

Clerk: Mrs. Yvonne Murray
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The Pavilion
 Girton Recreation Ground
 Cambridge Road, Girton
 Cambridge, CB3 0FH

NOTICE of MEETING: GIRTON PARISH COUNCIL
MEETING Sport & Recreation Committee
DATE & TIME: Thursday 31st August at 7pm
VENUE: Girton Recreation Ground, Cambridge Road Girton

All Members of the Sport & Recreation Committee are hereby summoned to attend for the purposes of resolving Committee. Business to be transacted at the meeting, as set out below. Members of the public and press are invited to address the Committee under the Public Participation item. Advance notice of questions and/or issues would be appreciated.

Members: 7 + 2 Ex Officio **Vacancies:** 1 **Quorum:** 3

Members: Cllr Hayat (Chair), Cllr Betts (Vice-Chair), Cllr Blom, Cllr Clare, Cllr Marshall, Cllr Williams, Cllr Carney (Ex-Officio), Cllr Muston (Ex-Officio),

Mrs. Yvonne Murray – Clerk to Girton Parish Committee
 23rd August 2023

AGENDA

Agenda Item	Item Description	Action/ Power
23SR/31	Welcome from the Chair	
23SR/32	To Co-opt Members to the Committee: Councillors/Non-Councillors	For Decision
23SR/33	To Receive Apologies and Reasons for Absence	
23SR/34	To Receive Members' Declarations of Interest and Dispensations	
23SR/35	Public Participation <i>To allow a total of 15 minutes for any members of the public to address the meeting in relation to any matter on the agenda. Individual presentations to be limited to 5 minutes on any single issue</i>	15 Mins
23/SR36	To Approve Minutes of Sport & Recreation Committee: 19 th March 2023	For Decision
23/SR37	Matters arising from Previous Meetings (<i>for information only</i>)	For Information
23/SR37.1	Action List	
23/SR37.2	Any other Matters arising – A chance to raise any comments/concerns on previous agenda items	
23SR/38	Committee Reports	To Note
23SR/38.1	Facilities Manager Report	To Note
23SR/38.2	Groundsman's Report	To Note
23SR/38.3	Girton Bowls Club	To Note
23SR/38.4	Girton Colts Football Club	To Note
23SR/38.5	Girton Cricket Club	To Note
23SR/38.6	Girton Netball Club	To Note
23SR/38.7	Girton Tennis Club	To Note
23SR/38.8	Cotton Hall	To Note
23SR/38.9	William Collyn Community Centre	To Note

Agenda Item	Item Description	Action/ Power
23SR/39	Business items requiring a decision, or consideration by the Committee	For Decision
23SR/39.1	Committee to approve Mission and Vision statements for Sport & Recreation Committee	For Decision
23SR/39.2	Committee to approve Terms of Reference for Sport & Recreation Committee	For Decision
23SR/39.3	To consider how all organisations work together to best serve the village for event space and supporting our residents	For Discussion
23SR/39.4	Council to consider ‘Sport & Recreation’ policies to be submitted for approval at future Full Council.	For Decision
23SR/39.5	Council to approve Project List and Budget for 1-3 years for Sport & Recreation Committee.	For Decision
23SR/39.6	To review and approve proposal recommended by Girton Bowls Club Facilities task force for provision of Toilets at Wellbrook Way Bowling Green in 2023/2024 Budget.	For Decision
23SR/39.7	To review and approve proposal recommended by Girton Bowls Club Facilities task for provision of a Club House at Wellbrook Way Bowling Green in 2024/2025 Budget.	For Decision
23SR/39.8	To consider and approve plan for installation of a Table Tennis Table at Girton Recreation Ground	For Decision
23SR/39.9	To consider and approve plan for refitting the wooden fencing at the Basket Ball Court at Girton Recreation Ground.	For Decision
23SR/39.10	To review Pitch Power report of Girton Football Pitches and approve next steps	For Decision
23SR/39.11	To review information from Cambs FA and Football Foundation visit to Girton Recreation Ground and approve next steps	For Decision
23SR/39.12	To consider whether MUGA update should be added to Cambs FA regional plan?	For Decision
23SR/39.13	To consider inclusion of a full size MUGA	For Decision
23SR/39.14	To review information from Play Equipment inspection and confirm next steps	For Decision
23SR/39.15	To discuss Agenda format going forward to include updates from all Sports Clubs	For Decision
23SR/39.16	To review Sport & Recreation Report for submission to Full Council	For Discussion
23SR/40	To Receive Correspondence addressed to the Committee.	
23SR/41	To Approve Communication of items from this Agenda <i>This item is designed to ensure that Committee can approve key items of communication from this meeting on Committee Website, Facebook, and Twitter.</i>	For Decision
23SR/42	Date of next meeting(s): 30th November 2023 at 7pm	

Guidance For Visitors to Girton Parish Committee

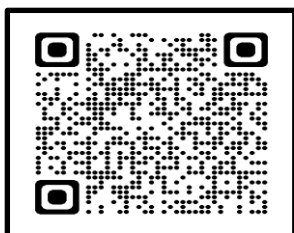
The Pavilion, Recreation Ground, Cambridge Road, Girton, Cambridge CB3 0FH.

Tel: 01223 618619

NOTICES FOR MEMBERS OF THE PUBLIC

Parish Committee Agenda

A full copy of this agenda with appendices and reports may be found on the Parish website at <https://www.girton-cambs.org.uk/girton-parish-Committee/> or requested from the Clerk. Our Village Noticeboards will include a copy of the agenda only including this guidance page. Webpage QR Code below.



Public Participation

Members of the public are welcome to attend this meeting and any other Girton Parish Committee public meeting. If you wish to raise a question or topic at the meeting it will help us if you contact the clerk, who will be pleased to explain the procedure. Clerk email: clerk@girton-pc.gov.uk. Members of the public may address the Committee within an allotted time of **15 minutes** during Public Participation on the agenda.

Exclusion of Press and Public

The press and public are likely to be excluded from the meeting during consideration of the following item in accordance with the provisions of Section 100(A)4 of the Local Government Act 1972, exempt information as defined in paragraph 3 of Part 1, Schedule 12A of the Act, as amended.

Items to be confirmed here/

First Aid

If you feel unwell or need first aid, please alert a member of staff.

Toilets

Public toilets are available on the ground floor of the Pavilion in the corridor through the double doors in the Community Hall. These include facilities for disabled people.

Recording of Business and Use of Mobile Phones

Girton Parish Committee are open and transparent about how we make decisions. The Committee may record public meetings. Recording, filming and photography at Committee, Committee and other meetings is allowed where members of the public can attend, so long as proceedings at the meeting are not disrupted. Members of the public may not speak during Committee proceedings. We also allow the use of social media during meetings to bring Committee issues to the attention of a wider audience. To minimise disturbance to others attending the meeting, please switch your phone or other mobile device to silent/ vibrate mode.

Smoking

No one can smoke at any time within the Pavilion or at any Committee meeting.

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The Pavilion
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 Cambridge, CB3 0FH

NOTICE of MEETING: GIRTON PARISH COUNCIL
MEETING Sport & Recreation Committee
DATE & TIME: Wednesday 7th June at 7pm
VENUE: Girton Recreation Ground, Cambridge Road Girton

Members: 7 + 2 Ex Officio Vacancies: 1 Quorum: 3

MINUTES

Agenda Item	Item Description	Action/ Power
<p>Members: Cllr Hayat (Chair), Cllr Betts (Vice-Chair), Cllr Blom, Cllr Clare, Cllr Marshall, Cllr Williams, Cllr Carney (Ex-Officio), Cllr Muston (Ex-Officio) Present: Yvonne Murray (GPC Clerk), Angie Vidler (Facilities Manager) Member of Public: Four</p>		
23SR/16	<p>To elect Chair of Sport & Recreation Committee <u>Approval:</u> Cllr Carney proposed Cllr Hayat. Cllr Marshall seconded. Unanimous Approval.</p>	Approved
23SR/17	<p>Welcome from the Chair - Cllr Hayat thanked everyone for attending.</p>	
23SR/18	<p>To elect Vice Chair of Sport & Recreation Committee <u>Approval:</u> Cllr Marshall proposed Cllr Betts. Cllr Hayat seconded. Unanimous Approval.</p>	Approved
23SR/19	<p>To Co-opt Members to the Committee: Councillors/Non-Councillors <u>Approval:</u> Cllr Hayat proposed co-option of Sally Thorpe of Netball Club. Cllr Carney seconded. Unanimous Approval.</p>	Approved
23SR/20	<p>To Receive Apologies and Reasons for Absence Cllr Clare, Cllr Williams, Andrew Hawkes (Girton Colts), Graham Clare (Girton Bowls Club), Paul Clare (Girton Utd), Tom Lee (William Collyn Community Centre) Cllr Blom resigned on June 5th 2023.</p>	Approved
23SR/21	<p>To Receive Members' Declarations of Interest and Dispensations Cllr Hayat - son plays for Girton Colts Cllr Betts - member and treasurer of Girton Cricket Club Note all co-opted Recreation Ground users.</p>	Noted
23SR/22	<p>Public Participation <u>Girton Cricket Club (GCC) - Chairman (John Burton)</u> GCC Chair confirmed that GCC has paid 50% towards the inspection of the Cricket Pitch on the Recreation Ground and the Clerk had feedback on recommendation of work to be completed. Cllr Hayat stated the review was on the agenda. GPC Clerk suggested that when this item arose, Standing Orders could be suspended to allow Girton Cricket Club chair to make any comments. Cllr Hayat agreed.</p>	

Agenda Item	Item Description	Action/ Power
	<p><u>Histon Hornets Chair - Steve Carrington</u></p> <p>Steve thanked Girton Parish Council for helping Hornets out with their additional need for football pitches and for the work of Girton ground staff. He was attending tonight's committee to encourage more collaboration in other villages.</p> <p>He believed that Histon Hornets have a lot of things that they could do to help other clubs and for other clubs to help them. It would be great to get local clubs together to see what they can do for each other with or without Cambs FA. He would like to bring together neighbouring villages. Cllr Hayat agreed to do that moving forward. Steve said that if Girton Parish Council or Girton Colts needed anything from them - referees, first aiders etc. to get in touch.</p> <p>GPC Clerk thanked Steve for coming to GPC Sport & Recreation committee and this was seconded by Cllr Marshall who stated it was great to see people coming forward to help and support.</p> <p>Steve noted that over the years Histon Hornets and Girton Colts had played against each other. Our Facilities Manager noted that three Histon Hornets teams would be using the MUGA next season. Steve was asked when the new MUGA at IVC would be ready, and the answer was that the pitch was a long way down the road. HIPC is investigating an additional MUGA on Girton Recreation Ground.</p> <p>Finally, Steve confirmed that Histon Hornets have a new inclusive team and if anyone would be interested in joining such a team to let him know.</p> <p>https://www.histonhorns.co.uk</p>	
23/SR23	<p>To Approve Minutes of Sport & Recreation Committee: 19th March 2023</p> <p><u>Approval:</u> Cllr Hayat proposed. Cllr Carney seconded. Unanimous Approval.</p>	Approved
23/SR24	<p>Matters arising from Previous Meetings (for information only)</p>	For Information
23/SR24.1	<p>Action List</p>	
23/SR24.2	<p>Any other Matters arising – A chance to raise any comments/concerns on previous agenda items</p>	
23SR/25	<p>Facilities Manager Report</p> <p>Highlights from Report:</p> <ul style="list-style-type: none"> • Tennis court make-over is underway. • Facilities Manager & Groundsman working on a program of works for the pitch on Girton Glebe School. • Terms and conditions for the Glebe School to be confirmed. Girton Glebe School will be able to be used at weekends by HIPC Football. Conversation about capital spend required to get the pitch up to the quality required. • Hall cannot be hired out in summer months on Saturdays due to Cricket Club teas. • Village Planters are being planted for summer at a cost of £60.00 per sponsor. Money is coming in. Currently 22 sponsors have paid. • Noted that there is a separate working group for the Bowling Green and the Pavilion Refurbishment is to be discussed at a workshop tomorrow evening. 	Noted
23SR/26	<p>Groundsman's Report - Report to be sent out next week.</p>	Noted
23/SR27	<p>Business items requiring a decision, or consideration by the Committee.</p>	For Decision

Agenda Item	Item Description	Action/ Power
23SR/27.1	<p>Committee to review and note Sports & Recreation Committee Budget</p> <p>Review Highlights: Further data needed on Recreation Ground users including number of club members using the village. [GPC Clerk to prepare survey for Recreation Ground users]. Cllr Carney pointed out that some sports cost more than others. GPC is now a lot further ahead with the data and can now take this further. Cllr Hayat noted that good questions could be asked due to the data now available. Cllr Muston highlighted that there was only one person working on our pitches and GPC should be mindful of the key person risk. Funding may be needed for this. Cllr Marshall pointed out the environmental factors that were likely to affect our pitches going forward e.g., droughts and that investigation and investment may be needed for this. GPC Clerk pointed out that this had been discussed at HIPC Wellbeing Recreation & Leisure Committee on Monday 9th June and they were looking into the environment impact of this. She would forward details that may be useful. See links below: Mitigation Hierarchy: https://www.thebiodiversityconsultancy.com/our-work/our-expertise/strategy/mighation-hierachy Carbon Literacy Toolkit for sport: https://carbonliteracy.com/toolkits/sport/ Cllr Hayat noted investment may be needed in disabled access to our facilities.</p>	Noted
23SR/27.2	<p>To review inspection report of Girton Cricket Pitch from English Cricket Board and approve next steps.</p> <p>Debate Highlights: Cllr Betts confirmed that Girton Recreation Ground Cricket pitch is used by the cricket league club. Girton Cricket Club had concerns over the standard of the pitch. They felt there was too much weed and too much moss. They were concerned about the amount of watering of the pitch. Cllr Betts stated Girton Cricket Club had funded 50% of the English Cricket Board (ECB) inspection so that they had the data to confirm the state of the pitch and recommendations/requirements to make improvements. Cllr Betts also noted that the mower in the opinion of Girton Cricket Club had not been repaired well and the repairs were left late. There was a question from Cllr Hayat as to whether the cricket pitch was in the right place. Alan Richardson highlighted the possible danger of the cricket outfield being close to the play area and the cost of fencing and nets. Cllr Carney asked if there were a series of incremental actions that could be undertaken for both immediate improvement and improvement at the end of the season. Cllr Marshall asked if Histon Hornets and HIPC could possibly collaborate over these improvements. Could HIPC Groundsman visit Girton for example. GPC Clerk confirmed that HIPC Groundsman had attended Girton many times and Chris Wilson (Girton Groundsman) worked very closely with HIPC. At this time of year time is tight and that may not be possible. Standing orders were suspended by Cllr Hayat. 1. To allow John Burton (Girton Cricket Club Chair) to speak. John believed that the ground needed more daily maintenance at this time of year including watering and reseeding.</p>	Noted

Agenda Item	Item Description	Action/ Power
	<p>2. Steve Carrington (Histon Hornets Chair) confirmed that they may know someone who might support work needed.</p> <p>Standing orders were reinstated by Cllr Hayat.</p> <p>[Action] Staff team led by GPC Clerk working together with Cllr Betts to compile a program of works including review of manpower, operational improvement and further investment in equipment as recommended by the ECB report.</p>	
23SR/27.3	<p>To review Pitch Power report of Girton Football Pitches and approve next steps.</p> <p>Deferred in the absence of Football Pitch representatives.</p>	Deferred
23SR/27.4	<p>To review information from Cambs FA and Football Foundation visit to Girton Recreation Ground and approve next steps.</p> <p>Cllr Carney gave an update on a meeting with Cambs FA and Football Foundation members at Girton Recreation Ground which had been attended by Cllr Carney, Cllr Marshall, GPC Clerk, and the Facilities manager.</p> <p>The scope of the meeting was to show GPC facilities to this team and for them to provide a report on what we can do to improve our facilities and what funding sources might be available to support that?</p>	Noted
23SR/7.5	<p>To consider whether MUGA update should be added to Cambs FA regional plan?</p> <p>Deferred in the absence of Football Pitch representatives.</p>	Deferred
23SR/27.6	<p>To receive update from Girton Bowls Club and approve next steps.</p> <p>Deferred in the absence of Bowls Club representative.</p>	Deferred
23SR/27.7	<p>To consider inclusion of a full size MUGA</p> <p>Deferred in the absence of Football Pitch representatives.</p>	Deferred
23SR/27.8	<p>To receive update from Girton Tennis Club</p> <p>Alan Richardson thanked GPC for the cleaning and re-painting of the Tennis Courts that was a work in progress. Girton Tennis Club were to start playing again on Friday 9th June post completion of the work.</p> <p>He highlighted that there were opportunities to increase the use of the courts. The court was often empty during the day.</p> <p>Cllr Marshall asked how GPC could work best with the Recreation Ground users to support them and increase usage.</p> <p>The Facilities Manager noted that some people wished to play tennis whilst not becoming a club member. Discussion about whether the model of channeling new users through the club even if they wanted to play on an ad hoc basis or whether the Parish Council should take on the ad hoc basis was discussed. Alan highlighted the importance of funds for Girton Tennis Club.</p> <p>Alan also highlighted that increasing the number of hours that coaches could spend at Girton might be useful. They do have a coach, but he is occupied in other villages.</p> <p>Facilities manager to contact the heads of Girton Glebe and Gretton School to explore whether they could make more use of the Tennis Facilities.</p>	Noted
23SR/27.9	<p>To receive update from Girton Netball Club</p> <p>Sally Thorpe added her Thanks to that of Alan Richardson of Girton Tennis club regarding the cleaning and re-painting of the tennis court.</p> <p>Sally stated that the netball club was small, and they would like to grow. There is currently low attendance, and she would like to do a recruitment drive.</p>	Noted

Agenda Item	Item Description	Action/ Power
	GPC Clerk raised the discussion that had happened on Monday 5 th June at HIPC Wellbeing, Recreation and Leisure committee when they had discussed the growing number of players that put pressure on the available facilities. Discussion about how GPC may help with that recruitment drive.	
23SR/27.10	<p>To consider documentation of Terms and conditions and User Charges methodology</p> <p>Approval: <i>Cllr Hayat proposed. Cllr Carney seconded. Unanimous Approval</i></p> <p>Debate Highlights: Delegated to GPC Clerk for all teams.</p>	Approved
23SR/27.11	<p>To review information from Play Equipment inspection and confirm next steps.</p> <p>Debate Highlights: Cllr Hayat confirmed he is to prepare a business case for Zip wire and Table Tennis table for July's Full Council. GPC Clerk requested to add project list to SharePoint. Cllr Marshall noted there were no play facilities for disabled children. He had been approached by a mum with disabled children who suggested that the Parish Council should test out the difficulties of using play equipment for disabled children. He was going to plan that even. Play Inspection for 2023 to be carried out in June 2023.</p>	Noted
23SR/27.12	<p>To discuss Agenda format going forward to include updates from all Sports Clubs</p> <p>Approval: <i>Cllr Hayat proposed. Cllr Carney seconded. Unanimous Approval</i></p> <p>Amended Motion: To discuss Agenda format going forward to request written updates from all Sports Clubs.</p> <p>GPC Clerk to send Calendar invite to all co-opted members so they are aware of the meetings.</p>	Approved
23SR/27.13	<p>To confirm Pavilion Refurbishment Workshop format for Thursday 8th June 2023</p> <p>Approval: <i>Cllr Marshall proposed. Cllr Carney seconded. Unanimous Approval</i></p>	Noted
23SR/27.14	<p>To consider how GPC and William Collyn can work together.</p> <p>Deferred in the absence of GTC/WCCC representatives.</p>	Deferred
23SR/27.15	<p>To review Sport & Recreation Report for submission to Full Council</p> <p>Cllr Hayat to prepare report.</p>	Noted
23SR/28	<p>To Receive Correspondence addressed to the Committee - None</p>	
23SR/29	<p>To Approve Communication of items from this Agenda</p> <p>Approval: <i>Cllr Hayat proposed. Cllr Marshall seconded. Unanimous Approval.</i> <i>This item is designed to ensure that Committee can approve key items of communication from this meeting on Committee Website, Facebook, and Twitter.</i></p>	For Decision
23SR/30	<p>Date of next meeting(s): Wednesday, August 31st at 7pm</p>	
Meeting Ended: 20:34		

