/237	Welcome from the Chair	
22/238	<p>To Receive Apologies and Reasons for Absence Apologies: Cllr Blom, Cllr Williams, Cllr Linton (confirmed after the meeting).</p>	Approved
22/239	To Receive Members' Declarations of Interest and Dispensations - None	Noted
22/240	<p>Public Participation</p> <p>Girton Resident Asked about the Neighbourhood Plan. He confirmed that organisations met on several occasions historically and put together a village plan. He would like to know more about the Neighbourhood Plan and whether organisations in the village are going to be part of the plan. Highlighted that the proposal for Electric Charger Vehicle points would take up space which is much needed especially when Football matches are being played. He highlighted the issues with parking on the roads. Cllr Carney confirmed that these two items were on the agenda and the above points made would be considered as part of the discussion.</p> <p>Tom Smith, Deputy Head Porter - Girton College. Tom thanked Cllr Marshall and GPC Clerk for a good meeting at Girton College on 2nd February 2023 with Tom and the Head Porter about ways to bring village and college together. He confirmed Girton College would be having their annual ball on 17th March. There will be a letter going out to residents around the area with contact details for staff on duty during the party. Girton College Ball Committee have a noise plan in place and details are included in the letter. A copy of the letter is to be sent to the Clerk. Sound checks will be going on all night. 9pm to 5am next morning. Tom will personally deal with any complaints that come through. He noted there would be a Silent Disco from 3am.</p>	
22/241	To Receive Reports (for information only)	10 Mins
22/241.1	<p>County Councillor Cllr Murphy had sent apologies. Cllr Carney confirmed that any questions should be sent to Cllr Murphy directly.</p>	
22/241.2	District Councillors	

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	<p>Meeting on Aircraft Noise</p> <p>Cllr Stobart confirmed there would be a meeting regarding Aircraft Noise on Thursday Feb 23rd at 7.30pm. He noted that people living in Girton are distressed by Aircraft Noise. Girton Parish Council were asked to publicise the above open meeting.</p> <p>Voting ID</p> <p>Cllr Stobart highlighted this topic included in his report and asked GPC to publicise the need for a Voting Authority Certificate for U18s when voting. These certificates require an application.</p> <p>Fly Tipping</p> <p>Cllr Stobart highlighted the need to report Fly tipping. He noted reports of fly tipping do get acted upon and asked GPC to publicise.</p> <p>Rough Sleeper in Girton</p> <p>Cllr Garvie highlighted that a rough sleeper in Girton had been reported. She felt it would be useful for the public to know what to do in these cases. Our district councillors will provide information for the next edition of Girton Parish News.</p> <p>Woodburners</p> <p>Cllr Garvie had checked the rulings about woodburning stoves after a question from GPC Clerk/Cllr Hayat. This information would be included in next edition of Girton Parish News. GPC to include this information on-line.</p> <p>Community Led Plan</p> <p>Cllr Stobart highlighted their officers are ready to help initiate and deliver the public meeting approved by GPC. GPC Clerk confirmed she would be in touch with Cllr Stobart to arrange a discussion. Dates for public meetings were being checked with Councillors.</p> <p>Cllr Hayat gave some more context around the question about Woodburners. He confirmed he had received a complaint that the level of wood burning had increased and that it was affecting children with asthma. Cllr Hayat highlighted the resident had asked what she could do to raise her concerns. Cllr Hayat has responded to the resident confirming ability to lodge complaint on SCDC website.</p> <p><i>Feedback from Cllr Garvie:</i></p> <p><i>I checked the new rulings about woodburning stoves. Sales of bagged house coal and wet wood in units under two cubic meters have become unlawful. And wet wood in bigger volumes must be sold with advice on how to dry it out before it's burned. Also new stoves will have to conform to new guidelines. I will put this advice in the GPN. Corinne</i></p> <p>https://www.scams.gov.uk/environmental-health/pollution/air-pollution/air-quality-monitoring/</p> <p>Cllr Carney was concerned about good communication of Voter ID requirements. He asked if SCDC had posters ready that GPC can help distribute via GPC approved communication channels?</p> <p>Cllr Carney asked whether there was an update on Local Plan? Were there any decisions around planning for Water Availability including a location identified for a potential reservoir? Cllr Stobart confirmed there was an initial decision around a location near Chatteris with a view to this new reservoir coming on-stream by 2035. He highlighted</p>	

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	<p>that there would likely be an intermediate step to supply Bury & Cambridge from Grafham Water reservoir. He highlighted that Grafham water was already stretched.</p> <p>Cllr Stobart stated that SCDC were looking to ask residents to reduce water usage of existing communities and any new developments. He confirmed SCDC remains concerned about water and risks around supply. Various parties were concerned about water supply in general. Current building regs for the Local Plan is 80 litres per person per day. He believed this is a reduction from over 100 litres per person.</p>	
22/241.3	<p>Girton Town Charity</p> <p>Ann Bonnett did not have anything to add to her submitted report. She confirmed that the Dovehouse Court handover date had been confirmed with the office to move the following week.</p> <p>Cllr Carney asked about point 3 of Ann’s report regarding the dilapidation survey of Girton High Street carried out before work on Dovehouse Court began. Ann confirmed that roads, footpaths and verges which had been damaged by the construction team during the project would be repaired.</p> <p>Cllr Carney asked if GTC would share the survey results more widely? Ann confirmed she was happy to do so.</p> <p>Ann undertook to ask Barnes if they would share the survey results. Barnes had told Ann that normally they do not share with Parish Councils but Ann is happy to share. She will request the survey results from Barnes in a GTC meeting to be held tomorrow.</p> <p>Cllr Hayat asked if there would be an Open Day for Dovehouse Court? Ann confirmed there would be a series of opening events to which GPC and Girton residents would be invited.. There were no dates as yet. She will give as much notice as possible.</p> <p>Cllr Hayat highlighted that GPC were arranging events around Coronation. He asked Ann if the opening could be held during the Coronation Weekend. Ann responded that Dovehouse Court was not relevant to the Coronation and advised that Opening Events will happen before May. She also advised that the William Collyn Community Centre is considering putting on an event over the Coronation weekend and would ensure the Centre liaised with Cllr Hayat.</p> <p>Member of public asked the permission of the Chair and with Standing Orders suspended stated that a lot of vans had been parked on the grass at the top of Woodlands Park. Ann agreed to discuss with the site manager that these verges to be inspected for additional repair requirements.</p>	
22/241.4	Footpath Officer’s Report (No report for January 2023)	
22/241.5	Water Management Report (No report for January 2023)	
22/241.6	CAPALC Report (See HR Committee Report)	
22/241.8	<p>Clerk’s Report</p> <p>GPC Clerk noted the theme of her report was increasing Community Engagement of GPC.</p> <p>She highlighted GPC Action List was currently being tested. She highlighted her priority for the next month would be to update GPC policies and process.</p>	
22/241.9	Chairman’s Report	

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	<p>Cllr Carney confirmed there was nothing to add to his report. There were no questions.</p>	
22/242	<p>To Approve Minutes of Girton Parish Council Full Council Meetings: 11th January 2023, 25th January 2023</p> <p><u>Approval: Minutes of 11th January 2023:</u> <i>Cllr Carney proposed. Cllr Giles seconded. Unanimous Approval.</i></p> <p>Cllr Carney highlighted correction of Fund name as below: 22/224.10 – Platinum Jubilee Village Hall Fund</p> <p><u>Approval: Minutes of 25th January 2023:</u> <i>Cllr Carney proposed. Cllr Marshall seconded. Five approved. Three abstentions due to absence.</i></p>	Approval
22/243	Matters arising from Previous Meetings (<i>for information only</i>)	For Information
22/243.1	<p>Action List</p> <p>GPC Clerk demonstrated the Action List using MS365 Planner. She noted that Council is increasing their use of MS365 with the development of this Action List.</p>	
22/243.2	<p>Any other Matters arising – A chance to raise any comments/concerns on previous agenda items.</p> <p>Cllr Carney asked whether he needed to resubmit or revisit motion below from Full Council meeting of 11th January 2023. GPC Clerk thanked Cllr Carney for raising this question for Council awareness. She confirmed that Cllr Carney could speak at the meeting when it occurred under the existing approved motion. Cllr Carney’s question did however highlight that further consideration of wording of future motions of this type should be considered.</p> <p>[22/224.2: 11 January 2023 meeting] Council to authorise the Chair asking a question on behalf of GPC at the forthcoming CCC Highways meeting on 24th January 2023, regarding the stopping up of Bridleway 99/6 without giving an adequate alternative route for horse riders and cyclists.</p> <p><u>Approval:</u> <i>Cllr Carney proposed. Cllr Betts seconded. Unanimous Approval.</i></p> <p><u>Debate Highlights:</u></p> <p>Cllr Carney is to provide a script to share the question he will ask at CCC Highways meeting. He has been in conversation with one of Girton residents and Cllr Murphy to increase his understanding of GPC Legal position.</p>	Noted
22/244	To Receive update from GPC Committees & Working Groups	
22/244.1	<p>Environment Committee</p> <p>Cllr Giles confirmed she had nothing to add to her report. Cllr Clare asked GPC Clerk to highlight his Thanks to Chris Wilson (GPC Groundsman) for planting the Beech Tree.</p>	
22/244.2	<p>Local Nature Recovery Working Group (See Environment Update)</p> <p>Cllr Giles stated she had nothing to add to the Report except to say it was great to see the Local Nature Recovery Group and Green team back up and running. Cllr Marshall thanked Cllr Giles for her good reports which were encouraging.</p>	

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22/244.3	<p>Finance & Resource Management Committee</p> <p>Cllr Muston confirmed she had nothing to add to her report. She felt it was fairly straight forward.</p> <p>Council highlighted that end of year was approaching and accounts needed to be finalised. Cllr Muston confirmed she did not expect any surprises.</p> <p>Cllr Hayat stated that GPC had not undertaken any major project spend this year. Forecast project of expenses against income showed a difference of approximately £10K.</p> <p>Cllr Carney asked how the £10K surplus would be handled?</p> <p>GPC Clerk confirmed that the surplus needs to be reviewed further. She would be going through the budget line by line with the Staff team to identify required operations this year and would be introducing a monthly budget column in reports for review.</p> <p>Cllr Muston highlighted that Employees pay rise still to be confirmed.</p> <p>Cllr Carney highlighted ‘lumpy figures’ for GPC in 2021/2022 due to need to pay outstanding bills and to identify and chase invoices that had not been billed. Cllr Muston asked Council to bear with the Finance & Resource Management Committee as they further continued to provide a transparent view of where money was being spent.</p> <p>Cllr Hayat re-stated that very few capital project had been undertaken over past two years. With the precept calculation aim to spent £50K from General reserves a focus on the projects and operations was required.</p> <p>GPC Clerk highlighted the importance of putting in place a Reserve policy in place. Approved under Agenda Item</p>	
22/244.4	<p>HR Committee</p> <p>Cllr Muston had nothing to add but asked whether Council was happy to bring HR & CAPALC report together.</p> <p>Cllr Carney stated that where CAPALC is helping out on issues other than HR, the reports would need to be separate.</p>	
22/244.5	<p>Planning Committee</p> <p>Cllr Carney confirmed no update. Planning awaited the outcome of Hotel Felix inquiry.</p> <p>Cllr Muston told Council she had found it very interesting to attend this inquiry. One of the SCDC Planning Officers had confirmed they were really pleased GPC attended. She encouraged Councillors to take the chance to go to these inquiries and highlighted the importance of providing local information.</p>	
22/244.6	<p>Sport & Recreation Committee</p> <p>Cllr Hayat confirmed there would be a S&R committee in two weeks.</p>	

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	S&R Committee were actively looking at quick win projects before end of this financial year.	
22/244.7	<p>Events Working Group</p> <p>Cllr Hayat confirmed there had been a lot of work by Cllr Marshall and Cllr Marshall on this initiative.</p> <p>He confirmed ideas for King Charles III Coronation were coming together including: Saturday 6th May – Enjoy Coronation, Sunday 7th May – Community Lunch, Monday 8th May - Big Help Out (Community Volunteering). Events to be held up to and after the Coronation are also being considered.</p> <p>Cllr Carney confirmed he was a little concerned that a pretty solid plan would be required by March if support including funding was required from GPC. Cllr Hayat confirmed there would be a motion to be brought to GPC Full Council on March 8th.</p> <p>Cllr Marshall stated he was very conscious of events already organized by other groups. He had been around the community to check and bring those under an umbrella to create a program of events for the village. There would likely be a Coronation magazine to keep as a free hand-out to communicate events. There had been a lot of enthusiasm from Pubs, Schools, Girton College.</p>	
22/244.8	<p>Bowls Club Working Group</p> <p>Cllr Marshall confirmed that possible solutions for the Bowls Club requirements were in the early stages. He confirmed the first working group meeting had been very positive with a view to GTC, GBC and GPC moving forward on requirements. He confirmed that another meeting was planned in next two weeks.</p>	
22/244.9	<p>Pavilion Refurbishment Task & Finish Group</p> <p>Cllr Blom was absent. Cllr Carney confirmed the decisions of Full Council were covered in Extra Meeting of 25th January.</p>	
22/245	To Approve Finance and Resource Management (Supporting papers to follow)	For Decision
22/245.1	<p>To note payment of accounts under delegated approval</p> <p><u>Approval:</u> <i>Cllr Carney proposed., Cllr Marshall seconded. Unanimous approval.</i></p> <p><u>Debate Highlights:</u></p> <p>Cllr Marshall noted need for spelling correction: Toilet Role/Toilet Roll.</p> <p>GPC Clerk highlighted she was to check the increase in British Gas costs. Cllr Carney highlighted the need to monitor the meters.</p> <p>Cllr Hayat asked if in light of email indicating GPC is exempt. Would this help with the back-dated VAT which was lost. GPC Clerk to check but unlikely to have any effect.</p> <p>Cllr Carney asked why the Arnold-Baker book was being paid as he thought GPC already had the book. GPC Clerk highlighted that 13th edition had only recently been made available post GPC and all other pre-orders.</p>	Approval
22/245.2	To Approve payment of outstanding accounts due	
22/245.3	To Receive a report from Assistant Clerk on Amounts paid in	

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	<p>Cllr Carney highlighted the importance of this report in informing Council. Cllr Hayat highlighted historic payments of invoices had been disrupted and Council was now back on track.</p>	
22/245.4	<p>To Approve write-off of User Invoices from 2020.</p> <p>Approval: <i>Cllr Carney proposed. Cllr Clare seconded. Unanimous Approval.</i></p> <p>GPC Clerk confirmed that the invoices presented for write-off were for existing users still using GPC facilities. She confirmed that all users had been chased and that they confirmed these payments had been made. Due to historic records for these invoices GPC records did not confirm whether payments had been made. She noted in line with the report submitted by the Assistant Clerk significant back payments had successfully been resolved.</p> <p>Cllr Muston stated that as these were loyal customers of GPC then that added to the rationale to write-off these invoices.</p>	
22/246	Business items requiring a decision, or consideration by the Council	For Decision
22/246.1	<p>Girton Parish HR Committee requests Council to reaffirm acceptance of the Code of Conduct 2020 and our signing of the Civility and Respect pledge. This includes a commitment to calling out bullying and harassment if and when it happens.</p> <p>Approval: <i>Cllr Carney proposed., Cllr Muston seconded. Unanimous Approval.</i></p> <p>Debate Highlights: Cllr Hayat asked if we are reinforcing GPC commitment to the Code of Conduct then what will we do if the Code of Conduct is not adhered to? Cllr Muston stated that GPC HR Committee would go through GPC procedures and CAPALC guidance and take action.</p>	Approved
22/246.2	<p>Council to approve GPC support and communication for Impington Village College and Girton Glebe request to launch Pay It Forward scheme to (To pay it forward simply means to repay a kindness received with a good deed to someone else) focusing on payment for lunches for Children who cannot afford to pay.</p> <p>Approval: <i>Cllr Hayat proposed. Cllr Carney seconded. Unanimous Approval.</i></p> <p>Debate Highlights: Cllr Hayat had visited Girton Glebe school and Impington Village College. He had discussed with the Heads the ability to allow parents to pay extra money for school meals. See final paragraph of his report on the Cost of Living Crisis. Both Heads had asked for the approval of support by the Parish Councils. Cllr Hayat confirmed he was to also visit the school at Eddington and the amended motion was therefore suggested:</p> <p>Amended Motion: Council to approve GPC support and communication for Impington Village College, Girton Glebe and the University School, Eddington (if required) request to launch Pay It Forward scheme to (To pay it forward simply means to repay a kindness received with a good deed to someone else) focusing on payment for lunches for Children who cannot afford to pay.</p> <p>Debate Highlights:</p>	Approved

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	<p>Council highlighted the need for good Communication of the scheme and Girton Parish Council support. Cllr Hayat confirmed that the support required from GPC was just to confirm GPC support and to highlight this was a community led scheme. The schools would carry out the work to communicate the initiative and distribute any funds raised.</p>	
22/246.3	<p>Council to approve Environment Committee plan and budget for replanting trees around the village.</p> <p>Approval: <i>Cllr Clare proposed. Cllr Marshall seconded. Unanimous Approval.</i></p> <p>Debate Highlights:</p> <p>Cllr Clare confirmed costs in the accompanying business case do not include costs of installation and maintenance.</p> <p>Cllr Giles highlighted the wish to obtain and plan trees that were bigger than sticks.</p> <p>Cllr Clare highlighted that time is tight as tree planting window ends by March and there is a need to move fast and recruit volunteers so there is no budget needed for installation and maintenance.</p> <p>Cllr Hayat asked about lessons learned from A14 planting. Cllr Clare stated the failure of this planting was due to a lack of maintenance.</p> <p>Cllr Marshall asked if he could attend Environment meetings as a representative of the Events group. Cllr Giles agreed.</p>	Approved
22/246.4	<p>Council to approve budget for Local Nature Recovery Working Group for 2023.</p> <p>Approval: <i>Cllr Giles proposed. Cllr Marshall seconded. Unanimous Approval.</i></p> <p>Debate Highlights:</p> <p>Cllr Carney asked Cllr Giles if she could give more information on public engagement which is a broad category. Cllr Giles stated it would cover cost of adverts, hire of pavilion. There would also need to be need for equipment purchase.</p>	Approved
22/246.5	<p>Council to approve in principle producing a Girton Neighbourhood Plan to enable our community to take the lead in their own neighbourhoods in producing part of the statutory development plan for the area.</p> <p>Approval: <i>Cllr Carney proposed. Cllr Giles seconded. Unanimous Approval.</i></p> <p>Debate Highlights:</p> <p>Cllr Carney stated that there was the ability to draw upon similar work completed in the past including residents and village groups that wish to get involved.</p> <p>Cllr Hayat asked if GPC would create a Task and Finish Group? Cllr Carney stated that the nature of the plan and who would be involved would be next steps.</p> <p>Standing orders were suspended for Cllr Stobart to confirm that a process would need to be set up to complete the steps of the Neighbourhood Plan. There should be an informal reporting line into GPC for formation of the plan.</p>	Approved

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22/246.6	<p>Council to approve Andrew Muston (Girton Town Charity Trustee) and partner of a current Girton Parish Council member to lead the development of Girton’s Neighbourhood plan.</p> <p>Amended Motion: Council to approve Andrew Muston to lead the development of Girton’s Neighbourhood plan. <i>Note: removal of (Girton Town Charity Trustee) from the motion. Andrew Muston is working on the Neighbourhood Plan in a personal capacity.</i></p> <p>Approval: <i>Cllr Carney proposed. Cllr Marshall seconded. Seven in Favour. One Abstention – Cllr Muston.</i></p> <p>Debate Highlights: Cllr Muston confirmed at the beginning of discussion of this agenda item a conflict of interest as Andrew Muston is her husband. She confirmed she would abstain from the Council vote.</p> <p>Cllr Carney noted that Cllr Muston is a member of the GTC and partner of a current Girton Parish Council member but is acting in his own capacity, hence the amended motion which was approved.</p>	Approved
22/246.7	<p>Council to approve claim from Girton Town Charity for Wellbrook Way Heras Fencing and any other costs.</p> <p>Debate Highlights: This Agenda item had been amended as confirmed by Cllr Carney as an item to note. Further to GPC Clerk’s discussion with Ann Bonnett this item is to note that GTC Trustees will consider the claim from GPC and revert with feedback. The aim being for the claim to be detailed and approved at March Full Council.</p> <p>Cllr Carney noted the detail of this agreement was largely a verbal agreement.</p> <p>GPC Clerk/RFO had put together calculations for GPC Claim in Feb 2022 and brought calculations back to Feb 2023 Full Council.</p> <p>GTC Trustee feedback is awaited.</p> <p>A business case will be documented for March 2023 Full Council.</p>	Noted
22/246.8	<p>Council to approve draft plan for Electrical Vehicle Charging points (EVCP)</p> <p>Approval: <i>Cllr Marshall proposed. Cllr Muston seconded.</i> <i>See Final Amended Motion at the end of this Agenda Item.</i></p> <p>Debate Highlights: There is currently a grant available from SCDC to install an EVCP and the stipulation is that the EVCP can only be installed on land owned by GPC. Girton Recreation Ground Pavilion is likely the only site in the village where EVCPs can be installed.</p> <p>GPC noted the concerns received by members of the public attending the meeting and correspondence received. Girton Recreation Ground may not be the right site. The Recreation Ground Car Park is heavily oversubscribed.</p> <p>The other concern noted by Cllr Carney is that the location recommended may be in the wrong part of Girton. In the area near Girton Recreation Ground most people have their own driveway. Such a scheme may be better in another part of the village.</p> <p>Cllr Muston asked if the EVCP had to be in Girton Recreation Ground Car park? She feels that the disabled car parking spaces are also left empty as an EVCP space may be. With the</p>	Deferred

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	<p>increase in Electric Cars the need for EVCPs is likely to increase. If family members visit Girton they may need access to an EVCP.</p> <p>Cllr Marshall stated he had seconded this motion to open the debate about EVCP. He stated there is lots of priority work Council have to complete on Girton Recreation Ground Car park. Work required is to remove the flooding and to make sure bollards or other safety facility e.g. preventative planter is in place.</p> <p>Cllr Marshall agrees with Cllr Carney. Given the car park is oversubscribed and fails to meet volume of demand. Is this car park the right place to place EVCP?</p> <p>This may not currently be the right place to put an EVCP. Also is the grant only going to be available this once?</p>	
Cllr Clare left at 20:48		
	<p>Cllr Hayat first heard about EVCPs about one year ago. He felt negatively for the same reasons as stated by other Councillors in the meeting. However, since then the Government has been pushing the need for EVCP. He felt that GPC did not need to rush into EVCPs which was emerging technology.</p> <p>Cllr Betts felt the EVCP could create lots of problems e.g., Taxis spending all day in car parks charging their cars.</p> <p>Cllr Giles agreed with all the concerns highlighted and asked whether GPC would be considering EVCP spaces now if there was no funding deadline? She asked if GPC was aware of the need?</p> <p>Amended Motion: Council to approve grant application for Electrical Vehicle Charging point: Cllr Muston proposed. Cllr Carney seconded.</p> <p>Cllr Stobart (SCDC) noted that he had not appreciated the pressure on Girton Recreation Ground Car Park, and he understood that to be a legitimate concern. He stated that EVCPs were configurable and cars could within 20 minutes receive a reasonable amount of charge. GPC could generate revenue from taxis charging their vehicles. These publicly available EVCPs provided a community service. He thanked GPC for thinking about the potential of EVCPs in a mature way to come to a consensus.</p> <p>Amended Motion: GPC to defer decision and actively get more feedback from the village: Cllr Carney proposed. Cllr Marshall seconded. Unanimous approval.</p> <p>Action: Council to carry out information gathering.</p>	
22/246.9	<p>Council to approve survey regarding implementation of 20MPH limits to be released to public for comment.</p> <p>Approval: Cllr Carney proposed. Cllr Betts seconded. Unanimous Approval.</p> <p>Debate Highlights:</p> <p>Cllr Carney stated the LHI Survey had received a very good response, but the timeline was short. Approval of this agenda item would allow Council to move forward immediately once the 20MPH criteria is known.</p>	Approval

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22/246.10	<p>Council to approve communication through its approved channels a request for all residents to check and take action on any hedges, trees, etc. that are blocking or impeding footpaths and footways.</p> <p>This action to be followed by written requests by GPC Clerk to identified cases, using template letter, and commissioned work to cut back and charge where appropriate.</p> <p><u>Approval:</u> Cllr Carney proposed. Cllr Muston seconded. Unanimous Approval.</p> <p><u>Debate Highlights:</u> Cllr Carney noted this decision was to support communication of need for checking of state of hedges, trees etc. This was the responsibility that CCC Highways, which they had been unable to complete. Complaints and concerns regarding overgrown hedges had been received by GPC.</p>	Approved
22/246.11	<p>Council to approve review of all policies made available on GPC OneDrive ahead of next meeting with an aim to approve at March Full Council.</p> <p><u>Approval:</u> Cllr Carney proposed. Cllr Marshall seconded. Unanimous Approval.</p> <p><u>Debate Highlights:</u> Cllr Carney highlighted the need to update policies, many of which were out of date by up to 10 years. He viewed this agenda item as an important prompt for Council to move forward with this agenda item as a priority.</p> <p>Cllr Hayat asked about the process and the number of policies.</p> <p>GPC Clerk stated it was a three-stage process:</p> <ul style="list-style-type: none"> • Identify master copy of model policy. • GPC Clerk to review and update. • Council members to review, comment ready for approval. <p>The policies would be prioritized in order stated in Local Council Award Scheme.</p> <p>Cllr Carney noted GPC had seven policies published on Girton Community website. Additional policies would be needed.</p>	Approved
22/247	<p>To Receive Correspondence addressed to the Council:</p> <ul style="list-style-type: none"> • Council to be presented with communication from Facebook and email on Traffic Calming from village residents. • Phone Box at Girton Corner <p><u>Debate Highlights:</u> The Communication provided by GPC Clerk from Girton Village Community Facebook exchange was presented to Council. Council noted the communication which will be included in consideration for future LHI bid and Council action.</p> <p>Cllr Carney noted that GPC had approved a defibrillator to be housed in GPC Phone box. GPC Clerk to identify and confirm the above Agenda item so it can be considered with next month's agenda item.</p> <p>Cllr Carney raised receipt of email from Cllr Williams on morning of 08/02/2023 which he had not had time to review before this evening's meeting. GPC Clerk confirmed that Cllr Williams email referred to the missing Village Boundary Sign on Huntingdon Road from some time ago.</p>	Noted

Agenda Item	Item Description	Action/ Power
	<p>She had emailed our District & County Councillors to ask them to follow up and added to GPC Action List.</p> <p>Cllr Muston noted that Sloe Farm had been referred to in Girton Parish News rather than Hotel Felix. GPC Clerk has checked this article subsequent to the meeting and it is indeed a typing mistake by GPC Clerk. She will include a note regarding this error in GPC submission to March Girton Parish News.</p> <p>Cllr Muston also stated she had seen a lot of parking at Girton Co-op on the wrong side of the road. Cllr Carney stated that evidence may need to be collected for future LHI bid considerations.</p>	
22/248	<p>To Approve Communication of items from this Agenda</p> <p>Approval: <i>Cllr Carney proposed. Cllr Marshall seconded. Unanimous Approval.</i></p> <p>Debate Highlights: GPC Clerk asked by Council to publish draft minutes and to communicate agenda items via approved GPC approved communication channels.</p>	Approved
22/249	<p>Date of next meeting(s): Wednesday 8th March 2023</p>	
<p>Meeting Ended: 21:15</p>		

Guidance For Visitors to Girton Parish Council

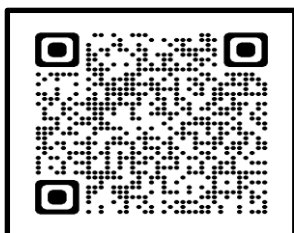
The Pavilion, Recreation Ground, Cambridge Road, Girton, Cambridge CB3 0FH.

Tel: 01223 618619

NOTICES FOR MEMBERS OF THE PUBLIC

Parish Council Agenda

A full copy of this agenda with appendices and reports may be found on the Parish website at <https://www.girton-cambs.org.uk/girton-parish-council/> or requested from the Clerk. Our Village Noticeboards will include a copy of the agenda only including this guidance page. Webpage QR Code below.



Public Participation

Members of the public are welcome to attend this meeting and any other Girton Parish Council public meeting. If you wish to raise a question or topic at the meeting it will help us if you contact the clerk, who will be pleased to explain the procedure. Clerk email: clerk@girton-pc.gov.uk. Members of the public may address the Council within an allotted time of **15 minutes** during Public Participation on the agenda.

Exclusion of Press and Public

The press and public are likely to be excluded from the meeting during consideration of the following item in accordance with the provisions of Section 100(A)4 of the Local Government Act 1972, exempt information as defined in paragraph 3 of Part 1, Schedule 12A of the Act, as amended.

Items to be confirmed here/

First Aid

If you feel unwell or need first aid, please alert a member of staff.

Toilets

Public toilets are available on the ground floor of the Pavilion in the corridor through the double doors in the Community Hall. These include facilities for disabled people.

Recording of Business and Use of Mobile Phones

Girton Parish Council are open and transparent about how we make decisions. The Council may record public meetings. Recording, filming and photography at Council, Committee and other meetings is allowed where members of the public can attend, so long as proceedings at the meeting are not disrupted. Members of the public may not speak during Council proceedings. We also allow the use of social media during meetings to bring Council issues to the attention of a wider audience. To minimise disturbance to others attending the meeting, please switch your phone or other mobile device to silent/ vibrate mode.

Smoking

No one can smoke at any time within the Pavilion or at any Council meeting.