

Clerk: Mrs. Yvonne Murray
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The Pavilion
 Girton Recreation Ground
 Cambridge Road, Girton
 Cambridge, CB3 0FH

NOTICE of MEETING: GIRTON PARISH COUNCIL
MEETING FULL COUNCIL
DATE & TIME: Thursday 9th March at 8pm
VENUE: Girton Recreation Ground, Cambridge Road Girton

Members: 11 **Vacancies:** 4 **Quorum:** 5

MINUTES

Agenda Item	Item Description	Action/Power
Members: [7] Cllr Carney (Vice Chair), Cllr Muston (Vice-Chair) Cllr Blom, Cllr Clare, Cllr Giles, Cllr Hayat, Cllr Linton. Present: Yvonne Murray (GPC Clerk), Angie Vidler (Assistant Clerk) Members of the Public: Five		
22/250	Welcome from the Chair Cllr Carney welcomed everyone to the meeting.	
22/251	To Receive Apologies and Reasons for Absence Cllr Betts, Cllr Marshall, Cllr Williams, Cllr Wright	Approved
22/252	To Receive Members' Declarations of Interest and Dispensations None	
22/253	Public Participation A Girton resident attended Full Council to highlight the Business plan that three residents had come together to complete. The plan is to transform the Telephone Box at Girton Corner into a library. Cllr Garvie suggested that SCDC Community Chest might be an option to fund £1,500 for materials outlined in the Business plan, See Agenda item: 22/259.1, which was brought forward on the agenda to directly follow Public Participation session of this meeting so that the resident could attend.	
22/254	To Receive Reports (for information only)	
22/254.1	County Councillor Cllr Carney noted that Cllr Murphy was not present. He asked Councillors to please send any questions for Cllr Murphy to GPC Clerk, copied to the Chair.	
22/254.2	District Councillors Cllr Stobart noted that several people have raised questions about odours from wood-burners. A resident in the village had called one of the SCDC officers to request placement of Air Quality Monitoring in the village. GPC Clerk had distributed the correspondence to Council. Cllr Stobart confirmed that SCDC encouraged Air Quality monitoring. For Girton there was a question about the level of particulates in the air especially in the region of the A14 and it would be helpful to know the measurement. He will make enquiries if Air quality monitors can be set up to collect the data.	

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	<p>Cllr Carney raised the question of accidents on A1307 and noted that neither Cambridgeshire or National Highways are taking any responsibility for the stretch of road in question. He had reviewed National Highways website and it is not recorded as being under their ownership.</p> <p>Cllr Hayat noted that noise levels on A14 had gone up considerably. He asked whether the failure of trees planted by Highways had increased the level of pollution that was coming into the village. Cllr Hayat will raise the question of noise levels with Cllr Murphy.</p> <p>Cllr Stobart noted that A1307 had come up at their meeting at Dry Drayton on Tuesday 7th March. He confirmed there were meetings of motor vehicles taking place on A1307. He would mention handover of ownership of the road to Sgt Jack Hughes. Dry Drayton Agenda can be found here: www.drydraytonpc.org.uk/Meetings_26385.aspx</p>	
22/254.3	<p>Girton Town Charity</p> <p>Andrew Muston confirmed that Monday 20th March was now the date that GTC is to receive the handover for Dovehouse Court. GTC had received a stack of applications.</p> <p>The dates for Dovehouse Court Open days are yet to be confirmed.</p> <p>GTC to meet with Highways to ensure remedial work in High Street was completed.</p> <p>Cllr Carney noted the point in Ann Bonnett's report regarding Planters at the Recreation Ground and asked GTC and Council to work towards a resolution.</p>	
22/254.4	Footpath Officer's Report (No report for February 2023)	
22/254.5	Water Management Report (No report for February 2023)	
22/254.6	CAPALC Report (See HR Committee Report)	
22/254.8	<p>Clerk's Report</p> <p>Clerk had no further comments to her report except to Thank everybody who had contributed to the items included on March's agenda. The volume and timing of information was increasing and improving month by month.</p>	
22/254.9	<p>Chairman's Report</p> <p>Cllr Carney had one item to add to his Chair's report. As promised to Council he had asked a question of Cambridgeshire Highways regarding Bridleway 99/6. David Allat, Assistant Director: Transport Strategy and Network Management at Cambridgeshire County Council had confirmed GPC would get a reply soon.</p>	
22/255	<p>To Approve Minutes of Girton Parish Council Full Council Meetings: 8th February 2023</p> <p>Approval: <i>Cllr Carney proposed. Cllr Hayat seconded. Unanimous Approval.</i></p> <p>Debate Highlights:</p> <p>Cllr Carney pointed out three typos for correction from 8th February meeting.</p> <p>Cllr Blom raised point that typos may be highlighted ahead of meetings especially when minutes were supplied by GPC Clerk for Council to review so quickly after meetings.</p>	Approved
22/256	Matters arising from Previous Meetings (<i>for information only</i>)	For Information
22/256.1	Action List (To be shown at meeting)	

Agenda Item	Item Description	Action/ Power
	Cllr Carney highlighted the Action list was now in place and all Councillors could test their access.	
22/256.2	Any other Matters arising – A chance to raise any comments/concerns on previous agenda items	
22/257	To Receive update from GPC Committees & Working Groups	
22/257.1	Environment Committee Cllr Giles confirmed that Environment Committee had taken a step back from immediate Tree planting and would be developing a plan with the Community. She noted she was working with Chris Wilson, GPC Groundsman regarding tree planting at Girton Recreation Ground.	
22/257.2	Local Nature Recovery Working Group (See Environment Update) Cllr Giles asked all Councillors to please attend the LNRP Public Meeting on 28 th March if they could. Whilst Cllr Stobart and Cllr Garvie could not attend, Cllr Murphy had confirmed she would attend. Cllr Giles noted the meeting would ask what Girton should be doing for Nature recovery within the next 10 years. GPC Clerk asked what relationship LNRP had with the Neighbourhood Plan. Cllr Giles stated work carried out would slot into Girton's Neighbourhood Plan. Standing Orders were suspended for Andrew Muston to speak on the Neighbourhood Plan. He confirmed all GPC committees would be feeding information into the Neighbourhood Plan. Standing Orders were then reinstated	
22/257.3	Finance & Resource Management Committee Cllr Muston confirmed the year-end process had begun and thanked everyone for the budgets they had put together. She noted that the difference between Actual and Projected Income remained a glitch from last year. <ul style="list-style-type: none"> • GPC Clerk stated she would document the rationale for the difference as part of the 2022/2023 year-end process. • Cllr Muston confirmed this would then act as a baseline for 2023/2024 and to then feed into GPC Three- and Five-year plans. Cllr Muston confirmed she would look into items missing from January's report. GPC Clerk asked if Council identified missing items, could they please confirm and GPC Clerk will fix for the meeting. Cllr Hayat asked what the process would be for Funds not yet spent. GPC Clerk noted that there would need to be procedure in place to confirm process. However, it was likely that funds not spent would be carried over to next financial year. Financial Regulations would be presented for approval in April Full Council.	
22/257.4	HR Committee Cllr Muston confirmed the date for next HR Meeting to be confirmed. She asked Council to consider if they knew anyone who would be good candidates for Girton Parish Council. She noted that CAPALC had provided good support.	

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	<p>Cllr Hayat asked about three residents who had expressed an interest in joining the Councillors. GPC Clerk to follow up with these residents.</p>	
22/257.5	<p>Planning Committee</p> <p>Cllr Carney stated he had been talking to Cllr Stobart who is going to ask SCDC Planning Officers to come to GPC to try and increase expertise on GPC. Cllr Carney thanked Cllr Hayat for suggesting training for GPC.</p>	
22/257.6	<p>Sport & Recreation Committee</p> <p>Cllr Hayat noted Agenda Item 22/259.2 that confirmed the recommendation from Sport & Recreation Committee for a decision on increasing GPC facilities charge by 10%.</p>	
22/257.7	<p>Events Working Group</p> <p>Cllr Hayat stated there had been a lot of work on planning Coronation events. The working group were finalising the proposal. There was a lot of input from groups and individuals around the village. The Events Working Group wish to bring this all together to communicate the events to the village in a commemorative Coronation booklet. The consideration is either to include this in Girton Parish News or in a separate booklet.</p> <p>Cllr Carney highlighted the need for a solid Business Case to be brought to GPC if funding is required.</p>	
22/257.8	<p>Bowls Club Working Group</p> <p>GPC Clerk noted in Cllr Marshall's (Chair of Bowls Club working group) absence a Thank you to everyone taking part in these discussions. The conversation had highlighted a number of options. Progress had been made.</p> <p>GPC Clerk suggested that a recommendation from the working group may be brought to an Extra Ordinary meeting before 12th April Full Council. This would allow the recommendation to be brought to GPC ahead of Bowls Club season which also started on 12th April.</p>	
22/257.9	<p>Pavilion Refurbishment Task & Finish Group (Verbal Report)</p> <p>GPC Clerk confirmed a meeting regarding Pavilion Refurbishment is to be scheduled ahead of Sport and Recreation public meeting. Dates for both meetings need to be confirmed.</p>	
22/258	To Approve Finance and Resource Management (Supporting papers to follow)	For Decision
22/258.1	To note payment of accounts under delegated approval	Noted
22/258.2	<p>To Approve payment of outstanding accounts due</p> <p>Approval: <i>Cllr Carney approved. Cllr Linton seconded. Unanimous Approval.</i></p>	Approved
22/258.3	To Receive a report from Assistant Clerk on Amounts paid in	Noted
22/259	Business items requiring a decision, or consideration by the Council	For Decision

Agenda Item	Item Description	Action/ Power
22/259.1	<p>Council to approve funding of £1,500 for materials to refurbish Telephone Box at Girton Corner and convert to a library. The Telephone box will be maintained by three Girton residents. Girton College is to provide support to refurbish the telephone box.</p> <p><u>Approval:</u> <i>Cllr Carney approved. Cllr Muston seconded.</i></p> <p><u>Approval:</u> <i>Cllr Carney approved. Cllr Muston seconded. Six in Favour. One Abstention.</i></p> <p><u>Amended Approval:</u> Council to approve funding for up to £1,500 for materials to refurbish Telephone Box at Girton Corner and convert to a library. Council will delegate a decision to the Chair and Clerk to consider whether this project should apply for the Community Chest Funding. The Telephone box will be maintained by three Girton residents. Girton College is to provide support to refurbish the telephone box.</p> <p><u>Debate Highlights:</u></p> <ul style="list-style-type: none"> • Cllr Carney re-stated that Girton College would help with labour required. • Telephone box to be similar to the library facility in the Telephone Box on main road opposite Pepys Way. • Cllr Carney noted the Defibrillator option for the Telephone box which was brought forward as an idea in Full Council in Nov 2021 but was not taken any further. • Cllr Carney confirmed he had been in contact with GTC to present information which may allow consideration of a Defib at Wellbrook way. He noted there were other options for housing defibrillators in Girton. 	Approved
22/259.2	<p>Council to approve recommendation of Sport & Recreation Committee of 28/02/2023 for an increase in all recreation facilities of 10%. This increase to apply for all users on 1st April or beginning of their season. Dates of seasons for each sport to be confirmed.</p> <p><u>Approval:</u> <i>Cllr Carney approved. Cllr Hayat seconded. Unanimous Approval.</i></p>	Approved
22/259.3	<p>Council to approve a maximum of £2,000 to support a program of events over Coronation weekend. These events will include local organisations, businesses, and residents with support from Girton College over Coronation Weekend and week beginning 1st May 2023. (See Events Working Group Report)</p> <p>Decision deferred until a business case is available for GPC.</p>	Deferred
22/259.4	<p>Council to approve a competition to design a GPC logo to be launched as part of the Coronation events.</p> <p><u>Approval:</u> <i>Cllr Carney approved. Cllr Hayat seconded. Unanimous Approval.</i></p> <p><u>Debate Highlights:</u></p> <p>Council felt this was an interesting idea.</p> <p>Local graphic designer has offered his services to support the competition.</p> <p>Schools to take part.</p> <p>Cllr Muston highlighted the Creative writing workshop that she had run in Girton Pavilion funded by Cambridge Cambridge South Rotary. Three of the five people who attended had been in the top 5 of that competition. She suggested a workshop could be run for the GPC logo competition.</p>	Approved
22/259.5	<p>Policy & Procedure: Council to approve adoption of Standing Orders & Scheme of Delegation.</p>	Deferred

Agenda Item	Item Description	Action/ Power
	<p>Decision deferred until Council has the chance to review.</p> <p>GPC Clerk to put together a document for Council to highlight when they review policies and procedures</p>	
22/259.6	<p>Resolution to schedule the date of the 2023 Annual Parish Meeting on 10th May 2023.</p> <p><u>Approval:</u> <i>Cllr Carney approved. Cllr Muston seconded. Unanimous Approval.</i></p>	Approved
22/259.7	<p>Annual Parish Meeting: Council to approve drafting and any printing costs of Annual Report to present to Councillors at Annual Parish Meeting.</p> <p><u>Approval:</u> <i>Cllr Carney approved. Cllr Muston seconded. Unanimous Approval.</i></p> <p><u>Decision Highlights:</u></p> <p>Council decided that printing would only be done on request as suggested by GPC Assistant Clerk.</p> <p>This approach is in line with the adopted Environment mission statement: "The committee's overarching goal is to improve Girton's environment for all and to encourage sustainable practices wherever possible."</p>	Approved
22/259.8	<p>Neighbourhood Plan: Council to confirm that Girton Parish Council will act as the qualifying body for Girton's Neighbourhood Plan.</p> <p><u>Approval:</u> <i>Cllr Carney approved. Cllr Giles seconded. Unanimous Approval.</i></p>	Approved
22/259.9	<p>Neighbourhood Plan: Council to approve Girton's Neighbourhood Plan will cover the whole of the electoral parish of Girton (including properties in Eddington)</p> <p><u>Approval:</u> <i>Cllr Carney approved. Cllr Giles seconded. Unanimous Approval.</i></p> <p><u>Debate Highlights:</u></p> <p>Standing Orders were suspended to enable Andrew Muston to take part in the conversation.</p> <p>Andrew Muston highlighted that Eddington was changing quite a lot and would have its own plans for growth. Whilst there may be a lack of influence from Girton Neighbourhood plan understanding Eddington would be worthwhile. The NP would likely have an active focus on Girton.</p> <p>Cllr Giles confirmed that LNRP would include Eddington.</p> <p>Cllr Linton asked about the purpose of a Neighbourhood Plan. Andrew Muston confirmed as below:</p> <ul style="list-style-type: none"> - GPC can use NP to consider future development. - NP aligns with Local Plan - It provides a framework for GPC decision-making. <p>Standing Orders were reinstated.</p>	Approved
22/259.10	<p>Neighbourhood Plan: Council to agree that all online platforms, village noticeboards approved by GPC together with Eddington online platforms will be used actively during the process of formulating the Neighbourhood Plan.</p>	Approved

Agenda Item	Item Description	Action/Power
	<u>Approval:</u> Cllr Carney approved. Cllr Blom seconded. Unanimous Approval.	
22/259.11	<p>Neighbourhood Plan: GDPR: Girton Parish Council and Neighbourhood Plan team to put in place policy and procedure to allow sharing of contact details as needed. These may include details of residents, business, organisations, public bodies, neighbouring parishes, and landowners in and affecting the Neighbourhood Areas with each other as appropriate in working to complete the Neighbourhood Plan.</p> <p><u>Approval:</u> Cllr Carney approved. Cllr Giles seconded. Unanimous Approval.</p>	Approved
22/259.12	<p>Council to approve payment of £150.00 for inclusion of Girton Parish Council in Girton Village Celebrations calendar.</p> <p><u>Amended Motion:</u> Council to approve payment of £150.00 for inclusion of Girton Parish Council content in Girton Village Celebrations calendar and to delegate provision of the content to the clerk.</p> <p><u>Amended Approval:</u> Cllr Carney approved. Cllr Clare seconded. Unanimous Approval.</p> <p><u>Debate Highlights:</u> Cllr Carney suggested an amendment to original motion. Cllr Giles noted Girton Village Celebrations calendar could be a really nice way of GPC reaching Girton residents who do not access online content. Cllr Muston highlighted that due to the inclusion of the word Parish in Girton Parish News, she knew people who did not read the magazine. Cllr Muston felt £150.00 for getting information to the community was good value for money.</p>	Approved
22/259.13	<p>Council to note some of the potential Agenda items for April Full Council:</p> <ul style="list-style-type: none"> • Byelaw requirements for Coronation & Feast Events • Village Planters funding decision • Drainage improvements at Girton Recreation Ground – Carpark • Bowls Club recommendation from Bowls Club Working Group/Sport & Recreation Committee • Adoption of further updates to policy & procedure CCC 20MPH bid for funding. • Approval and Note of Finance requirements as at 31/03/2023 year-end. <p><u>Debate Highlights:</u> It is likely that an Extra Ordinary meeting will be held to discuss one or more of the above items including Bowls Club recommendation.</p>	Noted
22/260	To Receive Correspondence addressed to the Council	To Note
22/261	<p>To Approve Communication of items from this Agenda</p> <p><u>Amended Approval:</u> Cllr Carney approved. Cllr Giles seconded. Unanimous Approval.</p> <p><i>This item is designed to ensure that Council can approve key items of communication from this meeting on Council Website, Facebook, and Twitter.</i></p>	Approved
22/262	Date of next meeting(s): Wednesday 12th April 2023	

Agenda Item	Item Description	Action/ Power
Meeting Ended: 21:42		

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Guidance For Visitors to Girton Parish Council

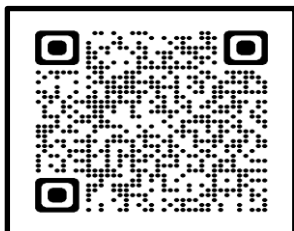
The Pavilion, Recreation Ground, Cambridge Road, Girton, Cambridge CB3 0FH.

Tel: 01223 618619

NOTICES FOR MEMBERS OF THE PUBLIC

Parish Council Agenda

A full copy of this agenda with appendices and reports may be found on the Parish website at <https://www.girton-cambs.org.uk/girton-parish-council/> or requested from the Clerk. Our Village Noticeboards will include a copy of the agenda only including this guidance page. Webpage QR Code below.



Public Participation

Members of the public are welcome to attend this meeting and any other Girton Parish Council public meeting. If you wish to raise a question or topic at the meeting it will help us if you contact the clerk, who will be pleased to explain the procedure. Clerk email: clerk@girton-pc.gov.uk. Members of the public may address the Council within an allotted time of **15 minutes** during Public Participation on the agenda.

Exclusion of Press and Public

The press and public are likely to be excluded from the meeting during consideration of the following item in accordance with the provisions of Section 100(A)4 of the Local Government Act 1972, exempt information as defined in paragraph 3 of Part 1, Schedule 12A of the Act, as amended.

Items to be confirmed here/

First Aid

If you feel unwell or need first aid, please alert a member of staff.

Toilets

Public toilets are available on the ground floor of the Pavilion in the corridor through the double doors in the Community Hall. These include facilities for disabled people.

Recording of Business and Use of Mobile Phones

Girton Parish Council are open and transparent about how we make decisions. The Council may record public meetings. Recording, filming and photography at Council, Committee and other meetings is allowed where members of the public can attend, so long as proceedings at the meeting are not disrupted. Members of the public may not speak during Council proceedings. We also allow the use of social media during meetings to bring Council issues to the attention of a wider audience. To minimise disturbance to others attending the meeting, please switch your phone or other mobile device to silent/ vibrate mode.

Smoking

No one can smoke at any time within the Pavilion or at any Council meeting.

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CIlr Edna Murphy

MONTHLY REPORT MARCH 2023

FULL COUNCIL Group changes

Geoff Seeff (Lib Dem) won the St Neots The Eatons county council by-election on 16 February. The composition of the County Council is now.

- Conservative 27
- Liberal Democrat 22
- Labour 9
- Independent 3

Budget

Like three quarters of all councils in the country this year, Cambridgeshire County Council was forced to increase its portion of the council tax by 4.99 per cent, the maximum permitted.

As a Joint Administration we faced up to the financial challenge facing the county which results from a legacy of poor choices by the outgoing administration, along with the failure of the Government for a number of years now to introduce a fair funding formula. Without this, we receive a much worse deal than many other councils. Where we have had to make savings, we have done so carefully, and certainly not imposed the kind of savage cuts that some opposition councillors have mistakenly claimed.

Full Council meeting

The next meeting of the Full Council will take place on Tuesday 21 March. There are some significant motions to be considered including registering the difficulties around the Government's decision to introduce new Voter ID requirements for elections. There are ways in which the Council can support people without the required photo ID apply for a free Voter Authority Certificate so that they are not denied their right to vote. Further motions and the agenda will be published nearer the date.

ENVIRONMENT & GREEN INVESTMENT Waste contract

The County Council's long-term waste disposal PFI contract with Thalia at Waterbeach continues to be a major preoccupation of the Council. Work is continuing on options for the odour emission abatement required by the Environment Agency, and Government changes to food waste collection arrangements are proving challenging.

Swaffham Prior

There continues to be ongoing media interest in the Swaffham Prior renewable energy project, including from the BBC1 national morning magazine programme and the property section of the *Sunday Times*. The first homes in the village are already receiving heat from the new system.

Wisbech incinerator

The Chair of the Environment and Green Investment Committee Cllr Lorna Dupre presented the Council's case against the planning application for the Wisbech incinerator to the Planning Inspectorate's Examination on Thursday 24 February.

Waste water treatment plant

Anglian Water have withdrawn their application for the move of the waste water treatment plant from North East Cambridge to Horningsea, which we expect to be revised and resubmitted.

Water industry consultations

A number of water industry consultations are in progress at the moment, including Anglian Water's Water Resources Management Plan, and their Storm Overflow consultation.

HIGHWAYS & TRANSPORT Active travel policy

The next Highways & Transport Committee (7 March 2023) will debate the proposed new active travel strategy. This will outline the approach and key areas of development in creating both a network of non motorized transport routes as well as standards to apply to consideration of those routes. There will be impacts for all of Bar Hill Division. The meeting will also consider more controversial matters, including the proposed closure of the Mill Road Bridge.

20mph call for proposals now open

The long-awaited call for proposals for a revamped 20mph scheme is now open. Parishes are invited to put in applications. Please read the guidance and consider what approach will work best for your local area. Speed reduction is safer for everyone and – particularly on narrow streets where it is difficult to create dedicated roadspace for cycles, reducing traffic speed can provide more safety for cyclists.

Stagecoach and a parish precept

There are reports that Stagecoach has suggested to Parishes that they may wish to raise precept to contribute to subsidizing their routes. While this may appear to be attractive in one sense, in reality it is totally impractical, not to mention unaffordable, and Parishes would be advised not to consider this. The Mayoral precept will be used to continue funding routes across the County where there has been Government funding provided during the pandemic, but which will cease and this funding prevents services from just stopping. We are a long way from having anything like a sensible approach to public transport and much work is needed to get us to a position where it is clear what is needed, where and how much it will cost.

We've forced a rethink on the A14 trees disaster

The scandalous mismanagement of A14 tree planting looks set to change as a result of months of relentless campaigning. National Highways planted 800k saplings 70% of which died, that is 560k trees!! Following a motion by me to Full Council calling out the state of the saplings and demanding information and action, which was unanimously supported, me and two colleagues from neighbouring divisions – Cllr Firouz Thompson (Longstanton, Northstowe) and Cllr Ros Hathorn (Histon & Impington) – have lobbied National Highways and colleagues in South Cambs District Council, which has the power of enforcement of the DCO.

Originally National Highways committed to replant the trees over 5 years, but they dragged their heels during planting seasons. It didn't go to plan and time was looking to run out leaving us with a lot of dead saplings. But this month they have reset the clock to start the 5 years of work again and have committed to a new approach focussed on tree success rate rather than just number of trees planted. They aim to properly establish the trees and deliver what they should have done from the outset.

This is fantastic news and an important step for Biodiversity, it will give trees planted in the next planting season a much better chance of survival. It's important to reflect that many trees have died so far but the innovative/evidence-based planting strategy is vital. However, we have to keep up the pressure to ensure they deliver their promise and that the lessons learned are applied to new developments eg A428.

There are many community groups willing to help and contribute and it will be helpful to link these people with National Highways, and the South Cambs link officer. Next step we need to get them to take action on the plastic guards.



Cllr Ros Hathorn (Histon & Impington), Cllr Edna Murphy (Bar Hill Division), Cllr Firouz Thompson (Longstanton, Northstowe) scrutinizing the new plans

Girton update

Bridleway link from Manor Farm Road to bridleway 99/16 – after much searching it has finally been established that there was an application for funding for this via the Social Value Fund, under the Highways Contract. The owner of this project is Jack Kennedy of County Farms. Once he delivers the scheme the allocated funds will be transferred to them. Jack is going to be in touch shortly to explain the next steps. This is great news because the project seems to have been on pause for some time but is now live again.

Works underway or planned – LHO reports that the following work is in hand or complete:

- Hedge near Oakington Bridge / Manor Road overhangs cycle path to be cut back

- Surfaces of Hicks Lane and footways along Cambridge/Girton Road have been put forward for the improvement programme (although will continue to inspect for major faults)
- Posts replaced with rail on the Blind Corner of Woody Green to be included in the surfacing works
- Letters have been sent to property owners in Cambridge Road where there are overhanging Laylandii

Note that where there are streetlight problems please log them in the system so they can be followed up systematically: [Street lighting - Cambridgeshire County Council](#)

Cllr Edna Murphy

County Councillor for Bar Hill Division edna.murphy@cambridgeshire.gov.uk

DRAFT

District Councillors' Report to Girton Parish Council, March 2023

For this month's report we have highlighted some of the topics debated in the most recent Council meeting on Tuesday 21st February. It was a somewhat marathon session with an extensive debate around budgetary matters as well as a significant cross-party motion.

We hope you find the report useful. If you have any questions about the topics we have covered or there is any other council business that you would like to raise, please ask a question at the Parish Council meeting or please call or email one of us.

Cllr Corinne Garvie	07780 932267	cllr.garvie@scambs.gov.uk
Cllr Richard Stobart	07950 934793	cllr.stobart@scambs.gov.uk

Intimidation and abuse in public life

This motion was submitted jointly by the Leader of the Council, Cllr Bridget Smith and the Leader of the Opposition, Cllr Heather Williams. The motion read:

"The intimidation and abuse of councillors, in person or otherwise, undermines democracy; preventing elected members from representing the communities they serve, deterring individuals from standing for election, and undermining public participation in democratic processes. This council notes that increasing levels of toxicity in public and political discourse are having a detrimental impact on local democracy and that prevention, support and responses to abuse and intimidation of local politicians must improve to ensure councillors feel safe and able to continue representing their residents."

The text of the motion went on to say that the council should take a zero-tolerance approach to abuse of councillors and officers and listed a number of actions. The motion was carried unanimously.

Council tax

The Council voted to increase the South Cambridgeshire District Council (SCDC) portion of council tax by 3.1%. This represents an increase of £5 per year (or 10p per week) for a Band "D" property. This increase is regrettable, but inflation affects the council's budget as it does that of every other organisation and personal budget. Inflation is currently running at around 10%, with wage inflation at 6% (the council has to pay around 600 employees).

Council Tax delivers around £11 million and Business Rates £18 million. Government grants have been reducing for a number of years and are now around £3 million. We have an ongoing transformation programme to improve the productivity of the council which is projected to bring savings of £2 million over the next two years while returns on our investments are at around £7 million.

There was a discussion around the freezing of council tax, which would be ideal and sounds easy, but it has to be remembered that this would not only affect the council's budget for the coming financial year, but it would have a compound effect on the projected budget over the coming years. Council services would be badly affected. SCDC sets only a small proportion of the Council Tax bill – around 8% of the total. The other precepts are set by the County Council (including for social care) and the police and fire authorities and Parish Councils. SCDC is the collecting authority.

Council House rents

Another regrettable consequence of the rise in inflation is the need to increase council house rents by 7%, which was also approved by Council. Although this is below the current rate of inflation the council recognises that this, together with other price rises, will be a worry for many people and it is not a decision that the council has taken lightly. The Council is building new social housing at a rate not seen for many years and plans to build another 75 over the next two years, after which it is hoped that the target will be set higher target still. Improvements to the thermal efficiency of existing council housing stock is also a priority and the plan is to improve all houses to an EPC rating of 'C' or above

by 2025. The costs attached to such improvements are high (and rising substantially), but it means that the modernised homes have significantly lower running costs to which tenants have reacted well.

Councillors' allowances

Councillors in local authorities have to set their own allowances, which we accept is far from ideal. In common with many local authorities, SCDC employs an Independent Review Panel (IRP) to determine what the allowances should be and, this year, they recommended that allowances rise by 4.25%. To put this into context, councillors are expected to provide their own phones, calls and internet services on both council business and for casework and fuel costs are only covered (at the HMRC rate) when attending formal council meetings and training courses. The IRP recommendation was accepted and will take the allowance for an 'ordinary' councillor to £5,501 per annum.

Cambridge and Peterborough Combined Authority (CPCA) Precept

Council was advised that the CPCA recently voted for a £12 per annum (23p/ week) precept to fund some rural bus services that would otherwise be lost following business decisions taken by Stagecoach.

SCDC Business Plan

The Council's revised Business Plan was considered and approved by Council. Please check the SCDC web site at <https://tinyurl.com/3y58cecx> . The Business Plan restates the pillars of the Council's business: a green, modern and caring Council which helps local businesses to grow and provides housing that is affordable for everyone.

Energy Bills Support Scheme Alternative Funding scheme launched.

On 27th February 2023, the Department for Energy Security and Net Zero (DESNZ) announced that households across England, Scotland and Wales will benefit from the government's £400 help with energy bills, as an online application portal was opened on 1st March.

Households without a direct relationship to an electricity supplier, such as those living in park homes and care homes, can now apply via a secure online portal to receive the support as a one-off, non-repayable lump sum under the 'alternative funding' route of the government's Energy Bills Support Scheme. For those without online access, a dedicated customer helpline is available to assist eligible customers.

The government is urging all eligible households to apply as soon as possible for their support, **whilst also warning households to stay alert to potential scams and report them to relevant authorities where they are suspected**. The government will never provide any links to the application portal, or directly ask individuals to apply for the £400 support. Once customers have applied to receive energy support and their applications have been processed and verified, eligible customers' details will be shared with councils across England, Scotland, and Wales, who will deliver the support. The payment will be provided directly into people's bank accounts. DESNZ has made resources available to help councils with their local communications which can be found linked below.

Announcement:

<https://www.gov.uk/government/news/900000-more-households-to-benefit-from-400-of-government-energy-bill-support>

<https://www.gov.uk/government/news/thousands-more-households-in-northern-ireland-on-course-to-benefit-from-600-government-help-with-energy-bills>

Resources:

<https://beis.frontify.com/d/XnaTkXURf8Ck/government-support-for-household-energy-bills#/energy-bills/introduction>

Report internet scams and phishing: <https://www.gov.uk/report-suspicious-emails-websites-phishing>

All applications for the scheme will need to be made directly to central government via GOV.UK and **not** via SCDC.

Household Support Fund extension

The Government has just announced £842M of funding to help households with essential food and energy costs. The funding, which will be allocated to councils from 1 April, is an extension of the Household Support Fund allocated by the Department for Work and Pensions. The distribution of the funding is targeted at the areas of the country with the most vulnerable households. Councils in England have the flexibility to decide how best to spend their allocation to support people in their local area. Funds will be administered by the County Council.

Announcement:

<https://www.gov.uk/government/news/842-million-available-to-help-families-in-need>

New cost of living measures

A new package of measures is being prepared for a final approval by Cabinet. We cannot provide details yet, but things being considered include the continuing development of warm hubs, more outreach into communities, Council Tax support, strengthening of foodbanks, provision of small electrical items to help with heating and managing electricity consumption (like electric blankets), and increased use of data for pro-active interventions.

Once the package has been approved, we'll circulate details.

Bar Hill hotel update

It was announced on 27th February 2023 that the hotel at Bar Hill had been contracted by the Home Office to provide accommodation for asylum seekers. This information is available on the SCDC web site at <https://tinyurl.com/2nxsw3t>.

Some councillors have contacted the officer team working on the project as local residents have asked about donating clothes and other support they can offer. At this stage, the team at the Council is working very closely with Cllr Waters as the local member, Bar Hill Parish Council, and emerging community support groups in the village to put plans in place. This includes appealing for clothes donations in Bar Hill initially. The team want to ensure we are not overwhelmed by donations so at this stage the clothing appeal will only be in Bar Hill only. The Parish Council is supporting the coordination work.

The website information covers most of the common questions about the scheme. However, please contact duty.communities@scambs.gov.uk if you or any in your community have further questions.

Aircraft Noise

A meeting was held in Little Gransden Village Hall on 23rd February to discuss their research to date of aircraft noise and what needs to be done. The researchers were all Little Gransden residents who have set up RELAS (Reject Luton Airport Stacking): please check info@relas.uk and <https://www.facebook.com/groups/relas.ad6>

Local MPs have spoken to the Aviation Minister but need to do more to push for a consultation or abandonment of the new AD6 routes which has aircraft flying over our villages.

The smartphone app, FlightRadar24 will identify the offending aircraft.

Luton will be publishing regular newsletters for which you can register or if you've submitted a complaint, you will be on the mailing list. In the meantime, residents should continue to email concerns directly to noise.enquiries@LTN.aero or submit them online at <https://www.london-luton.co.uk/corporate/community/noise/making-a-noise-complaint>. If anyone has evidence of aircraft flying lower than 7000ft, that information should also be submitted to Luton.

RELAS needs more people to help so if you can offer time or expertise, please contact RELAS or Mrs Rostami at nrostamilgpc@gmail.com.

DRAFT

Accidents on the A1307

There have been a number of accidents where the Avenue from Madingley meets the A1307, the road from Dry Drayton to Cambridge. There have been two accidents in a single week. Signage from the Avenue will be improved but can you be aware when you pass the junction that some cars are not stopping at the end of the Avenue. The Police and County Highways have been informed about recent incidents, and we are expecting some action, but for the moment please take care at this junction.

Drink & Drug Driving

The Police have asked us to publicise the confidential hotline to report suspected drink or drug drivers. Last month more than 80 drivers were arrested on suspicion of driving under the influence as part of a force crackdown. The hotline: 0800 032 0845 is available 24/7. If someone is in immediate danger, always call 999.

Richard Stobart, Corinne Garvie

3rd March 2023

DRAFT

Girton Town Charity report for Girton Parish Council March 2023

1. Dovehouse Court handover has been delayed. Currently anticipated to be 10th March. Article including photos in March GPN along with invitation for expressions of interest from Girton residents and those with a close connection to the Village.
2. GTC has completed audit for the year 1st July 2021 to 30th June 2022
A resume of Trustees Report will be published in future GPN.
Some headline figures:
Medical and Welfare grants totalled £59,000
26 CarePlus grants for individuals requiring additional short-term care over and above that given through statutory care @£1200 per grant.
Educational and youth work grants totalled £34,000
Community Support in the Village totalled £48,000
3. Trustees have received 13 applications for the three-bedroom family home in Suffolk Terrace.
4. The GPC proposal for plastic boxes to be placed on the safe walking access across the car park and in front of the £70,000 village sculpture was circulated to GTC Trustees who have all commented on the appalling aesthetic of these boxes.
5. The GPC calculations for costs incurred for Heras fencing during the construction of the GPC Bowls Green up to 2018 have been deferred to March Trustee meeting due to current priorities.

Ann Bonnett
Chair of Trustees
March 2023

CAPALC REPORT

MARCH 2023

Our CAPALC In-house training is now expected to be a Saturday in May due to some Councillors being unable to attend and to include any newly co-opted Councillors. The Help Desk continues to be used to clarify procedure and advice as we update our policies and procedures. Our Clerk, Yvonne Murray made many documents available to GPC via our SharePoint and we are grateful to her for guidance in matters where we are unfamiliar with protocol.

What is especially gratifying is that now as, a Council, we are much more aware of what is expected of us and that we are on our way to achieving the Foundation Level of the Local Council Award Scheme. It would be an ambitious goal but not unachievable aim to reach the Gold Award within the lifetime of this Council.



Foundation Award

The Foundation award is for councils who want to show they meet a set of minimum standards to deliver effectively for their communities. To meet this award the council demonstrates that it has the required documentation and information in place for operating lawfully and according to standard practice. The council also has policies for training for its councillors and officers and so has the foundations for improvement and development in place.

The Foundation award allows you to benchmark your performance as well as challenge you to consider your council's continuing development and improvement.



Quality Award

The Quality Award demonstrates that a council achieves good practices in governance, community engagement and council improvement. Quality councils go above and beyond their legal obligations, leading their communities and continuously seeking opportunities to improve and develop even further.

To achieve the Quality Award a council demonstrates that it meets all requirements of the Foundation Award and has additional evidence of good governance, effective community engagement and council improvement. Due to the level of this achievement, a council with a Quality Award can also be eligible to use the general power of competence.



Quality Gold Award

The Quality Gold Award demonstrates that a council is at the forefront of best practice and achieves excellence in governance, community leadership and council development. Quality Gold councils provide leadership for their communities, bring people together, have excellent business planning processes, ensuring value for money as well as constantly seek new innovations and opportunities to improve. They highlight the very best we, as a sector, can achieve for our communities.



03 March 2023

Clerk's Report

March 2023

Purpose: *To give Council and Girton Community insight and an update of the work of Girton Parish Clerk over the last month.*

Last month I confirmed a focus on Community engagement and completing end of year finance requirements. My priorities remain the same, with the addition of updating and adding policies and procedure for Girton Parish Council. For more information, please view Girton Village Community and our Social Media Channels.

Community Engagement: Over this last month it has been really interesting to be included in a number of discussions with members of Girton Community who have:

- joined GPC as co-opted members of Sport & Recreation Committee,
- been leading the Local Nature Recovery Group and working on the Girton Green team.
- been part of a Bowls Club Working Group including GPC, GBC and GTC.
- prepared a proposal for Girton Corner Telephone Box, three local residents.
- Began initiating a Neighbourhood Plan for Girton, Andrew Muston
- provided support for a possible Girton Community-led plan, Our South Cambs District Councillors
- been getting involved with Coronation plans for the village, GPC Events working Group.

These discussions give a real insight into what matters to you. As we approach the Coronation and the Big Help Out, it shows that this is happening all the time in our community.

Requests for Information: Please look out for GPC Survey online requesting your input regarding a bid to Cambridgeshire County Council for further 20mph zones in Girton. This survey follows our previous LHI Survey sent out in December 2022, for which we received 150 responses regarding Girton/Oakington & Westwick bid for a 30mph zone between our two villages on the Oakington Road. Please note the 20mph initiative was launched by CCC on 27th February and details are now posted on Girton Village Community website and our Social Media channels. The survey will be available from 4th March 2023 and in the April's Girton Parish News to give you all more time to respond. If you would like a paper copy of the survey please do contact me.

Public Meetings: Active Travel Meeting will be held on Monday 13th March and led by Camcycle. Discussions with SCDC and Andrew Muston about meetings for Sport & Recreation and Commercial Opportunity are underway.

Finance & Resource Management: GPC Finance & Resource Committee is working with Clerk/RFO to ensure all GPC finances are finalised March end. Council and GPC Committees are regularly reviewing and monitor their budgets, with the goal of submitting more detailed business cases for capital spend projects going forward. A detailed discussion took place at our Sport and Recreation Committee on 28th February to give members an insight into the Committee budget and spend followed by a discussion on charge increases for recreation facilities. This proposal is in our March Full Council Agenda. The Local Nature Recovery Group budget was approved at February's Full Council. Thank you to Angie Vidler, GPC Assistant Clerk and Chris Wilson, GPC Groundsman for joining the meeting to provide insight into the Recreational Charging Increases.

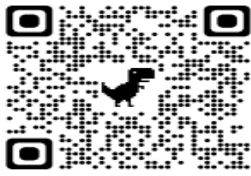
KEEP IN TOUCH WITH GIRTON PARISH COUNCIL

Telephone: 01223 618619

Email us at: Clerk: clerk@girton-pc.gov.uk;

Assistant Clerk: admin@girton-pc.gov.uk

Website: www.girton-cambs.org.uk



**Girton Parish Council
Website**



**Girton Village
Community FB**

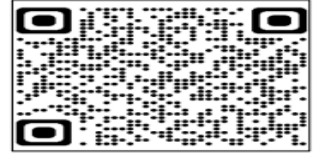


**Girton PC Twitter
@GirtonPCouncil**

Girton Parish Council

At Lexi's Pop-up Café

11am to 12.30pm



DRAFT

Girton Parish Council: Chair's report March 2023

CLlr Daniel Carney

Cambridgeshire County Council's hedgerow cutback campaign, which GPC has supported and publicised, has had a key success in the hedgerow adjoining the cycle path linking the two ends of Manor Farm Road. The encroachment of this hedgerow, effectively halving the width of the path, has been a concern to a number of residents (myself included) for some time and I have been periodically pestering our County Councillor about this. Pleasingly this has now been cut back to make the path much more usable. I am not certain who performed this work, contractors for CCC or the landowner, but I am delighted that it has happened all the same. There are still some ground level plants encroaching and I hope this will be tidied up very soon.

By the time of this meeting, but not at time of writing, I hope to have been able to ask Cambridgeshire County Council's Highways Committee about the stopping of bridleway 99/6. This was done without providing a replacement, nor determining that one was not required, which we take to be in contravention of the Planning Act 2008 under which the A14 works were undertaken. I hope to update Council as soon as any progress is made regarding this matter.

Preparations have taken place ahead of the proposed application for a further 20mph in the village. We now have 4 weeks of road speed data captured from Girton Road and hope to have a few more weeks from Thornton Road before we have to submit any application. I have also contacted Girton College to try and get some engagement from their staff and students, as well as the College itself. As almost the whole of one side of Girton Road is occupied by the College it is important to get their input, and I believe that a lowered speed limit here will be beneficial to their members and visitors.

The use of the disused phone box at Girton Corner is currently up for discussion. This was previously discussed at a council meeting in November 2021, in which it was resolved that GPC would look at using this site for the location of a publicly accessible defibrillator. This was not taken any further but, as this has prompted me to contact Girton Town Charity about the possibility of locating one at the William Collyn Community Centre. GTC had previously decided against this on the basis that it placed too great a burden on the centre's staff. I have re-contacted GTC about this, suggesting instead the possibility of locating a CPAD system, which is designed for members of the public without any training whatsoever, at WCCC. One of these systems currently is in place on Girton Pavilion and I believe that WCCC would be an excellent location for another as it is regularly used by significant numbers of people, particularly for physical activity.

I would like to thank Girton's Neighbourhood Watch for their donation of two benches, along with their installation. These new additions, replacing two previous ones that had fallen into disrepair, look very smart and are great additions to Smithy Green and Washpit Lane.

Clerk: Mrs. Yvonne Murray
 Telephone (01223) 618619
 Email: Clerk@girton-pc.gov.uk
 Website: <https://www.girton-cambs.org.uk>

The Pavilion
 Girton Recreation Ground
 Cambridge Road, Girton
 Cambridge, CB3 0FH

NOTICE of MEETING: GIRTON PARISH COUNCIL
MEETING FULL COUNCIL
DATE & TIME: Wednesday 8th February at 7pm
VENUE: Girton Recreation Ground, Cambridge Road Girton

Members: 11 **Vacancies:** 4 **Quorum:** 5

MINUTES

Agenda Item	Item Description	Action/Power
Members: [8] Cllr Carney (Chair), Cllr Muston (Vice-Chair) Cllr Betts, Cllr Clare, Cllr Giles, Cllr Hayat, Cllr Marshall, Cllr Wright. Present: Yvonne Murray (GPC Clerk) Members of Public: Seven		
22/237	Welcome from the Chair	
22/238	To Receive Apologies and Reasons for Absence Apologies: Cllr Blom, Cllr Williams, Cllr Linton (confirmed after the meeting).	Approved
22/239	To Receive Members' Declarations of Interest and Dispensations - None	Noted
22/240	Public Participation Girton Resident Asked about the Neighbourhood Plan. He confirmed that organisations met on several occasions historically and put together a village plan. He would like to know more about the Neighbourhood Plan and whether organisations in the village are going to be part of the plan. Highlighted that the proposal for Electric Charger Vehicle points would take up space which is much needed especially when Football matches are being played. He highlighted the issues with parking on the roads. Cllr Carney confirmed that these two items were on the agenda and the above points made would be considered as part of the discussion. Tom Smith, Deputy Head Porter - Girton College. Tom thanked Cllr Marshall and GPC Clerk for a good meeting at Girton College on 2 nd February 2023 with Tom and the Head Porter about ways to bring village and college together. He confirmed Girton College would be having their annual ball on 17 th March. There will be a letter going out to residents around the area with contact details for staff on duty during the party. Girton College Ball Committee have a noise plan in place and details are included in the letter. A copy of the letter is to be sent to the Clerk. Sound checks will be going on all night. 9pm to 5am next morning. Tom will personally deal with any complaints that come through. He noted there would be a Silent Disco from 3am.	
22/241	To Receive Reports (for information only)	10 Mins
22/241.1	County Councillor Cllr Murphy had sent apologies.	

Agenda Item	Item Description	Action/ Power
	Cllr Carney confirmed that any questions should be sent to Cllr Murphy directly.	
22/241.2	<p>District Councillors</p> <p>Meeting on Aircraft Noise Cllr Stobart confirmed there would be a meeting regarding Aircraft Noise on Thursday Feb 23rd at 7.30pm. He noted that people living in Girton are distressed by Aircraft Noise. Girton Parish Council were asked to publicise the above open meeting.</p> <p>Voting ID Cllr Stobart highlighted this topic included in his report and asked GPC to publicise the need for a Voting Authority Certificate for U18s when voting. These certificates require an application.</p> <p>Fly Tipping Cllr Stobart highlighted the need to report Fly tipping. He noted reports of fly tipping do get acted upon and asked GPC to publicise.</p> <p>Rough Sleeper in Girton Cllr Garvie highlighted that a rough sleeper in Girton had been reported. She felt it would be useful for the public to know what to do in these cases. Our district councillors will provide information for the next edition of Girton Parish News.</p> <p>Woodburners Cllr Garvie had checked the rulings about woodburning stoves after a question from GPC Clerk/Cllr Hayat. This information would be included in next edition of Girton Parish News. GPC to include this information on-line.</p> <p>Community Led Plan Cllr Stobart highlighted their officers are ready to help initiate and deliver the public meeting approved by GPC. GPC Clerk confirmed she would be in touch with Cllr Stobart to arrange a discussion. Dates for public meetings were being checked with Councillors.</p> <p>Cllr Hayat gave some more context around the question about Woodburners. He confirmed he had received a complaint that the level of wood burning had increased and that it was affecting children with asthma. Cllr Hayat highlighted the resident had asked what she could do to raise her concerns. Cllr Hayat has responded to the resident confirming ability to lodge complaint on SCDC website.</p> <p><i>Feedback from Cllr Garvie:</i> <i>I checked the new rulings about woodburning stoves. Sales of bagged house coal and wet wood in units under two cubic meters have become unlawful. And wet wood in bigger volumes must be sold with advice on how to dry it out before it is burned. Also new stoves will have to conform to new guidelines. I will put this advice in the GPN. Corinne</i></p> <p>https://www.scambs.gov.uk/environmental-health/pollution/air-pollution/air-quality-monitoring/</p>	

Agenda Item	Item Description	Action/ Power
	<p>Cllr Carney was concerned about good communication of Voter ID requirements. He asked if SCDC had posters ready that GPC can help distribute via GPC approved communication channels?</p> <p>Cllr Carney asked whether there was an update on Local Plan? Were there any decisions around planning for Water Availability including a location identified for a potential reservoir? Cllr Stobart confirmed there was an initial decision around a location near Chatteris with a view to this new reservoir coming on-stream by 2035. He highlighted that there would likely be an intermediate step to supply Bury & Cambridge from Grafham Water reservoir. He highlighted that Grafham water was already stretched.</p> <p>Cllr Stobart stated that SCDC were looking to ask residents to reduce water usage of existing communities and any new developments. He confirmed SCDC remains concerned about water and risks around supply. Various parties were concerned about water supply in general. Current building regs for the Local Plan is 80 litres per person per day. He believed this is a reduction from over 100 litres per person.</p>	
22/241.3	<p>Girton Town Charity</p> <p>Ann Bonnett did not have anything to add to her submitted report. She confirmed that the Dovehouse Court handover date had been confirmed with the office to move the following week.</p> <p>Cllr Carney asked about point 3 of Ann's report regarding the dilapidation survey of Girton High Street carried out before work on Dovehouse Court began. Ann confirmed that roads, footpaths and verges which had been damaged by the construction team during the project would be repaired.</p> <p>Cllr Carney asked if GTC would share the survey results more widely? Ann confirmed she was happy to do so.</p> <p>Ann undertook to ask Barnes if they would share the survey results. Barnes had told Ann that normally they do not share with Parish Councils, but Ann is happy to share. She will request the survey results from Barnes in a GTC meeting to be held tomorrow.</p> <p>Cllr Hayat asked if there would be an Open Day for Dovehouse Court? Ann confirmed there would be a series of opening events to which GPC and Girton residents would be invited.. There were no dates as yet. She will give as much notice as possible.</p> <p>Cllr Hayat highlighted that GPC were arranging events around Coronation. He asked Ann if the opening could be held during the Coronation Weekend. Ann responded that Dovehouse Court was not relevant to the Coronation and advised that Opening Events will happen before May. She also advised that the William Collyn Community Centre is considering putting on an event over the Coronation weekend and would ensure the Centre liaised with Cllr Hayat.</p> <p>Member of public asked the permission of the Chair and with Standing Orders suspended stated that a lot of vans had been parked on the grass at the top of Woodlands Park. Ann agreed to discuss with the site manager that these verges to be inspected for additional repair requirements.</p>	

Agenda Item	Item Description	Action/ Power
22/241.4	Footpath Officer's Report (No report for January 2023)	
22/241.5	Water Management Report (No report for January 2023)	
22/241.6	CAPALC Report (See HR Committee Report)	
22/241.8	Clerk's Report GPC Clerk noted the theme of her report was increasing Community Engagement of GPC. She highlighted GPC Action List was currently being tested. She highlighted her priority for the next month would be to update GPC policies and process.	
22/241.9	Chairman's Report Cllr Carney confirmed there was nothing to add to his report. There were no questions.	
22/242	To Approve Minutes of Girton Parish Council Full Council Meetings: 11th January 2023, 25th January 2023 Approval: Minutes of 11th January 2023: Cllr Carney proposed. Cllr Giles seconded. Unanimous Approval. Cllr Carney highlighted correction of Fund name as below: 22/224.10 – Platinum Jubilee Village Hall Fund Approval: Minutes of 25th January 2023: Cllr Carney proposed. Cllr Marshall seconded. Five approved. Three abstentions due to absence.	Approval
22/243	Matters arising from Previous Meetings (for information only)	For Information
22/243.1	Action List GPC Clerk demonstrated the Action List using MS365 Planner. She noted that Council is increasing their use of MS365 with the development of this Action List.	
22/243.2	Any other Matters arising – A chance to raise any comments/concerns on previous agenda items. Cllr Carney asked whether he needed to resubmit or revisit motion below from Full Council meeting of 11 th January 2023. GPC Clerk thanked Cllr Carney for raising this question for Council awareness. She confirmed that Cllr Carney could speak at the meeting when it occurred under the existing approved motion. Cllr Carney's question did however highlight that further consideration of wording of future motions of this type should be considered. [22/224.2: 11 January 2023 meeting] Council to authorise the Chair asking a question on behalf of GPC at the forthcoming CCC Highways meeting on 24th January 2023, regarding the stopping up of Bridleway 99/6 without giving an adequate alternative route for horse riders and cyclists. Approval: Cllr Carney proposed. Cllr Betts seconded. Unanimous Approval. Debate Highlights:	Noted

Agenda Item	Item Description	Action/ Power
	Cllr Carney is to provide a script to share the question he will ask at CCC Highways meeting. He has been in conversation with one of Girton residents and Cllr Murphy to increase his understanding of GPC Legal position.	
22/244	To Receive update from GPC Committees & Working Groups	
22/244.1	<p>Environment Committee</p> <p>Cllr Giles confirmed she had nothing to add to her report.</p> <p>Cllr Clare asked GPC Clerk to highlight his Thanks to Chris Wilson (GPC Groundsman) for planting the Beech Tree.</p>	
22/244.2	<p>Local Nature Recovery Working Group (See Environment Update)</p> <p>Cllr Giles stated she had nothing to add to the Report except to say it was great to see the Local Nature Recovery Group and Green team back up and running. Cllr Marshall thanked Cllr Giles for her good reports which were encouraging.</p>	
22/244.3	<p>Finance & Resource Management Committee</p> <p>Cllr Muston confirmed she had nothing to add to her report. She felt it was fairly straight forward.</p> <p>Council highlighted that end of year was approaching and accounts needed to be finalised. Cllr Muston confirmed she did not expect any surprises.</p> <p>Cllr Hayat stated that GPC had not undertaken any major project spend this year. Forecast project of expenses against income showed a difference of approximately £10K.</p> <p>Cllr Carney asked how the £10K surplus would be handled?</p> <p>GPC Clerk confirmed that the surplus needs to be reviewed further. She would be going through the budget line by line with the Staff team to identify required operations this year and would be introducing a monthly budget column in reports for review.</p> <p>Cllr Muston highlighted that Employees pay rise still to be confirmed.</p> <p>Cllr Carney highlighted 'lumpy figures' for GPC in 2021/2022 due to need to pay outstanding bills and to identify and chase invoices that had not been billed. Cllr Muston asked Council to bear with the Finance & Resource Management Committee as they further continued to provide a transparent view of where money was being spent.</p> <p>Cllr Hayat re-stated that very few capital project had been undertaken over past two years. With the precept calculation aim to spent £50K from General reserves a focus on the projects and operations was required.</p> <p>GPC Clerk highlighted the importance of putting in place a Reserve policy in place. Approved under Agenda Item</p>	
22/244.4	HR Committee	

Agenda Item	Item Description	Action/ Power
	<p>Cllr Muston had nothing to add but asked whether Council was happy to bring HR & CAPALC report together.</p> <p>Cllr Carney stated that where CAPALC is helping out on issues other than HR, the reports would need to be separate.</p>	
22/244.5	<p>Planning Committee</p> <p>Cllr Carney confirmed no update. Planning awaited the outcome of Hotel Felix inquiry.</p> <p>Cllr Muston told Council she had found it very interesting to attend this inquiry. One of the SCDC Planning Officers had confirmed they were really pleased GPC attended. She encouraged Councillors to take the chance to go to these inquiries and highlighted the importance of providing local information.</p>	
22/244.6	<p>Sport & Recreation Committee</p> <p>Cllr Hayat confirmed there would be a S&R committee in two weeks.</p> <p>S&R Committee were actively looking at quick win projects before end of this financial year.</p>	
22/244.7	<p>Events Working Group</p> <p>Cllr Hayat confirmed there had been a lot of work by Cllr Marshall and Cllr Marshall on this initiative.</p> <p>He confirmed ideas for King Charles III Coronation were coming together including: Saturday 6th May – Enjoy Coronation, Sunday 7th May – Community Lunch, Monday 8th May - Big Help Out (Community Volunteering). Events to be held up to and after the Coronation are also being considered.</p> <p>Cllr Carney confirmed he was a little concerned that a pretty solid plan would be required by March if support including funding was required from GPC. Cllr Hayat confirmed there would be a motion to be brought to GPC Full Council on March 8th.</p> <p>Cllr Marshall stated he was very conscious of events already organized by other groups. He had been around the community to check and bring those under an umbrella to create a program of events for the village. There would likely be a Coronation magazine to keep as a free hand-out to communicate events. There had been a lot of enthusiasm from Pubs, Schools, Girton College.</p>	
22/244.8	<p>Bowls Club Working Group</p> <p>Cllr Marshall confirmed that possible solutions for the Bowls Club requirements were in the early stages. He confirmed the first working group meeting had been very positive with a view to GTC, GBC and GPC moving forward on requirements. He confirmed that another meeting was planned in next two weeks.</p>	
22/244.9	<p>Pavilion Refurbishment Task & Finish Group</p> <p>Cllr Blom was absent. Cllr Carney confirmed the decisions of Full Council were covered in Extra Meeting of 25th January.</p>	

Agenda Item	Item Description	Action/ Power
22/245	To Approve Finance and Resource Management (Supporting papers to follow)	For Decision
22/245.1	<p>To note payment of accounts under delegated approval</p> <p>Approval: <i>Cllr Carney proposed., Cllr Marshall seconded. Unanimous approval.</i></p> <p>Debate Highlights: Cllr Marshall noted need for spelling correction: Toilet Role/Toilet Roll. GPC Clerk highlighted she was to check the increase in British Gas costs. Cllr Carney highlighted the need to monitor the meters. Cllr Hayat asked if in light of email indicating GPC is exempt. Would this help with the back-dated VAT which was lost. GPC Clerk to check but unlikely to have any effect. Cllr Carney asked why the Arnold-Baker book was being paid as he thought GPC already had the book. GPC Clerk highlighted that 13th edition had only recently been made available post GPC and all other pre-orders.</p>	Approval
22/245.2	To Approve payment of outstanding accounts due	
22/245.3	<p>To Receive a report from Assistant Clerk on Amounts paid in</p> <p>Cllr Carney highlighted the importance of this report in informing Council. Cllr Hayat highlighted historic payments of invoices had been disrupted and Council was now back on track.</p>	
22/245.4	<p>To Approve write-off of User Invoices from 2020.</p> <p>Approval: <i>Cllr Carney proposed. Cllr Clare seconded. Unanimous Approval.</i></p> <p>GPC Clerk confirmed that the invoices presented for write-off were for existing users still using GPC facilities. She confirmed that all users had been chased and that they confirmed these payments had been made. Due to historic records for these invoices GPC records did not confirm whether payments had been made. She noted in line with the report submitted by the Assistant Clerk significant back payments had successfully been resolved.</p> <p>Cllr Muston stated that as these were loyal customers of GPC then that added to the rationale to write-off these invoices.</p>	
22/246	Business items requiring a decision, or consideration by the Council	For Decision
22/246.1	<p>Girton Parish HR Committee requests Council to reaffirm acceptance of the Code of Conduct 2020 and our signing of the Civility and Respect pledge. This includes a commitment to calling out bullying and harassment if and when it happens.</p> <p>Approval: <i>Cllr Carney proposed., Cllr Muston seconded. Unanimous Approval.</i></p> <p>Debate Highlights: Cllr Hayat asked if we are reinforcing GPC commitment to the Code of Conduct then what will we do if the Code of Conduct is not adhered to? Cllr Muston stated that GPC HR Committee would go through GPC procedures and CAPALC guidance and take action.</p>	Approved

Agenda Item	Item Description	Action/ Power
22/246.2	<p>Council to approve GPC support and communication for Impington Village College and Girton Glebe request to launch Pay It Forward scheme to (To pay it forward simply means to repay a kindness received with a good deed to someone else) focusing on payment for lunches for Children who cannot afford to pay.</p> <p>Approval: <i>Cllr Hayat proposed. Cllr Carney seconded. Unanimous Approval.</i></p> <p>Debate Highlights:</p> <p>Cllr Hayat had visited Girton Glebe school and Impington Village College. He had discussed with the Heads the ability to allow parents to pay extra money for school meals. See final paragraph of his report on the Cost-of-Living Crisis. Both Heads had asked for the approval of support by the Parish Councils. Cllr Hayat confirmed he was to also visit the school at Eddington and the amended motion was therefore suggested:</p> <p>Amended Motion: Council to approve GPC support and communication for Impington Village College, Girton Glebe and the University School, Eddington (if required) request to launch Pay It Forward scheme to (To pay it forward simply means to repay a kindness received with a good deed to someone else) focusing on payment for lunches for Children who cannot afford to pay.</p> <p>Debate Highlights:</p> <p>Council highlighted the need for good Communication of the scheme and Girton Parish Council support. Cllr Hayat confirmed that the support required from GPC was just to confirm GPC support and to highlight this was a community led scheme. The schools would carry out the work to communicate the initiative and distribute any funds raised.</p>	Approved
22/246.3	<p>Council to approve Environment Committee plan and budget for replanting trees around the village.</p> <p>Approval: <i>Cllr Clare proposed. Cllr Marshall seconded. Unanimous Approval.</i></p> <p>Debate Highlights:</p> <p>Cllr Clare confirmed costs in the accompanying business case do not include costs of installation and maintenance.</p> <p>Cllr Giles highlighted the wish to obtain and plan trees that were bigger than sticks.</p> <p>Cllr Clare highlighted that time is tight as tree planting window ends by March and there is a need to move fast and recruit volunteers so there is no budget needed for installation and maintenance.</p> <p>Cllr Hayat asked about lessons learned from A14 planting. Cllr Clare stated the failure of this planting was due to a lack of maintenance.</p> <p>Cllr Marshall asked if he could attend Environment meetings as a representative of the Events group. Cllr Giles agreed.</p>	Approved

Agenda Item	Item Description	Action/ Power
22/246.4	<p>Council to approve budget for Local Nature Recovery Working Group for 2023.</p> <p>Approval: <i>Cllr Giles proposed. Cllr Marshall seconded. Unanimous Approval.</i></p> <p>Debate Highlights: Cllr Carney asked Cllr Giles if she could give more information on public engagement which is a broad category. Cllr Giles stated it would cover cost of adverts, hire of pavilion. There would also need to be need for equipment purchase.</p>	Approved
22/246.5	<p>Council to approve in principle producing a Girton Neighbourhood Plan to enable our community to take the lead in their own neighbourhoods in producing part of the statutory development plan for the area.</p> <p>Approval: <i>Cllr Carney proposed. Cllr Giles seconded. Unanimous Approval.</i></p> <p>Debate Highlights: Cllr Carney stated that there was the ability to draw upon similar work completed in the past including residents and village groups that wish to get involved. Cllr Hayat asked if GPC would create a Task and Finish Group? Cllr Carney stated that the nature of the plan and who would be involved would be next steps. Standing orders were suspended for Cllr Stobbart to confirm that a process would need to be set up to complete the steps of the Neighbourhood Plan. There should be an informal reporting line into GPC for formation of the plan.</p>	Approved
22/246.6	<p>Council to approve Andrew Muston (Girton Town Charity Trustee) and partner of a current Girton Parish Council member to lead the development of Girton's Neighbourhood plan.</p> <p>Amended Motion: Council to approve Andrew Muston to lead the development of Girton's Neighbourhood plan. <i>Note: removal of (Girton Town Charity Trustee) from the motion. Andrew Muston is working on the Neighbourhood Plan in a personal capacity.</i></p> <p>Approval: <i>Cllr Carney proposed. Cllr Marshall seconded. Seven in Favour. One Abstention – Cllr Muston.</i></p> <p>Debate Highlights: Cllr Muston confirmed at the beginning of discussion of this agenda item a conflict of interest as Andrew Muston is her husband. She confirmed she would abstain from the Council vote. Cllr Carney noted that Cllr Muston is a member of the GTC and partner of a current Girton Parish Council member but is acting in his own capacity, hence the amended motion which was approved.</p>	Approved
22/246.7	<p>Council to approve claim from Girton Town Charity for Wellbrook Way Heras Fencing and any other costs.</p> <p>Debate Highlights: This Agenda item had been amended as confirmed by Cllr Carney as an item to note. Further to GPC Clerk's discussion with Ann Bonnett this item is to note that GTC Trustees will consider</p>	Noted

Agenda Item	Item Description	Action/ Power
	<p>the claim from GPC and revert with feedback. The aim being for the claim to be detailed and approve in March Full Council.</p> <p>Cllr Carney noted the detail of this agreement was largely a verbal agreement.</p> <p>GPC Clerk/RFO had put together calculations for GPC Claim in Feb 2022 and brought calculations back to Feb 2023 Full Council.</p> <p>GTC Trustee feedback is awaited.</p> <p>A business case will be documented for March 2023 Full Council.</p>	
22/246.8	<p>Council to approve draft plan for Electrical Vehicle Charging points (EVCP)</p> <p>Approval: Cllr Marshall proposed. Cllr Muston seconded. See Final Amended Motion at the end of this Agenda Item.</p> <p>Debate Highlights:</p> <p>There is currently a grant available from SCDC to install an EVCP and the stipulation is that the EVCP can only be installed on land owned by GPC. Girton Recreation Ground Pavilion is likely the only site in the village where EVCPs can be installed.</p> <p>GPC noted the concerns received by members of the public attending the meeting and correspondence received. Girton Recreation Ground may not be the right sight! The Recreation Ground Car Park is heavily oversubscribed.</p> <p>The other concern noted by Cllr Carney is that the location recommended may be in the wrong part of Girton. In the area near Girton Recreation Ground most people have their own driveway. Such a scheme may be better in another part of the village.</p> <p>Cllr Muston asked if the EVCP had to be in Girton Recreation Ground Car park? She feels that the disabled car parking spaces are also left empty as an EVCP space may be. With the increase in Electric Cars the need for EVCPs is likely to increase. If family members visit Girton they may need access to an EVCP.</p> <p>Cllr Marshall stated he had seconded this motion to open the debate about EVCP. He stated there is lots of priority work Council have to complete on Girton Recreation Ground Car park. Work required is to remove the flooding and to make sure bollards or other safety facility e.g. preventative planter is in place.</p> <p>Cllr Marshall agrees with Cllr Carney. Given the car park is oversubscribed and fails to meet volume of demand. Is this car park the right place to place ECVP?</p> <p>This may not currently be the right place to put an EVCP. Also is the grant only going to be available this once?</p>	Deferred
Cllr Clare left at 20:48		
	<p>Cllr Hayat first heard about EVCPs about one year ago. He felt negatively for the same reasons as stated by other Councillors in the meeting. However, since then the Government has been pushing the need for EVCP. He felt that GPC did not need to rush into EVCPs which was emerging technology.</p>	

Agenda Item	Item Description	Action/ Power
	<p>Cllr Betts felt the EVCP could create lots of problems e.g., Taxis spending all day in car parks charging their cars.</p> <p>Cllr Giles agreed with all the concerns highlighted and asked whether GPC would be considering EVCP spaces now if there was no funding deadline? She asked if GPC was aware of the need?</p> <p><u>Amended Motion:</u> Council to approve grant application for Electrical Vehicle Charging point: Cllr Muston proposed. Cllr Carney seconded.</p> <p>Cllr Stobart (SCDC) noted that he had not appreciated the pressure on Girton Recreation Ground Car Park, and he understood that to be a legitimate concern. He stated that EVCPs were configurable, and cars could within 20 minutes receive a reasonable amount of charge. GPC could generate revenue from taxis charging their vehicles. These publicly available EVCPs provided a community service. He thanked GPC for thinking about the potential of EVCPs in a mature way to come to a consensus.</p> <p><u>Amended Motion:</u> GPC to defer decision and actively get more feedback from the village: Cllr Carney proposed. Cllr Marshall seconded. Unanimous approval.</p> <p>Action: Council to carry out information gathering.</p>	
22/246.9	<p>Council to approve survey regarding implementation of 20MPH limits to be released to public for comment.</p> <p><u>Approval:</u> Cllr Carney proposed. Cllr Betts seconded. Unanimous Approval.</p> <p><u>Debate Highlights:</u> Cllr Carney stated the LHI Survey had received a very good response, but the timeline was short. Approval of this agenda item would allow Council to move forward immediately once the 20MPH criteria is known.</p>	Approval
22/246.10	<p>Council to approve communication through its approved channels a request for all residents to check and take action on any hedges, trees, etc. that are blocking or impeding footpaths and footways.</p> <p>This action to be followed by written requests by GPC Clerk to identified cases, using template letter, and commissioned work to cut back and charge where appropriate.</p> <p><u>Approval:</u> Cllr Carney proposed. Cllr Muston seconded. Unanimous Approval.</p> <p><u>Debate Highlights:</u> Cllr Carney noted this decision was to support communication of need for checking of state of hedges, trees etc. This was the responsibility that CCC Highways, which they had been unable to complete. Complaints and concerns regarding overgrown hedges had been received by GPC.</p>	Approved
22/246.11	<p>Council to approve review of all policies made available on GPC OneDrive ahead of next meeting with an aim to approve in March Full Council.</p> <p><u>Approval:</u> Cllr Carney proposed. Cllr Marshall seconded. Unanimous Approval.</p>	Approved

Agenda Item	Item Description	Action/ Power
	<p><u>Debate Highlights:</u></p> <p>Cllr Carney highlighted the need to update policies, many of which were out of date by up to 10 years. He viewed this agenda item as an important prompt for Council to move forward with this agenda item as a priority.</p> <p>Cllr Hayat asked about the process and the number of policies.</p> <p>GPC Clerk stated it was a three-stage process:</p> <ul style="list-style-type: none"> • Identify master copy of model policy. • GPC Clerk to review and update. • Council members to review, comment ready for approval. <p>The policies would be prioritized in order stated in Local Council Award Scheme.</p> <p>Cllr Carney noted GPC had seven policies published on Girton Community website. Additional policies would be needed.</p>	
22/247	<p>To Receive Correspondence addressed to the Council:</p> <ul style="list-style-type: none"> • Council to be presented with communication from Facebook and email on Traffic Calming from village residents. • Phone Box at Girton Corner <p><u>Debate Highlights:</u></p> <p>The Communication provided by GPC Clerk from Girton Village Community Facebook exchange was presented to Council. Council noted the communication which will be included in consideration for future LHI bid and Council action.</p> <p>Cllr Carney noted that GPC had approved a defibrillator to be housed in GPC Phone box. GPC Clerk to identify and confirm the above Agenda item so it can be considered with next month's agenda item.</p> <p>Cllr Carney raised receipt of email from Cllr Williams on morning of 08/02/2023 which he had not had time to review before this evening's meeting. GPC Clerk confirmed that Cllr Williams email referred to the missing Village Boundary Sign on Huntingdon Road from some time ago. She had emailed our District & County Councillors to ask them to follow up and added to GPC Action List.</p> <p>Cllr Muston noted that Sloe Farm had been referred to in Girton Parish News rather than Hotel Felix. GPC Clerk has checked this article subsequent to the meeting and it is indeed a typing mistake by GPC Clerk. She will include a note regarding this error in GPC submission to March Girton Parish News.</p> <p>Cllr Muston also stated she had seen a lot of parking at Girton Co-op on the wrong side of the road. Cllr Carney stated that evidence may need to be collected for future LHI bid considerations.</p>	Noted
22/248	<p>To Approve Communication of items from this Agenda</p> <p><u>Approval:</u> Cllr Carney proposed. Cllr Marshall seconded. Unanimous Approval.</p>	Approved

Agenda Item	Item Description	Action/Power
	<u>Debate Highlights:</u> GPC Clerk asked by Council to publish draft minutes and to communicate agenda items via approved GPC approved communication channels.	
22/249	Date of next meeting(s): Wednesday 8th March 2023	
Meeting Ended: 21:15		

DRAFT

Environment Committee

March 2023

This month the Environment Committee has been working on sourcing trees to fill various gaps in the village - we hope to be asking for volunteers to help with planting soon.

We are also collecting evidence for a bid for the 20mph speed limit in the village to be extended, with the MVAS speed monitor collecting information on Girton Road and a survey collecting residents' views on a wider scheme.

We are working with the Local Nature Recovery Plan group to plan a public meeting on the 28th of March which will help to get as many people as possible involved in making Girton a better and more diverse habitat for wildlife and plants.

The Girton Green Team has welcomed two new members this month and had a very successful work party at Town End Close on Tuesday 28 February. We cleared a bench of brambles, cleared the path where a tree had fallen over it and removed half of the reeds from the pond. At the moment the pond looks a bit of a mess, because the reeds need to be left near the edge of the pond to allow anything living in them to get back to the water, but it will be better in the long run!

Alison Giles (Environment Chair)

DRAFT

ENVIRONMENT COMMITTEE – MARCH 2023



Local Nature Recovery Plan Group

March 2023

The Local Nature Recovery Plan working group has prepared an initial draft of the plan. A public meeting will be held at 7.30pm on Tuesday 28th March to get public feedback on the draft so far and to help shape the 10-year plan for projects and actions for the village. Residents will be encouraged to suggest and/or join projects and to take simple individual actions to make Girton a better habitat for plants and wildlife.

Alison Giles

DRAFT

Finance and Resources Report

March 2023

The Finance and Resources Committee will meet again in March to discuss the end of year accounts and the budgets that are being proposed by separate committees. The work done by committees has been invaluable and we hope to be in a position to be able to drill down further on all costs and income so that we have a very accurate account of where money is spent and how additional income can be generated to benefit village projects. The work done by the RFO should not be underestimated and it possible to get clear snapshots of where we are. For the next financial year, the projected costs will much more meaningful.

At the end of February, our expenditure was £27,000 less than our income. This includes £21,000 paid to Godfrey and Hicks for work done on the Pavilion project. No further bills are expected from them.

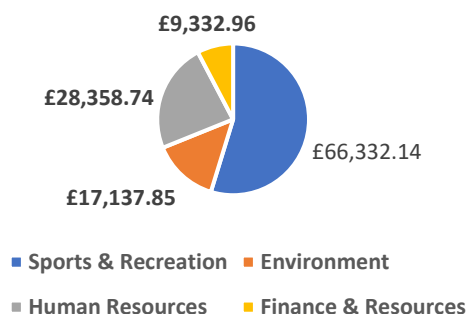
In March 2022, there was much expenditure for End of Year (EOY) items including £15,000 on play equipment maintenance. If these same costs are incurred in 2023, the projected operating expenses would exceed income by £7,000. Note these figures currently do not include the training which will be given to Councillors on Saturday 11 March and any additional staffing costs for the year which have yet to be determined.

Update on the operating costs for 2022-2023

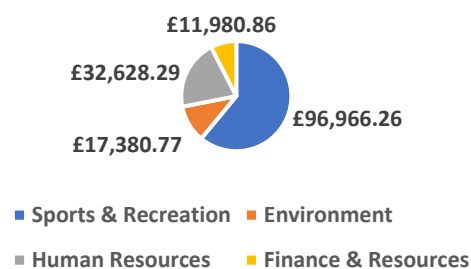
GPC Operational Expenditure charts April- February 2023

Expenditure	Year to Date		Current Annual Projection
Sports & Recreation	£66,332.14	Sports & Recreation	£96,966.26
Environment	£17,137.85	Environment	£17,380.77
Human Resources	£28,358.74	Human Resources	£32,628.29
Finance & Resources	£9,332.96	Finance & Resources	£11,980.86
Total Expenditure	£143,367.98	Total Expenditure	£181,162.47
Income	£168,221.18	Income	£173,980.96

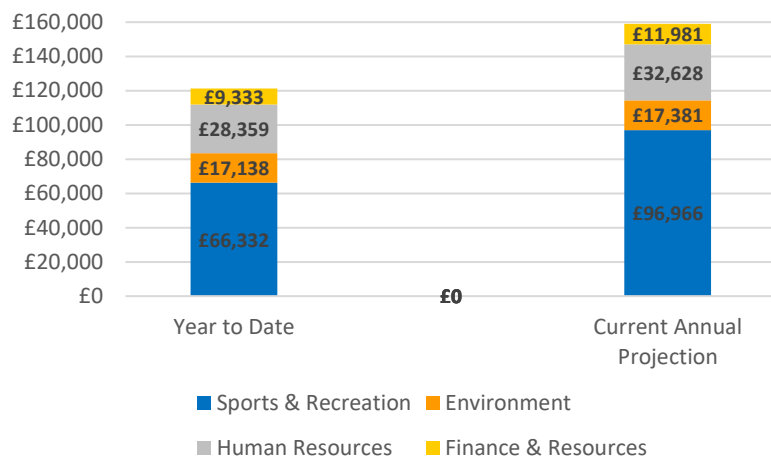
Expenditure Year to Date



Expenditure Current Year Projection

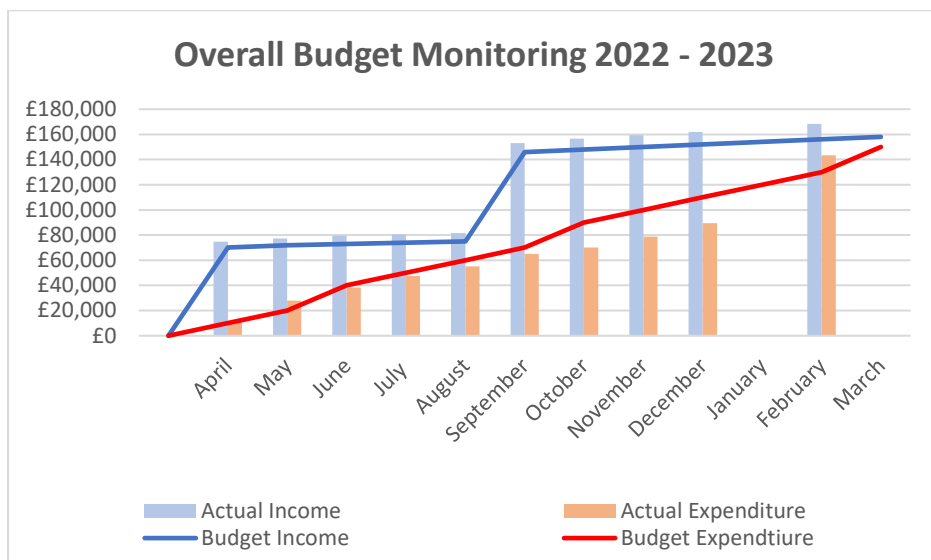


2022 - 2023 Expenditure



GPC Operational Budgetary Monitoring April 2022 - March 2023

Month	Budget Income	Actual Income	Budget Expenditure	Actual Expenditure	excludes £21,903 G&H bill
	Red data are estimates		Black data are actuals		
April	£70,000	£74,725	£10,000	£11,628	
May	£72,000	£77,276	£20,000	£27,847	
June	£73,000	£79,459	£40,000	£38,256	
July	£74,000	£80,482	£50,000	£47,376	
August	£75,000	£81,523	£60,000	£55,192	
September	£146,000	£153,108	£70,000	£65,008	
October	£148,000	£156,519	£90,000	£70,163	
November	£150,000	£159,294	£100,000	£78,846	
December	£152,000	£162,059	£110,000	£89,462	
January	£154,000		£120,000		
February	£156,000	£168,221	£130,000	£143,368	
March	£158,000		£150,000		



Verbal updates will be given at the Full Parish Council Meeting on Wednesday 8 March if required.

Any questions or comments based on information given here and last month are welcome in advance or at the meeting on 8 March and members of the public are, with sufficient notice, able to make an appointment with the Clerk/RFO to view the information in detail. Figures are regularly shown in meetings open to the public. For further details please email clerk@girton-pc.gov.uk

If anyone would like to ask questions of me regarding the Finance and Resource Management Committee, please email me: ann.muston@girton-pc.gov.uk

There are places available to sit on Girton Parish Council. For further details please email clerk@girton-pc.gov.uk

This report was compiled by Councillor Ann Muston (Chair: Finance and Resource Management), and the RFO, Yvonne Murray on Friday 3 March 2023.

Human Resources Committee

March 2023

Progress is being made regarding updates to policies and procedures which are legal requirements. The time taken for due diligence in respect of these should not be underestimated. Given that most Councillors are also working in their own professions, GPC concerns may take longer than expected, especially as there are still vacancies to be filled, which means fewer people are shouldering the workload.

Whilst there are model policies and procedures, we need to make sure that GPC has ones that reflect our community as well as the law. Putting this work out to tender would incur costs which may not be justifiable.

It is not unusual to hear about breaches in the Code of Conduct and Civility and Respect in Public Office. A motion was agreed at the Full Council Meeting on 8 February which reaffirmed our acceptance of the Code of Conduct 2020 and our signing of the Civility and Respect Pledge. There is no room for poor behaviour within GPC and we aim to continue to support civil and respectful conduct. We are a diverse council with a great deal to offer and acknowledge that we will not always be in agreement and as a Council will not tolerate unacceptable behaviour. Proper channels will be followed in dealing with any issues raised.

Having been a Councillor since July 2021, I can see how much progress that has been made post-Covid and that there is a great deal of reengagement of people in the community. You don't have to be a Councillor to be involved, there are always co-opted members on committees and input from these people is very valuable. If you do have a little more time and feel you would like to be more involved with community decisions, there are currently 4 vacancies on GPC. Please consider putting yourself forward, especially if you have skills and expertise in areas not already covered. For more information contact Yvonne Murray, clerk@girton-pc.gov.uk or any of the Parish Councillors.

03 March 2023

Sport and Recreation Committee Report

March 2023

The Sport and Rec Committee met on Tuesday 28th February.

The committee approved the co-opting of Graham Clare from the bowls club and Alan Richardson from the tennis club. This means that the Sports and Rec committee has now got representation from all the main sports being played on Girton Parish council land however Yvonne our Clerk and Angie our assistant Clerk are going to approach the smaller clubs (e.g., Netball, Ballet) to see if they would like to be represented.

After doing a great job splitting the finances by committee the Clerk and Assistant Clerk are now going to look at taking the finances for the Sports and Rec down one more level to the different sports users. This will give us a better understanding of how much the Parish Council is subsidising each group and how much income comes in from each group, as well as how many people benefit from the projects that are being undertaken. This data will give us the information to make informed decisions on projects moving forward.

The Clerk reminded the committee that the budget for the next financial year allowed for £50K to be used from the reserves with a £50K estimated income to be used on activities across the whole Parish Council.

The Sports and Rec Committee approved a recommendation of an increase of 10% on all sports and rec charges starting from 1st April 2023 but applying to each club based on their season start date. The Assistant Clerk indicated that 10% was based on an annual 3% increase that the council had always applied in the past but had not so over the last 3 years. A Motion will be presented to the full Parish Council at the meeting of 8th March.

It was felt that the Girton Parish charges for all sports were well below the average across the industry so the Clerk/Assistant Clerk will do some research on this and bring their findings to the next Sports and Rec meeting.

The committee once again approved the current list of projects.

The committee will be meeting in 2 weeks to look at the projects list and start to work on projects that can be taken forward to the next stage of creating a business case to be approved by the Sports and Rec committee and then taken to the Finance Committee/Full Council.

Nas Hayat.

Events Working Group

March 2023

Although the Events Committee has been meeting on an informal basis since Q4 2022 it has put some real effort towards finalising the plans on the Coronation from the beginning of 2023. I would like to thank Councillor Marshall, Councillor Wright, and our Clerk Yvonne Murray for all their hard work to date in putting this plan together.

The Events Committee are looking to bring together a number of different initiatives going on as part of the Coronation Celebrations and to this end are looking to produce a Commemorative Brochure that can be delivered to every household in the village, which not only gives them information on what is being put on but could be something they would like to keep. A business case has been put together to get approval from the council to fund this brochure. The Events working group is currently awaiting quotes for publishing this brochure.

The Coronation will be held on Saturday May 6th and notification has been sent out from the Palace that were possible they would like the country to celebrate over the 3 day weekend. On Saturday there will be the Coronation itself, on Sunday it is suggested that everyone celebrates with a lunch event and on Monday everyone should look to take part in some form of community service.

The Events Committee have taken this on board and are therefore proposing the following working with others in the Village:

Week leading up to the Coronation we will organise a Treasure Hunt around the village that will take people who participate right round the village visiting businesses and gardens looking for items and getting informed more about the village's past as well as viewing places they may have not visited to date. There will also be a design a crown competition as well as possibly a design a new logo for the Parish Council if the Council approve this. We are also looking to launch a new Coronation quilt to be put together similar to those at the Cotton Hall. This may take some time to complete so although it will be launched as part of the Coronation celebrations it will encompass all that is good about Girton (Celebrating Life in Girton) and will be delivered at a future event depending on how long it takes to complete.

On the Thursday 4th May 2023 the clerk will be handing out litter picking equipment to be used by individuals across the bank holiday weekend.

On Friday 5th May 2023 there will be a number of businesses starting to get ready for the celebrations including a Coronation Café offered at Cotton Hall by Lexi.

On Saturday 6th May 2023 (Coronation Day) we will start with a craft and food market operated by Fayre Traders offering a range of Artisan food and gifts (approx. 9.30am-1.00pm). The William Collyn Community Centre will be showing the Coronation on the big screen and offering refreshments to all (approx. 11.00am-3.00pm). Abbeyfields Café will be offering Pimms with strawberries and cream along with some music (approx. 3.00pm -5.00pm). The Bowls Club will be opening the bowling green for people to come and have a try (approx. 11.00am-4.00pm).

On Sunday 7th May 2023 we will be looking to hold The Big Lunch on the Sports Rec outside the Pavilion with Music being organised in the Pavilion and Food Trucks offering a variety of dishes from around the world. We also hoping that all the Sports clubs will do some activities to promote their sports and other clubs and societies from around the village will be invited to put up a gazebo if they would like to participate.

On Monday 8th May 2023 we will invite all those people who took litter picking equipment as well as anyone else who would like to participate to come to the Rec and spend some time on and around the area cleaning up the environment.

More details will follow in the coming months but If anyone would like to help please let us know.

The above report was written by Nas Hayat.

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Bowls Club Report

Stewart Marshall (Chair)

As a result of our meetings, we are beginning to uncover, explore and engage in mutually beneficial pathways forward to develop collaboration and partnerships between Girton Bowls Club (GBC), Girton Town Charity (GTC) and Girton Parish Councils (GPC).

With due diligence and a continued open minded approach, we will be in a position to bring forward this group's recommendation to the Sport & Recreation Committee/Workshop to develop into a cohesive and well-rounded business case to April Full Council.

The next meeting includes a decision to co-opt Graham Clare who had just joined GPC Sport & Recreation committee as a co-opted member representing Girton Bowls Club.

Stewart Marshall (Chair)
On behalf of GPC Bowls Club Working Group

Accounts outstanding for payment and paid under Scheme of Delegation March 2023


Payment Type	Contact Name	Invoice No.	Invoice Date	Description	Gross Amount	Tax	Net Amount
Paid	Microsoft	E0400M8FH1	27/02/2023	MS365 Basic	86.40	14.40	72.00
Paid	Microsoft	E0400M8BC5	27/02/2023	MS365 Std	22.56	3.76	18.80
Paid	Zoom: GB373142903	INV189647754	21/02/2023	ZOOM	14.39	2.40	11.99
Paid	Parish Online	12UG033-0001	16/02/2023	Parish Online	259.20	43.20	216.00
To be paid	Avocet	17079	28/03/2023	Cleaning Services	548.40	91.40	457.00
To be paid	Mythic Beasts Ltd	170119	11/02/2023	Email	28.06	4.68	23.38
To be paid	Pettit Sports	3290	24/02/2023	Football Pitch Serves	112.68	18.78	93.90
To be paid	Streets Whitmarsh Sterland LLP	105777	26/03/2023	Accounting Services	135.00	22.50	112.50
To be paid	Streets Whitmarsh Sterland LLP	105569	31/01/2023	Accounting Services	324.00	54.00	270.00
To be paid	Salary & Payroll	N/A	01/03/2023	Salary & Payroll	4,178.11	7.50	4,170.61
Total					5,708.80	262.62	5,446.18

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Girton Corner Phone Box – Case for Refurbishment











Committee	Environment
Name of project	Girton Corner Phone Box Library
Primary reason for the project	Currently, the phone box is an eyesore at the entrance to the village, reflecting poorly on the community. Our mission is to restore it to its former glory and repurpose it as a valuable community resource. The library could then be enjoyed by local residents and College students.
Description of project	The aim is to refurbish the phone box, replace the glass with polyglass, repaint and fit shelves inside to be used as a lending library.
Capital sum requested	£1500
Ongoing revenue (if any) per year	There will be no ongoing revenue or expense however, there may be need to replace the glass or repaint in the future, but we would request funding at a later date (i.e., Repaint in ten years)
Ongoing costs per year	None
Status of project	In Progress, Awaiting Approval
Other comments/information	<p>See an estimated breakdown of costs below with screenshots.</p> <ul style="list-style-type: none"> • Cost A shows the refurbishment estimate for the phone box. We have chosen polyglass over the normal glass as a more durable alternative to regular glass. • Cost B estimates the shelving. • Girton College has agreed to complete the work by supplying the labour for the refurbishment completely free of charge. • There's great community support & drive behind this project. We have a number of people who are committed to helping maintain the library. • Books will be donated, from the community and publishers.
Clerk to Committee	Yvonne Murray
Chair of Committee	Alison Giles
Vice Chair to Committee	

Cost A:



[Home](#) [Red Phone Box](#) [Products](#) [Services](#) [News](#) [Sale](#) [About](#)



Basket Contents				
Product Description	Quantity		Item Price	
K6 SMALL POLY WINDOW	<input type="text" value="48"/>		£4.77	
Telephone Box Paint - CURRANT RED GLOSS	<input type="text" value="2"/>		£40.50	
K6 LARGE POLY WINDOW	<input type="text" value="24"/>		£6.92	
TELEPHONE SIGN	<input type="text" value="10"/>		£15.20	
K6 PULL-PUSH KIOSK DOOR SIGN	<input type="text" value="1"/>		£16.67	
Shipping *			£25.00	
Total - excluding VAT			£669.71	
VAT			£133.94	
Total Price			£803.65	

<https://www.x2connect.com/checkout/checkout#>

Cost B:


[Continue shopping](#)



Delivery

1 item

Checkout →



Wickes General Purpose Spruce
Timberboard - 18mm x 200mm x...

Product code: 110043

☒ For Delivery

☐ Click & Collect

Quantity:

Item price: £13

Item total: £156

Voucher Code

Apply

Email regarding Phone Box Refurbishment

I hope this message finds you well and that you are indeed the appropriate people for me to contact; I have a proposal I am *very* excited about and would like to take action immediately!

I am a professional Children's Book Author/Illustrator and have recently moved to Girton (50 Girton Road). My bio can be viewed here <https://www.hachettechildrens.co.uk/contributor/caroline-gray/>

I have walked past the phone booth on Girton Corner with my two small children every day since moving here in November, but only this morning did I really notice quite how derelict and forlorn it has become. It is unfortunate, as this phone booth sits in such a prominent position at the entry to the village and is rather a sorry sight.

It struck me immediately that this might be an excellent opportunity to spruce it up and create another wonderful phone booth library (I believe there is a phone booth library near the church?). My proposal would be that this phone booth be dedicated exclusively to **children's literature** (from picture books and early readers through middle grade and possibly YA fiction).

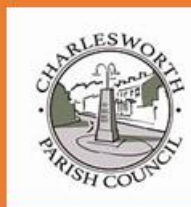
I have a great number of children's book authors and illustrators in my professional network (both local and further afield) and would easily be able to source donated (and also signed) copies of some wonderful new books for the library. I would also be delighted to make a substantial donation of quality books from my own collection. It would be my absolute pleasure to take responsibility for the maintenance, upkeep and logistics of maintaining the library and ensuring the books are laminated and labelled appropriately etc. I am willing to donate my time and personal resources to this as a way to contribute to our wonderful village. I live just a stone's throw from the booth and would be able to check in daily.

My husband is skilled in basic carpentry and would be able to assist in the construction of shelves etc. and would be able to help clean and repaint the booth. Any financial assistance the council would be able to offer for paint etc. would be most welcome but failing this, we would also consider funding this project ourselves for the betterment of the community. Obviously there is much to consider regarding health and safety, security etc.

I am very excited to hear your thoughts and ideas on this.

Girton Corner Phone Box pictures





COMPETITION TO DESIGN A LOGO FOR GIRTON PARISH COUNCIL IN THE YEAR OF THE CORONATION OF KING CHARLES III

Can you design a logo for Girton Parish Council
Some Examples above

All submissions to be completed by



GPC LOG COMPETITION: As part of the Coronation Celebrations – Girton Parish Council is asked to approve a competition to design a Logo for Council. This will be promoted in the local schools and IVC and there will be prizes for the winners in a number of age groups. The overall winner will work with a local

designer to finalise the logo which will then be used by Girton Parish Council in all correspondence and other communication channels. Examples of some logos are shown above.

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<u>GPC Facilities – Increased Charges</u>	<u>2013</u>	<u>2014</u>	<u>2015</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>	<u>2021</u>	<u>2022</u>	<u>PROPOSED 2023</u>
Cricket Pitch - senior afternoon	£67.25	£69.00		£71.45	£73.00	£75.20	£77.50	£79.80	£79.80	£79.80	£87.80
Cricket Pitch - Senior evening	£33.50	£34.50		£35.85	£36.50	£37.60	£38.75	£39.90	£39.90	£39.90	£43.90
Cricket Pitch - Junior afternoon/evening	£33.50	£34.50		£35.85	£36.50	£37.70	£38.90	£40.00	£40.00	£40.00	£44.00
Cricket Pitch - External afternoon	£88.75	£91.25		£94.50	£96.40	£99.40	£102.40	£105.40	£105.40	£105.40	£115.95
Cricket Pitch - External evening	£44.25	£45.50		£47.25	£48.20	£49.70	£51.20	£52.70	£52.70	£52.70	£57.95
Football Pitch 11v11 MENS	£41.75	£43.00		£45.00	£46.00	£47.50	£48.95	£50.40	£50.40	£50.40	£55.45
Football Pitch 11v11 WOMENS/GUFC/ARU	£32.50	£33.50		£34.85	£35.55	£36.65	£37.75	£38.85	£38.85	£38.85	£42.75
Football Pitch (JUNIORS 12-17)	£16.25	£16.75		£17.40	£17.75	£18.30	£18.85	£19.40	£19.40	£19.40	£21.35
Football Pitch (YOUTH 7-11)	£8.75	£9.00		£9.35	£9.55	£9.85	£10.15	£10.45	£10.45	£10.45	£11.50
MUGA	£35.50	£36.50		£37.90	£38.70	£39.90	£38.50	£39.60	£39.60	£39.60	£43.55
MUGA (Youth)	£8.25	£8.50		£8.85	£9.00	£9.30	£9.60	£9.90	£9.90	£9.90	£11.00
MUGA (Juniors)	£14.25	£14.75		£15.30	£15.60	£16.10	£16.60	£17.00	£17.00	£17.00	£18.70
MUGA (Girton Dads)	£24.00	£24.75		£25.80	£26.80	£26.10	£20.60	£21.20	£21.20	£21.20	£23.30
MUGA (Womens)	£35.25	£36.25		£37.40	£37.40	£37.40	£28.40	£29.20	£29.20	£29.20	£32.00
Tennis Court (public/school use) PEAK	£12.75	£13.00		£13.65	£13.90	£14.40	£14.90	£15.30	£15.30	£15.30	£16.50
Tennis Court (public/school use) OFF-PEAK	£6.50	£6.75		£7.10	£7.25	£7.50	£7.70	£7.90	£7.90	£7.90	£8.70
Tennis Club Annual Fee	£1,936.50	£1,936.50		£2,065.00	£2,106.00	£2,170.00	£2,235.00	£2,302.00	£2,302.00	£2,302.00	£2,532.00
Tennis Club Storage Fee	£39.00	£27.00		£33.60	£34.20	£35.40	£36.60	£39.00	£39.00	£39.00	£43.00
Tennis Club MUGA Donation	INC	NEG		NEG	NEG	NEG	NEG	NEG	£250.00	£300.00	£300.00
Netball	£13.00	£13.50		£14.00	£14.50	£14.90	£14.90	£15.30	£15.30	£15.30	£16.50
Hall (off peak/regular user)	£13.75	£14.25		£14.75	£15.00	£15.50	£16.00	£16.50	£16.50	£16.50	£18.50
Hall (peak/one off)	£18.00	£18.50		£19.20	£19.60	£20.20	£20.80	£21.50	£21.50	£21.50	£23.50
Storage Cupboard (per month)	£3.25	£3.50		£3.70	£3.80	£3.80	£4.10	£4.20	£4.20	£4.20	£4.65

Rec	N/A	N/A	N/A	N/A	N/A	N/A	N/A	£11.50	£11.50	£11.50	£13.00
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GIRTON PARISH COUNCIL RECREATION FACILITIES – CHARGE INCREASES

Council to approve recommendation of Sport & Recreation Committee of 28/02/2023 for an increase in all recreation facilities of 10%. This increase to apply for all users on 1st April or beginning of their season. Dates of seasons for each sport to be confirmed.

Sport & Recreation Committee – 28/02/2023

Debate Highlights:

Significant discussion took place on recommended charges from GPC Staff Team.

Charges had not been raised since 2019 and a 10% increase was proposed. This was in line with 3% annual increase in years prior to 2019.

Committee agreed there was a longer term need to compare charges with actual charges incurred by GPC was confirmed. This data review is under way.

Andrew Hawkes raised question as to whether GPC could confirm how much they were able to subsidise Sport & Recreation in Girton.

Cllr Marshall pointed out the minimal increases in last 10 years and asked whether 12% increase should be proposed.

The need to compare Girton Charges with other villages and via Cambs FA was raised. This action will be undertaken going forward.

Andrew Hawkes pointed out that having co-opted Recreation users, GPC could consider what worked for them in times of timing of raising charges.

Alan Richardson stated that he felt Tennis members would likely be happy with the proposed raise and he would take the information to their AGM in two weeks.

Graham Clare asked if Cambridge Utd were to rent a pitch at Girton Recreation Ground would they be charged more money? Angie confirmed that would be the case.

The above recommendation from Sport & Recreation Committee will be placed on Full Council Agenda of 08/03/2023 for approval.

ANNUAL PARISH MEETING ANNUAL REPORT

As Girton Parish Council travels towards this year's Annual Parish Meeting. The proposed date is Wednesday 10th May it would be good to begin to consider production of an Annual Report to share with our residents.

See below some examples of Annual reports produced by local Parish Councils:

<https://willinghamparishcouncil.gov.uk/wp-content/uploads/2022/05/WPC-Annual-report-2021-2022.pdf>

http://www.burwellparishcouncil.gov.uk/_UserFiles/Files/Your%20Council/Accounts/2019-2020/Annual%20Report%2020192020.pdf

<https://www.miltonvillage.org.uk/wp-content/uploads/2021/05/Annual-Chairmans-Report-2021-2.pdf>

We are awaiting quotes for printing the above as separate reports so we can provide colour copies on recycled paper and also included within Girton Parish News if we can make the publication dates work.

NEIGHBOURHOOD PLAN

REPORT 2 FOR GIRTON PARISH COUNCIL

A Reminder of the Steps involved.

These can be boiled down to:

- 1) Initial research and information gathering – presently underway.
- 2) Application for Neighbourhood Area (NA) approval by SCDC / GCP
- 3) Consultation with residents, businesses, organisations, public bodies, neighbouring parishes and landowners in and affecting the NA.
- 4) Review of feedback and decisions on what to put in the Neighbourhood Plan (NP) – GPC to make these decisions.
- 5) Submission of draft NP to SCDC / GCP
- 6) Independent examination of the NP
- 7) Once approved by the examiner, then goes to a parish referendum.
- 8) Once approved, NP is then adopted (the term is 'made') by SCDC / GCP.
- 9) Periodic review by GPC.

Progress

At the February 2023 full GPC meeting Council agreed for me to lead the effort to a Neighbourhood Plan (NP) on their behalf. Following this, I submitted a short article for inclusion in March GPN which included a request for volunteers. I await GPN's circulation and anyone who makes contact with me or the Clerk about joining the team.

In the meantime, I have arranged a meeting with Lizzie Wood (Senior Planning Officer) and two colleagues from Planning in the Greater Cambridge Partnership (GCP) for 29 March to get things started with them and to see what resources / data / mapping etc they can assist with, and what their requirements from us are.

I will also be looking to take advantage of all consultations carried out by GPC or its committees once dates are published.

GPC takes on being the 'qualifying body'.

While groups of residents can take on the task of formulating the NP, in order to do so there are a number of hoops to jump through in order to be accepted by GCP as being a suitable representative body. It is very much easier if GPC takes on this role as the Council is already formally recognised as a suitable representative body.

Can GPC therefore pass the following motion: ***'GPC will act as the qualifying body for Girton's Neighbourhood Plan'***.

Geographic Area covered by the NP.

The NP needs to cover a defined geographic area, called a Neighbourhood Area (NA). This can be any area, and in fact does not need strictly to be restricted to or be the whole of Girton parish. However, it is logical in Girton's case for this to be the electoral parish.

Can GPC therefore pass the following motion: ***'GPC wishes the Neighbourhood Area to be the whole of the electoral parish of Girton.'***

Reaching out to everyone

While GPN can be used for articles to its recipients and there can use of the community Facebook page etc, while noting that there must be some consideration for reaching people who are not 'online', the GPC part of the parish website will be a prime platform for updates and documents, including the draft NP, to be made public.

Can GPC therefore pass the following motion: ***'GPC online platforms and village noticeboards under the control of the Clerk will be used during the process of formulating the Neighbourhood Plan, as deemed suitable by the Clerk, for publication of documents, updates and so forth'***.

GDPR

Just to avoid any GDPR traps and since this project is being run under the auspices of GPC, sharing contact necessary details needs to be agreed. The justification is 'business need' of GPC.

Can GPC therefore pass the following motion: ***'Both GPC and the team carrying out this process can share contact details of residents, businesses, organisations, public bodies, neighbouring parishes and landowners in and affecting the Neighbourhood Area with each other as appropriate in working to complete the Neighbourhood Plan.'***

Costs

Costs incurred to date: Nil.

Advice is being sought from SCDC/GCP as to grants available to cover costs incurred, with the aspiration being that it costs GPC and those assisting in the process only in time as much as possible.



Andrew Muston

25 February 2023