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NOTICE of MEETING: GIRTON PARISH COUNCIL

MEETING FULL COUNCIL

DATE & TIME: Wednesday 12th April at 7pm

VENUE: Girton Recreation Ground, Cambridge Road Girton

MINUTES

Agenda	Item Description	Action/
Item		Power
Members: Cl	r Carney (Chair), Cllr Muston (Vice-Chair) Cllr Betts, Cllr Hayat, Cllr Linton, Cllr Marshall.	
Present: Yvonne Murray (Girton Parish Clerk), Angie Vidler (GPC Assistant Clerk)		
Members of t	he Public: Seven (including Cllr Murphy, Cllr Garvie, Cllr Stobart)	
23FC/001	Welcome from the Chair	
23FC/002	To Receive Apologies and Reasons for Absence	Approved
	Cllr Blom, Cllr Clare, Cllr Giles, Cllr Williams, Cllr Wright	
	Holiday, Business and Sickness.	
23FC/003	To Receive Members' Declarations of Interest and Dispensations	
	Cllr Muston	
23FC/004	Public Participation - No members of the Public wished to speak.	
23FC/005	To Receive Reports (for information only)	10 Mins
23FC/005.1	County Councillor	
	Additions since submission of Cllr Murphy's report: 1. CCC are looking at the task of defining and implementing flood mitigation. This relates to the activity of the Environment Agency in relation to Flooding risk particularly around Oakington Bridge At this stage CCC are drawing up a long list of options and this will be followed by consultation. Cllr Murphy stressed proper consultation would take place at a very early stage with Girton residents who have specific knowledge of the issues. CCC will ask for GPC's help. Options will then be narrowed down to identify final solution. Cllr Murphy was encouraged by this initiative. It appeared to be a proactive approach and she has asked for GPC to be directly consulted. Cllr Carney asked if the scope was to look further than the bridge over Oakington Road? Would the initiative include the bridge in Dodford Lane and Washpit Lane? Cllr Murphy said there was a whole range of options being considered, a more holistic view to fix the issues was being taken. Anglian Water are also to be involved.	
	Local Highways Initiative (LHI) - Cllr Murphy noted that this was to be discussed later in the agenda. She stated that there appears to be an error/mistake on behalf	

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	of CCC. The change in advice on pricing had come as a surprise to Cllr Murphy. There may be a mistake in that CCC believed our application to be a single village application not a joint (two village) application with Oakington/Westwick each of which would be funded by CCC. 2 x £25K should therefore be the grant from CCC. Cllr Murphy will update GPC as soon as she has further information.	
	Cllr Murphy is looking forward to the discussion on the 20mph application by Girton Parish Council.	
	Cllr Carney asked about potholes and pathway surfaces. He had felt that the impression given by Cllr Murphy previously was that some required work for the footways of Girton was on the list for CCC. Cllr Carney asked Cllr Murphy whether she knew if this work fits in with the current operations of Highway? Cllr Murphy had been told by CCC Highways that the pavement on Cambridge Road had been put forward for improvement. However, it was not yet in the budget. Cllr Murphy had followed up with the Local Highways Officer (LHO), who felt it may be a mistake that it is not included in the budget.	
	Cllr Murphy stated there was a CCC Crisis Management Plan being developed. She has not had an update and is waiting for confirmation from CCC Highways Chair. There is intense work going on in Highways and GPC should see a change in service as a result.	
	There were also expected to be important improvements in Asset Management and teamwork to procure work more efficiently and appropriately.	
	Cllr Hayat had spoken with a few residents about their concerns around Highways. He had heard that the Government is releasing some money to try and fix the pothole problem. He felt the problem was that the intended work is only ticking boxes and problems will remain due to knee jerk work to be done. Poor workmanship and incorrect materials have been cited as a reason for potholes recurring.	
	Cllr Murphy felt that the data currently held by CCC Highways (without a proper system) is rubbish. Apparently 2% of potholes filled are due to poor workmanship. Cllr Hayat felt the question around whether Highways had the right target was important e.g. the target for trees was to get trees planted not to also ensure they survived. Cllr Murphy appreciated the questions raised and thanked Cllr Hayat.	
23FC/005.2	District Councillors	
	 Cllr Stobart noted additions to District Councillors report: Planning - Cllr Stobart has raised the question of GPC Planning Training with the Head of Planning and she is pursuing. GPC will have the opportunity to highlight the most appropriate training required. Cllr Stobart confirmed he was reviewing the change of use of Manor Farm, Jack's Gelato, with the Planning Officer. He asked if there was anything that GPC wished to raise with regard to that application? 	

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	Flooding	1 OWCI
	Impact of Solar Farm on view	
	GPC had been unable to find anything to support that there were any issues with the above. Comments from GPC are on the planning portal.	
	Cllr Carney noted that the application was further discussed in a subsequent meeting. Cllr Carney to send minutes to Cllr Stobart.	
	3. Eddington - Cllr Stobart highlighted:District Heating Scheme	
	 Water Management scheme He may be able to propose a site visit for GPC. This visit may also be helpful for collecting information for the Neighbourhood Plan. 	
	4. Girton Ridgeway Status - Cllr Stobart noted the importance of the Ridgeway to Girton College and a few other people. He noted the proposed closure which first came to his attention due to the poor lighting.	
	What is the view of GPC? Should Ridgeway be kept open in some shape or form? Cllr Carney noted this had come up in Planning and there were plans to close Ridgeway temporarily but maybe that status has changed. Cllr Stobart to check. Cllr Carney noted his resistance to Ridgeway closing for any length of time.	
	Cllr Carney asked about the 'Make things right campaign; from Levelling up department. Is there likely to be some kind of equivalent from Private Tenants who may have concerns about the status of their dwellings? Cllr Garvie to try and find out.	
	Cllr Hayat had been talking to people about Energy Savings. He noted his discussion with Cambridge Carbon Footprint to measure energy initiatives Cllr Stobart to try and obtain infra-red camera for use by Girton to identify weakness in insulated houses.	
	Cllr Linton raised the question about the current absence of Electric Scooters and E-Bikes. Cllr Linton had called the company to ask about the status. Cllr Garvie stated that what had happened was when the contract was originally discussed Girton and Histon were omitted. Girton and Histon had asked for them to be put back on. Cllr Carney noted that the trial is with Cambridge City Council and when it was set up, CCC got the boundaries wrong.	
23FC/005.3	Girton Town Charity (Verbal Report)	
	Ann Bonnett confirmed Dovehouse Court was handed over to GTC on 20 th March. The first set of residents have moved in. GTC are now interviewing next set of residents.	
	GTC now have a maintenance person on their team as they are now looking after own maintenance.	
	Ann stated in answer to a question from Cllr Hayat there are 15 units at Dovehouse Court with 14 parking spaces for residents.	

Agenda Item	Item Description	Action/ Power
	Residents are moving to Dovehouse Courts in phases. Maintenance support is	rowei
	proving useful.	
	Dovehouse Court Open day is scheduled for 29 th April and GPC team are invited to	
	visit between 11am and 12pm. Following the visit by GPC, the public are invited to visit Dovehouse Court. Ann Bonnett asked GPC Clerk if she could help GTC by	
	putting up posters on Village Noticeboards.	
	Ann noted that Tom Lee had been appointed by GTC as the new manager for WCC.	
	Tom has been in post for 2 weeks and he has already made quite an impact on the Centre. He has already reached out to other organisations and halls in the village.	
	centrer the mas arready readined out to other organisations and mails in the vinage.	
	Tom's intention, once WCCC have staffing at the right level, is to have the centre open every evening. Ann highlighted that Tom had spoken to GPC Clerk and was	
	looking at hours that could potentially be available for Bowls Club use.	
	Ann highlighted that Sarah Steward is the new AGE UK Warden for the village. Sarah	
	has now met all Girton residents on the scheme and all slots are already full. If more Girton residents need support from the scheme then GTC back-up will be used.	
	Cllr Hayat confirmed he had spoken to Tom, and he seemed excellent. The Sport &	
	Recreation Committee had invited Tom to be co-opted on to the committee.	
	Cllr Carney noted he owed Ann an email about trying to progress bollards/planters to be placed between Recreation Car Park and GTC Fence. Ann stated that a review	
	of the Heras Fencing was to take place at the April GTC Trustee meeting.	
23FC/005.4	Footpath Officer's Report	
	Cllr Carney stated the footpath in his report was now pretty much passable. He had contacted a number of people who may be able to help with the ongoing problems.	
	He noted issues around Highway 99/6 are still outstanding.	
23FC/005.5	Water Management Report	
	Cllr Carney highlighted that any questions should be directed to Mary Rodger.	
	He also highlighted that he had become aware that there is actually a Girton Flooding	
	group. He noted that the Clerk had been in contact, and it could be worthwhile	
	increasing communication with this group to understand the problems already unearthed.	
23FC/005.6	CAPALC Report (Verbal Report)	
	Cllr Muston noted that CAPALC services continued to be used by the Clerk.	
	She also encouraged everyone that they can access CAPALC resources. All information is available on GPC SharePoint.	
	She noted that Scribe had free webinars available to give insight into Parish Council work. She hoped to attend the 'Clerking in Action' webinar on 18 th April.	

Agenda Item	Item Description	Action/ Power
	She finalised her report by stating she felt CAPALC are a real asset to us as a Council.	
23FC/005.8	Clerk's Report	
	GPC Clerk confirmed she was excited at the increasing partnerships highlighted in many of the Agenda items.	
	She noted the progress towards development of Three/Five-year plans with the increasing awareness of the Operational Budget and prioritization of GPC projects.	
	GPC Clerk highlighted that the Girton 20mph survey had been worked on with Histon and Impington giving a consistency in data points collected. It had also been shared with Swavesey PC and the SLCC who were to share with a number of other clerks. This consistency of data collection could provide a wider set of consistent data across parishes.	
23FC/005.9	Chairman's Report	
	Since writing his report Cllr Carney had received feedback from David Allatt of CCC on 11 th April 2023. David confirms that CCC Highways will reinstate signs that were knocked down about a year ago as soon as possible. As part of the above process CCC Highways are to meet on site to see if any further changes are required.	
	Cllr Muston asked Cllr Hayat about the map in his report where the Bus-stop is shown. Cllr Muston asked if there was any plans to place a crossing between Huntingdon Road and Thornton Road where there is a bus-stop. Cllr Carney stated he understood there were no plans to implement anything there. He understood people needed to walk to Whitehouse lane where there is currently a crossing.	
	The requirement for a crossing had repeatedly been raised by residents. He felt that was a good start.	
23FC/006	To Approve Minutes of Girton Parish Council Full Council Meetings: 9 th March 2023	Approved
	Approval: Cllr Carney proposed. Cllr Linton seconded. Five in favour. 1 Abstention.	
23FC/007	Matters arising from Previous Meetings (for information only)	For Information
23FC/007.1	Action List (To be shown at meeting) - No items to note.	
23FC/007.2	Any other Matters arising – A chance to raise any comments/concerns on previous agenda items	
23FC/008	To Receive update from GPC Committees & Working Groups	
23FC/008.1	Environment Committee	
-	Cllr Carney asked Council to address any questions directly to Cllr Giles who is absent this evening.	
23FC/008.2	Local Nature Recovery Working Group	
	Cllr Carney asked Council to address any questions directly to Cllr Giles or Keith	
	Honnor, LNRP Chair.	

Agenda	Item Description	Action/
Item	Total Passing Control of the Control	Power
	Cllr Muston thanked GPC Clerk/RFO for all the Finance work completed this year. The	
	end of year report for FRM Committee was being finalized.	
	The FRM Committee to be held on Thursday 13 th April would allow further discussion	
	of Finance issues. Year-End figures should be available for APM.	
23FC/008.4	HR Committee (Verbal Report)	
	Cllr Muston confirmed that staff pay Issues were being finalised and would be included in tomorrow's FRM Committee.	
23FC/008.5	Planning Committee (Verbal Report)	
	Cllr Stobart's comment earlier in the evening regarding GPC training was noted by Cllr Carney. Cllr Carney thanked Cllr Hayat for raising the training requirement in the first instance.	
23FC/008.6	Sport & Recreation Committee	
	Cllr Hayat stated there was a meeting scheduled for next week. The Sport & Recreation Committee continued to invite village groups for co-option. At next week's meeting S&R Committee was hoping to co-opt WCCC and Cotton Hall Trustees so the Committee has representation across the village. The focus of this Committee will then move to prioritising and implementing GPC projects.	
23FC/008.7	Events Working Group	
	Cllr Hayat confirmed he was representing the Events team and thanked Cllr Marshall and the team for all his work on the Coronation events. He confirmed the team were keeping the costs of the event down. He noted the request for a small amount of GPC funding that was included later in the agenda. See 23FC/010.5.	
	Cllr Hayat felt personally that it would be good if GPC backs the Events Working Group in the Sunday event for the Coronation.	
23FC/008.8	Bowls Club Working Group (Verbal Report)	
	Cllr Marshall, Working Group chair stated that the group had looked extensively at all possible avenues to ensure GBC is provided with the facilities they need.	
	Early stages of the discussion was around access to WCCC toilets. The discussion soon expanded to requirements to the equivalent of a Club House. This was in line with the other Recreation Users who have a club house/pavilion that they can use.	
	Cllr Marshall asked why GPC would not provide similar facilities to GBC as they do for any other Recreation users.	
	Working Group had extensively explored the possibility of gaining access to WCCC, which initially appeared to be a possibility. However, in further discussions the group found it difficult to navigate the need for extra staffing and safe guarding under current WCCC operations. By the end of the Working Group discussions all Working Group members felt that all possibilities that WCCC could provide at this time had been exhausted.	
	As a result, the Working Group was recommending the motion for a Feasibility Study around requirements at Wellbrook Way. See 23FC/010.1.	
	Cllr Marshall confirmed that a lot of hard work had been carried out by the group and as a result he felt that the group had opened up a collaboration between GBC, GTC and GPC that had sadly become rather disconnected. He felt much better relationships had been formed between GPC, WCCC, GTC and GBC.	
23FC/008.9	Pavilion Refurbishment Task & Finish Group (Verbal Report)	
	There had been significant work carried out by Staff team so that the Pavilion Task and Finish Group could review in a meeting next week.	

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Item		Power
23FC/009	To Approve Finance and Resource Management (Supporting papers to follow)	For Decision
23FC/009.1	To note payment of accounts under delegated approval	Noted
23FC/009.2	To Approve payment of outstanding accounts due	Approved
	Approval: Cllr Carney proposed. Cllr Muston seconded. Unanimous Approval.	
23FC/009.3	To Note approval of outstanding payment to previous Parish Clerk, Feast Pitches (£10.00)	Noted
23FC/009.4	To Receive a report from Assistant Clerk on Amounts paid in	Noted
	GPC Assistant Clerk stated to a question from Cllr Hayat that Pavilion bookings are picking up. A daily booking for a tutor group is now in place. Capacity is to be confirmed.	
23FC/010	Business items requiring a decision, or consideration by the Council	For Decision
23FC/010.1	Girton Parish Council Bowls Club Working Group recommend to GPC - Full Council approval of a £5,000 contribution to: Create a designated reserve for an immediate feasibility study to scope required facilities for activities at Wellbrook Way.	Approved
	Facilities considered to be in line with those provided to GPC Recreation Ground users.	
	This study will include any legal advice, planning permission and other required steps as part of a project undertaken by GPC Sport & Recreation Committee.	
	Girton Parish Council Bowls Club Working Group members which includes representatives of Girton Parish Council (GPC), Girton Town Charity (GTC) and Girton Bowls Club (GBC) after much deliberation agree:	
	1. There is a need for toilet facilities at Girton Bowls Green owned by GPC.	
	That the current operations at William Collyn Community Centre (WCCC) do not provide facilities to meet Girton Bowls Club's needs.	
	due to the seasonal match date/time variations that could coincide with other WCCC hirers.	
	Notes: Girton Bowls club may agree to provide a matching initial donation of £5,000 for any	
	overall project resulting from the above.	
	Girton Town Charity will consider at their April 2023 meeting whether they will be able to offer toilet facilities for 2023 Bowls Season at a blanket rate of £2,100 incorporating a collaborative agreement with GBC.	
	For 2023 Bowls Season, GBC will continue to fund a portaloo at Girton Bowls Green.	
	Approval: Cllr Marshall proposed. Cllr Hayat seconded. Unanimous Approval.	
	Debate Highlights:	
	There is a plot of Land, where changing rooms and toilets could be built.	
	 Legal Costs and Planning costs would be needed for this feasibility study. 	

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Item	 Cllr Betts was concerned about the amount of money that might be spent. It could be that GBC may be in this situation without toilets due to being badly let down by this council historically. Cllr Marshall confirmed that a lot of work had been carried out by the Working Group and some steps forward had been taken to investigate how GPC provides consistent treatment across all our Recreation Ground users. Cllr Marshall noted the amount of support and dedication that GBC has been put into Bowls Green. GBC had effectively invested in the future of that asset. Cllr Hayat stated that the first requirement that the Working Group had investigated was access for GBC to WCCC toilets, especially for events. As already mentioned by Cllr Marshall WCCC could not provide guaranteed access to toilets. Exploring what other facilities could be offered started with toilets then expanded to full wish list of GBC. At the moment there was no detail, no costings. The £5k noted in this motion would allow GPC to record this detail to make informed decisions. Cllr Muston stated that Cllr Marshall had already explained things well and stated that to begin with she was not 'ofay' with concerns of the GBC. Great progress had been made. There was significant work that GBC had carried out of which GPC were not aware. The work on finances by the Working Group has shown that GBC has not been treated consistently. In effect the contribution of GBC volunteers has saved GPC money. As a Councillor, Cllr Muston was not aware of that. Cllr Betts agreed and felt the working group had done some good work to bring about a very different discussion to increase collaboration and teamwork by GPC, GBC and GTC. He felt it was no longer 'them and us'. Cllr Muston commented that Cllr Bett's question allowed GPC to explore the proposal for a feasibility study in more detail. She felt coming together in 	Power
23FC/010.2	initiatives with other groups is an improvement and will aid the village. Council to approve recommendation for work to be carried out to correct the drainage problems in Girton Recreation Ground Car Park (Information to be provided Monday 9 th April 2023) Approval: Cllr Carney proposed. Cllr Marshall seconded. Unanimous approval. Debate Highlights: Cllr Marshall mindful of Safety Barrier and if any significant work carried out on Car Park - should we do it together. Cllr Carney stated that if a subsequent fix post the survey and clean is required then that could be the right time to consider Cllr Marshall's point above.	Approved
23FC/010.3	Council to approve recommendation for Annual Play inspection.	Approved
2250/040 4	Approval: Cllr Carney proposed. Cllr Betts seconded. Unanimous Approval.	A manuar
23FC/010.4	Council to approve recommendation for Tennis Court restoration. Approval: Cllr Carney proposed. Cllr Betts seconded. Unanimous Approval.	Approved
	Debate Highlights:	

Agenda Item	Item Description	Action/ Power
	Cllr Hayat asked if VAT could be claimed back. GPC Clerk confirmed it could.	
	Cllr Marshall asked if reserves had been put aside for fencing? Cllr Carney stated that	
	would be a separate discussion.	
23FC/010.5	Council to approve funding request for Community events to be held over Coronation weekend.	Approved
	Approval: Cllr Carney proposed. Cllr Betts seconded. Amended Approval: Cllr Hayat proposed. Cllr Marshall seconded. 5 in favour. 1 abstention	
	Standing in the name of Girton Parish Council, Council to approve funding request for Community events to be held over Coronation weekend.	
23FC/010.6	Council authorizes GPC Clerk to suspend Girton Parish Council byelaws that forbid vehicles or tents on the Recreation Ground during Coronation events and Girton Feast.	Approved
	https://www.girton-cambs.org.uk/wp-content/uploads/2022/05/girton-scan.pdf	
	Approval: Cllr Carney proposed. Cllr Marshall seconded.	
	Amended Approval: Cllr Linton proposed. Cllr Carney seconded. Unanimous Approval.	
	Amended Motion:	
	Cllr Linton approved an amendment to the motion as below:	
	Council authorizes GPC Clerk to suspend Girton Parish Council byelaws that forbid vehicles or tents on the Recreation Ground during Coronation events and Girton Feast. Vehicles will be limited to those specifically approved by the Clerk.	
23FC/010.7	Council to approve location of 2023 Annual Parish Meeting on 10 th May 2023	Approved
	Amended Approval: Cllr Carney proposed. Cllr Muston. Unanimous Approval.	
	Cllr Carney provided an amended motion: Council to approve location of 2023 Annual Parish Meeting as being WCCC on 17 th May 2023	
	Debate Highlights:	
	Cllr Marshall confirmed he had spoken to GPC Clerk about a rehearsal at WCCC to test	
	the effectiveness of Live-Streaming. GPC Clerk had discussed this with Tom Lee and	
	was waiting for a date to be confirmed.	
	GPC Assistant Clerk stated the change of date confirmed under 23FC/010.8 would allow the 10 th May Full Council meeting to go ahead if required.	
	Cllr Hayat highlighted the need to ensure all GDPR issues were effectively met.	
23FC/010.8	Council to approve live-streaming of 2023 Annual Parish Meeting.	Approved
	Approval: Cllr Carney proposed. Cllr Marshall seconded. Unanimous Approval.	
	Debate Highlights: See 23FC/010.7	

Agenda Item	Item Description	Action/ Power
23FC/010.9	Council to approve recommendation for funding of 20MPH Bid	For Decision
	<u>Amended Motion 1:</u> Cllr Carney proposed. Cllr Linton seconded. 3 in Favour, 2 against, 1 abstention.	
	Council to approve recommendation for application to CCC 20mph Zone Scheme to cover:	
	 Girton Road (A14 Bridge to Girton Corner) The Thorntons 	
	 St Margaret's Road and side Roads Wellbrook Way 	
	<u>Debate Highlights:</u> Cllr Carney highlighted there had been 387 respondents to GPC 20mph survey. He highlighted that the survey showed support for the entire zone.	
	He asked Council if there was any good reason that should not be the proposal?	
	Cllr Marshall stated that he was not sure that evidence available supports a 20mph limit making it safer for cyclists. It makes it much more difficult to overtake cyclists going at 20mph. He felt that Cyclists at 20mph frustrate drivers and that a 30mph limit for main road would make side roads much more accessible for cyclists as motorists may avoid them.	
	Cllr Muston stated she appreciated Cllr Marshall's point but having used Girton Road a lot she felt that it needed to be a 20mph limit. She highlighted the use of the road for children going to Eddington school.	
	GPC Assistant Clerk highlighted that overtaking cars was more difficult with a 20mph limit. She noted that the recording on Girton Road showed people going at 40mph.	
	Council discussed the speed of scooters.	
	Cllr Hayat highlighted that if all roads are the same speed then there is less confusion for all road users.	
	Cllr Carney asked Cllr Marshall if he wished to propose an amendment. Cllr Marshall confirmed the amended motion as below:	
	Amended Motion 2: Cllr Marshall proposed. Cllr Hayat seconded. 2 in favour, 3 against, 1 abstention. (Motion Failed).	
	Council to approve recommendation for application to CCC 20mph Zone Scheme to cover:	
	The Thorntons	
	St Margaret's Road and side Roads	
1	Wellbrook Way	

Agenda	Item Description	Action/
Item		Power
	Council reverted to Amended Motion 1 raised by Cllr Carney.	
23FC/010.10	Council to approve possible Cost increase for previously approved joint LHI Bid of Girton & Oakington & Westwick	Deferred
	Debate Highlights:	
	See reference to this item in Cllr Murphy, Cambridgeshire County Council report.	
	Cllr Muston highlighted the money to be used was Section 106 money only.	
	Cllr Carney highlighted that S106 money should not be used unnecessarily due to a possible decrease in CCC funding for the LHI initiative.	
23FC/010.11	Council to note signing of form to apply to SCDC for their formal acceptance of the area covered by Girton's Neighbourhood Plan.	Noted
23FC/011	To Receive Correspondence addressed to the Council.	Noted
	One hand-written letter was sent to Council which will be responded to by Council	
23FC/012	To Approve Communication of items from this Agenda	Approved
	Approval: Cllr Carney proposed. Cllr Marshall seconded. Unanimous Approval.	
	Debate Highlights: Communication of Agenda items delegated to GPC Clerk.	
23FC/013	Date of next meeting(s): To be confirmed	
Meeting End	ed: 9.16pm	