

NOTICE of MEETING: GIRTON PARISH COUNCIL
MEETING Events Committee
DATE & TIME: Wednesday 20th September at 7.30pm
VENUE: Girton Recreation Ground, Cambridge Road Girton

All Members of the Event Committee are hereby summoned to attend for the purposes of resolving Committee. Business to be transacted at the meeting, as set out below. Members of the public and press are invited to address the Committee under the Public Participation item. Advance notice of questions and/or issues would be appreciated.

Members: TBC + 2 Ex Officio **Vacancies:** TBC **Quorum:** TBC

Members: Cllr Carney (Ex-Officio), Cllr Muston (Ex-Officio),

Mrs. Yvonne Murray – Clerk to Girton Parish Committee
 14th September 2023

AGENDA

Agenda Item	Item Description	Action/ Power
23EV/1	To elect Chair of Events Committee <i>Note: Events Committee was approved as a new Committee at GPC Full Council meeting on 14th June 2023. See Agenda Item 23FC/057.8</i>	For Decision
23EV/2	Welcome from the Committee Chair	
23EV/3	To Co-opt Councillors/Non-Councillors to Events Committee	For Decision
23EV/4	To elect Vice Chair of Events Committee	For Decision
23EV/5	To Receive Apologies and Reasons for Absence	
23EV/6	To Receive Members' Declarations of Interest and Dispensations	
23EV/7	Public Participation <i>To allow a total of 15 minutes for any members of the public to address the meeting in relation to any matter on the agenda. Individual presentations to be limited to 5 minutes on any single issue</i>	15 Mins
23EV/8	Business items requiring a decision, or consideration by the Committee	For Decision
23EV/8.1	Committee Mission and Vision statements to be approved	For Decision
23EV/8.2	Committee Terms of Reference to be approved	For Decision
23EV/8.4	Committee to consider policies required to support Events Committee	For Decision
23EV/8.5	Council to consider and approve Project List and Budget for 1-3 years for Events Committee	For Decision
23EV/8.6	Committee to consider and approve initial program of Events for Events Committee	For Decision
23EV/9	To Receive Correspondence addressed to the Committee.	

Agenda Item	Item Description	Action/ Power
23EV/10	To Approve Communication of items from this Agenda <i>This item is designed to ensure that Committee can approve key items of communication from this meeting on Committee Website, Facebook, and Twitter.</i>	For Decision
23EV/11	Date of next meeting(s): TBC	

Guidance For Visitors to Girton Parish Committee

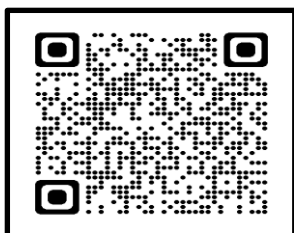
The Pavilion, Recreation Ground, Cambridge Road, Girton, Cambridge CB3 0FH.

Tel: 01223 618619

NOTICES FOR MEMBERS OF THE PUBLIC

Parish Committee Agenda

A full copy of this agenda with appendices and reports may be found on the Parish website at <https://www.girton-cambs.org.uk/girton-parish-Committee/> or requested from the Clerk. Our Village Noticeboards will include a copy of the agenda only including this guidance page. Webpage QR Code below.



Public Participation

Members of the public are welcome to attend this meeting and any other Girton Parish Committee public meeting. If you wish to raise a question or topic at the meeting it will help us if you contact the clerk, who will be pleased to explain the procedure. Clerk email: clerk@girton-pc.gov.uk. Members of the public may address the Committee within an allotted time of **15 minutes** during Public Participation on the agenda.

Exclusion of Press and Public

The press and public are likely to be excluded from the meeting during consideration of the following item in accordance with the provisions of Section 100(A)4 of the Local Government Act 1972, exempt information as defined in paragraph 3 of Part 1, Schedule 12A of the Act, as amended.

Items to be confirmed here/

First Aid

If you feel unwell or need first aid, please alert a member of staff.

Toilets

Public toilets are available on the ground floor of the Pavilion in the corridor through the double doors in the Community Hall. These include facilities for disabled people.

Recording of Business and Use of Mobile Phones

Girton Parish Committee are open and transparent about how we make decisions. The Committee may record public meetings. Recording, filming and photography at Committee, Committee and other meetings is allowed where members of the public can attend, so long as proceedings at the meeting are not disrupted. Members of the public may not speak during Committee proceedings. We also allow the use of social media during meetings to bring Committee issues to the attention of a wider audience. To minimise disturbance to others attending the meeting, please switch your phone or other mobile device to silent/ vibrate mode.

Smoking

No one can smoke at any time within the Pavilion or at any Committee meeting.