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The Pavilion  
Girton Recreation Ground  
Cambridge Road, Girton  
Cambridge, CB3 0FH

**NOTICE of MEETING:** GIRTON PARISH COUNCIL  
**MEETING** FULL COUNCIL  
**DATE & TIME:** Wednesday 12<sup>th</sup> April at 7pm  
**VENUE:** Girton Recreation Ground, Cambridge Road Girton

All Members of the Council are hereby summoned to attend for the purposes of resolving Council Business to be transacted at the meeting, as set out below. Members of the public and press are invited to address the Council under the Public Participation item. Advance notice of questions and/or issues, would be appreciated.

**Members: 11      Vacancies: 4      Quorum: 5**

**Members:** Cllr Carney (Chair), Cllr Muston (Vice-Chair) Cllr Betts, Cllr Blom, Cllr Clare, Cllr Giles, Cllr Hayat, Cllr Linton, Cllr Marshall, Cllr Williams, Cllr Wright

Mrs. Yvonne Murray – Clerk to Girton Parish Council  
4<sup>th</sup> April 2023

## AGENDA

Agenda Item	Item Description	Action/Power
23FC/001	Welcome from the Chair	
23FC/002	To Receive Apologies and Reasons for Absence	
23FC/003	To Receive Members' Declarations of Interest and Dispensations	
23FC/004	<b>Public Participation</b> <i>To allow a total of 15 minutes for any members of the public to address the meeting in relation to any matter on the agenda. Individual presentations to be limited to 5 minutes on any single issue</i>	15 Mins
23FC/005	To Receive Reports <i>(for information only)</i>	10 Mins
23FC/005.1	County Councillor	
23FC/005.2	District Councillors	
23FC/005.3	Girton Town Charity (Verbal Report)	
23FC/005.4	Footpath Officer's Report	
23FC/005.5	Water Management Report	
23FC/005.6	CAPALC Report (Verbal Report)	
23FC/005.8	Clerk's Report	
23FC/005.9	Chairman's Report	
23FC/006	To Approve Minutes of Girton Parish Council Full Council Meetings: 9 <sup>th</sup> March 2023	For Decision
23FC/007	Matters arising from Previous Meetings <i>(for information only)</i>	For Information
23FC/007.1	Action List (To be shown at meeting)	

Agenda Item	Item Description	Action/Power
23FC/007.2	Any other Matters arising – A chance to raise any comments/concerns on previous agenda items	
<b>23FC/008</b>	<b>To Receive update from GPC Committees &amp; Working Groups</b>	
23FC/008.1	Environment Committee	
23FC/008.2	Local Nature Recovery Working Group	
23FC/008.3	Finance & Resource Management Committee	
23FC/008.4	HR Committee (Verbal Report)	
23FC/008.5	Planning Committee (Verbal Report)	
23FC/008.6	Sport & Recreation Committee	
23FC/008.7	Events Working Group	
23FC/008.8	Bowls Club Working Group (Verbal Report)	
23FC/008.9	Pavilion Refurbishment Task & Finish Group (Verbal Report)	
<b>23FC/009</b>	<b>To Approve Finance and Resource Management (Supporting papers to follow)</b>	<b>For Decision</b>
23FC/009.1	To note payment of accounts under delegated approval	To Note
23FC/009.2	To Approve payment of outstanding accounts due	For Decision
23FC/009.3	To Note approval of outstanding payment to previous Parish Clerk, Feast Pitches (£10.00)	For Decision
23FC/009.4	To Receive a report from Assistant Clerk on Amounts paid in	To Note
<b>23FC/010</b>	<b>Business items requiring a decision, or consideration by the Council</b>	<b>For Decision</b>
23FC/010.1	<p><b>Girton Parish Council Bowls Club Working Group recommend to GPC - Full Council approval of a £5,000 contribution to:</b> Create a designated reserve for an immediate feasibility study to scope required facilities for activities at Wellbrook Way.</p> <p><b>(Further Information to be provided Monday 9<sup>th</sup> April 2023)</b></p> <p><i>Facilities considered to be in line with those provided to GPC Recreation Ground users. This study will include any legal advice, planning permission and other required steps as part of a project undertaken by GPC Sport &amp; Recreation Committee.</i></p> <p><b>Girton Parish Council Bowls Club Working Group members which includes representatives of Girton Parish Council (GPC), Girton Town Charity (GTC) and Girton Bowls Club (GBC) after much deliberation agree:</b></p> <ol style="list-style-type: none"> <li><b>1. There is a need for toilet facilities at Girton Bowls Green owned by GPC.</b></li> <li><b>2. That the current operations at William Collyn Community Centre (WCCC) do not provide facilities to meet Girton Bowls Club's needs.</b></li> </ol> <p><b>due to the seasonal match date/time variations that could coincide with other WCCC hirers.</b></p> <p><b>Notes:</b> Girton Bowls club may agree to provide a matching initial donation of £5,000 for any overall project resulting from the above. Girton Town Charity will consider at their April 2023 meeting whether they will be able to offer toilet facilities for 2023 Bowls Season at a blanket rate of £2,100 incorporating a collaborative agreement with GBC.</p>	<b>For Decision</b>

Agenda Item	Item Description	Action/ Power
	For 2023 Bowls Season, GBC will continue to fund a portaloos at Girton Bowls Green.	
23FC/010.2	Council to approve recommendation for work to be carried out to correct the drainage problems in Girton Recreation Ground Car Park (Information to be provided Monday 9 <sup>th</sup> April 2023)	For Decision
23FC/010.3	Council to approve recommendation for Annual Play inspection.	For Decision
23FC/010.4	Council to approve recommendation for Tennis Court restoration	For Decision
23FC/010.5	Council to approve funding request for Community events to be held over Coronation weekend	For Decision
23FC/010.6	Council authorizes GPC Clerk to suspend Girton Parish Council byelaws that forbid vehicles or tents on the Recreation Ground during Coronation events and Girton Feast. <a href="https://www.girton-cambs.org.uk/wp-content/uploads/2022/05/girton-scan.pdf">https://www.girton-cambs.org.uk/wp-content/uploads/2022/05/girton-scan.pdf</a>	For Decision
23FC/010.7	Council to approve location of 2023 Annual Parish Meeting on 10 <sup>th</sup> May 2023	For Decision
23FC/010.8	Council to approve live streaming of 2023 Annual Parish Meeting.	For Decision
23FC/010.9	Council to approve recommendation for funding of 20MPH Bid	For Decision
23FC/010.10	Council to approve possible Cost increase for previously approved joint LHI Bid of Girton & Oakington & Westwick	For Decision
23FC/010.11	Council to note signing of form to apply to SCDC for their formal acceptance of the area covered by Girton's Neighbourhood Plan.	To Note
23FC/011	To Receive Correspondence addressed to the Council	To Note
23FC/012	To Approve Communication of items from this Agenda <i>This item is designed to ensure that Council can approve key items of communication from this meeting on Council Website, Facebook, and Twitter.</i>	For Decision
23FC/013	Date of next meeting(s): TBC	

## Guidance For Visitors to Girton Parish Council

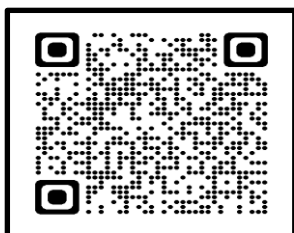
The Pavilion, Recreation Ground, Cambridge Road, Girton, Cambridge CB3 0FH.

Tel: 01223 618619

### NOTICES FOR MEMBERS OF THE PUBLIC

#### Parish Council Agenda

A full copy of this agenda with appendices and reports may be found on the Parish website at <https://www.girton-cambs.org.uk/girton-parish-council/> or requested from the Clerk. Our Village Noticeboards will include a copy of the agenda only including this guidance page. Webpage QR Code below.



#### Public Participation

Members of the public are welcome to attend this meeting and any other Girton Parish Council public meeting. If you wish to raise a question or topic at the meeting it will help us if you contact the clerk, who will be pleased to explain the procedure. Clerk email: [clerk@girton-pc.gov.uk](mailto:clerk@girton-pc.gov.uk). Members of the public may address the Council within an allotted time of **15 minutes** during Public Participation on the agenda.

#### Exclusion of Press and Public

The press and public are likely to be excluded from the meeting during consideration of the following item in accordance with the provisions of Section 100(A)4 of the Local Government Act 1972, exempt information as defined in paragraph 3 of Part 1, Schedule 12A of the Act, as amended.

Items to be confirmed here/

#### First Aid

If you feel unwell or need first aid, please alert a member of staff.

#### Toilets

Public toilets are available on the ground floor of the Pavilion in the corridor through the double doors in the Community Hall. These include facilities for disabled people.

#### Recording of Business and Use of Mobile Phones

Girton Parish Council are open and transparent about how we make decisions. The Council may record public meetings. Recording, filming and photography at Council, Committee and other meetings is allowed where members of the public can attend, so long as proceedings at the meeting are not disrupted. Members of the public may not speak during Council proceedings. We also allow the use of social media during meetings to bring Council issues to the attention of a wider audience. To minimise disturbance to others attending the meeting, please switch your phone or other mobile device to silent/ vibrate mode.

#### Smoking

No one can smoke at any time within the Pavilion or at any Council meeting.

# Annual Report 2023



**CLLR Edna Murphy**

**County Councillor for Bar Hill division**

**(including Bar Hill, Dry Drayton, Girton, Lolworth)**

## Introduction

2022 will be notable as the year of the death of HM Queen Elizabeth II on Thursday 8 September. The accession of HM King Charles III was proclaimed in Cambridge and Ely, and elsewhere in the county.

The composition of the County Council has changed since last year following the death of Independent Chair of the Council Derek Giles who had retired from that role as a result of his ill health, and another councillor switching parties (Cllr Doug Dew, representing Hemingfords & Fenstanton, left the Conservative Group in January 2023 and joined the Liberal Democrat Group). Cllr Geoff Seeff (Lib Dem) won the St

Neets seat The Eatons in the by-election in February following Cllr Giles's death. The composition now is:

Conservatives	27
Liberal Democrats	22
Labour	9
Independents	3

A County Council by-election will be held on Thursday 4 May, the same day as the District Council elections, following the resignation of Cllr Dan Schumann (Soham South & Haddenham).

## 1 The Council

**1.1** The three-group Joint Administration of Liberal Democrat, Labour and Independent councillors continues to run the Council. The Agreement signed by the three groups in May 2021 is scheduled for a two-year review, which will take place after this May's elections.

**1.2** I have worked on various committees within the Council: Adults & Health, Strategy & Resources, Pensions, and chaired the Staffing and Appeals Committee which oversees the recruitment of senior officers. I have also participated in Planning, Environment & Green Investment and of course Full Council.

**1.3** I have also continued to Chair of the Fire Authority, and represent the Authority at the Mayoral Combined Authority's Board. I am the lead member for Governance and significant work has taken place during the latter half of the year. I report regularly to the County Council on the issues facing the Fire Service and have spent some time this year lobbying for additional funding for the Service.

**1.4** The County Council's Chief Executive Stephen Moir carried out a reorganisation of the senior staffing structure, and the Council has been making senior appointments. The process of disentangling joint staffing structures with Peterborough Council set up by the previous administration has been very positive. The Combined Authority has also appointed a new Chief Executive and embarked on a new structure, having had interim management and governance reviews for most of the year.

**1.5** The County Council's new HQ at Alconbury Weald was formally opened on Friday 8 July 2022. Whatever its merits as office facilities, it is a poor choice of location for a democratic body given the non-existent public transport links available and its inaccessibility for both councillors and most importantly the public.

## 2 Strategy & Resources

**2.1** The high rates of inflation over the last year, and the turmoil of the Liz Truss / Kwasi Kwarteng mini budget in the autumn, significantly increased the costs of providing council services and widened the already challenging budget gap for the coming year.

**2.2** The Council increased its portion of Council Tax in February, by 4.99% in total, ie 2.99% for general services, and 2% for adult social care.

**2.3** The Conservative opposition unsuccessfully proposed an alternative way forward in which the increase was only 4%, but plugged the large funding gap this created with one-off funding intended for environmental projects, care, and strengthening council services.

**2.4** The committee has considered a number of significant procurement exercises and strategic initiatives, many of which are necessarily considered commercially confidential. It also scrutinizes the performance of the Council's property subsidiary, This Land, which is has a new senior team, and a revised strategy, and seems to be much improved.

### **3 Adults & Health**

**3.1** National changes in health and care decision-making took place during the year, with the creation of local Integrated Care Systems spanning health and social care. Cambridgeshire & Peterborough created a joint Health & Wellbeing Board to replace the previous separate Cambridgeshire & Peterborough Boards.

**3.2** This year has exposed the vulnerability of NHS services nationally and also locally. A BBC investigation last summer of dental provision in the UK revealed that no dental practice in Cambridgeshire was accepting new adult patients. Large numbers of patients are having to travel far afield, pay money they cannot afford for private treatment, or resort to DIY dentistry—and a resident of Ely was recently reported as having had to travel to war-torn Ukraine for dental treatment which was quicker and cheaper than that available in the UK.

**3.3** Meanwhile the residents in Bar Hill's Maple Surgery heard the consortium of which they were members was ceasing to operate and were taken on by a Cambridge group in record time. Normally the transition to a new practice takes 3 months but the team had the surgery up and running with new management over a weekend. They will be spending more time in the next months completing the transition, as well as taking on additional resource to support the asylum seekers who have arrived recently in Bar Hill's hotel. This is not the only GP practice in the County that has had abrupt changes to its services, but the changes in Bar Hill seem to have resulted in an improvement which is welcome.

**3.4** In addition to Covid, avian flu precautions were implemented across the UK during the year, including a protection zone in the County after a confirmed case.

### **4 Children & Young People**

**4.1** Funding of vouchers over the school holidays for families eligible for free school meals has continued, as has the Holiday Activity & Food programme for the children of eligible families. The cost of living crisis has seen many Cambridgeshire families reliant on such schemes.

**4.2** The Council was praised by Ofsted for the work of senior leaders in Children's Services in responding to the challenge of Covid, and for maintaining continuity during structural change. Most children in need and those with a child protection plan were supported well.

**4.3** The Council is still seeking residents who would like to make a difference to the life of a child or young person by becoming a foster carer. Cambridgeshire is not unusual in having an ongoing demand for foster

carers but it is important to keep raising the issue to encourage people to come forward if they are interested in this vital role.

**4.4** In a piece of good news for Cambridgeshire, the Council and the Government reached agreement on the ‘safety valve’ process to resolve the escalating deficit in the cost of Special Educational Needs and Disabilities education.

**4.5** The deficit for this funding stream was expected to grow to over £90M by 2025/26 if left unchecked, and the Council was not permitted to divert funding from other sources to fill the gap.

Cambridgeshire has now been awarded £49M which will be used to create 463 new special school places, with a further £11.3M in capital funding to support new SEND provision on mainstream school sites. Cambridgeshire has historically received less funding per child for education than other areas.

## 5 COSMIC

**5.1** COSMIC (Communities, Social Mobility & Inclusion Committee) has continued to oversee the Household Support Fund, which supports people experiencing immediate financial hardship to pay for food, household energy or other essential items. An increasing number of families are struggling financially at the moment. COSMIC agreed to use some of the money from the fund to give a ‘payment holiday’ to pensioners in arrears with their water bills.

**5.2** A Warm Hubs programme over the winter was funded by the NHS and administered by Cambridgeshire ACRE with fantastic support from local parishes.

**5.3** A review of the mobile library service resulted in a number of improvements, including more stops, more fuel-efficient routes, and local storage of vehicles. Cambridgeshire’s Library@home volunteers were one of three voluntary organisations in the county to be given the Queen’s Award for Voluntary Service—the highest award a local voluntary group can receive in the UK.

**5.4 The Government is introducing a requirement for photographic ID for voters at elections.** This starts with the elections in May 2023 (ie not in South Cambs), and will cost up to £180M over ten years, despite cases of voter identity fraud at polling stations being almost non-existent. Around 2 million voters in the UK do not have the right form of ID to enable them to vote—they can apply for free Voter Authority Certificates, but applications for these are extremely slow and many people are likely to find themselves deprived of their right to vote on 4 May. Young people are likely to be particularly disadvantaged, as most of the forms of ID related to older groups. County officers have been working on ways in which the Council can support the effort to ensure the many people without the required photo ID apply for a free Voter Authority Certificate so that they are not denied their right to vote. There was a Lib Dem motion on this topic which was fully supported by the Council as a whole.

## 6 Environment

**6.1** The Council awarded the first spending from its Just Transition fund, including £2.175M for a business case for the first phase of the Council’s plan for Cambridgeshire to reach Net Zero carbon by 2045. £1.75M was also awarded for flood work and nature restoration.

**6.2** On the hottest day on record in the UK, Joint Administration members of the County Council voted to sign Zero Hour’s Nature & Climate Declaration, while the tarmac melted in the Council’s car park outside the building.

**6.3** The County Council is working with district councils on energy retrofits in homes with poor energy efficiency. A number of Cambridgeshire residents including in Little Downham received individual invitations to apply for this.

**6.4** The public inquiry into the proposals for an incinerator at Wisbech took place in February. The waste disposal contract with Thalia (formerly Amey) at Waterbeach has taken considerable amounts of council time. In addition to the odour emission works required by the Environment Agency, the new year saw new enforcement by the Environment Agency of rules on ‘persistent organic pollutants in waste upholstered domestic seating’. This led to a week of the Council being unable to accept unwanted sofas, futons, gaming chairs, upholstered dining seats, and other similar items. These must now be incinerated not landfilled. In addition to this, discussions are also ongoing with Defra regarding proposals to introduce weekly food waste collections.

**6.5** The first households in Swaffham Prior are now receiving renewable energy from the new energy centre. Interest in this project has been considerable. Other energy projects (solar panels on Park & Ride sites, North Angle solar farm, and replacement of gas and oil boilers in schools and in the Council’s own premises around the county) are continuing to progress. In conjunction with iChoosr the Council ran another round of Solar Together, the group buying scheme for homeowners wanting to invest in solar panels and battery storage.

**6.6** The Examination into the planning application by Sunnica for the large solar farm between Burwell and Red Lodge began in autumn 2022.

**6.7** Anglian Water and Cambridge Water announced in the autumn their preferred location for a new reservoir in the Fens, north of Chatteris, to come onstream in the late 2030s. A planning application will come in due course and progress through a number of stages. It will be a decision for the Secretary of State through the Planning Inspectorate, as with other major infrastructure schemes.

**6.8** The council has published an interim Tree Strategy, which it will revise once it has baseline information about what trees the Council has, where they are, and how the Council can expand and improve the trees for which it is responsible.

**6.9** We received details of the County Council’s carbon emissions for the year. There was a significant reduction in the early stages of the pandemic, due to construction work ceasing, but this is likely to increase again in future years.

**6.10** We agreed a motion to the Full Council calling for managed divestment by the council’s Pension Fund from fossil fuels.

**6.11** The council ran a #LetsGetOutdoors campaign over the summer to encourage residents to make use of Cambridgeshire’s fantastic parks.

## **7 Highways & Transport**

**7.1** The condition of Cambridgeshire’s roads and pavements remains a serious challenge and concern. In fact this situation has been building for many years, with the Council’s approach being one of ‘managed decline’. However, recent extreme weather has speeded up that decline very significantly. The peaty soil under the road surface has shrunk in hot dry weather, and expanded in wet weather, causing the surface to crater and split. Adding more tarmac to level the surface simply increases the weight and makes matters worse. The severity and extent of the problem is far beyond the maintenance budget of the Council, so simply ‘freeing up some money’ is not an option. The Council has been actively engaging with the Department for Transport to seek their support and funding. Clearly this is a significant problem that staff are working on intensely and looking at different options, while repairing as many potholes as they can physically get round (and commissioning Milestone to deliver as rapidly as possible).

**7.2** The Council used a data interpretation and modelling tool to identify a 'Safe and Dry' programme of 115 locations where work was needed to improve flood resilience. The Council is also undertaking a two-year programme to clean and plot all gullies and surface drainage features to improve highways drainage management into the future. Plans for strengthening the Oakington Road Bridge are in place and the budget is committed.

**7.3** The freezing spell over winter caused many road and pavement surface defects, and failure of pothole repairs. We encourage residents to report faults online as that is the only way they are logged and become translated into works commissioned from Milestone. Although it is difficult to keep reporting these problems, it is necessary.

**7.4** The development by the council of a South Cambridgeshire Transport Strategy is pencilled in for 2023-2024. It has been a significant length of time since the previous strategy and so an update is long overdue. It will be an opportunity for South Cambridgeshire to embrace proposals which have been developed, for example in Bar Hill Division the agreed approach for NMUs and active travel schemes, so they are explicitly supported by South Cambridgeshire too.

**7.5** The County Council plans to fit street lighting with energy-efficient LEDs. The council spends £3.3M a year on energy for street lights, and this sum will pay back in under six years.

**7.6** The working group on Heavy Goods Vehicles produced a new policy and criteria against which to judge applications for weight limits in villages. A number of applications have already come forward. The new funding pot for 20MPH schemes has attracted a large amount of interest.

**7.7** In autumn the Greater Cambridge Partnership (GCP) consulted on its proposals for improved bus provision and active travel in the Cambridge area, which it proposed to fund through a charge for driving in a 'Sustainable Travel Zone' between 7:00AM and 7:00PM on weekdays. The results of the consultation will be published in the late spring. The GCP needs to listen to the concerns of residents. It does not seem likely that the proposals will go forward in their current form. What is needed is action to address the decades of decline in public transport inflicted by successive Governments and local councils.

## **8 Combined Authority**

**8.1** The Combined Authority has had a somewhat turbulent year, including an unsuccessful attempt to depose the elected Mayor of Cambridgeshire & Peterborough. Most significantly, the auditors (EY) wrote to the Authority in June expressing concerns about the functioning of the Combined Authority, and the Department for Levelling Up, Housing & Communities has become involved, setting some clear requirements for improvement.

**8.2** The Combined Authority has agreed an Improvement programme with a package of external support, and an Independent Improvement Board has been established. I am the lead member for Governance and have supported the creation of a new constitution and governance structure, which will be much more fit for purpose and with a more thought through structure to support better decision making. There is still some way to go but there has been significant progress.

**8.3** In September 2022 Stagecoach gave six weeks' notice of its intention to withdraw from a large number of bus routes. The Combined Authority pulled together a tender process at very short notice, and was able to find new providers for most of those routes, though there have been changes in frequency and extent of several of them. Additional funding was diverted to support these routes, and the Mayor has decided to levy a precept which will be added to the council tax to ensure the stability of these services for a further year.

**8.4** The Combined Authority really needs to move ahead with a system of franchising of local bus services, which would give democratic control of routes, timetables, and fares, but to do this it needs to find sources of large amounts of income, and in any case franchising would take c 5 years to implement. Meanwhile the Combined Authority is finalising a Bus Strategy for submission to Government.

**8.5** The Combined Authority remains starved of resources by the Government compared to other Combined Authorities. It received no money for its Bus Service Improvement Plan, and very little active travel funding. The Government also decided there would be no more money for affordable housing for any Combined Authorities.

**8.6** The Combined Authority's Local Transport & Connectivity Plan, on which many other local transport plans depend, is being finalised.

**8.7** Now that it has no money for, and therefore no real role in, housing, the Combined Authority has reorganised its committees into new 'thematic committees' including (for the first time) the environment.

## **9 Campaigns**

**9.1** I am pleased that campaigning has proved fruitful in some respects. For example 2 years of relentless campaigning has forced a re-think by National Highways in relation to the management of the A14 trees. Originally 860k saplings were planted, at least 70% of which died. Since it was made public, via a motion to Full Council in March 2022, National Highways struggled to justify the approach it had agreed to, as it was obviously not going to achieve positive results. Instead it has undertaken an honest appraisal, and proposed a new, more scientifically based approach. They have also undertaken to take on an additional 5 years of obligation, to ensure trees thrive and become established. This is a really important step. We are watching their progress closely. It is also important that their learning translates to other projects, where planting or biodiversity net gain is a key outcome.

**9.2** Another positive initiative has been to persuade the County's Highways team to consider seriously the development of a path around the perimeter road in Bar Hill as part of its active travel plans. This is at an ideas stage only, but with the adoption of the idea there is now a possibility that the Council will be able to put forward well thought through proposals, for residents to consider. Obviously there is a long way to go before this can become a reality, not least the challenge of finding funding, but it is a start and at least gives us the chance to consider a clear proposal.

Cllr Edna Murphy  
April 2023

## **April District Councillor Report for Girton Parish Council**

Cllr Corinne Garvie 07780 932267 [crr.garvie@scambs.gov.uk](mailto:crr.garvie@scambs.gov.uk)

Cllr Richard Stobart 07950 934793 [crr.stobart@scambs.gov.uk](mailto:crr.stobart@scambs.gov.uk)

### **Cost of Living**

A further cost of living support package for residents, worth more than £200,000, has been agreed by South Cambridgeshire District Council.

The plans include a roadshow of cost of living talks, increasing awareness of Council Tax support, more free energy saving appliances and the creation of a South Cambridgeshire Sustainable Food Network.

It builds on a package of almost £400,000 of support which was agreed by the Council in November last year. Just over half of that initial funding came from the Cambridgeshire & Peterborough Integrated Care System (ICS) to support community-based programmes tackling prevention of poor health resulting from financial hardship, and community engagement.

The roadshow of cost of living talks, organised in partnership with parish councils, will see a rolling programme of events designed to highlight support available to the most vulnerable. This will aim to improve reach and uptake of grants and other support services that many don't know are available to them.

### **Reductions in Council Tax**

A large-scale Council Tax communications campaign will take place, to increase the number of eligible people who are aware of, and subsequently claim, financial help towards their Council Tax bill. More deprived areas will be targeted with communications, to help inform people of their potential eligibility.

#### **Free energy saving appliances to those residents who are only just about managing**

South Cambridgeshire District Council's scheme to provide free energy saving appliances to those residents who are only just about managing will be expanded into next winter. So far this winter, more than 400 South Cambridgeshire residents have been provided with either a slow cooker, electric blanket, or both by the Council. A charitable giving fund, which residents who are able to can donate towards as part of this scheme, has raised nearly £2,000 and remains open.

#### **South Cambridgeshire Sustainable Food Network.**

Finally, funds are also allocated to help create a South Cambridgeshire Sustainable Food Network. Work will take place to link-up all the existing foodbanks in the district, creating a network of support for each other – with the over-riding aim of distributing food that would otherwise end-up being thrown away. The network will also look to create links with local farmers to donate excess food that is not suitable for supermarkets, encourage communities to grow fresh vegetables for the most vulnerable, and promote healthy eating and more plant-based diets. This network will be a key part of the emerging South Cambridgeshire Sustainable Food Strategy, which is being developed by the District Council and set to be discussed by its Climate and Environment Advisory Group next month (April).

#### **£1.7 million Government funding to continue work to decarbonise Council homes**

The Council has successfully bid for £1.7 million from the Government's Social Housing Decarbonisation Fund. This funding will go towards some of the projects we have already started to improve the fabric of our Council homes. It will also support other measures being put in place to help the Council achieve its own and the Government's Net Zero targets. The Fund is designed to upgrade a significant amount of the social housing stock across the country, that is currently below Energy Performance Certificate C, up to that standard. Energy saving measures such as exterior wall insulation, cavity wall insulation, loft insulation, new windows and doors, draft proofing measures, as

well as heat pumps and solar panel installation can be provided with the funding. These measures could save tenants between £220 and £400 a year on energy bills. You can contact our Service Manager – Housing Assets, Eddie Spicer, if you would like further details.

### **Easter Holiday Activities and Food (HAF) Programme**

Cambridgeshire County Council have received DfE funding until the end of 2024 to support children, in receipt of income-related free school meals, attend a holiday scheme for free during the Easter, Summer and Christmas school holidays. The Easter Holiday and Activities Food Programme will run between 4-14 April with over 120 schemes participating across the county. Parents can book places directly with holiday schemes. Further information: HAF Provider Directory - Cambridgeshire County Council

There is also a publicity poster which you can download: Easter HAF Poster ([camblearntogether.co.uk](http://camblearntogether.co.uk))

### **Launch of life-saving public emergency alerts**

You may have seen in the news recently that a new system will give the Government and emergency services the capability to send an alert directly to mobile phones when there is a risk to life, has been launched. Working with mobile broadcasting technology, the Emergency Alerts system will help improve the UK's warning and informing capability; providing a means to get urgent messages quickly to nearly 90 percent of mobile phones in a defined area; providing clear instructions about how best to respond. The system is now ready to be tested across the country following successful tests in East Suffolk and Reading, as the Government continues to strengthen its resilience capability, making sure it offers the best possible protection against an ever-evolving range of threats. A UK-wide alerts test will take place in the early evening of Sunday 23 April which will see people receive a test message on their mobile phones.

### **Make Things Right campaign to empower social tenants to make complaints**

On 6 March, the Secretary of State for Levelling Up, Housing & Communities, Rt Hon Michael Gove MP, launched the government's 'Make Things Right' advertising campaign which urges social housing tenants to complain about substandard housing. Residents are being encouraged to make a complaint to their landlord in the first instance and then escalate to the Housing Ombudsman if they are unhappy with the landlord's final response. The national campaign will run across England until the end of April and will give tenants key information about their rights, the responsibilities of their landlord, and give step-by-step advice about how to make a complaint via the bespoke website: <https://www.gov.uk/guidance/make-things-right-introduction-and-how-to-help>.

### **Cash payments to Council**

A few people are struggling to make payments to the council as they are inconsistent about taking cash payment. What we know is that payments can be made at the City's Cash Office in Regent Street and also the Council can provide a payment card which enables people today at banks and post offices by cash or cheque.

**More on EWR:** We now know that government will announce the route of EWR in May. EWR failed to categorically say that it would be electrified.

**A14 Tree Planting:** Thanks to Edna Murphy, our very own County Councillor, we now have a commitment from National Highways regarding the replanting of 1000s of trees along the A14 standard trees be replanted to replace the dead ones. National Highways will look after them for 5 years. Edna has been campaigning for these trees to be replaced since she was elected to office.

### **Grant for Planning**

£290,000 funding allowance awarded to Greater Cambridge Shared Planning for

advances in digital consultation from DLUHC. The funding

seeks to build upon the earlier work in producing a “digital” Local Plan by speeding up the processing and the review of the thousands of comments made by communities and developers through the process. This will shorten the time between people making comments and Councillors and communities being able to see who has said what about the emerging plan.

### **Housing Grant**

The Council have successfully bid for £1.7 million Government funding, to continue work to decarbonise Council homes. This will be added to the projects the Council has already started to improve the fabric of its Council homes. It will also support other measures being put in place to help the Council achieve its own and the Government’s Net Zero targets.

### **Sustainable Travel Zone.**

As a result of the Public Consultation, there will be recommendations for changes will be made to the scheme. The analysis is not complete yet but themes are emerging. When the analysis is complete, the changed scheme will go to the Cambridgeshire County Council and they will decide whether to proceed or not with the STZ. This takes place in July. Thank you to everyone who responded to the public consultation.

### **For Businesses**

There are only a few weeks left for businesses based in South Cambridgeshire to apply for and claim their **Growth Works Revenue Grants**.

If you are a small business with 3 or more employees, you could apply for a grant of up to £20,000 towards a project that will help you: Increase your sales, Improve your performance, attract more customers, recruit additional talent, grow your business and scale up to the next level.

You still have time to access the funding, but the clock is ticking. 23 June is the deadline, so new applications need to be submitted by the end of May 2023.

Register your interest online and you will be contacted for a free, no obligation chat, to see if you could receive up to £20k by June to help your business grow in 2023.

Alternatively email Mark Longman or Gary Parker directly who will be happy to help and answer any of your questions.

# Girton Parish Council: Footpath report April 2023

Cllr Daniel Carney

Following the recent rainy spells, the Huntingdon Road end of Footpath #4 has once again flooded. It is difficult to pass without waterproof boots, which is not appropriate for a tarmacked pathway. The pallets that had been left in the hedgerow have again been placed as rudimentary stepping stones, but are probably not safe to use. I will contact CCC, St John's College (the landowners) and Girton College (the neighbouring landowner) to see what steps can be taken to address this.



Following my attendance at the last CCC Highways meeting, in which I asked about the stopping up of bridleway 99/6, I have received a response from David Allat, CCC's Assistant Director, Transport Strategy and Network Management, which was as follows:

*"This is one of several paths severed or rerouted due to the A14 works for which the new alternative was not built on the correct alignment according to the Development Consent Order. Therefore, although the new route is physically available, it has not legally come into effect. National Highways (previously Highways England) are paying for the legal work to address 28 such paths impacted in this way by the A14 through new legal orders, and this route is one of the initial priorities for that work.*

*However, to provide connectivity to existing public footpaths, upgrades to footpaths 99/4 and 99/5 are needed. The County Council continues to recognise the importance of resolving this issue and restoring as far as possible the connectivity that has been lost and it is intended these routes be upgraded to bridleways. Officers will contact the Parish Council to discuss their concerns and to try and resolve them. I have cc'd Jeremy Smith (Head of Transport and Infrastructure Policy and Funding) to arrange a meeting with the parish and relevant County colleagues."*

I am yet to receive any further communication regarding such a meeting, so will chase this up.

After many months of no alarms or activity, heavy rain on the night of 9<sup>th</sup>/10<sup>th</sup> March caused moderate concern about the rise in the levels of Beck Brook and Washpit.

Professor Robin Irvine and I monitored both brooks, and Professor Irvine went to check on the Oakington Road bridge, where he found Environment Agency (EA) personnel also monitoring the bridge. At that time, approximately 1020 a.m., the water was running freely under the bridge, though close to the top of the arch.

The rain stopped at around 1030 a.m., and although the levels remained high overnight, they had dropped by the morning of Saturday 11<sup>th</sup> March.



Washpit and Beck Brook, at time of highest water levels.

Through the on-line facility for monitoring water levels at Washpit, it could be seen that the water reached a height of 2.04 metres at 12.45 on 10 March, around 40 cms below the highest recorded levels in December 2020.

Coincidentally, we were also contacted by the Environment Agency on Friday 10 March, to say that due to industrial action by Environment Agency staff, automated flood warning systems would be in place from 15-31 March. Below is an extract from a message sent by Professor Irvine to our contact at the Environment Agency, which is self-explanatory:

*“My thanks too to the EA for keeping an eye on our bridges! It was nearly 5 cm of rain that fell – quite a bit, but given how dry the ground must be it was quite alarming that the streams rose enough to get very near the top of the arches of the Oakington Road and Washpit (Dodford Lane) bridges.*

*The bridge over the Beck (down the continuation of Dodford Lane) was already ‘full’ before the water reached its peak. Harry Chalk (EA) and I have discussed this bridge (which is essentially a large pipe) before; it replaced a much bigger bridge that fell down, and has nowhere near the ‘capacity’ of the old bridge. I guess that replacing it with something nearer to what was there before is probably too expensive, but it is really inadequate for the purpose and leads to an overflow onto the Golf Course practice field and thence over their car park into the Washpit.*

*The other, also long-term, issue this ‘warning’ brings to mind is Eddington. It would be good to know that the EA is keeping the University up to the mark in ensuring proper maintenance of the ‘Washpit Control’ system in Eddington; as you know this controls the flow out of a retaining pond when flows are high, and I have never actually seen it, so I don’t know if it is being maintained and working well.*

*Finally, there is a lot of building going on just now in Eddington. The University were exemplary in ensuring proper water controls (SUDs etc) during the first stages of this development, and I know the EA were involved in policing that and indeed in putting the ‘Washpit Control’ system in place.*

*Brilliant. But all the current building is as far as I know private contractors for commercial purposes, and I hope the EA is keeping an eye on Planning Applications to ensure these new buildings (close to the Washpit) are similarly controlled in their water run-off and discharge.”*

*A further point made by Professor Irvine was:*

*(This incident) is a reminder that we cannot lower our guard and need to keep tabs on any possible factors that increase our risk. The planned ‘Ice Cream Factory’ in Manor Farm is a case in point. We have been in communication with the PC Chairman over this, pointing out that the flood map used in the Planning Application was inaccurate, and that any alteration in land use there (e.g. a small solar farm) could impact on our flooding even if we were not officially contacted as ‘interested parties’ because we are too far away from it; flood water knows no boundaries.*

I would like to express my appreciation to the Environment Agency for their prompt response to this event, and to Professor Robin Irvine for all his help. I am also encouraged that the flow under the Oakington Road bridge seems to have improved since clearing the utilities pipes.

Mary Rodger

13 March 2023

## **Clerk/RFO Report April Full Council**

***Purpose: To give Council and Girton Community insight and an update of the work of Girton Parish Clerk over the last month.***

### **Recent up and up-coming Meetings**

SCDC Neighbourhood Plan initiation Meeting -

LNRP Meeting with Chair - Thursday 6<sup>th</sup> April

Cricket Club Meeting at Girton Recreation Ground - Friday 7<sup>th</sup> April

Finance Committee - Thursday 13<sup>th</sup> April.

Sport & Recreation Committee - Wednesday 19<sup>th</sup> April

Pavilion Refurbishment Working Group - Thursday 20<sup>th</sup> April.

Girton on the Move (Active Travel) public meeting - Saturday 22<sup>nd</sup> April

### **End of Year Process**

The finalisation of GPC Accounts is now underway with the Internal Auditor meeting booked and I continue to work with Street's Accountants to finalise our AGAR. In my role of RFO I continue to increase information held around both the Operational and Capital Spend budget with the aim of preparation of three/five year plans for Girton Parish Council from 2024/2025.

### **Community Engagement**

Highlights for this month include:

- LHI 20mph Survey made available online and in Girton Parish News
- Committees continue to co-opt stakeholders to increase understanding of groups in Girton
- Assisting the Events Working Group in arranging events taking place over the weekend.
- Provision of Litter Picking Equipment to Girton Volunteers. Working with SCDC for loan of Litter Picking Equipment for village groups over the Coronation weekend.
- Annual Parish Meeting arrangements

### **Coronation Events**

The events to be held over the weekend open up different areas and buildings in the village showing everything that is best about Girton and just how much volunteering and local businesses add to community resilience. Hope to see many of you at these events.

### **Bowls Club**

After 5 meetings of GPC Bowls Club Working group we bring together a long-term consideration of possible facilities for Wellbrook Way for approval. This recommendation made by the Working Group across GBC, GTC and GPC looks at facilities to support local groups.

### **Working Across Councils and Across Tiers**

We have reached out to County Council this month to highlight certain areas of path in the village that are causing particular difficulties to our residents. Cllr Edna Murphy is following up with CCC Highways on our behalf.

SCDC and Girton Parish Council are working together to identify the possibility of funding for the Girton Corner Phone Box.

It was great for me to work with Histon and Impington Parish Council (HIPC) and two other local councils to share the 20mph allowing a group of Parish Councils to capture the same data points for this important initiative. This identified an overlap of interest with HIPC of the speed of Gatehouse Road.

Opportunities to work on more initiatives together continue to come to the attention of GPC.

# Girton Parish Council: Chair's report April 2023

Cllr Daniel Carney

Following CCC Highways cutback of the hedgerow alongside the Oakington Rd cycle path between the two ends of Manor Farm Road, rather than wait for them to come back and finish the job at ground level, I did some clearance work. With some invaluable help from local resident Peter Crichton, this path is now sufficiently clear along its whole length for two cycles to pass safely and easily, with all lines and ground level lights now visible. However, most of the older lights are no longer work, along with a number of the newer ones.



Recently we learnt of a full set of Active Travel proposals had been put forward by the Combined Authority. Two of these directly affect Girton, namely:

1. Girton to Oakington - Improvements to make an existing

walking/wheeling/cycle route safer

2. Girton to Eddington - New permanent footway; New shared use (walking & cycling) facilities; New road crossings; New junction treatment.

The clerk and I contacted CPCA to get more information about these schemes which are also part of CCC's Local Cycling and Walking Infrastructure Plan, Unfortunately, we had not been specifically notified of these developments. This was of particular concern since #1 covers the area in which the Parish Council had recently submitted an LHI application and #2 covers an area in which a 20mph zone application is being submitted.

Responses have been received from both Lauren Thomas, CPCA Communications Advisor, and Grant Weller, CCC Team Leader – Project Delivery. From them we have additional detail to clarify these schemes.

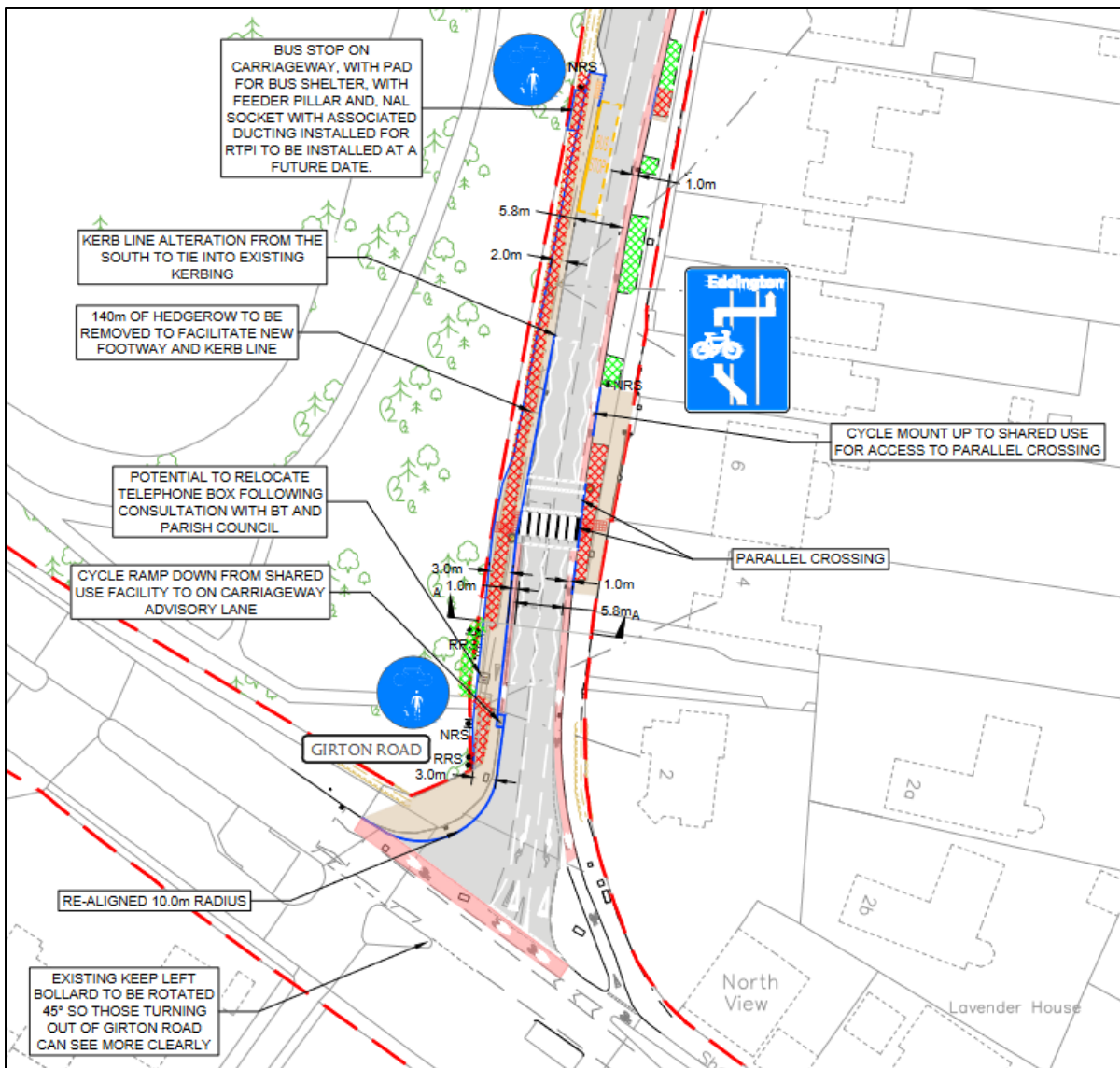
1. This scheme will widen the existing path from Gatehouse Road towards Oakington to a 2.5m-3m path with ground level stud lighting, similar to the existing path from Gatehouse Road to Beck Brook Bridge. There would be no change to the main highway width or speed limit
2. This scheme will create a shared use toucan crossing on Girton Road near to Girton Corner, intended to make a safer link to the existing crossing on Huntingdon Road, leading to Bunkers Hill and onto Eddington via Ridgeway. This will be accompanied by short stretches of cycle lane to connect the new crossing, a relocation of the nearby outbound bus stop, and narrowing of the road

junction to slow traffic turning left from Huntingdon Rd southbound. A section of the draft plan is included at the end of this report.

Critically, Mr Weller informs us that both our existing and proposed applications “would perfectly compliment the proposed Active Travel schemes and would be something that [he would] whole heartedly support”.

Following the recent accidents on the A1307, at its junction with The Avenue, it was previously noted that both National Highways and CCC said that the road was not their responsibility. Following some diligent work by Cllr Fiona Naughton of Madingley PC, CCC Highways now accept that the road falls under their remit. This junction is being “discussed” by CCC Highways, but I am yet to learn what they propose the next steps will be. I have asked that as a minimum the previous signs that were knocked down over a year ago are reinstated. In order that we can better understand the safety issues here, as well as on Oakington Road, I have requested accident reports from Cambridgeshire Constabulary. This request has been refused, so I will be submitting an FOI request for these reports.

I would like to thank Douglas de Lacey for drawing my attention to some repair work that has taken place on the parapet of Beck Brook bridge on Oakington Road. Two courses of brick have been replaced on the parapet, and the crack that had developed is now less than 1mm wide. Whether this cracking, which had previously reached 11mm, reappears or not we will find out in due course.



Clerk: Mrs. Yvonne Murray  
 Telephone (01223) 618619  
 Email: Clerk@girton-pc.gov.uk  
 Website: <https://www.girton-cambs.org.uk>

The Pavilion  
 Girton Recreation Ground  
 Cambridge Road, Girton  
 Cambridge, CB3 0FH

**NOTICE of MEETING: GIRTON PARISH COUNCIL**  
**MEETING FULL COUNCIL**  
**DATE & TIME: Thursday 9<sup>th</sup> March at 8pm**  
**VENUE: Girton Recreation Ground, Cambridge Road Girton**

**Members: 11      Vacancies: 4      Quorum: 5**

**MINUTES**

Agenda Item	Item Description	Action/ Power
<p><b>Members: [7]</b> Cllr Carney (Vice Chair), Cllr Muston (Vice-Chair) Cllr Blom, Cllr Clare, Cllr Giles, Cllr Hayat, Cllr Linton.  <b>Present: Yvonne Murray</b> (GPC Clerk), <b>Angie Vidler</b> (Assistant Clerk)  <b>Members of the Public:</b> Five</p>		
22/250	<p><b>Welcome from the Chair</b>            Cllr Carney welcomed everyone to the meeting.</p>	
22/251	<p><b>To Receive Apologies and Reasons for Absence</b>            Cllr Betts, Cllr Marshall, Cllr Williams, Cllr Wright</p>	<b>Approved</b>
22/252	<p><b>To Receive Members' Declarations of Interest and Dispensations</b>            None</p>	
22/253	<p><b>Public Participation</b>             A Girton resident attended Full Council to highlight the Business plan that three residents had come together to complete. The plan is to transform the Telephone Box at Girton Corner into a library. Cllr Garvie suggested that SCDC Community Chest might be an option to fund £1,500 for materials outlined in the Business plan, See Agenda item: 22/259.1, which was brought forward on the agenda to directly follow Public Participation session of this meeting so that the resident could attend.</p>	
22/254	<p><b>To Receive Reports</b> (<i>for information only</i>)</p>	
22/254.1	<p><b>County Councillor</b>             Cllr Carney noted that Cllr Murphy was not present. He asked Councillors to please send any questions for Cllr Murphy to GPC Clerk, copied to the Chair.</p>	
22/254.2	<p><b>District Councillors</b>             Cllr Stobart noted that several people have raised questions about odours from wood-burners. A resident in the village had called one of the SCDC officers to request placement of Air Quality Monitoring in the village. GPC Clerk had distributed the correspondence to Council. Cllr Stobart confirmed that SCDC encouraged Air Quality monitoring. For Girton there was a question about the level of particulates in the air especially in the region of the A14 and it would be helpful to know the measurement. He will make enquiries if Air quality monitors can be set up to collect the data.</p>	

Agenda Item	Item Description	Action/ Power
	<p>Cllr Carney raised the question of accidents on A1307 and noted that neither Cambridgeshire or National Highways are taking any responsibility for the stretch of road in question. He had reviewed National Highways website and it is not recorded as being under their ownership.</p> <p>Cllr Hayat noted that noise levels on A14 had gone up considerably. He asked whether the failure of trees planted by Highways had increased the level of pollution that was coming into the village. Cllr Hayat will raise the question of noise levels with Cllr Murphy.</p> <p>Cllr Stobart noted that A1307 had come up at their meeting at Dry Drayton on Tuesday 7<sup>th</sup> March. He confirmed there were meetings of motor vehicles taking place on A1307. He would mention handover of ownership of the road to Sgt Jack Hughes. Dry Drayton Agenda can be found here: <a href="http://www.drydraytonpc.org.uk/Meetings_26385.aspx">www.drydraytonpc.org.uk/Meetings_26385.aspx</a></p>	
22/254.3	<p><b>Girton Town Charity</b></p> <p>Andrew Muston confirmed that Monday 20<sup>th</sup> March was now the date that GTC is to receive the handover for Dovehouse Court. GTC had received a stack of applications.</p> <p>The dates for Dovehouse Court Open days are yet to be confirmed.</p> <p>GTC to meet with Highways to ensure remedial work in High Street was completed.</p> <p>Cllr Carney noted the point in Ann Bonnett's report regarding Planters at the Recreation Ground and asked GTC and Council to work towards a resolution.</p>	
22/254.4	<p><b>Footpath Officer's Report</b> (No report for February 2023)</p>	
22/254.5	<p><b>Water Management Report</b> (No report for February 2023)</p>	
22/254.6	<p><b>CAPALC Report (See HR Committee Report)</b></p>	
22/254.8	<p><b>Clerk's Report</b></p> <p>Clerk had no further comments to her report except to Thank everybody who had contributed to the items included on March's agenda. The volume and timing of information was increasing and improving month by month.</p>	
22/254.9	<p><b>Chairman's Report</b></p> <p>Cllr Carney had one item to add to his Chair's report. As promised to Council he had asked a question of Cambridgeshire Highways regarding Bridleway 99/6. David Allat, Assistant Director: Transport Strategy and Network Management at Cambridgeshire County Council had confirmed GPC would get a reply soon.</p>	
22/255	<p><b>To Approve Minutes of Girton Parish Council Full Council Meetings: 8<sup>th</sup> February 2023</b></p> <p><b>Approval:</b> <i>Cllr Carney proposed. Cllr Hayat seconded. Unanimous Approval.</i></p> <p><b>Debate Highlights:</b></p> <p>Cllr Carney pointed out three typos for correction from 8<sup>th</sup> February meeting.</p> <p>Cllr Blom raised point that typos may be highlighted ahead of meetings especially when minutes were supplied by GPC Clerk for Council to review so quickly after meetings.</p>	Approved
22/256	<p><b>Matters arising from Previous Meetings</b> (<i>for information only</i>)</p>	For Information
22/256.1	<p><b>Action List (To be shown at meeting)</b></p> <p>Cllr Carney highlighted the Action list was now in place and all Councillors could test their access.</p>	

Agenda Item	Item Description	Action/ Power
22/256.2	<b>Any other Matters arising – A chance to raise any comments/concerns on previous agenda items</b>	
22/257	<b>To Receive update from GPC Committees &amp; Working Groups</b>	
22/257.1	<p><b>Environment Committee</b></p> <p>Cllr Giles confirmed that Environment Committee had taken a step back from immediate Tree planting and would be developing a plan with the Community. She noted she was working with Chris Wilson, GPC Groundsman regarding tree planting at Girton Recreation Ground.</p>	
22/257.2	<p><b>Local Nature Recovery Working Group (See Environment Update)</b></p> <p>Cllr Giles asked all Councillors to please attend the LNR Public Meeting on 28<sup>th</sup> March if they could. Whilst Cllr Stobart and Cllr Garvie could not attend, Cllr Murphy had confirmed she would attend.</p> <p>Cllr Giles noted the meeting would ask what Girton should be doing for Nature recovery within the next 10 years.</p> <p>GPC Clerk asked what relationship LNR had with the Neighbourhood Plan. Cllr Giles stated work carried out would slot into Girton’s Neighbourhood Plan.</p> <p>Standing Orders were suspended for Andrew Muston to speak on the Neighbourhood Plan. He confirmed all GPC committees would be feeding information into the Neighbourhood Plan. Standing Orders were then reinstated</p>	
22/257.3	<p><b>Finance &amp; Resource Management Committee</b></p> <p>Cllr Muston confirmed the year-end process had begun and thanked everyone for the budgets they had put together.</p> <p>She noted that the difference between Actual and Projected Income remained a glitch from last year.</p> <ul style="list-style-type: none"> <li>• GPC Clerk stated she would document the rationale for the difference as part of the 2022/2023 year-end process.</li> <li>• Cllr Muston confirmed this would then act as a baseline for 2023/2024 and to then feed into GPC Three- and Five-year plans.</li> </ul> <p>Cllr Muston confirmed she would look into items missing from January’s report. GPC Clerk asked if Council identified missing items, could they please confirm and GPC Clerk will fix for the meeting.</p> <p>Cllr Hayat asked what the process would be for Funds not yet spent. GPC Clerk noted that there would need to be procedure in place to confirm process. However, it was likely that funds not spent would be carried over to next financial year. Financial Regulations would be presented for approval in April Full Council.</p>	
22/257.4	<p><b>HR Committee</b></p> <p>Cllr Muston confirmed the date for next HR Meeting to be confirmed. She asked Council to consider if they knew anyone who would be good candidates for Girton Parish Council. She noted that CAPALC had provided good support.</p>	

Agenda Item	Item Description	Action/ Power
	Cllr Hayat asked about three residents who had expressed an interest in joining the Councillors. GPC Clerk to follow up with these residents.	
22/257.5	<p><b>Planning Committee</b></p> <p>Cllr Carney stated he had been talking to Cllr Stobart who is going to ask SCDC Planning Officers to come to GPC to try and increase expertise on GPC. Cllr Carney thanked Cllr Hayat for suggesting training for GPC.</p>	
22/257.6	<p><b>Sport &amp; Recreation Committee</b></p> <p>Cllr Hayat noted Agenda Item 22/259.2 that confirmed the recommendation from Sport &amp; Recreation Committee for a decision on increasing GPC facilities charge by 10%.</p>	
22/257.7	<p><b>Events Working Group</b></p> <p>Cllr Hayat stated there had been a lot of work on planning Coronation events. The working group were finalising the proposal. There was a lot of input from groups and individuals around the village. The Events Working Group wish to bring this all together to communicate the events to the village in a commemorative Coronation booklet. The consideration is either to include this in Girton Parish News or in a separate booklet.</p> <p>Cllr Carney highlighted the need for a solid Business Case to be brought to GPC if funding is required.</p>	
22/257.8	<p><b>Bowls Club Working Group</b></p> <p>GPC Clerk noted in Cllr Marshall's (Chair of Bowls Club working group) absence a Thank you to everyone taking part in these discussions. The conversation had highlighted a number of options. Progress had been made.</p> <p>GPC Clerk suggested that a recommendation from the working group may be brought to an Extra Ordinary meeting before 12<sup>th</sup> April Full Council. This would allow the recommendation to be brought to GPC ahead of Bowls Club season which also started on 12<sup>th</sup> April.</p>	
22/257.9	<p><b>Pavilion Refurbishment Task &amp; Finish Group (Verbal Report)</b></p> <p>GPC Clerk confirmed a meeting regarding Pavilion Refurbishment is to be scheduled ahead of Sport and Recreation public meeting. Dates for both meetings need to be confirmed.</p>	
22/258	<b>To Approve Finance and Resource Management</b> (Supporting papers to follow)	<b>For Decision</b>
22/258.1	<b>To note</b> payment of accounts under delegated approval	<b>Noted</b>
22/258.2	<b>To Approve</b> payment of outstanding accounts due <u>Approval:</u> Cllr Carney approved. Cllr Linton seconded. Unanimous Approval.	<b>Approved</b>
22/258.3	<b>To Receive a report from Assistant Clerk</b> on Amounts paid in	<b>Noted</b>
22/259	<b>Business items requiring a decision, or consideration by the Council</b>	<b>For Decision</b>
22/259.1	<b>Council to approve funding of £1,500 for materials to refurbish Telephone Box at Girton Corner and convert to a library.</b> The Telephone box will be maintained by three Girton residents. Girton College is to provide support to refurbish the telephone box.	<b>Approved</b>

Agenda Item	Item Description	Action/ Power
	<p><b>Approval:</b> Cllr Carney approved. Cllr Muston seconded.</p> <p><b>Approval:</b> Cllr Carney approved. Cllr Muston seconded. Six in Favour. One Abstention.</p> <p><b>Amended Approval:</b> Council to approve funding for up to £1,500 for materials to refurbish Telephone Box at Girton Corner and convert to a library. Council will delegate a decision to the Chair and Clerk to consider whether this project should apply for the Community Chest Funding. The Telephone box will be maintained by three Girton residents. Girton College is to provide support to refurbish the telephone box.</p> <p><b>Debate Highlights:</b></p> <ul style="list-style-type: none"> <li>• Cllr Carney re-stated that Girton College would help with labour required.</li> <li>• Telephone box to be similar to the library facility in the Telephone Box on main road opposite Pepys Way.</li> <li>• Cllr Carney noted the Defibrillator option for the Telephone box which was brought forward as an idea in Full Council in Nov 2021 but was not taken any further.</li> <li>• Cllr Carney confirmed he had been in contact with GTC to present information which may allow consideration of a Defib at Wellbrook way. He noted there were other options for housing defibrillators in Girton.</li> </ul>	
22/259.2	<p><b>Council to approve recommendation of Sport &amp; Recreation Committee of 28/02/2023 for an increase in all recreation facilities of 10%.</b> This increase to apply for all users on 1<sup>st</sup> April or beginning of their season. Dates of seasons for each sport to be confirmed.</p> <p><b>Approval:</b> Cllr Carney approved. Cllr Hayat seconded. Unanimous Approval.</p>	Approved
22/259.3	<p><b>Council to approve a maximum of £2,000 to support a program of events over Coronation weekend.</b> These events will include local organisations, businesses, and residents with support from Girton College over Coronation Weekend and week beginning 1<sup>st</sup> May 2023. (See Events Working Group Report)</p> <p><b>Decision deferred until a business case is available for GPC.</b></p>	Deferred
22/259.4	<p><b>Council to approve a competition to design a GPC logo to be launched as part of the Coronation events.</b></p> <p><b>Approval:</b> Cllr Carney approved. Cllr Hayat seconded. Unanimous Approval.</p> <p><b>Debate Highlights:</b></p> <p>Council felt this was an interesting idea.</p> <p>Local graphic designer has offered his services to support the competition.</p> <p>Schools to take part.</p> <p>Cllr Muston highlighted the Creative writing workshop that she had run in Girton Pavilion funded by Cambridge Cambridge South Rotary. Three of the five people who attended had been in the top 5 of that competition. She suggested a workshop could be run for the GPC logo competition.</p>	Approved
22/259.5	<p><b>Policy &amp; Procedure: Council to approve adoption of Standing Orders &amp; Scheme of Delegation.</b></p> <p>Decision deferred until Council has the chance to review.</p> <p>GPC Clerk to put together a document for Council to highlight when they review policies and procedures</p>	Deferred

Agenda Item	Item Description	Action/ Power
22/259.6	<p><b>Resolution to schedule the date of the 2023 Annual Parish Meeting on 10<sup>th</sup> May 2023.</b></p> <p><u>Approval:</u> <i>Cllr Carney approved. Cllr Muston seconded. Unanimous Approval.</i></p>	Approved
22/259.7	<p><b>Annual Parish Meeting: Council to approve drafting and any printing costs of Annual Report to present to Councillors at Annual Parish Meeting.</b></p> <p><u>Approval:</u> <i>Cllr Carney approved. Cllr Muston seconded. Unanimous Approval.</i></p> <p><b>Decision Highlights:</b> Council decided that printing would only be done on request as suggested by GPC Assistant Clerk. This approach is in line with the adopted Environment mission statement: "The committee's overarching goal is to improve Girton's environment for all and to encourage sustainable practices wherever possible."</p>	Approved
22/259.8	<p><b>Neighbourhood Plan: Council to confirm that Girton Parish Council will act as the qualifying body for Girton's Neighbourhood Plan.</b></p> <p><u>Approval:</u> <i>Cllr Carney approved. Cllr Giles seconded. Unanimous Approval.</i></p>	Approved
22/259.9	<p><b>Neighbourhood Plan: Council to approve Girton's Neighbourhood Plan will cover the whole of the electoral parish of Girton (including properties in Eddington)</b></p> <p><u>Approval:</u> <i>Cllr Carney approved. Cllr Giles seconded. Unanimous Approval.</i></p> <p><b>Debate Highlights:</b> Standing Orders were suspended to enable Andrew Muston to take part in the conversation. Andrew Muston highlighted that Eddington was changing quite a lot and would have its own plans for growth. Whilst there may be a lack of influence from Girton Neighbourhood plan understanding Eddington would be worthwhile. The NP would likely have an active focus on Girton. Cllr Giles confirmed that LNRP would include Eddington.  Cllr Linton asked about the purpose of a Neighbourhood Plan. Andrew Muston confirmed as below:  <ul style="list-style-type: none"> <li>- GPC can use NP to consider future development.</li> <li>- NP aligns with Local Plan</li> <li>- It provides a framework for GPC decision-making.</li> </ul> Standing Orders were reinstated.</p>	Approved
22/259.10	<p><b>Neighbourhood Plan: Council to agree that all online platforms, village noticeboards approved by GPC together with Eddington online platforms will be used actively during the process of formulating the Neighbourhood Plan.</b></p> <p><u>Approval:</u> <i>Cllr Carney approved. Cllr Blom seconded. Unanimous Approval.</i></p>	Approved
22/259.11	<p><b>Neighbourhood Plan: GDPR: Girton Parish Council and Neighbourhood Plan team to put in place policy and procedure to allow sharing of contact details as needed. These may include details of residents, business, organisations, public bodies, neighbouring</b></p>	Approved

Agenda Item	Item Description	Action/ Power
	<p>parishes, and landowners in and affecting the Neighbourhood Areas with each other as appropriate in working to complete the Neighbourhood Plan.</p> <p><b>Approval:</b> <i>Cllr Carney approved. Cllr Giles seconded. Unanimous Approval.</i></p>	
22/259.12	<p><b>Council to approve payment of £150.00 for inclusion of Girton Parish Council in Girton Village Celebrations calendar.</b></p> <p><b>Amended Motion:</b> Council to approve payment of £150.00 for inclusion of Girton Parish Council content in Girton Village Celebrations calendar <b>and to delegate provision of the content to the clerk.</b></p> <p><b>Amended Approval:</b> <i>Cllr Carney approved. Cllr Clare seconded. Unanimous Approval.</i></p> <p><b>Debate Highlights:</b>  Cllr Carney suggested an amendment to original motion.  Cllr Giles noted Girton Village Celebrations calendar could be a really nice way of GPC reaching Girton residents who do not access online content.  Cllr Muston highlighted that due to the inclusion of the word Parish in Girton Parish News, she knew people who did not read the magazine.  Cllr Muston felt £150.00 for getting information to the community was good value for money.</p>	Approved
22/259.13	<p><b>Council to note some of the potential Agenda items for April Full Council:</b></p> <ul style="list-style-type: none"> <li>• <b>Byelaw requirements for Coronation &amp; Feast Events</b></li> <li>• <b>Village Planters funding decision</b></li> <li>• <b>Drainage improvements at Girton Recreation Ground – Carpark</b></li> <li>• <b>Bowls Club recommendation from Bowls Club Working Group/Sport &amp; Recreation Committee</b></li> <li>• <b>Adoption of further updates to policy &amp; procedure CCC 20MPH bid for funding.</b></li> <li>• <b>Approval and Note of Finance requirements as at 31/03/2023 year-end.</b></li> </ul> <p><b>Debate Highlights:</b>  It is likely that an Extra Ordinary meeting will be held to discuss one or more of the above items including Bowls Club recommendation.</p>	Noted
22/260	To Receive Correspondence addressed to the Council	To Note
22/261	<p>To Approve Communication of items from this Agenda</p> <p><b>Amended Approval:</b> <i>Cllr Carney approved. Cllr Giles seconded. Unanimous Approval.</i></p> <p><i>This item is designed to ensure that Council can approve key items of communication from this meeting on Council Website, Facebook, and Twitter.</i></p>	Approved
22/262	Date of next meeting(s): <b>Wednesday 12<sup>th</sup> April 2023</b>	
<b>Meeting Ended: 21:42</b>		

**Environment Committee Report**  
**April 2023 Full Council Meeting**

The Environment committee met on Thursday 9<sup>th</sup> March. Our priority this month has been writing the application for the 20mph bid for the part of the village between the A14 and Huntingdon Road, which the council will be asked to approve at this meeting. To help with this, the MVAS speed limit sign has been moved to Thornton Close so that we have accurate figures to work with.

Work on tree planting has been postponed while we find out more about what we need to do, so we are working towards making a plan for when planting can be done again towards the end of the year.

The Green Team have been working on the Pump Garden, the Hibbert Ware Memorial Garden and Town End Close, with an agreement to dedicate a new bench at Town End Close to the memory of George Thorpe. The Local Nature Recovery Planning group has drafted the first part of the plan and held a public meeting to start creating and organising projects for a 10-year plan to create and maintain spaces for nature in the village (see separate report).

We are also looking into ways of providing larger dog bins for key areas around the village and reviewing our list of benches so that we can repair or replace benches as necessary and consider areas where we might need new ones.

Alison Giles

24<sup>th</sup> March 2023

## **Local Nature Recovery Plan Working Group report for Girton Parish Council - April 2023**

A Public Meeting was held on Tuesday 28<sup>th</sup> March, where the Group presented the draft plan to residents, and asked for ideas for initial projects to take forward and to be added to the Plan. Much discussion was generated and lots of ideas put forward. Some ideas will already be taken forward as projects. For the remainder, our task as a Group in the coming weeks will be to turn them into concrete commitments that can generate measurable results. Initial feedback though is that the meeting was a success and enjoyed by those who attended.

One challenge has been the lack of a shared workspace on Teams/SharePoint that all members have access to, a shared email box that all working group members can monitor and post from, and a space on the Girton village website to publicise activity and progress. The WG is concerned that holding LNRP documents and communications on personal devices is a Data Protection risk and recommends that this issue is resolved urgently. A meeting has been scheduled with the Parish Council Clerk to try and resolve these issues which will have taken place by the time this report comes to Council.

To take forward some of the projects identified so far, we would like to purchase some items already outlined in the budget that was submitted and approved in February. We understand that requests for expenditure normally need to come to full meetings of the Council for approval, and that any approved expenditure must be taken forward by the Parish, but as the next full meeting is the Annual Public Meeting on May 10, this would mean we cannot put forward our request for purchases until June. Can Council suggest how we might be able to put forward our proposals and get them actioned before then?

Keith Honnor

(Chair, Local Nature Recovery Plan Group)

## Finance and Resources Report April 2023

There has been much work done by the RFO and separate committees to create budgets and recommend spending for the next financial year, as well as begin detailed 3- and 5-year plans. Many thanks to all those involved in this process. The Finance and Resources Committee will meet on 13 April to discuss the end of year accounts and the budgets that are being requested by separate committees. It is pleasing to see that it is now possible to drill down further on all costs and income so that GPC has a very accurate account of where money is spent and income generated. This has helped with understanding the needs of individual clubs and societies and debate about fairness to all and enables informed decisions to be made. GPC will be able to use the figures it now has in a more meaningful way and although there will some one-off costs, future projected costs will much more meaningful.

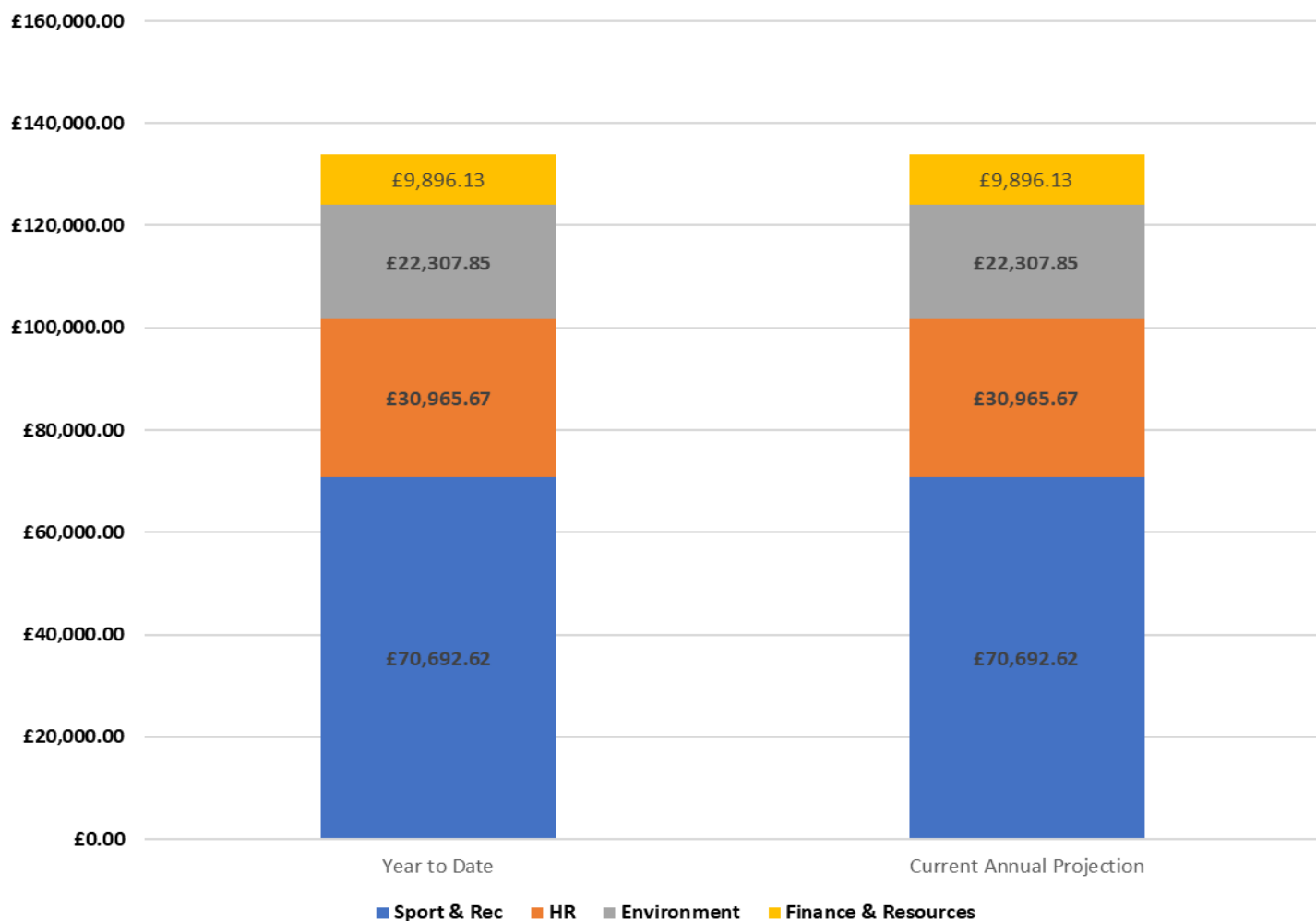
The raw figures available when this report is written show a surplus of **£14,469.77**. However, **you will see on page 35 of this Agenda pack that items** attributable to this year's activities have yet to be paid or received. Known expenses include historic payments relating to GPC operations amounting to just over £7,000, overtime payments in lieu of previous accounting costs and income relating to Heras fencing to be considered by Girton Town Charity in their April 2023 Trustee Meeting.

A date for the internal audit has been requested and by the time of the Annual Parish Meeting, more detailed year end accounts should be available.

### Update on the operating costs for 2022-2023

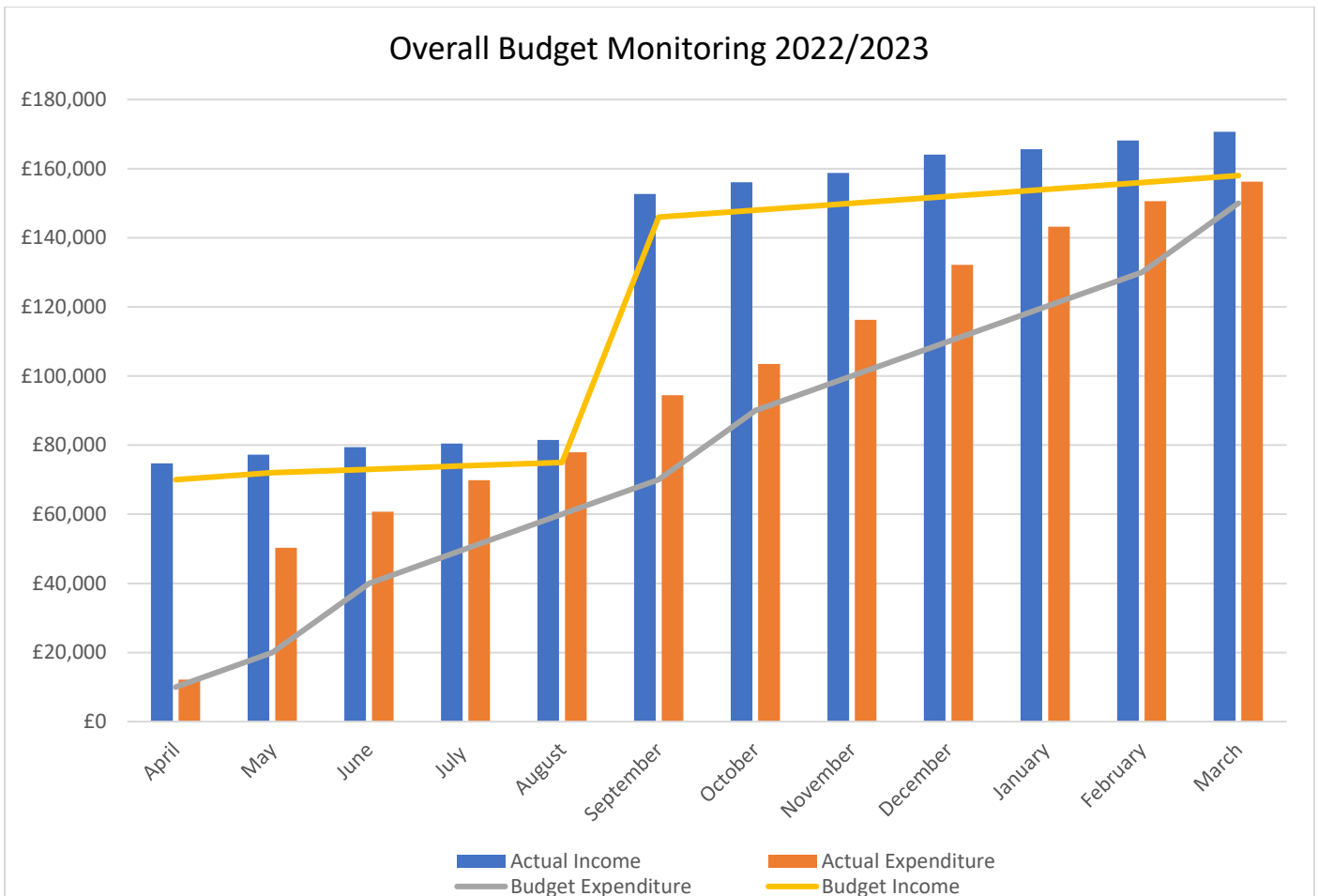
<b>Expenditure</b>	<b>Year to Date</b>
<b>Sports &amp; Recreation</b>	£70,692.62
<b>Environment</b>	£22,307.85
<b>Human Resources</b>	£30,965.67
<b>Finance &amp; Resources</b>	£9,896.13
Total Expenditure	£156,218.56
<b>Income</b>	£170,688.33

## 2022-2023 Expenditure



## GPC Operational Budgetary Monitoring April 2022 - March 2023

Month	Budget Income	Actual Income	Budget Expenditure	Actual Expenditure	excludes £21,903 G&H bill
	Red data are estimates		Black data are actuals		
April	£70,000	£74,725	£10,000	£12,162	
May	£72,000	£77,242	£20,000	£50,293	
June	£73,000	£79,442	£40,000	£60,712	
July	£74,000	£80,448	£50,000	£69,850	
August	£75,000	£81,489	£60,000	£77,905	
September	£146,000	£152,656	£70,000	£94,447	
October	£148,000	£156,067	£90,000	£103,527	
November	£150,000	£158,753	£100,000	£116,230	
December	£152,000	£164,073	£110,000	£132,172	
January	£154,000	£165,609	£120,000	£143,200	
February	£156,000	£168,150	£130,000	£150,613	
March	£158,000	£170,688	£150,000	£156,219	



Verbal updates will be given at the Full Parish Council Meeting on Wednesday 12 April if required.

Any questions or comments based on information given here and last month are welcome in advance or at the meeting on 12 April and members of the public are, with sufficient notice, able to make an appointment with the Clerk/RFO to view the information in detail. Figures are regularly shown in meetings open to the public. For further details please email [clerk@girton-pc.gov.uk](mailto:clerk@girton-pc.gov.uk)

If anyone would like to ask questions regarding the Finance and Resource Management Committee, please email me: [ann.muston@girton-pc.gov.uk](mailto:ann.muston@girton-pc.gov.uk)

There are places available to sit on Girton Parish Council. For further details please email [clerk@girton-pc.gov.uk](mailto:clerk@girton-pc.gov.uk)

Members of the public are welcome to Finance and Resource Management Committee meeting on Thursday 13 April in The Pavilion at 19.00

This report was compiled by Councillor Ann Muston (Chair: Finance and Resource Management), and the RFO, Yvonne Murray on Monday 3 April 2023.

### **Sport and Recreation Committee Report April 2023**

The Sport and Rec Committee will be meeting on Wednesday 19<sup>th</sup> April.

The committee continue to open up to the village and have invited other key stakeholders to be co-opted (e.g. a representative from WCCC and Cotton Hall).

This means that the Sports and Rec committee has now got representation from all the main sports being played on Girton Parish council land as well as the main facilities providers of the village.

It is felt that Sports and Recreations should also include the full well-being of people in the village and this will be discussed at the next meeting.

The Committee will look at the projects as well as the purpose of the committee and its scope (Terms of Reference).

We are hoping that some of the projects on the list can be worked on to produce business cases and maybe get some quick wins in front of the council for the next meeting.

The above report was written by Nas Hayat.

### Coronation Events Report April 2023

The Events committee continue to work on the Coronation with special thanks again to Councillor Marshall, Councillor Wright and our Clerk Yvonne Murray for all their hard work in putting this plan together.

As previously mentioned the Events Committee are looking to bring together a number of different initiatives going on as part of the Coronation Celebrations. The first advert has gone into the GPN which gives some information on what is being put on. Although initially the GPN were going to charge for the advert, they included it in their April magazine for free.

As time is short the committee has continued with the arrangements on the basis that everything being agreed can continue without any funding/backing from the council. However, the committee felt that the Girton Parish Council should be seen to be backing this initiative and have made a contribution towards the costs.

The committee have tried to keep the costs to a minimum and a business case has been put together to get approval from the council.

The above report was written by Nas Hayat

## April 2023 - Payments to Note and Approve

Payment Type	Contact	Invoice No.	Description	Gross	Tax	Net
To Note	British Gas	983674281	Gas: Pavilion	1,819.21	303.20	1,516.01
To Note	SCDC	3030115017 Apr 2023	Business Rates	523.33	0.00	523.33
To Note	Quickbooks	2.10013E+12	Accounting System	31.20	5.20	26.00
To Note	Microsoft	E0400MMM1D	MS365 Basic	86.40	14.40	72.00
To Note	Microsoft	E0400MMM1C	MS365 Standard	22.56	3.76	18.80
To Note	Amazon	DS-ASE-INV-GB-2022-461174492	Drill Batteries	47.52	7.92	39.60
To Note	BT	M016 82	Phone/Broadband	33.00	5.50	27.50
To Note	Zoom: GB373142903	INV194052024	Zoom	15.59	2.60	12.99
To Note	Girton Village Celebrations	Calendar 23/23	GPN - 20MPH Survey	150.00	0.00	150.00
To Note	British Gas	966886098	Gas: Bowling Green	34.37	0.75	33.62
For Approval	A to Z Supplies	98428051	Toilet Roll	46.72	7.79	38.93
For Approval	AJ King	INV-0324	Rec: Verti-Draining	1,020.00	170.00	850.00
For Approval	Avanit Systems Limited	INVX-1304	Projector	120.00	20.01	99.99
For Approval	Avocet	17282	Cleaning Services	548.40	91.40	457.00
For Approval	CAPALC Ltd	Girton PC	CAPALC Affiliation & DPO	905.65	0.00	905.65
For Approval	CAPALC Ltd	Girton PC	CAPALC DPO	905.65	0.00	905.65
For Approval	Coles Accounting (Cambridge) Ltd	INV-4170	Payroll Services	45.00	7.50	37.50
For Approval	Girton Colts Football Club	102	GoalPosts	1,916.00	0.00	1,916.00
For Approval	Girton Colts Football Club	101	MUGS Goal Funds	1,000.00	0.00	1,000.00
For Approval	Girton Village Celebrations	Jun-23	Feast Pitches	10.00	0.00	10.00
For Approval	Gog Magog Mower Services	2220994	Mower Servicing	375.24	62.54	312.70
For Approval	MC Garden Maintenance	18	Church Grass Cutting	250.00	0.00	250.00
For Approval	MD Contracting and Farming Ltd	1511	Hedge Cutting	180.00	30.00	150.00
For Approval	Mick George Recycling Ltd	PF371905	Skip Hire	225.60	37.60	188.00
For Approval	Paul Laston Garden Services	2416	Green Spaces	1,170.00	195.00	975.00
For Approval	Paul Laston Garden Services	2415	Green Spaces	1,008.00	168.00	840.00
For Approval	The Helping Hand Company Ltd	CD970040784	Litter Picking Equipment (Raffle)	677.40	112.90	564.50
For Approval	Salaries & Other HR Payments	April 2023 Salary	Salaries & Other	10,589.81	0.00	10,589.81
<b>Total</b>				<b>23,756.65</b>	<b>1,246.07</b>	<b>22,510.58</b>

# GIRTON PARISH COUNCIL

## Income Report March 2023

Football Pitches	£907.35
MUGA	£647.10
Pavilion Hall	£666.00
Recreation Ground	£170.00
Tennis Courts	£61.20
<b><u>Total Turnover</u></b>	<b><u>£2,451.65</u></b>

**Girton Parish Council**  
**Project support and approval request**

Committee	<b>Full Council</b>
Name of project	<b>Girton Parish Council Bowls Club Working Group - Requirement for facilities at Wellbrook Way</b>
Primary Reason for project	To identify facilities required to support Girton Bowls Club and possible wider activities at Wellbrook Way.
Description of project	<p>In January 2023 Full Council Meeting a working group was formed to investigate the immediate need for toilet facilities by Girton Bowls Club.</p> <p>This Bowls Club brought together members from Girton Parish Council, Girton Bowls Club and Girton Town Charity. All of whom could be stakeholders in any solution recommended for implementation by this group. See Working Group members at bottom of this form.</p> <p>The Working Group met five times and collected significant data to support requirements. The solutions considered are as below:</p> <p><b>Meeting 1:</b> Group considered and discussed ideal requirements.</p> <p><b>Subsequent Meetings:</b> Group considered possible solutions below:</p> <ol style="list-style-type: none"> <li><b>Short-term</b> - Access to William Collyn Community Centre toilets.  The Group initially hoped that this solution would be able to be put in place to provide quality toilets for GBC before the start of their 2023 Season on 12<sup>th</sup> April 2023.</li> </ol> <p>This was considered in detail together with solutions to challenges below:</p> <ul style="list-style-type: none"> <li>• WCCC not being manned.</li> <li>• Safeguarding issues when WCCC was already booked.</li> <li>• Costs for WCCC either to man facility or for GBC to train to lock doors on leaving WCCC.</li> </ul> <p><i>Notes: This solution would cover the need for Toilets only. GBC confirmed that their ideal and long-term solution would include a Club room. Data provided by GBC and GTC identified that GBC would only need to lock-up following some of their sessions. There were no instances where they would need to open up WCCC.</i></p> <p>Good progress was made with the data provided to identify that toilets may be able to be accessed at lower cost with the support of GBC. GTC will meet in April to consider further these possibilities with the addition of their new manager who has recently joined the WCCC Team.</p> <p>See motion 23FC/010.1, April 2023 Full Council - Girton Town Charity will consider at their April 2023 meeting whether they will be able to offer toilet facilities for 2023 Bowls Season at a blanket rate of £2,100 incorporating a collaborative agreement with GBC.</p> <ol style="list-style-type: none"> <li><b>Long-Term Solution</b> - Provision of facilities at Wellbrook Way that can be used to provide a clubhouse for GBC as well as facilities that</li> </ol>

Girton Parish Council  
Project support and approval request

Committee	<b>Full Council</b>
Name of project	<b>Girton Parish Council Bowls Club Working Group - Requirement for facilities at Wellbrook Way</b>
	<p>may be used more widely by residents and visitors to Wellbrook Way.</p> <p>This was considered due to the fact it appears to the Working Group that the current WCCC facilities could ever meet the long-term requirements of GBC due to other commitments. See below statement from the working group:</p> <p>Girton Parish Council Bowls Club Working Group members which includes representatives of Girton Parish Council (GPC), Girton Town Charity (GTC) and Girton Bowls Club (GBC) after much deliberation agree:</p> <ol style="list-style-type: none"> <li>3. There is a need for toilet facilities at Girton Bowls Green owned by GPC.</li> <li>4. That the current operations at William Collyn Community Centre (WCCC) do not provide facilities to meet Girton Bowls Club's needs.</li> </ol> <p>due to the seasonal match date/time variations that could coincide with other WCCC hirers.</p> <p>Motion 23FC010/1, April 2023 Meeting refers: <b>Girton Parish Council Bowls Club Working Group recommend to GPC - Full Council approval of a £5,000 contribution to:</b> Create a designated reserve for an immediate feasibility study to scope required facilities for activities at Wellbrook Way.</p> <p>Note: The amount of up to £5,000 was the maximum possible cost of £4,970 for annual access to WCCC toilets plus £30 to round up to £5,000.</p> <p>Girton Bowls club may commit to providing a matching initial donation of £5,000 for any overall project resulting from the above.</p> <p>The above solution will need a Working Group to be set up with the same three parties to identify grants, funding, and design of any possible long-term solution.</p>
Recommendation	<p>All groups have actions resulting from the Working Group discussions and final recommendation. <b>See Motion 23FC/010.1</b></p> <ol style="list-style-type: none"> <li>1. GPC to fund feasibility Study at a cost of £5K.</li> <li>2. GTC to agree provision of toilets by GBC (if required) using support of GBC as needed and to agree price.</li> </ol>

**Girton Parish Council**  
**Project support and approval request**

Committee		<b>Full Council</b>
Name of project		<b>Girton Parish Council Bowls Club Working Group - Requirement for facilities at Wellbrook Way</b>
		<p>3. GBC to confirm match-funding for any subsequent project if identified.</p> <p>4. GBC have hired a Portaloo at the cost of £780.00 for this season.</p>
Ongoing revenue (if any) per year		See below
Ongoing costs per year		There would be no ongoing income or costs for this stage of the recommendation from GPC Bowls Club Working Group. For any project subsequent to the Feasibility Study details of ongoing costs would need to be confirmed.
Is the project consistent with the four principles in the Neighbourhood Plan? If so, how?	Digital village	No
	Sustainable community	Yes
	Diverse & Inclusive	Yes
	Heritage & design	Yes
Status of Project		Request to be presented to Full Council on 12 <sup>th</sup> April.
Other comments/information		See attached data collected to support GBC Working Group party recommendation.
Clerk to Working Group		Yvonne Murray
Chair of Working Group		Stuart Marshall
Other Members of Working Group		Nas Hayat, Andrew Muston, Dave Fryer, Roger Webster, Graham Clare

Girton Parish Council  
Project support and approval request

**Girton Parish Council Bowls Club Working Group - Requirement for Facilities at Wellbrook Way**

Code	WCCC Status	WCCC Staffing	Number of Bowls 'Events'	Sum of Total Hours	Safe-guarding Hours	Cost A (per hour) Cleaning Costs	Cost A	Cost B (per hour)	Cost B	Cost C (per hour)	Cost C
1	No Staff gaps, No Safe-guarding issues	Staffed	24	77.75				10.00	777.50	20.00	1,555.00
2	No Staff gaps, Safe-guarding issues	Staffed	8	24.00	8.00			10.00	240.00	20.00	480.00
<b>No Staff Gaps (Believed WCCC is booked)</b>			<b>32</b>	<b>101.75</b>	<b>8.00</b>				<b>1,017.50</b>		<b>2,035.00</b>
3a	Staff gaps, No Safe-guarding issues	No Staff	32	48.50				20.00	970.00	20.00	970.00
3b	Staff gaps, No Safe-guarding issues	Staffed		47.25				10.00	472.50	20.00	945.00
4a	Staff gaps, Safe-guarding issues	No Staff	21	31.50				20.00	630.00	20.00	630.00
4b	Staff gaps, Safe-guarding issues	Staffed		19.50	25.00			10.00	195.00	20.00	390.00
<b>Staff Gaps (Believed WCCC is not booked)</b>			<b>53</b>	<b>146.75</b>	<b>25.00</b>				<b>2,267.50</b>		<b>2,935.00</b>
<b>Grand Total</b>			<b>85</b>	<b>248.50</b>	<b>33.00</b>		<b>2,100.00</b>		<b>3,285.00</b>		<b>4,970.00</b>
<b>Cost of Portaloo (Girton Bowls Club proposed to fund)</b>							<b>780.00</b>		<b>780.00</b>		<b>780.00</b>
<b>Total</b>							<b>2,100.00</b>		<b>3,285.00</b>		<b>4,970.00</b>

**Notes:**

Cost A suggested by GTC for 21 weeks. GBC Members to support access to William Collyn Community Centre.

Cost B - Cost per Hour: £20.00ph, WCCC Standard Rate for local Groups, £10.00ph where existing booking in place.

Cost C - Cost per Hour: £20.00ph, WCCC Standard Rate for local Groups.

All above costs subject for review and decision on charge for GBC at April 2023 Trustee meeting.

Full details on the above are available on request from Girton Parish Clerk.

**Girton Parish Council**  
**Project support and approval request**

<b>Committee</b>	<b>Full Council</b>
<b>Name of project</b>	<b>Girton Recreation Ground Drainage Issues</b>
Primary Reason for project	To identify issues leading to flooding in Girton Recreation Ground car park and to confirm required solution.
Description of project	Girton Recreation Ground Car Park floods regularly after most bouts of Heavy Rain in the village. The aim is as above to identify the issue and prevent recurrence of flooding.  See pictures on page 3 of the attached document
Recommendation	<p><b>Recommended Quotation (attached): DF Stewart Services Ltd of £1,400 + VAT plus delegation to Clerk and Chair if silt/debris levels are found in pipework with a diameter of 300mm or above and High Pressure Tanker Jetting Unit is required.</b></p> <p>Three quotes have been obtained:</p> <p><b>DF Stewart Services Ltd</b>  Full Site survey: £1,400+VAT  An updated indicative Wincan map will also be provided that can be produced to the environment agency or any other authority should it be required. *Silt/debris levels of 10% or below within the pipework will not impede the travelling of the CCTV equipment and will be able to be surveyed. However, if silt/debris levels are above 10%, we will carry out High Pressure Jet Cleansing/ mechanical cleansing of the pipework to be able to progress with the survey. If silt/debris are found in pipework with a diameter of 300mm or above a High Pressure Tanker Jetting Unit may be required. This will be an additional cost and will be quoted for.</p> <p><b>Drainage Facilities Management Ltd</b>  - CCTV &amp; Light Jetting - £750.00 plus VAT (up to 8 hours on sight)  a full site CCTV Survey which would include any light jetting and a Full Wincan report including site mapping, followed up with any quotations required for further works – scale cutting/root cutting etc.</p> <p><b>PBF Drainage Services Ltd</b>  Shift Rate CCTV surveying &amp; reporting: £850.00  Supply of combination unit and operator for high volume cleaning and debris removal: £1,050  Total: £1,900</p> <p>Recommendation of DF Stewart Services Ltd</p> <ul style="list-style-type: none"> <li>- Best price</li> <li>- Detailed Quote</li> <li>- Good customer service: Speed of Quote, response, site visit</li> <li>- Continuity of urgent work carried out by Company last year.</li> </ul>
Ongoing revenue (if any) per year	None
Ongoing costs per year	None, although we should take recommendations on whether regular maintenance/review is required.

**Girton Parish Council**  
**Project support and approval request**

<b>Committee</b>		<b>Full Council</b>
<b>Name of project</b>		<b>Girton Recreation Ground Drainage Issues</b>
Is the project consistent with the four principles in the Neighbourhood Plan? If so, how?	Digital village	No
	Sustainable community	Yes
	Diverse & Inclusive	Yes
	Heritage & design	Yes
Status of Project		Request to be presented to Full Council on 12 <sup>th</sup> April.
Other comments/information		There may be an additional Capital Bid required to fix the issue once the cause is identified.
Clerk to Council		Yvonne Murray
Chair of Council		Daniel Carney

Girton Parish Council  
Project support and approval request



Girton Parish Council  
Project support and approval request



Date: 01/03/2022



DF Stewart Services Ltd Independent Licensed Operator

1 Borrowdale Road

Corby

Northants  
NN17 2DQ

ben.pack@dynoeastmidlands.com

07876 831302

[www.dyno.com](http://www.dyno.com)

Site:

Girton Parish Council  
Girton Recreation  
Ground  
Cambridge Road  
Girton  
CB3 0FH



Deployment to site:

- Strategic planning to minimise disruption.
- Basic chapter 8 road work traffic signs and cones.
- Fully qualified drainage engineers.
- Jetting equipment.
- Mechanical equipment.
- Confined space/ working at heights equipment if required.
- Cctv/Tracing equipment if required.
- Tanker unit if required.

**Girton Parish Council**  
**Project support and approval request**

**Scope:** Full site cctv survey

This quotation is for a fully qualified drainage engineer to attend the above site and to complete a recorded cctv survey. We would recommend a full site cctv survey due to the evidence of roots in the drainage system. Once we have completed a recorded cctv survey, you will be presented with an industry standard cctv report and an updated drainage map. We estimate the drainage engineer to be on site for one working day unless it's a full site clean and survey, we estimate this to take 2 working days.

Condition only cost £750.00+vat per day\*

\*A condition only survey is where any debris or scale about 10% will cause the survey to be abandoned

Jet where required survey £750.00+vat per day\*

\* A jet where required survey is where and small blockages or debris will be jetted clear to complete the full survey.

Full Site survey £1400.00+vat\*

\*All drainage is cleaned before a recorded cctv is completed, estimated two days on site

**ALL OF OUR QUOTATIONS ARE COMPLETED ON A PRO RATA**

If a CCTV report is required, Payment must be paid first before report is dispatched unless you are a Dynorod key account.

**Assumption.**

- Water supply provided to Dynorod/contractors free of charge, if required.
- Dynorod/contractors are given free unimpeded access to the work areas.
- That the welfare facilities at the site will be available for use by Dynorod/contractors
- All drainage access/covers are visible and operable, free access is available.

**CCTV SURVEY:**

Should you require a recorded cctv, on completion of the works and payment, we will provide a full report in accordance with the Water Research Council's (WRc) Manual of Sewer Clarification, as well as an industry standard Wincan site plan and a memory device certified by an OS19X accredited surveyor. The report will provide any observations and recommendations for repair, remedial or cleansing action if required. Should such action be required our surveyor will attend site, if required, and go through the survey and methods of repair with any relevant personnel

. The Report includes:

- Pipe material ·

Girton Parish Council  
Project support and approval request

- . Pipe size .
- . Pipe length .
- . Direction of flow
- . Chamber Depths

An updated indicative Wincan map will also be provided that can be produced to the environment agency or any other authority should it be required. \*Silt/debris levels of 10% or below within the pipework will not impede the travelling of the CCTV equipment and will be able to be surveyed. However, if silt/debris levels are above 10%, we will carry out High Pressure Jet Cleansing/ mechanical cleansing of the pipework to be able to progress with the survey. If silt/debris are found in pipework with a diameter of 300mm or above a HighPressure Tanker Jetting Unit may be required. This will be an additional cost and will be quoted for. We will endeavour to advise you of any additional requirements should they be recommended. This includes petrol interceptor. We will supply all photographic evidence to you or any other relevant personnel to support this requirement and/or any other further works. We always seek to gain authorisation prior to additional works.

### PAYMENT AND AVAILABILITY:

Our current availability is such that we could commence with the work once receiving a written instruction/emailed confirmation, accompanied with a purchase order number. A confirmation of order will be required as soon as possible to guarantee any specific start dates. Start dates would be agreed with all parties.

1. VAT will be charged at the standard rate (20%) unless otherwise stated.
2. The price quoted is valid for 45 days after the date of this quotation.
3. Dynorod would require a purchase order number before works could commence.
4. Trade credit is available for established customers at the discretion of D F Stewart management. Payment is strictly 28 days from invoice date.
5. If a Cctv report is required, Payment must be paid first before report is dispatched.

We trust our proposals meet with your approvals and look forward to receiving your order.

Should there be any aspect that you wish to discuss further or if any additional information is required then please do not hesitate to contact me on the details provided.

Yours sincerely

**BEN PACK**

Business Development Manager

Girton Parish Council  
Project support and approval request

Committee		<b>Full Council</b>
Name of project		<b>Playground Annual Inspection</b>
Primary Reason for project		To ensure health and safety measures are implemented by obtaining an independent report. The annual inspection is due.
Description of project		This inspection should be carried out by an independent specialist not connected with the playground operator or owner. Essentially, they are looking at vandalism, wear and tear, long term structural problems, standards, compliance and design, along with risk assessment etc. The report covers the overall safety of the playgrounds. Sites to be inspected: Recreation ground, Trim Trail, Weavers Field and Wellbrook Way.
Capital sum requested		<b>£444.00</b> I recommend using The Playground Inspection Co. Their quote is £24 more than the cheapest however they provide their report in a digital .csv compatible format which allows us to share data to our asset register. They also offer a very thorough report and have excellent reviews. They carried out our inspection last year. They have availability in our area in May 2023.
Ongoing revenue (if any) per year		
Ongoing costs per year		Annual Inspection
Is the project consistent with the four principles in the Neighbourhood Plan? If so, how?	Digital village	Yes – digital report requested
	Sustainable community	Yes
	Diverse & Inclusive	Yes
	Heritage & design	Yes
Status of Project		Request to be presented to Full Council on 12 <sup>th</sup> March 2023
Other comments/information		3 quotations: ROSPA - £392 (+£3.50 per additional item over 5) +VAT = <b>£470.40</b> The Playground Inspection Co. - £300 +VAT = <b>£444.00</b> Playground Safety Inspector (David Bracey) - £350 +VAT = <b>£420.00</b>
Clerk to committee		
Chair of committee		
Vice Chair to committee		

**Girton Parish Council**  
**Project support and approval request**

Committee	<b>Full Council</b>	
Name of project	<b>TENNIS COURT RESTORATION</b>	
Primary Reason for project	Tennis courts are in need of a deep clean and re-painting. They have not been cleaned or re-painted for 8 years.	
Description of project	Both courts would be deep cleaned, chemically treated and re-painted over the existing markings. Please see supporting papers for more details on the works required.	
Capital sum requested	<b>£5,872.00 +VAT</b> This quote is from Anglia Surface Care. 2 other quotes were provided by: Cambridge Courts - £6,310.00 +VAT EnTC Ltd - £6,740.00 +VAT	
Ongoing revenue (if any) per year		
Ongoing costs per year	Advice on maintenance in the supporting papers	
Is the project consistent with the four principles in the Neighbourhood Plan? If so, how?	Digital village	N/A
	Sustainable community	Yes
	Diverse & Inclusive	Yes
	Heritage & design	Yes
Status of Project	Request to be presented to Full Council on 12 <sup>th</sup> April 2023	
Other comments/information	The tennis club have been very patiently waiting for some maintenance to be carried out on the courts. This has been in discussion for at least a year.	
Clerk to committee		
Chair of committee		
Vice Chair to committee		

Girton Parish Council  
Project support and approval request

<b>Committee</b>	<b>Sports and Recreation / Events</b>
<b>Name of project</b>	<b>The Kings Big Lunch</b>
Primary reason for the project	In May 2023 the nation will be coming together to celebrate the coronation of His Majesty King Charles III. An extra bank holiday has been allowed for on Monday 8 May and is promoted as an opportunity for communities and people throughout the United Kingdom to celebrate this historic event. All Councils are being encouraged to hold local events on Sunday 7 <sup>th</sup> May in the form of a lunch party / street party.
Description of project	<p>The aim of this project is to hold an event under the guidance of the Girton Parish Council to bring the community together and celebrate the occasion showing that the council can organise such events for the whole community and across all age groups. The King's Big Lunch will be an event held on the Girton Recreation ground to include Music, food vans and entertainment for all. We are encouraging all the Sports and other groups in the village to do something on the day to promote their activities in some way.</p> <p>We have tried to keep costs down to a minimum and have managed to do quite a lot without requiring any funding including putting a full page advert in the Girton Parish News. The money that will be required will be spent on a live band (around £200 for a couple of hours) as well getting St. John's Ambulance service to attend for first aid services (around £160 for 6 hours).</p>
Capital sum requested	<p>Up to £400</p> <p><b>Expected Income: £125.00</b></p> <p>Fees paid by 4 x £25.00 Food Trucks, Bouncy Castle £25.00</p> <p><b>Expenses: Band £200, St John's Ambulance £160.40. Total £360.40</b></p> <p>Further income expected to be raised from Raffle and Donations as per Jubilee to be spent on funding for village facilities.</p>
Ongoing revenue (if any) per year	There will be no ongoing revenue required for this event
Ongoing costs per year	None
Status of project	In Progress, finalising details
Other comments/information	Although this vent could be run without input from the council it was felt that this would be a good event to promote the council doing something visible for the village.
Clerk to Committee	Yvonne Murray

Girton Parish Council  
Project support and approval request

Chair/Vice Chairs of Committee

Nas Hayat, Stuart Marshall, Carolyn Wright

## Girton Parish Council - Extending 20mph ZONES in our village

300

Responses

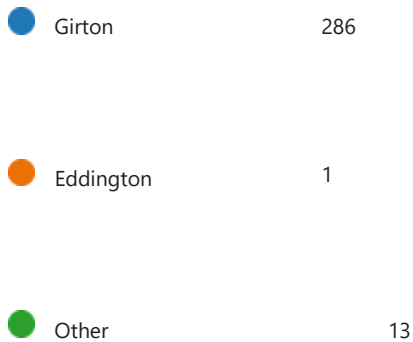
27:31

Average time to complete

Active

Status

1. What village do you live in?



2. What is your postcode?

300  
Responses

Latest Responses

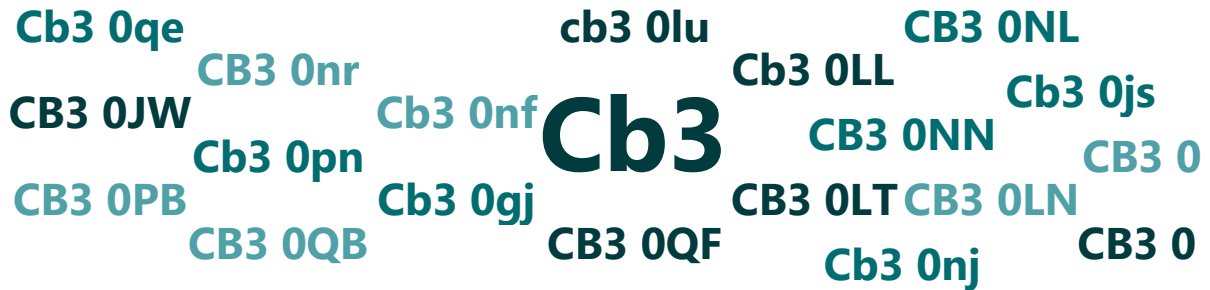
"cb3 0lt"

"CB3 0PE"









Girton Parish Council  
Project support and approval request  
"CB3"

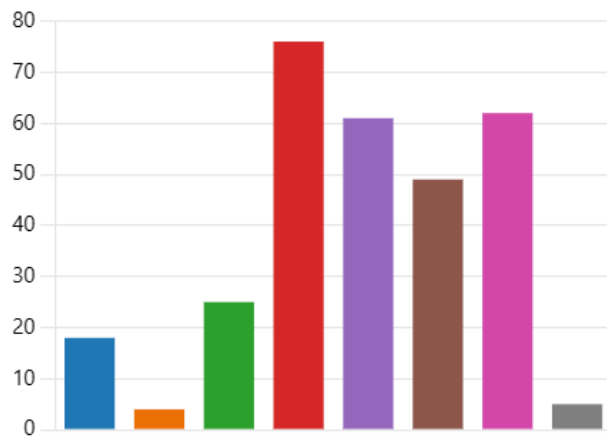
 Update

211 respondents (71%) answered **Cb3** for this question.






3. In what age group are you?

	Under 18	18
	18-24	4
	25-34	25
	35-44	76
	45-54	61
	55-64	49
	65 and Older	62
	Prefer not to say	5

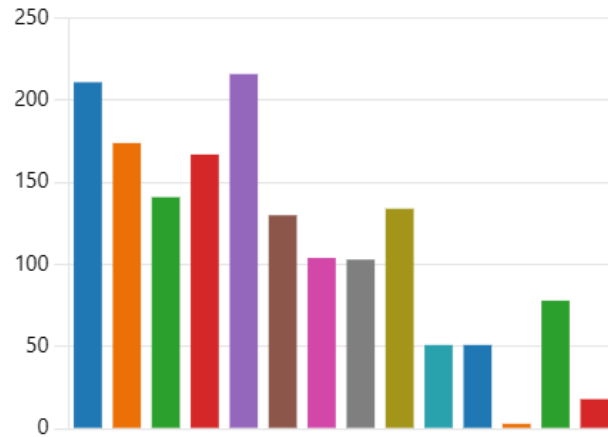


4. Here are some opinions why people might support 20 mph speed limits. Which of these views do you agree with? Please note these comments may not be supported by evidence. (Check all that apply)

-  Makes it safer for pedestrians 211
-  Means fewer serious collisions o... 174
-  Means children can play more s... 141

## Girton Parish Council Project support and approval request

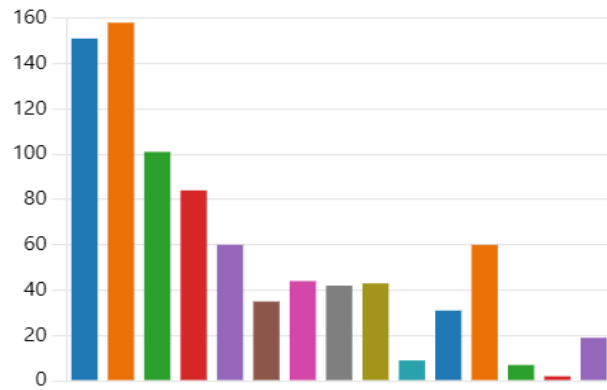
● Makes streets more pleasant to ...	167
● Makes it safer for cyclists	216
● Reduces noise	130
● Reduces pollution	104
● Improves quality of life	103
● Encourages more walking and c...	134
● Improves motor traffic flow	51
● None of these	51
● Don't know	3
● Makes it safer for Horse riders	78
● Other	18



5. Here are some opinions why people might oppose 20 mph speed limits. Which of these views do you agree with? Please note these comments may not be supported by evidence. (Check all that apply)

## Girton Parish Council Project support and approval request

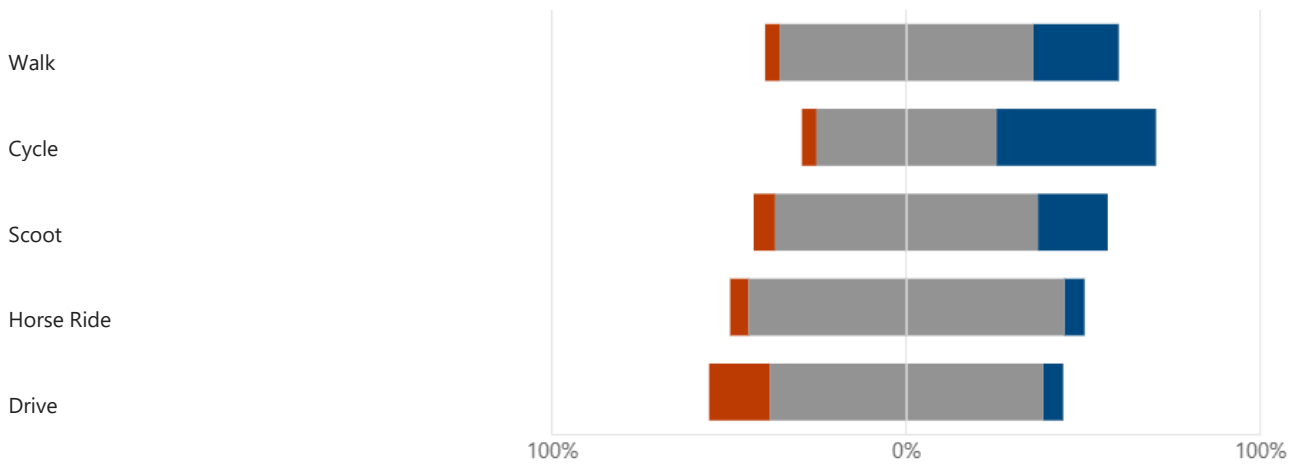
● Might be ignored by drivers	151
● Might not be policed and enfor...	158
● Would annoy drivers	101
● Makes journey times longer	84
● Increases congestion	60
● Increases noise	35
● Increases pollution	44
● Would make no difference to pe...	42
● Would make no difference to cy...	43
● Increases serious collisions on t...	9
● Makes quality of life worse	31
● None of these	60
● Don't know	7
● Makes it more dangerous for H...	2
● Other	19



6. What difference might the introduction of 20 mph speed limits make to you personally? Would they make you or your family more or less likely to do the following?

7. Would you support a 20mph limit on the entire Zone from A14 Bridge to Girton Corner and all Side roads

Less      Same      More



Strongly Oppose   Oppose   Neutral/Don't know   Support   Strongly Support

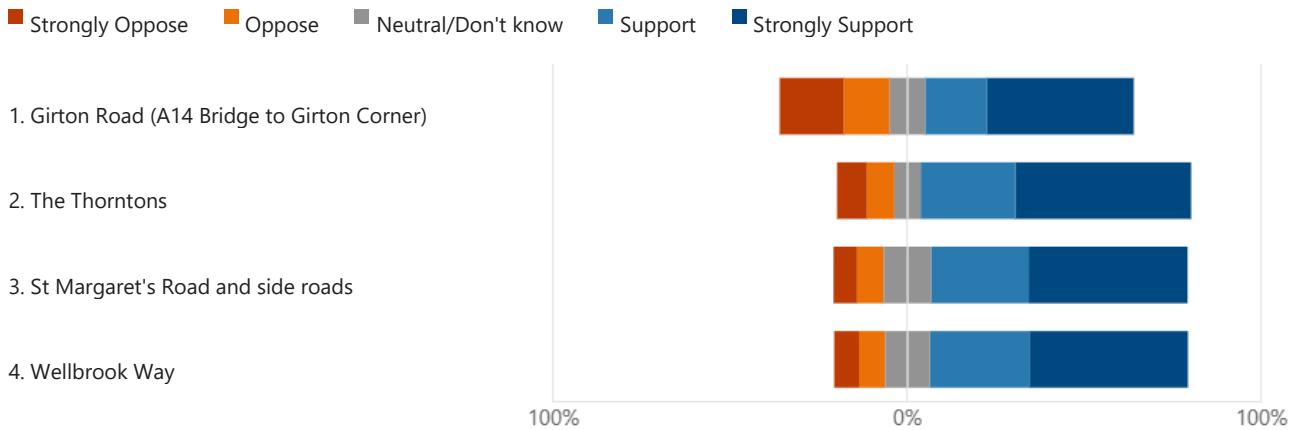


## Girton Parish Council Project support and approval request

8. Would you support 20mph limits in each of these locations?

This question is included so we can confirm areas that you feel are the greatest priority or that you may not support becoming 20mph.

This question is not mandatory so if you have nothing to add to your answer to Question 7 please do not feel you need to answer.



9. If you would like to provide detailed feedback on 20mph zones and limits, please give details here.

### Latest Responses

113

Responses

"- 20mph zones need to be large enough and consistent to reinforce ...  
"20mph school zone is wise. Elsewhere is totally unnecessary. 20mph ...

[Update](#)

55 respondents (50%) answered **road** for this question.



Girton Parish Council  
Project support and approval request

10. Would you like to see any additional changes, alongside 20mph, to increase road safety in Girton? This might include, but is not limited to, traffic islands, speed bumps, planters, road narrowing, pedestrian crossings and cycle lanes. If so, please give details here.

**Latest Responses**

190  
Responses

"- Signage, street furniture, road markings need to support 20mph lim...

"Bad drivers are bad drivers. Don't punish the rest of us because they'r...

"Double yellow lines painted at the Thornton Road/Huntingdon Road ...

[Update](#)

50 respondents (27%) answered **cycle lanes** for this question.



11. Would you like to provide your email details?

<span style="color: blue;">●</span> Yes	124
<span style="color: orange;">●</span> No	176



# Oakington Road LHI scheme – Apr 2023 update

## Original position

The indicative cost for the Oakington Road/Cambridge Road scheme, given by CCC Highways, was approximately £90,000. Under the current LHI scheme this is considered a complex scheme and, as such, CCC Highways would contribute up to £25,000 per parish i.e., £50,000 in total. The remaining £40,000 will be funded by GPC and O&WPC, splitting the cost 50:50 i.e., £20,000 per parish. We were led to believe that CCC were amenable to providing the full £50,000 for this scheme as they were broadly in favour of its merits.

## Section 106 funds

As part of the Section 106 agreement for the construction of Phase 1 of the Northstowe development, a fund of £45,125 has been made available to GPC.

A stipulation of this fund is that it may only be spent on traffic calming measures. When this scheme was proposed it was also proposed that these S106 monies should be used here.

## Update from CCC

CCC Highways have produced a technical report, which they shared with Oakington & Westwick PC, neglecting to inform Girton PC. Fortunately, the O&WPC clerk noticed this omission and sent on to GPC.

A scheme of 14 pairs of cushions (28 no.) to be installed was determined to be the most appropriate solution. As this road is main bus route the installation of speed tables would require them to be 6m long, which was felt to be far too costly. A Worst-Case scenario of large 1.9m X 3.0m cushions was put forward, along with a Best-Case scenario of standard 1.65m x 2.0m cushions. Both were accompanied by a 23% contingency.

However, in this costing, there is now only a CCC contribution of £25,000 rather than £50,000.

	Worst Case Scenario (Large Cushions + Contingency)	Best Case Scenario (Smaller Cushions + Contingency)
Staff Cost	£3,616.35	£3,616.35
Construction Cost (Inc. Traffic Management)	£64,000.00	£48,000.00
TTRO - Road Closure	£1,190.00	£1,190.00
Safety Audit (Stages 1-3)	£1,684.00	£1,684.00
Notice of Intent	£1,000.00	£1,000.00
Sub-Total	<b>£71,490.35</b>	<b>£55,490.35</b>
23% Risk Contingency	£14,720.00	£11,040.00
<b>Total:</b>	<b>£86,210.35</b>	<b>£66,530.35</b>
<b>Contribution Required:</b>	£61,210.35	£41,530.35

Previously it was understood that GPC would be contributing approximately £20,000 to a £90,000 scheme, now it could be that £30,000 is required for an £86,000 scheme or £20,000 for a £66,000 scheme.

GPC and O&WPC, working alongside County Councillors Firouz Thompson and Edna Murphy, are trying to get some clarification about a few key items:

- Have CCC mistakenly put this down as a single-parish application? The technical report erroneously lists the applicant as “Oakington, Westwick & Girton Parish Council.”

**Girton Parish Council**  
**Project support and approval request**

- If this is not an error, why is CCC now offering half what we were led to believe their contribution would be?
- Whilst we do not have accurate measurements readily available, using online tools and some basic observation, the carriageway is probably about 6m wide, so pairs of the larger 3m cushions would be inappropriate. We are seeking confirmation of this.
- The contingency of 23% was raised as being surprisingly high. How has this figure been arrived at, and how can we avoid this becoming 'baked into' the costs?

An online meeting with all parties involved has been requested.

**Confirmation request**

At time of writing, CCC have requested a confirmation response on increasing the GPC and O&WPC contributions to £30,605 each by the 1<sup>st</sup> of May, to meet the deadline for the LHI panel meetings.

O&WPV have a Planning meeting on the 24th April in which they plan to address this issue.