

GIRTON PARISH COUNCIL

Clerk: Mrs. Yvonne Murray
Telephone (01223) 618619
Email: Clerk@girton-pc.gov.uk
Website: <https://www.girton-cambs.org.uk>

The Pavilion
Girton Recreation Ground
Cambridge Road, Girton
Cambridge, CB3 0FH

NOTICE of MEETING: GIRTON PARISH COUNCIL
MEETING FULL COUNCIL
DATE & TIME: Wednesday 11th October at 7.30pm
VENUE: Girton Recreation Ground, Cambridge Road Girton

All Members of the Council are hereby summoned to attend for the purposes of resolving Council Business to be transacted at the meeting, as set out below. Members of the public and press are invited to address the Council under the Public Participation item. Advance notice of questions and/or issues would be appreciated.

Members: 13 Vacancies: 2 Quorum: 5

Members: Cllr Carney (Chair), Cllr Muston (Vice-Chair) Cllr Betts, Cllr Brown, Cllr Clare, Cllr Giles, Cllr Hayat, Cllr Lampe, Cllr Linton, Cllr Marshall, Cllr Reeves, Cllr Williams, Cllr Wright.

Mrs. Yvonne Murray – Clerk to Girton Parish Council
5th October 2023

AGENDA

Agenda Item	Item Description	Action/ Power
23FC/105	Welcome from the Chair	
23FC/106	To Receive Apologies and Reasons for Absence	For Decision
23FC/107	Council to Approve co-option of new Councillor/s	For Decision
23FC/108	To Receive Members' Declarations of Interest and Dispensations	To Note
23FC/109	Public Participation <i>To allow a total of 15 minutes for any members of the public to address the meeting in relation to any matter on the agenda. Individual presentations to be limited to 5 minutes on any single issue</i>	15 Mins
23FC/110	To Receive Reports <i>(for information only)</i>	10 Mins
23FC/110.1	County Councillor	
23FC/110.2	District Councillors	
23FC/110.3	Girton Town Charity (No report this month)	
23FC/110.4	Girton Neighbourhood Plan	
23FC/110.5	Clerk's Report	
23FC/110.6	Chair's Report	
23FC/111	To Approve Minutes of Girton Parish Council Full Council Meetings: 13 th September 2023	For Decision
23FC/112	Matters arising from Previous Meetings <i>(for information only)</i>	For Information
23FC/112.1	Action List (To be shown at meeting)	
23FC/112.2	Any other Matters arising – A chance to raise any comments/concerns on previous agenda items	

Agenda Item	Item Description	Action/ Power
23FC/113	To Receive update from GPC Committees & Working Groups <i>(For information only)</i>	To Note
23FC/113.1	Environment Committee	
23FC/113.2	Local Nature Recovery Working Group	
23FC/113.3	Footpath Officer's Report	
23FC/113.4	Water Management Report	
23FC/113.5	Finance & Resource Management Committee	
23FC/113.6	HR Committee (to include CAPALC Report)	
23FC/113.7	Planning Committee	
23FC/113.8	Sport & Recreation Committee	
23FC/113.9	Events Working Group	
23FC/113.10	Wellbrook Way Facilities Task & Finish Group	
23FC/113.11	Pavilion Refurbishment Task & Finish Group	
23FC/114	To Approve Finance and Resource Management	For Decision
23FC/114.1	To note payment of accounts under delegated approval	To Note
23FC/114.2	To Approve payment of outstanding accounts due <i>Note: Council to discuss £1,000 payment for work carried out by Birketts regarding Wellbrook Way, not yet invoiced.</i>	For Decision
23FC/114.3	To Receive a report from Facilities Manager on Amounts paid in	To Note
23FC/115	Business items requiring a decision, or consideration by the Council	For Decision
23FC/115.1	Council to Agree to purchase wreath and donation for Remembrance Sunday, spend up to £100 in accordance with powers under S137 of Local Government Act 1972 .	For Decision
23FC/115.2	To consider and approve work on green spaces at Mayfield Road and Wellbrook Way at a cost of £750.00	For Decision
23FC/115.3	To consider and approve installation of Fire Alarm Panel to meet requirements of recent Fire Assessment (Paper to follow)	For Decision
23FC/115.4	To consider and approve 10 metres by 8 metres base/playing area for 2 x Table Tennis Tables (Paper to follow)	For Decision
23FC/115.5	To consider and approve improving markings in Girton Recreation Ground Car-Park at a maximum cost of £1,100	For Decision
23FC/115.6	To review, consider and approve Mission and Vision Statements for all Committees. (Councillors please see Girton Parish Council OneDrive)	For Decision
23FC/115.7	To review, consider and approve Terms of Reference for all Committees (Councillors please see Girton Parish Council OneDrive)	For Decision
23FC/115.8	To review, consider and approve first set of Policies prepared to support Girton Parish Council. (Councillors please see Girton Parish Council OneDrive)	For Decision
23FC/115.9	To consider and approve in principle a legal retainer relationship with a Solicitors to support work being carried out by Girton Parish Council (See summary and separate supporting paper)	For Decision
23FC/115.10	To review Project List for Girton Parish Council as basis for three-year plans (List to be reviewed in Full Council Meeting)	To Note
23FC/115.11	To delegate to Clerk and appropriate Committee Chair/s: <ul style="list-style-type: none"> • Survey for LHI Bid 2024/2025 • Survey to get input from Girton Residents regarding 2024/2025 precept 	For Decision
23FC/116	To Receive Correspondence addressed to the Council. <ul style="list-style-type: none"> - Tree Issues at Weavers Field, Recreation Ground, Woodlands Park - Noise Pollution from Luton Airport, A14 	To Note

Agenda Item	Item Description	Action/ Power
	<ul style="list-style-type: none"> - NEW: Thornton Road/Thornton Way junction - NEW: Girton Glebe Newsletter 	
23FC/117	<p>To Approve Communication of items from this Agenda <i>This item is designed to ensure that Council can approve key items of communication from this meeting on Council Website, Facebook, and Twitter.</i></p>	For Decision
23FC/118	Date of next meeting(s): 8th November 2023 at 7.30pm	To Note

Guidance For Visitors to Girton Parish Council

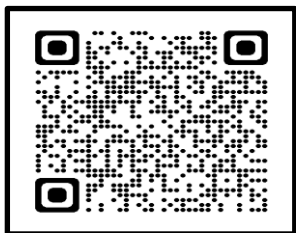
The Pavilion, Recreation Ground, Cambridge Road, Girton, Cambridge CB3 0FH.

Tel: 01223 618619

NOTICES FOR MEMBERS OF THE PUBLIC

Parish Council Agenda

A full copy of this agenda with appendices and reports may be found on the Parish website at <https://www.girton-cambs.org.uk/girton-parish-council/> or requested from the Clerk. Our Village Noticeboards will include a copy of the agenda only including this guidance page. Webpage QR Code below.



Public Participation

Members of the public are welcome to attend this meeting and any other Girton Parish Council public meeting. If you wish to raise a question or topic at the meeting it will help us if you contact the clerk, who will be pleased to explain the procedure. Clerk email: clerk@girton-pc.gov.uk. Members of the public may address the Council within an allotted time of **15 minutes** during Public Participation on the agenda.

Exclusion of Press and Public

The press and public are likely to be excluded from the meeting during consideration of the following item in accordance with the provisions of Section 100(A)4 of the Local Government Act 1972, exempt information as defined in paragraph 3 of Part 1, Schedule 12A of the Act, as amended.

Items to be confirmed here/

First Aid

If you feel unwell or need first aid, please alert a member of staff.

Toilets

Public toilets are available on the ground floor of the Pavilion in the corridor through the double doors in the Community Hall. These include facilities for disabled people.

Recording of Business and Use of Mobile Phones

Girton Parish Council are open and transparent about how we make decisions. The Council may record public meetings. Recording, filming and photography at Council, Committee and other meetings is allowed where members of the public can attend, so long as proceedings at the meeting are not disrupted. Members of the public may not speak during Council proceedings. We also allow the use of social media during meetings to bring Council issues to the attention of a wider audience. To minimise disturbance to others attending the meeting, please switch your phone or other mobile device to silent/ vibrate mode.

Smoking

No one can smoke at any time within the Pavilion or at any Council meeting.

Cllr Edna Murphy

Monthly report October 2023

ENVIRONMENT & GREEN INVESTMENT

Major planning applications update

The decision from the Secretary of State on the Sunnica solar farm application has been delayed. Instead of the expected announcement date of 28 September, the new date is now 7 December.

How do you recycle your household plastics?

To be in with the chance of winning a £50 voucher, take the Pledge2Recycle survey at <https://www.surveymonkey.co.uk/r/QBCK2XL> and share your thoughts. The survey is being conducted by RECOUP, the UK's leading independent authority and trusted voice on plastics resource efficiency and recycling. Learn more about how you can better recycle your household waste with Pledge2Recycle at <https://pledge2recycle.co.uk/>

Sustainable Farming Incentive 2023 fund

Applications are now open for the Sustainable Farming Incentive. The SFI pays farmers for taking actions that support food production, farm productivity and resilience, whilst protecting the environment. More information at

<https://www.gov.uk/government/news/government-announces-application-dates-for-sustainable-farming-incentive-2023>

Help to insulate your home.

If your home has an Energy Performance Certificate (EPC) of D to G, and if you are in Council tax band A-D (in England) you may qualify for cheaper (or even free) insulation.

The government has launched a £1bn scheme to help some families insulate their homes. Families in lower Council tax bands with less energy-efficient homes will be offered upgrades such as roof, loft or cavity wall insulation.

You can use an online checker for the scheme to find out if you are eligible. The tool will ask a series of questions – including how you heat your home, whether your home has solid or cavity walls, and if you are receiving any benefits. You can be a homeowner, landlord or tenant (either renting privately or from a housing association). If you're a tenant, speak to your landlord before you apply. You'll need their permission before any insulation can be installed. <https://www.gov.uk/apply-great-british-insulation-scheme>

A separate online checker has also been launched for the Home Upgrade Grant, which will help people in off-gas-grid homes with an Energy Performance Certificate rating of D to G.

The grant provides energy efficiency upgrades and low carbon heating to households in England. <https://www.gov.uk/apply-home-upgrade-grant>

If you use the online checkers, you will then be referred to either your energy supplier, for support from the Energy Company Obligation programme and Great British Insulation Scheme, or your Council for the Home Upgrade Grant.

Flood action conference

Community flood groups, local authorities from across the Great Ouse catchment and surrounding areas, and industry representatives came together on Thursday 21 September for Cambridgeshire County Council's second flood action conference.

Speaking from the conference, my colleague Cllr Lorna Dupre (who chairs the Environment and Green Investment committee) recorded a short video about how the Council is preparing for climate change, including the importance of protecting our communities from flooding, and the role community flood groups can play:

https://www.youtube.com/watch?v=QanX6Cx5kKE&ab_channel=CambridgeshireCountyCouncil

A14 and Northstowe archaeological finds display

Cambridgeshire County Council has decided a way forward to display archaeological finds from recent digs at Northstowe and the new A14 construction, after a project funded by National Highways and Homes England was put in jeopardy when the contractor went into administration.

The Council has decided to find alternative venues to deliver an exhibition and will be considering different accessible venues in parts of the county linked to the areas where the artefacts may have originated.

Smart street lamps

Cambridgeshire is one of 6 areas to be granted funding to test smart street lamps that can house EV charging hubs and boost wireless coverage including 5G. The County Council has been awarded £220,000 to install 'smart poles' on which to host various smart city infrastructure.

Open Radio Access Network

Cambridgeshire County Council has also been awarded £6,523,645, plus £2,699,740 of commercial funding—a total funding amount of £9,223,385—to trial new mobile technology to improve mobile connectivity in busy locations where many people are trying to use mobile devices at the same time.

HIGHWAYS & TRANSPORT

Weeds and street sweeping

At the County Council's Highways & Transport Committee meeting on 3 October the issue was raised on the relationship between weeds and street sweeping. Some residents have complained about debris from unswept streets (district council) being caught up in weeds from uncleared gutters and gulleys (county council). I was pleased to be reassured that county council officers were entering into discussions with district council officers about how better to align management of our streets, kerbs, gulleys and gutters.

More 20MPH schemes get the green light

Since the last Parish Council meeting, it has been confirmed that Girton's application to extend 20mph throughout the village has been approved. It was a competitive field and Girton's application scored highly.

The County Council is keen to find additional funding to increase the number of applications it can support. With eighty-eight applications received, it is clear that road safety measures are very popular with residents and local communities.

Free vehicle checks

A series of free vehicle checking events is being organised around the county throughout October, in support of the national campaign for safer vehicles.

Members of the public are invited to attend a free vehicle check session, where they will be taught how to conduct a simple check on their own vehicle and spot potentially dangerous problems. The check consists of examining tyre condition and tread depth, ensuring correctly working external lights and correct washer fluid levels. To assist members of the public, a free top-up of screen wash will be offered to every participating vehicle, as well as free resources to help with subsequent checking.

The events are being delivered by the Vision Zero Road Safety Partnership, of which Cambridgeshire County Council is an active member. The partnership aims to reduce the number of road traffic collisions across Cambridgeshire and Peterborough and for zero deaths on the county's roads by 2040. More information on Facebook at www.facebook.com/CambsRoadSafety

Huntingdon Road / Eddington lights – cycle safety concerns continue

During the summer the phasing of the lights turning right to Eddington were changed to see if this reduced the backing up of congestion, and thus pressure on cars to drift into the cycle lane.

Officers have now been back to check what the situation is now that schools are back and new patterns have settled and it is clear that while the phasing has made some difference it has not substantially affected the way in which traffic moves into the cycle lane. Officers are now looking to secure funding for installing wands along the most affected part of the cycle lane as a way to actively discourage cars and vans (and buses!) from physically encroaching the cycle lane.

Greater Cambridge Partnership (GCP)

At its Board meeting on 28 September, the Greater Cambridge Partnership decided not to proceed with the revised Making Connections proposals, as they clearly did not have sufficient public or political support. The work on these proposals will stop and not be considered further.

An important aspect of the decision is that although the congestion charge proposals have been dropped we still do have a huge and urgent need to improve public transport. During the consultation and subsequently it is clear there is great public support for this, although equally clearly not for funding from a congestion charge. Therefore as Lib Dem leaders stated:

‘..here are also many ways to improve active travel by providing safer walking and cycling routes, sustainable solutions to last-mile deliveries and behaviour change programmes to support individual and business transitions to greater use of active travel and public transport.

Looking further ahead we emphasise the need for a long term and ambitious transport vision. This would include better buses, trams, light rail and trains; transport hubs where people can safely transfer between buses, trams etc and from bikes or cars; and combined tickets for our journeys...Our area is one of enormous opportunities, we are determined that those opportunities are available to more residents, young or old, wherever they live in our amazing county.’

Non Conservative leaders on the Combined Authority along with the Mayor remain committed to looking to bus reform, to ensure that public transport quality can be improved, and routes can operate where and how they are most needed.

New LHO

We have a new LHO operating who is doing a great job getting through the backlog of issues, reported problems and concern – gradually addressing them, resolving them one way or another and closing them down. There is now a clear system of accountability associated with reporting a highways fault, so that it will actually be dealt with within the stated period of time.

Please encourage people to report problems like this as they are now being properly dealt with and form a vital basis for dealing with urgent and out of cycle repairs to roads and footpaths. This has not always been the case in the past but it is now being done.

LEDs in street lights

A programme to replace the lighting in the County Council's street lights with LEDs is hoped to repay itself over 6-8 years and reducing the Council's energy consumption.

Meanwhile on the Combined Authority

The long-awaited revision of the Combined Authority's Local Transport & Connectivity Plan for Cambridgeshire & Peterborough was vetoed at the September meeting of the Combined Authority Board.

Cllr Wayne Fitzgerald, leader of Peterborough City Council, exercised his right of veto to scupper the plan—apparently to the complete surprise of his own Council Chief Executive, and without speaking in the meeting to explain why. The Plan had already been delayed from the July meeting of the Board when Cllr Fitzgerald had threatened to veto it.

After the September meeting, Cllr Fitzgerald suggested that his vote had something to do with Combined Authority plans to force congestion charging and low traffic neighbourhoods onto Peterborough. However, this would be impossible even if anyone wished to (which they don't), as Peterborough City Council is the highways authority for the city and thus responsible for any such decisions.

The Board also agreed to commission a review by an independent auditor of the bus franchising assessment—a step forward towards the aim of improving bus services across Cambridgeshire.

Cllr Edna Murphy
County Councillor for the Bar Hill division
Edna.murphy@cambridgeshire.gov.uk

District Councillors' Report for Girton Parish Council and Residents. October 2023

Cllr Corinne Garvie 07780 932267, cldr.garvie@scambs.gov.uk

Cllr Richard Stobart 07950 934793, cldr.stobart@scambs.gov.uk

Oxford Cambridge Partnership

The first full board meeting of the new Oxford-Cambridge Partnership took place on 14th September 2023 . The Board includes a number of leaders from across the region including Oxfordshire and Oxford City and Milton Keynes. Ten environmental projects were approved. Details are on the website under 'Board Meetings and Notes': Oxford to Cambridge Partnership (<http://www.oxford-cambridge-partnership.info>)

Bus Services

The Combined Authority is reviewing all the bus services for which it provides basic financial support in the form of public subsidy. These are services where no commercial operator has come forward, but which are deemed essential – indeed national bus policy has since the 1980s been based on private commercial bus services, with local authorities stepping in as and where they can serve otherwise isolated areas.

Community forum Autumn 2023 date

Thursday 2 November has been proposed for the Northwest and West Cambridge Forum. It is to be held in person at the Storeys Field Centre in Eddington. The Forum focusses on the development of Eddington and Darwin Green. Please check <https://www.cambridge.gov.uk/north-west-and-west-cambridge-community-forum> .

Electrical safety campaign – a message from Cambridgeshire Fire and Rescue Service

Cambridgeshire Fire and Rescue Service are urging residents to keep in mind some simple steps when using electrical devices, especially those with Lithium-Ion batteries. The idea is that by following a few simple safety measures, like adding fire safety to bedtime routine and being awake when using and charging some devices or appliances, people can keep themselves and their families safe in their homes.

Over the coming weeks more information, including key advice for residents [to Take Charge and Be Safe](https://www.cambsfire.gov.uk/community-safety/take-charge-and-be-safe) (<https://www.cambsfire.gov.uk/community-safety/take-charge-and-be-safe>) will be released on the fire service's social media channels.

Lithium-Ion batteries can be found in many electronic devices that are used every day. Things like mobile phones, laptops, and tablets, vape cigarettes and games console controllers, as well as e-scooters and e-bikes.

Greater Cambridge Shared Planning – New Facebook page

Greater Cambridge Shared Planning (GCSP) Communications has now established dedicated social media accounts for the planning service. The latest addition to the planning service's online channels is [a Facebook page](https://www.facebook.com/greatercambridgeplanning) (<https://www.facebook.com/greatercambridgeplanning>).

The accounts will serve a wide variety of purposes including promotion of:

- GCSP news and events
- Recruitment
- Application guidance
- Customer feedback
- Local Plan information
- Consultations
- Youth engagement
- And much more

Links to the GCSP accounts – please do like / follow / share:

[Facebook](https://www.facebook.com/greatercambridgeplanning) (<https://www.facebook.com/greatercambridgeplanning>)

[Instagram](https://www.instagram.com/greatercambridgeplanning/) (<https://www.instagram.com/greatercambridgeplanning/>)

[Greater Cambridge Shared Planning Service | LinkedIn](https://uk.linkedin.com/company/greater-cambridge-shared-planning-service) (<https://uk.linkedin.com/company/greater-cambridge-shared-planning-service>)

[Greater Cambridge Shared Planning \(@GCSP_Planning\) / X \(twitter.com\)](https://twitter.com/GCSP_Planning) (https://twitter.com/GCSP_Planning)

Free Electric blankets will help residents most in need this winter.

South Cambridgeshire District Council will shortly be offering 532 residents the opportunity to claim a free electric blanket (also known as a heated throw) as a cost-effective alternative to central heating. Residents selected to qualify will be those who are (as of 1 July 2023) claiming Council Tax Support and at least one of the following:

- Attendance Allowance.
- Personal Independence Payment (PIP) mobility element at the enhanced rate.
- Disability Living Allowance (DLA) mobility component at the higher rate.

They have been selected because of mobility issues so are more susceptible to cold weather pressures and are experiencing at least some financial hardships, so are less able to afford their heating bills this winter. Qualifying residents will receive a letter in the coming weeks from the Council telling them they are eligible and how to claim their free blanket. Only people who receive a letter will be able to claim a free blanket.

Analysis has shown that running an electric blanket costs just 5p per hour, compared to an average central heating cost of £2.03 per hour. The accumulation of these savings over the winter months has the potential to provide financial relief to those residents.

Who are these local government organisations?

We are asked about how the organisations fit together, so here is a brief summary:

The Greater Cambridge Partnership comes from one of several 'city deals' signed by central government in 2014. It is worth up to £500M in funding to 2030 for infrastructure improvements to boost economic growth. It's comprised of South Cambs District Council, Cambridge City Council and Cambridgeshire County Council elected representatives who hold voting powers; plus, representatives of the business and university communities, who are part the legal agreement.

The Cambridgeshire and Peterborough Combined Authority was formed in 2017, as a national government initiative agreed by a majority vote at the respective councils. The CA became the Local Transport Authority, taking over from the County Council. Meanwhile the County Council remains the Local Highway Authority. The CA is led by the Mayor and its committees are made up of councillors representing Cambridgeshire and Peterborough. Within this mix, the GCP delivers significant transport infrastructure projects for the Greater Cambridge area. Strategic planning and decisions about publicly supported bus services and road charging can only be taken by the Local Transport Authority (CA) and the Local Highway Authority (County Council) respectively.

Update from South Cambridgeshire Business Support Team on the Markets Programme

The Economic Development Team is delivering the South Cambridgeshire Markets programme as part of the Council's wider business plan objective to '*support businesses*'. This work includes working with small businesses to identify meanwhile pop-up market and trading opportunities across the district, as well as working with market and event organisers to ensure that these events are successful.

Over the last year the team has:

- Created a South Cambridgeshire Markets brand which includes a [Market Toolkit](#), [Market Directory](#) and [Stallholder Directory](#). This contains information to support event organisers and help to promote Council services such as Environmental Health Services, ensuring the organisers adhere to legislation. We extensively promote local Markets and events through our visitor economy website [Visit South Cambs](#) as well as running campaigns on the SCDC main social media platforms to promote our markets.

- Delivered hands-on market support to 22 different markets and events over the last year. 7 of these are new markets in the district namely Cottenham Community Market, Hauxton Food & Craft Market, Marleigh Market, The Gransdens Farmers Market, Great Shelford Village Market, Histon Farmers Fayre, and Northstowe Market
- For each event supported, created 450 additional trading opportunities overall for small South Cambs businesses.
- Hosted the South Cambridgeshire Christmas Market (Dec 2022), which had 70 stallholders and 1,500 – 1,700 visitors in attendance. We estimate that collective income for the stallholders was in the region of £20,000-£25,000.

We are now in the process of planning a Christmas Market for 2023, as well working with market organisers to start-up, reinstate or help expand additional markets in South Cambridgeshire. We also have an exciting project as part of the Shared Prosperity Fund in the pipeline to establish a Youth Enterprise programme for disadvantaged groups to develop future market traders.

For any further information please contact Katherine Southwood, businesskeyprojects@scambs.gov.uk

UK Commission on COVID-19 Commemoration's final report

On 18 September, the [UK Commission on COVID-19 Commemoration's final report on how the COVID-19 outbreak should be remembered across the UK has been published](#). The Commission has made 10 recommendations to the government on how to make sure the events of the COVID-19 outbreak and the experiences we all went through are not forgotten. The Department for Culture, Media and Sport will now work with other government departments and the Devolved Administrations to carefully consider the Commission's recommendations and respond in due course.

Biodiversity Net Gain update

On 27 September 2023, the government set out [next steps on plans for new housing, commercial and infrastructure developments to be "nature positive" and confirmed that upcoming legislation to bring in these rules will be laid in November](#). Under the updated timetable set out yesterday, developers in England will be required to deliver 10% "[Biodiversity Net Gain \(BNG\)](#)" from January 2024 onwards when building new housing, industrial or commercial developments. This means by law they must deliver a net positive for the local environment, for example by creating new habitats and green spaces. BNG for small sites will be applicable from April 2024, and implementation for Nationally Significant Infrastructure Projects is planned for 2025. To support the implementation of BNG, the government has committed over £15 million to assist local planning authorities to prepare. DLUHC will publish guidance and the regulations shortly, to ensure that developers and planning authorities have access to the necessary tools and information to effectively implement BNG in January 2024.

Refugee Employability Programme – reminder

On 19 September 2023, the government launched [a new £52 million Refugee Employability Programme to help refugees integrate into local communities. The programme will operate for two years and will provide enhanced support to refugees and Afghans across employment, English Language training and integration](#). The programme will help to build up their confidence and skills to enter the UK job market and lead independent lives. For people who do not already receive integration support, the programme will help them access public services, including a GP and a job centre, local community groups and mental health support. The programme is open to all those granted refugee status in the UK or those who have been granted Indefinite Leave to Remain through one of the government's humanitarian routes. This includes the United Kingdom Resettlement Scheme, Afghan Citizen Resettlement Scheme, Afghan Relocations and Assistance Policy Scheme, the Community Sponsorship Scheme, Mandate Resettlement Scheme and Family Reunion.

Community Hubs – Village Agents job advert

SCDC has recently announced the renewal of their contract with Cambridgeshire ACRE to continue the delivery of Community Hubs (previously called Warm Hubs) until October 2025, with funding from the Integrated Care Board. A new "Village Agents" team will provide help, support and solutions for the health and social care needs of members of the community, by engaging with local neighbourhood volunteers, health and care sector, statutory and voluntary organisations.

It is hoped that the successful applicants will already be members of the community that they serve as part of the role, so please encourage anyone that you think would be suitable to apply! A full job description and details of how to apply can be found here: [Recruiting now: Village Agent \(South Cambridgeshire\) - 3 posts • Cambridgeshire Acre \(cambisacre.org.uk\)](#)

Date for diary: Christmas Market on Sunday 10 December at Cambourne Village College

The Economic Development & Investment Team are thrilled to announce there will be a Christmas Market taking place [on Sun 10th December 2023](#) at Cambourne Village College. This event is a follow-on from the highly successful Christmas Market event staged in 2022, and the team is delighted to once again have an opportunity to champion skilled, local, and independent businesses from across the District.

In conclusion

If you have any questions, please get in touch with either of us and we'll get an answer to you.

*Richard Stobart
Corinne Garvie
6th October 2023*

NEIGHBOURHOOD PLAN: REPORT 8 FOR GIRTON PARISH COUNCIL

Current areas of work

- 1) Continuing to gather evidence from various sources. Still awaiting the outcome of the Housing Needs survey done by Cambridgeshire Acre in the Summer. Grant application for Locality (the NGO handling the grants) for £1000 to cover costs of obtaining HM Land Registry ownership details for non-residential land we cannot identify free by other means. Should hear within the month and the grant will be managed by GPC as the qualifying body. This is the minimum grant that can be applied for, and unspent money is returned to Locality at year end.
- 2) Council tax and business rate data being obtained by the Clerk so it can be reviewed and added to the Census data.
- 3) Discussions with landowners: Girton College have responded helpfully, and exploratory meetings have been held with NIAB and ARU. One is scheduled with the Woodland Trust on 3 November. Others need to be followed up.
- 4) Discussions with Neighbouring Parishes: Went to an initial meeting with Dry Drayton PC with your Vice-chair on 3 October to share experiences but also to start our discussions with them. Have contacted other clerks (Histon, Oakington and Madingley) with mixed responses. Need to follow up.
- 5) Assembling contact email addresses for all organisations in the parish – will be ongoing.
- 6) Initial draft questions in preparation by the NP Team – meeting late October to agree format / style and forwards direction of travel.
- 7) NP page on website now being populated by Yvonne Murray. The intention is to make this a real resource of information as well as the 'home' for the Plan once completed and the base for online consultation / surveys etc.

Next milestones

- 1) Taking final decision on how best to carry out the full Parish survey – how much done internally and when to use external expertise.



Andrew Muston

3 October 2023

Clerk's Report

11th October 2023

This month's Agenda - October's Theme

As per my September report October's agenda is focusing on Budgets and Governance as Girton Parish Council enters budget season and begins to consider the precept for next year. Over the last 5 years the precept which is the amount of your Council tax that goes to your Parish Council has raised by only £7.03 for a Band D house (2023 raise 92p). Girton's precept is also lower than most of the surrounding villages.

This year there is a motion on Full Council agenda to ask Council to approve a short, very short survey to ask Girton residents to create greater awareness of how the precept is spent and to give your input. You will also see on the agenda approval of GPC's initial project list which will form the basis of Council three-year plans. Approval of new policies and guidelines for this Council's operations on our Agenda for approval.

Annual Governance & Accountability Return for year ended 31 March 2023

On 18th September external auditors for Girton Parish Council PKF Littlejohn confirmed that Girton Parish Council had passed the external audit with a clean bill of health for the year. This is a significant achievement for any Parish Council. Many Thanks to all involved in completing the audit this year. As required information on this return is posted on Girton Village Community website: <https://www.girton-cambs.org.uk/agar-girton-parish-council/>

I would like to draw your attention to this paragraph in Audit Closure Letter

"We would like to draw your attention to a change within the Practitioners' Guide 2023 which is mandatory for the 2023/24 period. Paragraph 1.26 relates to the requirements in relation to Assertion 3 and states 'Email management - every authority should have an email account that belongs to the council and to which the council has access – this ideally would be a .gov.uk or .org.uk address or could be an address linked to the council website.' In order to answer yes to Assertion 3 in the 2023/24 Annual Governance Statement the local authority should ensure that it has an email address that complies with this requirement and if it does not already it should do so urgently."

Girton Parish Council approved implementation of MS365 for email management for Council in 16th November 2021 Full Council.

See Agenda Item 22/122.4, 16th Nov 2021 minutes:

<https://www.girton-cambs.org.uk/wp-content/uploads/2022/03/Girton-Parish-Council-Approved-Full-Council-Minutes-16-Nov-2021.pdf>

Responsibility for Trees & Development of Tree Policy for Girton Parish Council

Girton Parish Council has been working with a number of residents to confirm responsibility for trees that may be on Girton Parish Council, Cambridgeshire County Council or South Cambridgeshire District Council Land. We have funded a Tree Survey of one of these trees to further understand our responsibility and to inform a future Girton Parish Council tree survey.

Council Programme to replace Poo Bins with Litter Bins

The Bins approved in June Full Council are now being delivered and reported in Girton Parish News. Thanks to South Cambs District Council who have provided the budget for the replacement litter bin outside Girton Allotments which is on a main route for Girton. The delivery of these new bins is increasing our capacity to collect litter throughout the village.

See Agenda Item 23FC/057.12, 14th June 2023 minutes:

<https://www.girton-cambs.org.uk/wp-content/uploads/2023/08/Girton-Parish-Council-Full-Council-Approved-Minutes-14th-June-2023-at-7.30pm.pdf>

Girton Parish Council Car Park

As mentioned in our Chair's report. Bollards have been fitted in Girton Parish Council Car Park. Many Thanks to S J Pollard for fitting the bollards in Girton Car Park with minimal disruption to Car Parking whilst the work was carried out. Thanks also to the Public for giving feedback on this work and also suggesting that GPC need to consider the Car Park Markings. As a result, re-marking the car park is on the October Agenda for Councillors to consider.

Wellbrook Way - Transfer of Green Spaces to Girton Parish Council

Significant work has been carried out this month working with our GPC appointed solicitors to finalise the transfer of Areas A-E to Girton Parish Council. As you may know this has been outstanding for some years. There is currently a deadline of 30th October for these areas to be granted a Land Registry Title. The adoption of Wellbrook Way is a separate item which will be considered between Taylor Wimpey (Developers) and Cambridgeshire County Council to consider.

Wellbrook Way Facilities at Girton Parish Council Bowling Green

As will be reported in Wellbrook Way Task & Finish Group significant progress has been made on the Bowls Club Toilets and Club House as approved in September Full Council.

See Agenda Item 23FC/101.1 & 23FC/101.2, 13th Sept 2023 minutes:

<https://www.girton-cambs.org.uk/wp-content/uploads/2023/10/Girton-Parish-Council-@Full-Council-Draft-Minutes-13th-September-2023-at-7.30pm.pdf>

Wellbrook Way Play Area/Girton Recreation Ground

In September's Full Council repairs to the surfaces at Wellbrook Way play area were approved. We expect the work approved to take place around the 16th October 2023. Councillors asked a number of questions on the sustainability of the replacement and Wicksteed Leisure Ltd have confirmed the green credentials of their materials.

GPC Facilities Manager and GPC Parish Clerk have been pursuing the fitting of the 2 x Tennis Tables at Girton Recreation Ground and you will see a consideration by Full Council in October Full Council Agenda to extend the base of these tables to improve the playing area for these tables.

See Agenda Item 23FC/101.4 & 23FC/101.5, 13th Sept 2023 minutes:

<https://www.girton-cambs.org.uk/wp-content/uploads/2023/10/Girton-Parish-Council-@Full-Council-Draft-Minutes-13th-September-2023-at-7.30pm.pdf>

Opportunity to learn more about Darwin Green

Many Thanks to George Crawley of Darwin Green who has been very proactive in including all that is going on in Darwin Green on Girton Village Community Facebook page. As Girton develop our Neighbourhood Plan, working together with neighbouring villages is essential in many areas. Highlights for Darwin Green over the last month opening of the Playground and Greenway and also the opportunity for people to come together in Darwin Green Plaza at the extensive range of Food Trucks DG are now hosting.

Thank you!

Last but certainly not least some Thanks for this month

1. To our Facilities Manager Angie Vidler who has been working with Girton Glebe School and our Groundsman, Chris Wilson to extend GPC's capacity to host Football matches making the best use of the land we have available in Girton.
2. To both Chris and Angie for the significant work they have done to ensure that everything is ready for the winter season welcoming back our many football teams and other sports including Netball.
3. To Andrew Muston for the significant work, he is doing on Girton's Neighbourhood Plan.
Find out more here: <https://www.girton-cambs.org.uk/neighbourhood-plan/>
4. To our Local Nature Recovery Plan group who have created some detailed documents to promote Nature and Biodiversity in Girton and held events to promote this work in our village.
Find out more here: <https://www.girton-cambs.org.uk/girton-parish-council-2/local-nature-recovery-plan/>

Girton Parish Council: Chair's report October 2023

CLlr Daniel Carney

Following on from Council's successful LHI bid to reduce speed on Oakington Rd to 30mph it is extremely pleasing that the application to extend the existing 20mph zone all the way to Huntingdon Rd was successful, being ranked 4th in the county for all applications. A great deal of time and effort was put into this application, resulting in it being of a high standard and, most importantly, effective. Thanks to everyone who was involved in this process, in particular the hundreds of residents who responded to the public consultation, allowing us to show that the proposal was one clearly supported by a majority of the village, and identified as an important safety measure.

Pepys Way is a road already in the 20mph, but attention was drawn by resident Jonathan Bonsor-Matthews to some issues of this being not adhered to in a way that he was concerned about. A useful meeting-plus-observation stint was held with Jonathan, myself, the Clerk, and Andrew Boylett, the Speedwatch Area Coordinator for South Cambridgeshire Constabulary. It was clear in our time at the roadside that the limit was regularly being exceeded and the particular problems of this specific road. Andrew noted some of the key issues regarding deployment of GPC's MVAS speed monitoring system, and it was noted that residents have raised concerns about speeding in many roads around Girton. I hope that from this meeting we can properly put together a schedule of suitable locations, obtain the relevant permissions for mounting the MVAS, and put together a small team of volunteers to spend around an hour a week mounting the system, changing batteries, and retrieving collected data.

I held a meeting with Charles Crichton-Stuart, Chair of Madingley Parish Council, to discuss ways in which Girton and Madingley can work together on issues that affect both villages. Key points highlighted in our meeting were road safety on the A1307 and The Avenue, and improvement of active transport links linking Madingley with both the main part of Girton and Eddington.

Whilst it has taken longer than was hoped, it good to see the completed installation of bollards at the Recreation Ground car park. I think that this addresses the serious safety issue well, is sympathetic to the visuals of its setting, and both allows sufficient space for parking with a maximised amount of footpath space. I would like to thank the trustees of Girton Town Charity and Dave Daniels, a resident who identified both concerns and solutions through his professional safety expertise, for working together with GPC to ensure that a solution that fully considered all the issues and found a resolution that addressed all the concerns raised.

GIRTON PARISH COUNCIL

Clerk: Mrs. Yvonne Murray
Telephone (01223) 618619
Email: Clerk@girton-pc.gov.uk
Website: <https://www.girton-cambs.org.uk>

The Pavilion
Girton Recreation Ground
Cambridge Road, Girton
Cambridge, CB3 0FH

NOTICE of MEETING: GIRTON PARISH COUNCIL
MEETING FULL COUNCIL
DATE & TIME: Wednesday 13th September at 7.30pm
VENUE: Girton Recreation Ground, Cambridge Road Girton

Members: 12 **Vacancies:** 3 **Quorum:** 5

MINUTES

Agenda Item	Item Description	Action/ Power
Members: [7] Cllr Carney (Chair), Cllr Muston (Vice-Chair) Cllr Brown, Cllr Clare, Cllr Hayat, Cllr Lampe, Cllr Marshall. Present: Yvonne Murray (GPC Clerk), Angie Vidler (Facilities Manager) Members of the Public: Ten		
23FC/091	Welcome from the Chair Cllr Carney thanked everyone for attending the meeting and noted there were a number of items for decision	
23FC/092	To Receive Apologies and Reasons for Absence Cllr Betts, Cllr Giles, Cllr Linton, Cllr Williams, Cllr Wright	Noted
23FC/093	Council to Approve co-option of new Councillor/s. Approval: Cllr Carney proposed. Cllr Brown seconded. Unanimous Approval. Richard Reeves co-opted to Girton Parish Council.	Approved
23FC/094	To Receive Members' Declarations of Interest and Dispensations Cllr Hayat confirmed his son plays football For Girton Colts	Noted
23FC/095	Public Participation Resident of Girton The resident had lived in St Vincents Close for 11 years. She would like Girton Parish Council to take forward a proposal that St Vincents Close is made a one-way street. And/or double yellow lines at the junction with Pepys Way/St Vincents Close. She noted that parking is terrible and lots of children around, so it needs to be addressed. A One-way system and/or other parking control is required. Cllr Carney noted that Council maintained a list of Highways improvements and that they would consider putting the above on the list. He noted Highways were the responsibility of Cambridgeshire County Council, but that Girton Parish Council could initiate schemes under the Local Highways initiative.	Noted

Agenda Item	Item Description	Action/ Power
	<p>The resident noted she was the Tennant Representative for this area of South Cambridgeshire and had received input from residents of St Vincents Close.</p> <p><u>Roger Webster, Girton Bowls Club</u></p> <p>Roger wished to say a few words in support of the two motions on the agenda. (See Agenda items 23FC/101.1 & 23 FC/101.2)</p> <p>Roger thanked Cllrs Marshall, Hayat, and Carney for their help in bringing these motions to council. This was really appreciated by GBC. He noted that GPC Clerk deserves praise for unstinting work and clerking meetings so well.</p> <p>Roger noted:</p> <ul style="list-style-type: none"> • GBC had their final away game away on Sunday and final at Girton Bowling Green on Sunday and were well supported. • GBC cannot continue to thrive and grow with lack of facilities. • GBC cannot attract new members with this lack of facilities, particularly younger members. • Wellbrook Way proposals tonight were put forward in collaboration with GPC and GTC. • GBC has proposed initiatives to keep costs low to meet our needs. • Toilet proposed was not a horrible portaloo and provided disabled access. • Girton Bowling Green is a GPC Asset, and these facilities will enhance the green. • He believed it was noted as one of the best Bowling Greens in the county. • A good Bowls Green could not exist without matching facilities. • The work proposed will not involve any ongoing cleaning/day-to-day maintenance from GPC. • GBC volunteers will fully maintain facilities when used by bowls club for their use. • GBC wished to be Ambassadors for community and make the Bowls Green something for the village to be proud of. <p>He urged GPC to support both Agenda items.</p>	
23FC/096	To Receive Reports <i>(for information only)</i>	10 Mins
23FC/096.1	<p>County Councillor</p> <p><u>Debate Highlights</u></p> <p>Cllr Murphy confirmed she had nothing to add to the report but was happy to answer any questions.</p> <p><u>Cllr Hayat:</u></p> <p>Greater Cambridgeshire Partnership. He asked if support from CCC was being withdrawn for this scheme? What impact would that have? Cllr Murphy confirmed that the scheme would not go ahead without support. She noted her report for Full Council was written prior to CCC public statements being made. There was no support from the constituent authorities and the modified proposal did not attract public support.</p>	

Agenda Item	Item Description	Action/ Power
	<p>Cllr Murphy said that transport improvements would go ahead but this method of funding did not get approval. Therefore, for Bus reforms CCC would need to identify more acceptable and likely more modest sources of funding.</p> <p><u>Cllr Muston:</u> Referred to dentistry issues raised by the Cambridge Primary Care Patients' Group (CPCPG) which she had been a member of since 2013. This organisation represents surgeries across Cambridge South. Cllr Muston highlighted the CPCPG had a meeting in Milton on 5th October to which Healthwatch and ICB were coming and asked if Cllr Murphy would like to attend.</p> <p>Cllr Murphy confirm that there was no RAAC issues in Cambridgeshire. Girton Glebe was inspected on 9th September and was clear of RAAC problems.</p> <p><u>Cllr Carney:</u> Asked if Cllr Murphy had any further engagement with National Highways including discussion on mop-up of problems including access and dead trees. He asked if the meeting had been held. Cllr Murphy confirmed there had been a delayed report from National Highways and the meeting was to take place on 14th September 2023. National Highways did not appear to be aware of any issues to do with Public Rights of Way. The root cause of these issues is still to be identified.</p>	
23FC/096.2	<p>District Councillors</p> <p><u>Debate Highlights</u> Cllr Garvey confirmed there was no change to Girton Bin Day under the 4-day working week announced by SCDC.</p> <p>Cllr Garvie confirmed she would attend the Flood Action conference.</p>	Noted
23FC/096.3	<p>Girton Town Charity - No report this month</p>	Noted
23FC/096.4	<p>Girton Neighbourhood Plan</p> <p><u>Debate Highlights</u> Full set of results from SWOT Survey to go to the GPC website imminently.</p> <p>Cllr Hayat - went on visit to Eddington, significant development. Double size of village. Indicating they were part of university and had substantial plans of what will happen at Eddington. Do we have any detail in writing about those plans? Andrew Muston confirmed that plans for Eddington will feed into Girton Neighbourhood Plan.</p> <p>Question asked on whether Girton Parish Council would have any responsibility for Eddington properties.</p> <p>Andrew Muston confirmed that meetings had been set-up with landowners in village. He had heard nothing from the colleges as yet.</p> <p>Andrew Muston raised question on Cambridgeshire Acre Housing Survey - GPC Clerk to check up.</p>	
23FC/096.5	<p>Clerk's Report</p> <p><u>Debate Highlights</u></p>	Noted

Agenda Item	Item Description	Action/ Power
	<p>GPC Clerk highlighted her meeting with Highways Officer on 12th September 2023 and the potential that Cambridge Road, Bandon Road, Woody Green would see some intervention level works.</p> <p>She noted the work for installing bollards in the Car Park was on track. Council asked for all stakeholders to be informed and that any disruption to the car park would be minimized.</p>	
23FC/096.6	Chair's Report - No questions or additions to Chair's report.	Noted
23FC/097	<p>To Approve Minutes of Girton Parish Council Full Council Meetings: 9th August 2023</p> <p>Approval: Cllr Carney proposed. Cllr Marshall seconded. 6 in Favour. 2 Abstentions.</p>	Approved
23FC/098	Matters arising from Previous Meetings (for information only)	For Information
23FC/098.1	Action List (To be shown at meeting)	Not Applicable
23FC/098.2	Any other Matters arising – A chance to raise any comments/concerns on previous agenda items	Not Applicable
23FC/099	To Receive update from GPC Committees & Working Groups (For information only)	To Note
23FC/099.1	<p>Environment Committee</p> <p>Cllr Carney noted that any questions should be addressed to Cllr Giles in her absence.</p>	
23FC/099.2	Local Nature Recovery Working Group	
23FC/099.3	Footpath Officer's Report	
23FC/099.4	Water Management Report - No Report this month	Not Available
23FC/099.5	<p>Finance & Resource Management Committee</p> <p>Debate Highlights</p> <p>Cllr Muston noted that Balance Sheet information will be included in the Finance & Resource Management Committee from October Full Council.</p>	Noted
23FC/099.6	<p>HR Committee (to include CAPALC Report)</p> <p>Debate Highlights</p> <p>Cllr Muston noted her wish for herself and GPC Clerk to attend CAPALC Annual Conference on Friday 15th September.</p> <p>Council agreed they were happy for GPC Clerk and Cllr Muston to attend.</p>	Noted
23FC/099.7	Planning Committee	Not Applicable
23FC/099.8	<p>Sport & Recreation Committee</p> <p>Debate Highlights</p> <p>Cllr Hayat highlighted:</p> <ul style="list-style-type: none"> • There were a number of motions recommended by this committee on the agenda. • He noted that a Council budget would be required for the Football Field owned by Girton Glebe School 	Noted

Agenda Item	Item Description	Action/ Power
	<p>Cllr Carney noted Thanks to GPC Facilities Manager for agreeing with Girton Glebe to hire the field out of school term to extend the capacity for Football for the community.</p> <p>There will be no charge for the use of the field other than maintenance by Council. Cllr Carney noted that Girton Glebe had also provided additional school parking space at weekends, which had successfully been in place for a year. Cllr Carney noted another example of sterling work by GPC Facilities manager.</p>	
23FC/099.9	<p>Events Working Group</p> <p><u>Debate Highlights</u> Cllr Marshall noted the first meeting was to take place on Wednesday 20th September</p>	Noted
23FC/099.10	Wellbrook Way Activities Task & Finish Group: (See Agenda items 23FC/101.1 & 23 FC/101.2)	See Agenda Items
23FC/099.11	<p>Pavilion Refurbishment Task & Finish Group</p> <p><u>Debate Highlights</u> Cllr Marshall noted the next meeting was to take place on Wednesday 20th September.</p> <p>Cllr Marshall Thanked GPC Clerk for the walkaround with a resident who was a civil engineer to look at the state of the building.</p> <p>Cllr Carney noted a question from Cllr Williams regarding materials on the roof. Whether there is any possibility that the roof would need to be replaced. Cllr Marshall confirmed this would need to be considered as we further the Pavilion long term plan. Our Facilities Manager confirmed that the quotes had been received to clean the roof was specialized and care needed to be taken when cleaning the roof.</p>	Noted
23FC/100	To Approve Finance and Resource Management	For Decision
23FC/100.1	To note payment of accounts under delegated approval	Noted
23FC/100.2	<p>To Approve payment of outstanding accounts due</p> <p><u>Approval:</u> <i>Cllr Carney proposed. Cllr Muston. Unanimous Approval.</i></p> <p><u>Debate Highlights</u> Cllr Muston asked if Council should now purchase a projector rather than hire?</p>	Approved
23FC/100.3	To Receive a report from Facilities Manager on Amounts paid in	Noted
23FC/100.4	<p>To Consider and Approve next steps on payments of Heras Fencing and Wellbrook Way electricity and water during construction of WCCC.</p> <p><u>Approval:</u> <i>Cllr Carney proposed. Cllr Marshall. Unanimous Approval.</i></p> <p><u>Debate Highlights</u></p>	Approved

Agenda Item	Item Description	Action/ Power
	<p>GPC Clerk presented the figures regarding Heras Fencing and noted this exercise had been outstanding for some time.</p> <p>Worked with Cllr Williams, GTC and the firm who provided the figures.</p> <p>GPC Clerk noted the debate around different recollections but using input from all including GTC minutes and statements from provider of fencing. There had been no written agreement on the period to be paid outside GTC minutes.</p> <p>GPC Clerk noted input from Cllr William by email and that VAT had been checked with Streets, claim period had been defined on GTC minute.</p> <p>Cllr Hayat asked if VAT could have been reclaimed on this amount. GPC Clerk confirmed that was the case. It was noted that a VAT claim at this time had not been made.</p> <p>Cllr Carney confirmed that this issue had been outstanding for a number of years in fact since 2018. Lack of historic documentation had prevented further detail being identified.</p> <p>Council agreed to accept the £7k provided by Girton Town Charity</p> <p>Council agreed that GPC Clerk to follow up with Godfrey & Hicks as suggested by GTC. GTC had raised this in May 2023 and GPC Clerk will follow up. GTC to be kept in the loop.</p> <p>Council noted that VAT was not charged as advised by Accountants.</p> <p>Council also noted that GTC had been helpful in responding on all questions from GPC on all issues Heras Fencing, Car Park Bollards, Bowling Green.</p>	
23FC/101	Business items requiring a decision, or consideration by the Council	For Decision
23FC/101.1	<p>To review and approve proposal recommended by Sport & Recreation Committee for provision of Toilets at Wellbrook Way Bowling Green in 2023/2024 Budget.</p> <p><u>Approval:</u> <i>Cllr Carney proposed. Cllr Marshall. Unanimous Approval.</i></p> <p><u>Introduction to motion by Cllr Carney</u></p> <p>Cllr Carney noted that there had been an initial Working Group that included: Girton Parish Council, Girton Town Council and Girton Bowls Club working on understanding the need for both Toilets and Clubhouse as Wellbrook Way facilities.</p> <p>A second Working Group with some different members but involving the same organisations had then been formed to identify proposal for modest Toilet block.</p> <p>A motion had been taken to GPC Sport & Recreation Committee who recommended Toilets approval and ask that it come to Full Council.</p> <p>Cllr Carney noted the good Business case prepared by GBC.</p> <p>Also noted that Girton Bowling Green belongs to Girton Parish Council. Currently there were no facilities at the Bowling Green.</p> <p>William Collyn Community Centre (WCCC) had been built next to Bowling Green. It had been expected that facilities for Bowling Green but there had been a disconnect in the way the development of the WCCC went forward. WCCC was not set up in a way to support Girton Bowling Green.</p> <p>Over the years a lot of discussion has taken place between GBC and GTC, sometimes involving GPC. All members of the initial working group members had concluded</p>	Approved

Agenda Item	Item Description	Action/ Power
	<p>that toilet access via WCCC could not be provided in a way that met both GBC and GTC requirements and expectations.</p> <p>Cllr Carney confirmed one of the key things that had delayed progress was due to incomplete accounts. So, it was not possible to confirm whether GPC should support sport on the Bowling Green. He confirmed that GPC now had an estimate of how much net spend is on each of our sporting activities e.g., football, tennis, netball, MUGA and bowls.</p> <p>Due to bowls arrangement. Bowls Club only pays peppercorn rent. The only money that GPC has put in for a long time is maintenance + £500 donation because the bowls club members carry out maintenance of Bowling Green. GPC subsidises other sports by a more substantial sum to pay for the Groundsman support, materials, and maintenance.</p> <p>Cllr Carney stated the position as he saw it was that Bowls is subsidised a lot less than most other sports, especially if the Bowls Club maintains a Parish Council facility. So, he felt that to spend money to solve an issue that should have been sorted over 10 years is not costing very much anyway.</p> <p>Cllr Carney stated that in his opinion he felt this funding a good use of money to bring parity with Bowls with other sports.</p> <p>He noted that this facility would be paid for and owned by GPC as a GPC community facility that would be hired out with use of the Bowling Green. GBC would be responsible for maintenance. There was a need to establish an approved contract in writing.</p> <p><u>Debate Highlights</u></p> <p>Cllr Clare felt he would like to know what other sports groups think about the funding for Wellbrook Way facilities. Cllr Carney confirmed that the Sports & Recreation committee had a significant discussion which included co-opted members and in principle agreed that Girton Recreation ground had facilities available, and the Bowls Club did not.</p> <p>Cllr Carney also spoke at the discussion at the Sports & Recreation Committee. He noted the Girton Utd representative confirmed he felt that it would be difficult for him to go back to members of his club and explain why money was spent at Bowling Green, when the Pavilion Refurbishment project was halted. However, in principle parity with other sports he felt that we should provide toilet facilities for the Bowling Green</p> <p>Cllr Hayat noted the below points:</p> <ul style="list-style-type: none"> - Parity is needed for all users when toilets are open at the Bowls Green. There would be a need for members of the public to make use of toilets if required. - Funds that are being made in lieu of taking money. Would like on record to remind everyone that £200K (10 years ago) to build the Bowling Green using section 106 money, That money could have been used for something else. <i>Note: whilst this was not mentioned in the meeting it is understood that GTC may have contributed to the cost of the Bowling Green.</i> - In principle he supported the building of toilets on the Bowling Green but wanted to make sure that everything else was equal. - Girton Parish Council would need to make sure the rationale for the Wellbrook Way decision was clear and transparent. 	

Agenda Item	Item Description	Action/ Power
	<p>Cllr Carney noted that the details around any agreed licence would be reviewed and approved as a piece of work still to be done as further details became available on the Club house.</p> <p>Ann Muston noted the working groups had been working on this decision since November 2021.</p> <p>Stuart Marshall stated that previous members of Girton Parish Council undertook to provide Bowling Green for Girton and to provide for Girton Bowls Green. Full Facilities had never been provided and now Council was working on providing facilities across the village.</p> <p>Cllr Lampe - noted the need to write up the Business case for this decision and to highlight the plan for Girton's extended future. She noted the reasoning for the decision needed to be well communicated.</p> <p>Cllr Brown asked whether Council was ready to vote?</p> <p>Cllr Carney noted the clear, robust, and comprehensive conversation that had been held for this item.</p> <p>Cllr Hayat confirmed his support in principle. He noted that he felt that Girton Parish Council did not owe Girton Bowls Club these facilities. He noted that the Toilets were owned by Girton Parish Council.</p>	
23FC/101.2	<p>To review and approve proposal recommended by Sport & Recreation Committee task for provision of a Club House at Wellbrook Way Bowling Green in 2024/2025 Budget.</p> <p><u>Approval:</u> <i>Cllr Carney proposed. Cllr Marshall seconded.</i></p> <p><u>Amended Approval:</u> <i>Cllr Clare proposed. Cllr Marshall seconded. Unanimous Approval.</i></p> <p><u>Amended Motion</u> To review and approve proposal recommended by Sport & Recreation Committee for provision of a Club House at Wellbrook Way Bowling Green in GPC 2023/2024 budget if possible subject to budgetary constraints, otherwise in GPC 2024/2025 Budget.</p> <p>Cllr Carney noted this was a separate item and the proposal was that the purchase of the Club House was to go into the 2024/25 budget.</p> <p>It was another Girton Parish Council facility to consider.</p> <p>He noted Girton Bowls Club had offered to maintain the facility.</p> <p>He confirmed that a written agreement would be needed.</p> <p>The facility may be made available for other groups to hire out outside of the Bowls Season.</p>	For Decision

Agenda Item	Item Description	Action/ Power
	<p>The broad intention is that this facility would predominantly be to support Bowls matches during Bowls season. At the last Working Group meeting, GBC had been approached by the County Association to ask if GBC facility could be used. For that to be feasible they would need facilities to support the Bowling Green.</p> <p>This was to be a community facility. Cllr Carney appreciated Cllr Hayat’s concern.</p> <p>The cost to the village of supporting bowls is minimal. He noted it was a very modest building.</p> <p>GTC are comfortable with the existence of separate community buildings. The working group had included GPC, GBC, GTC and all were comfortable with the outcome of the discussions. Everyone involved in conversation.</p> <p>Cllr Hayat re-confirmed his points on 23FC/101.1 applied also to 23FC/101.2. He stated that he would support this motion on the principle that it is in parity with the terms and conditions of other sports users. It would be owned and run by GPC with facilities booked in the same way as other users. When not booked it would be available to be hired out to other people.</p> <p>Cllr Marshall asked GPC Facilities Manager about the Terms and Conditions of the hire. Cllr Carney noted that GPC Facilities Manager would manage the Club House.</p> <p><i>Cllr Carney suspended Standing Orders for Roger Webster of GBC to speak.</i></p> <p>Roger confirmed that he had quite a lot of experience regarding licences of this type. He had been involved for many years with Histon & Impington Recreation Groundsman.</p> <p>Primary users were not using the facilities they would be available for hire. It had worked incredibly well for many years. Roger asked if it would be useful for him to share a copy of that licence with Girton Parish Council. Cllr Carney noted that would be very useful.</p> <p>Cllr Carney noted that the Terms & Conditions for all users were being worked on and the information will be included in the T&C of Girton Bowls Club.</p> <p><i>Cllr Carney reinstated Standing Orders.</i></p> <p>GPC Facilities Manager noted regarding other users had at first there had been concern that the work on Wellbrook Way Facilities would delay the work at the Pavilion. When GPC Staff explained that was a different pot of money and they would be addressed in parallel.</p> <p>Cllr Marshall wanted to Thank all members of the Bowls Club they had been nothing but proactive through this entire initiative.</p> <p>Cllr Lampe</p> <ul style="list-style-type: none"> - Confirmed she backed the motion. - Asked about the quote being the only one considered? - Asked if sustainability factored in? 	

Agenda Item	Item Description	Action/ Power
	<ul style="list-style-type: none"> - Noted there was the potential for GPC to set a really good example considering e.g., Solar panels, Heat pumps. Could we make a sustainable building working within the budget? - There seemed very little evidence on ECO Studio website of their sustainability. - Could we consider further? <p>Cllr Clare asked whether the Club House could be moved to 2023/2024 Budget subject to budgetary restraint.</p> <p>GPC Clerk confirmed GPC were looking at the pots available. GPC Clerk noted that she would look at the money available. Also, needed to look at informing the village.</p> <p><i>Cllr Clare proposed an amendment (See first para above). Cllr Marshall seconded but there were many volunteers to be seconded. <u>See Amended Motion at top of this Agenda Item text.</u></i></p> <p>Cllr Carney asked GPC Clerk if we find that the budget does not allow it do we have to come back to council to approve or is there an amendment that can allow us to be flexible.</p> <p><i>Cllr Carney suspended Standing Orders for Roger Webster of GBC to answer questions from Cllr Reeves.</i></p> <p>Cllr Reeves asked about the length of Bowls season.</p> <p>He noted that the earlier the building is in place the more quickly it could make money.</p> <p>Roger Webster noted that GBC had their own resources which they could use to support the building and they had applied for grants. He noted they did not want to wait if they did not have to do so.</p> <p>Cllr Carney noted that whilst GPC was approving full budget, there is a possibility of other monies available. It may not all need to be taken out of GPC Council pot.</p> <p>Cllr Marshall noted that GBC had already had interesting negotiations with Mens' Shed that may comfortably segway into GBC proposals.</p> <p>Cllr Hayat noted he would support Cllr Marshall's comment that the working relationship with GBC has been very good and the outcome of the discussion with GBC is very positive. The points that he is making during this meeting, so it is minuted is that GPC wishes to make sure that we have parity and that funds being offered are done if the ownership remains with GPC.</p> <p>Cllr Muston noted the Cosmic Funding available which closes on 24/09/2023. Is there any way applying to the Funding can be noted in the motion. GPC Clerk confirmed that the current motion applied as budgetary constraints were mentioned.</p>	
23FC/101.3	<p>To consider and approve engagement of a Maintenance Person for a period of 6 months as recommended by Finance & Resource Management with a view to making this a permanent position for GPC to increase regular maintenance of Council Assets at Girton Recreation Ground and the rest of the village.</p>	Approved

Agenda Item	Item Description	Action/ Power
	<p><u>Approval:</u> <i>Cllr Muston proposed. Cllr Marshall seconded. Unanimous Approval.</i></p> <p><u>Debate Highlights</u> Cllr Muston noted:</p> <ul style="list-style-type: none"> • Long-term Council does not have enough staff to cover requirements in village. • The scope of the task looks large and broad. <p>GPC Clerk noted typo in paper. Proposal is for Maintenance person to work 8 days per month.</p> <p>This was to be a temporary post for 6 months to identify the benefits. No proposal to make it permanent until benefits have been identified/lessons have been learned.</p> <p>In that time a program of work to be defined and reviewed to cover the backlog of maintenance tasks that need to be completed.</p> <p>Note that this role will also support GPC Groundsman as needed. The groundsman confirms he would welcome this support.</p> <p>Cllr Muston noted that the payment seemed a reasonable rate. Cllr Clare noted the need to prioritise the tasks on what was a very long list. GPC Clerk and Facilities Manager noted the scope of Parish Council roles.</p> <p>GPC Clerk confirmed that ideally this work would be carried out by the person who has been doing these tasks for GPC and has developed a good relationship with GPC Groundsman. Cllr Carney asked if GPC Clerk would ensure this was in line with recruitment guidelines. GPC Clerk confirmed this would be done.</p>	
23FC/101.4	<p>To consider and approve plan for installation of 2 x Table Tennis Tables at Girton Recreation Ground as recommended by Sport & Recreation Committee.</p> <p><u>Approval:</u> <i>Cllr Hayat proposed. Cllr Marshall. Unanimous Approval.</i></p> <p><u>Amended Approval:</u> <i>Cllr Carney proposed. Cllr Clare seconded. Vote 1 in Favour. 6 against.</i></p> <p><u>Amended Motion</u> To consider and approve plan for installation of 1 x Table Tennis Tables at Girton Recreation Ground as recommended by Sport & Recreation Committee.</p> <p><u>Debate Highlights</u> Cllr Reeves asked for clarification of where the Table Tennis Tables would be placed.</p> <p>Cllr Hayat asked if he could clarify the business case:</p> <ul style="list-style-type: none"> • Noted why the space had been chosen to keep away from Cricket and Football pitch. • Noted the original budget for a Table Tennis table was £2,550. 	Approved

Agenda Item	Item Description	Action/ Power
	<ul style="list-style-type: none"> • Noted under the discounted initiative from Sports England, there was the possibility to acquire 2 Tables. • Noted subsidization of Sports England is £685.00 until April 2024. • Confirmed Sports England had confirmed more people are likely to play, to organize a club if there is the possibility of playing together. • Guidelines around space required was confirmed from Table Tennis England <p>Council discussed:</p> <ul style="list-style-type: none"> • Creating opportunities for young people and that ‘ping pong’ was popular. • Noted the amounts spent on subsidizing existing sports. • Talked about the quality of the tables. • It was confirmed that Girton Glebe had these tables, and they were pretty tough. • Question regarding whether there was enough space by the basketball court? Cllr Hayat confirmed the space available met the guidelines. 	
23FC/101.5	<p>To consider and approve replacement of play surfaces at Wellbrook Way at a cost of £7,644 excluding VAT as recommended by Sport & Recreation Committee.</p> <p><u>Approval:</u> <i>Cllr Carney proposed. Cllr Muston seconded. Unanimous Approval.</i></p> <p><u>Amended Motion:</u> <i>To consider and approve replacement of play surfaces at Wellbrook Way at a cost of £7,644 excluding VAT to delegate to the Operational Team as recommended by Sport & Recreation Committee.</i></p> <p><i>Cllr Brown left the meeting at this point.</i></p> <p><u>Debate Highlights</u> Cllr Carney highlighted the significant damage.</p> <p>Cllr noted the point raised by Cllr Williams in an email regarding Wetpour being the normal service. Wicksteed confirmed Wetpour only had a year’s guarantee. Recommendation was for carpet with an 8-year guarantee. Previous work had been carried out by Wicksteed 18 months ago using wetpour. Wetpour has a 12 month guarantee only.</p> <p>Council discussed:</p> <ul style="list-style-type: none"> • Health & Safety. • Wetpour guaranteed for 1 year. • The cost of the Wetpour at approximately £5,500. • Whether the carpet would address the sink holes • Sustainability & Green credentials of the carpet. 	Approved
23FC/101.6	<p>To consider and approve movement of some of the Girton Parish Council reserves to instant access Unity Trust Bank Savings account with an interest gross rate of 2.8% as recommended by Finance & Resource Management Committee.</p> <p>Defer to October Full Council.</p>	Deferred

Agenda Item	Item Description	Action/ Power
23FC/101.7	<p>Council to consider and approve having regular Food Trucks at Girton Recreation Ground to increase services in the village after discussion with existing village businesses.</p> <p>Approval: <i>Cllr Carney proposed. Cllr Muston seconded. Unanimous approval.</i></p> <p>Debate Highlights</p> <ul style="list-style-type: none"> • Do we approve of the idea of food trucks in principle? • It should only be done post more decisions in the village with other interested parties. • Consideration of written agreements with other organisations • Cllr Lampe can provide a list of food trucks with sustainability credits. • Consider collaboration with Eddington, Darwin Green, Social Club. • Confirm this is an operational responsibility for the staff team. • Discuss with residents who have views on the Kebab van. 	Approved
23FC/101.8	<p>Council to consider and approve possible correspondence with CCC Highways</p> <p>Approval: <i>Cllr Carney proposed. Cllr Marshall seconded. Five in Favour. One Abstention</i></p> <p>Amended Motion: <i>Council to delegate to the clerk the writing of a letter regarding weeds from all Councillors noting the need for decreasing chemical weedkilling.</i></p> <p>Debate Highlights: Council noted:</p> <ul style="list-style-type: none"> • Change in policy regarding weeds. • Difficulties and issues around No Mow May • Need for clarity for everyone in the parish. • Better communication • Voted on lessening chemical weedkilling. • Need to identify who is responsible for different areas in the village. 	Approved
23FC/102	<p>To Receive Correspondence addressed to the Council.</p> <p>Email of 13/09/2023 from Cllr Williams</p>	Noted
23FC/103	<p>To Approve Communication of items from this Agenda</p> <p>Approval: <i>Cllr Carney proposed. Cllr Brown seconded. Unanimous approval.</i></p>	Approved
23FC/104	<p>Date of next meeting(s): 11th October 2023 at 7.30pm</p>	Noted
Meeting Ended: 22:05		

Environment Committee Report

October 2023

This month the environment committee have been working on:

- Replacing dog bins with larger multipurpose bins around the village
- Town End Close open day
- Local Nature Recovery Plan and public meeting (see separate report)
- Declaring our intention to put in another Local Highways Initiative bid, probably for double yellow lines around the Thornton Road area.

Next month we expect to spend most of our time working on the LHI bid, as well as meeting with contractors and other interested groups to make a more coherent plan for no mow May (or in some areas No Mow Summer) for 2024.

Local Nature Recovery Plan Working Group report for October 2023

The Plan has now been finalised and is available to view on the LNRP website

<https://www.girtoncambs.org.uk/girton-parish-council-2/local-nature-recovery-plan/> . It consists of two documents - 'Context, Aims and Objectives' which provides background and overview for the Plan and the 'Plan' document which states what will be done over the 10-year period. The Plan will be updated and republished annually. We believe we are one of the first Parishes in Cambridgeshire to have a completed Plan in place.

The Plan was launched and presented at a public meeting on Wednesday 4th October. Though well received by those that were there, the meeting was sparsely attended. The Group will reflect on how we can better engage the Parish community with the Plan but would welcome ideas too from Council.

The Plan is ambitious, and we have been clear that it cannot be achieved without support from Girton community, whether through people's time and commitment, resources (such as plants and tools), or further funds. The Group is a management group, but the implementation of the Plan must come from elsewhere, albeit with our support and advice. To this end, Group member Stuart Wills has set up a project template that interested residents can use to structure a project proposal.

One major project for this year's plan is the refurbishment of the Hibbert-Ware Memorial Garden to improve its biodiversity while providing the community with a showcase of wildlife-friendly approaches to gardening. Liesbeth Ten Ham from local business 'Purple Flowers and 'Mosaics' has written a project plan for phased development over two years. The Plan is ambitious, and will require further funds to implement and to this end we have set up a 'Just Giving' page at <https://www.justgiving.com/crowdfunding/nature-in-girton> . Please spread the word!

We also wish to apply for environmental grants that are available but are being frustrated because most grant funding bodies require the recipient to be a bank account holder. We understand we are not allowed under Council rules to hold a bank account ourselves, so any ideas that Council may have as to how we might navigate this issue would be welcome.

After the summer break we had another successful open evening at Town End Close nature reserve (for which incidentally we have applied for 'Local Nature Reserve' status for from Natural England). Further community events are being planned, with a talk on 'Recording Nature' at the Pavilion on the evening of 22nd November already scheduled.

In addition, Girton LNRP was mentioned by South Cambs Council Leader, Bridget Smith in her regular column in the Cambridge Independent. This is because we have been invited to speak about our work at Souths Cambs District Council's Climate Conference which is scheduled to coincide with COP28 on November 28th, and Alison Giles will present on our behalf.

Keith Honnor

(Chair, Local Nature Recovery Plan Group)

Finance & Resource Management Report

October 2023

Last month there was a summary of how far we have come in the last twelve months. Work has continued on budgets and the second half of the precept has been received. We are in a good financial position with the profit and loss showing overall we have to date an income of £169,427 and expenditure of £86,567. The monthly income for September was £76,818.68 of which £75,012.73 was the precept so overall our activities brought in £1805.95. This figure is slightly lower than other months and reflects that the holidays are over so there has not been as much use of the facilities. It should also be noted that some of the clubs pay in advance at the start of their season.

Work continues to be done on prioritising mandatory spend, asset management and new projects. The budget for next year is well underway and it is clear that to bring our assets up to a reasonable standard and in looking at new projects for the village, there is likely to be a significant increase in the precept this year. During the last 5 years this has only risen in total by £ 7.03 for a band D house. The increase last year was just 97p per band D House. If we want to provide all the facilities that people are requesting through the Neighbourhood Plan and feedback from meeting people at Girton Feast plus requests for grants etc., then money must be raised through the precept and by increasing the costs of hiring facilities. We are looking at getting the best return for our money and the reserves we need to hold. A discussion about where this should be placed is under review. To make sure that we are compliant, we often need legal advice and the need to seek it is becoming more frequent. This also adds to cost for which we need to budget.

As mentioned last month, we ask you to bear with us and remember that most of us are also in full time employment on top of the time we are giving to support you. We are delighted that we have a new councillor Richard Reeves and are pleased that the vacancies on the council are being filled. If you would like to find out more about joining us on the Full Council or on a sub-committee, please do get in touch with the Clerk for more details or have a chat with one of the current councillors.

Ann Muston
Finance & Resource Management Chair

HR & CAPALC REPORT

October 2023

Firstly, a warm welcome to our newest councillors: Leslie Lampe and Richard Reeves. We are very grateful to you for supporting Girton in this important role. We hope you will find it fulfilling.

The HR Committee remains committed to supporting training for both employees and councillors. The CAPALC training will take place as soon as we can make it cost effective. In the meantime, all councillors have been directed to training videos put on SharePoint and to watch the recordings of Scribe-Fest, the annual free online conference which took place on Thursday 21 September. This full day conference dealt with many current issues and was an opportunity to find out how other councils coped with the expectations of their taxpayers and complying with statutory responsibilities.

Beside this conference I attended another free full day on-line conference which had 6 separate sessions about well-being in the workplace which included working a four-day week, flex working, managing burnout, and managing women's health, addressing and supporting those with addictions and finally creating inclusive recruitment and management practices for neurodivergent talent.

The CAPALC Annual conference "Share the Vision, Shape the Future" was held at Wyboston Lakes on 15th September from 9am – 4pm. The cost of this conference was paid for by GPC and I covered my own travel expenses. For me, this conference highlighted the lack of knowledge there is amongst seasoned councillors with some not understanding the meaning and importance of the AGAR.

The first session was given by Mark Tomkins from *Aubergine* on our legal requirement to provide a fully compliant and accessible website. He is also a Parish Councillor and provided lots of useful information which we will need to address. An update from Mark Tomkins, the NALC CEO was followed by a brief legal session which mentioned that there is a duty on all councils to produce bio-diversity reports, gave information on hybrid meetings and the insurance implications of not following up illegal activities on council owned properties and land. There was discussion about attendance at council meetings.

A session led by Dr. Stephen Moir, the Chief Executive of *Cambridge County Council* was very enlightening, particularly with the changes that are being made across the county. Katherine Brown from *Blanchere Illuminations* talked about festive lighting and how they are using recycled materials in their products. *Go Collaborate* explained how their product could help with neighbourhood development plans. The keynote speaker was Shailesh Vara MP. The Q & A for this session was very lively and provided a good deal of information. The Vice Lord-Lieutenant of Cambridge, Brigadier Tim Seal TD DL gave an update on *Operation London Bridge* and other Lieutenancy related protocols.

A most enlightening session was given by Becky Walsh entitled *Understanding Psychopathic and Narcissistic Behaviour*. The Q & A after this session highlighted many problems being faced in councils and why there is a need to sign up for the Civility and Respect Pledge as well as follow the Nolan Principals. The last session before the Awards was given by George Stanbury of *Independent Age.org*. This session highlighted the need to recognise that someone at 60 or 65 does not need the same support as someone at 80 or above and that these differences are often overlooked.

The review of the revised contracts, people specification and job descriptions are ongoing. Staff appraisals are due to be held in November with the Clerk conducting those for her direct Reports together with a member of the HR Committee as appropriate. Her appraisal will be done by two members of the HR Committee.

The Local Council Award scheme at Silver level states that Council should have in place: A training policy and record for all staff and councillors. HR Committee will progress a structured training policy for all going forward. There will also be a feedback form for residents to give feedback on the performance of Girton Parish Council.

Ann Muston. HR Chair

Sport and Recreation Committee Report

October 2023

The committee last met on Thursday 31st August 2023.

As indicated last month, there is still a lot of work to do on getting the processes and procedures in place for all committees but as with other committees it was agreed to look the Mission, Vision and Terms online with the view that we can finalise this at the next meeting so that they can be taken forward to full council after that. Yvonne has shared this via sharepoint and would like everyone's input.

Three business cases were discussed by the committee the bowls club toilets, a clubhouse on next to the bowls green and a table tennis table on the recreation ground. The committee approved these three business cases to be put forward to the full council. The full council also approved these three business cases and work has started on looking at delivering these three projects.

A business case has been put forward to the County Council for funding of the clubhouse which is looking positive.

A meeting with the bowls club and members of the council took place and it was agreed that in principle the toilets and clubhouse should be managed by the Parish council with first refusal given to the bowls club on timings. It was felt that the bowls club would only need the use of the clubhouse for 6 months during the summer season therefore at least 6 months it would be available to rent out to others. It was agreed that once the agreement had been drawn up it would be reviewed every year.

A workshop is being planned for later this month to look at the project list and some of the documents being updated online.

The above report was written by Nas Hayat.

Events Working Group October 2023

The Events working group met on 20th September 2023.

Outreach 'events' that have taken place this month include the following:

Girton Glebe Assembly, 9th October 2023

Cllr Muston and GPC Clerk, Yvonne Murray attended an Assembly on 9th October 2023. The purpose of the assembly was to hand out the prizes from the GPC Logo competition and the Coronation Quiz held earlier in the year. We also asked the children to help us consider the name of the Council, a task which was approved in 14th June Full Council, Agenda item as below.

23FC/057.6 Council approves poll of residents online and using Girton Parish News to consider renaming Parish Council. (See NALC Legal Topic Note (LTN 74)) in Agenda pack.

and whether they could work with their parents to consider this. The second task for Autumn Term half-term was to identify a piece of play equipment that the children could consider over the holidays and submit their drawings post the holidays. Immediately we mentioned this competition many hands went up and most of them voting for a Skate Park in the village. Other items mentioned were a zip wire with a café close by so they could have something to eat whilst at the park.

We hope attendance by the Parish Council at Girton Glebe and hopefully other local schools will become a regular occurrence.

Coronation promotes increase for Cambs skittles League.

Girton Social Club kindly brought their skittles table to the Coronation Event earlier in the summer and as a result they are now lending a skittles table to the Kingston Arms in Cambridge who have applied to join Cambs Skittles leagues. The Kingston Arms is the first addition to the league for the first time in a number of years.

Other events being considered:

Xmas Raffle to continue to raise money for Litter Picking and other community support services.

A get together for our suppliers and rec-users in the new year.

We are also pleased to support other events in the village as volunteers and advertising using Village Noticeboards and social media.

Stuart Marshall

10th October 2023

Wellbrook Way Task & Finish Group

October 2023

The above Task and Finish Group met on Tuesday 3rd October. Those present included:

- Cllr Marshall
- Cllr Clare
- Dave Fryer (GBC)
- Keith Benton (GBC)
- Roger Webster (GBC)
- GPC Clerk

The agenda for the meeting covered the items below:

1. Update from the bowls club – update progress made to date (10 mins)
2. Update on the Budget availability (10 Mins)
3. Next Steps on the Grant application (15 mins)
4. Discussion on the thinking behind the licence agreement (20 mins)
5. What is our vision for Bowls and Sports in general going forward for Girton (20 mins)

Highlights of the meeting included.

Stuart Marshall
10 October 2023

Pavilion Task & Finish Group October 2023

Girton Pavilion Task and Finish Group met on 20th September 2023.

There was a short tour of the building and a discussion on possible priorities.

The next meeting will be scheduled as a priority with the goal of firming up the priorities to take to Full Council in November for approval.

Stuart Marshall

10th October 2023

Payment of Delegated Amounts and Outstanding

Supplier	Invoice Number	Invoice Date	Gross	VAT	Net	Description	Status
PKF Littlejohn LLP	SB20231942	18/09/2023	504.00	84.00	420.00	External Audit	For Approval
A to Z Supplies	98528412	03/10/2023	125.95	20.99	104.96	Toilet Roll	For Approval
Birketts	903013	25/09/2023	614.40	102.40	512.00	Legal Advice for Wellbrook Way	For Approval
Brookfield Contracting Ltd	2323	27/09/2023	912.00	152.00	760.00	Grass Verge Cut	For Approval
Cromwell Fire Ltd	18415	25/09/2023	594.00	99.00	495.00	Fire Extinguisher Check	For Approval
JW Electrical	1783	28/09/2023	130.80	21.80	109.00	Emergency Lighting	For Approval
MC Garden Maintenance	139	29/09/2023	954.00	159.00	795.00	Grass Cutting, Weed killing	For Approval
Paul Laston Garden Services	2448	18/09/2023	1,170.00	195.00	975.00	Wellbrook Way Maintenance	For Approval
Paul Laston Garden Services	2447	18/09/2023	1,008.00	168.00	840.00	Village Maintenance	For Approval
Pettit Sports	3455	15/09/2023	753.36	125.56	627.80	Pitchmarker	For Approval
Safesite Facilities Ltd	81080	29/09/2023	577.90	96.32	481.58	Red/White Temp Barriers: Car Park	For Approval
S J Pollard Building & Maintenance Ltd	INV-0965	25/09/2023	3,420.00	570.00	2,850.00	Car Park Bollards	For Approval
S J Pollard Building & Maintenance Ltd	INV-0964	25/09/2023	2,268.00	378.00	1,890.00	Car Park Bollards	For Approval
South Cambridgeshire District Council	8007314	25/09/2023	2,005.20	334.20	1,671.00	New Topsy Bins	For Approval
EE Ltd	V02147504015	18/09/2023	12.49	2.08	10.41	Grdsman Mobile Phone	Delegated
EE Ltd	V02137962804	18/08/2023	12.49	2.08	10.41	Grdsman Mobile Phone	Delegated
EverFlow Ltd	2532053	17/09/2023	63.42	0.00	63.42	Water: Bowling Green	Delegated
EverFlow Ltd	2532052	17/09/2023	146.28	0.00	146.28	Water: Pavilion	Delegated
EverFlow Ltd	2532051	17/09/2023	40.50	0.00	40.50	Water: Nature Reserve	Delegated
Glasdon UK Ltd	SI872054	04/10/2023	11.92	1.99	9.93	Key for Cigarette Bind	Delegated
Information Commissioner	ZB401458	05/10/2023	35.00	0.00	35.00	GDPR Support	Delegated
Microsoft	E0400P1A7H	27/09/2023	108.00	18.00	90.00	MS365 Basic	Delegated
Microsoft	E0400POZVB	27/09/2023	22.56	3.76	18.80	MS365 Standard	Delegated
Source for Business - Nature Reserve		22/09/2023	8.00	0.00	8.00	Water: Nature Reserve	Delegated
Zoom: GB373142903	INV219983621	21/09/2023	15.59	2.60	12.99	ZOOM	Delegated
Payroll	Oct 23 Salary	14/10/2023	4,868.30	7.50	4,860.80	Payroll October 2023	For Approval
Total			20,382.16	2,544.28	17,837.88		

GIRTON PARISH COUNCIL

Income Report September 2023

Precept	£75,012.43
Cricket Square	£451.40
Football Pitches	£464.95
MUGA	£267.40
Pavilion Hall	£466.50
Recreation Ground	£156.00
<u>Total Turnover</u>	<u>£76,818.68</u>

Navigating Section 137: Understanding The Expenditure Limits For Local Councils



by Shelly Winters · Updated Aug 9, 2023

**NAVIGATING
SECTION 137**

**UNDERSTANDING THE
EXPENSE LIMITS FOR
LOCAL COUNCILS**



What is Section 137 (S.137)?

Section 137 of the Local Government Act 1972 gives Town, Parish & Community

Live Training - Forecasting, Budgeting & Setting the Precept for Local Councils, 6th October - [Regis](#)

PRODUCTS ▾

SCRIBE ACADEMY™

TESTIMONIALS

FREE RESOURCES ▾

COMPANY ▾

SUPPORT ▾

SIC

The amount of money that can be spent under Section 137 is capped and is usually set annually in line with inflation. This means Councils cannot endlessly spend under this provision; they have to be judicious about its use. The 23/24 limit is £9.93 per electorate.

It's worth noting that there are other sections and acts which give specific powers and responsibilities to Local Councils, and Section 137 is generally only used when no other specific power applies.

The Council must also ensure that the direct benefit to its area or residents is commensurate with the expenditure incurred. For example, spending £8,000 of the Council's allowance under Section 137, for the benefit of two people, is unlikely to be of equal benefit to the expenditure incurred. Councils must therefore exercise care when considering amounts of proposed expenditure under Section 137.

Section 137 Letter 2023



Department for Levelling Up,
Housing & Communities

Jonathan Owen
Chief Executive
National Association of Local Councils
109 Great Russell Street
LONDON
WC1B 3LD

06 February 2023

Dear Mr Owen,

SECTION 137 EXPENDITURE: LIMIT FOR 2023-2024

This is to notify you that the appropriate sum for the purpose of section 137(4)(a) of the Local Government Act 1972 (the 1972 Act) for parish and town councils in England for 2023-24 is £9.93.

This is the amount as a result from increasing the amount of £8.82 for 2022-2023 by the percentage increase in the retail index between September 2021 and September 2022, in accordance with Schedule 12B to the 1972 Act.

I am copying this letter to Rob Smith, Chief Executive of the Society of Local Council Clerks, Tony Crawley, Chief Officer of Public Sector Audit Appointments Limited and Howard Midworth, General Manager at Smaller Authorities Audit Appointments Limited.

Your sincerely,

Ben Greener
Deputy Director
Integration & Social Cohesion
Communities & Integration Directorate

Wellbrook Way/Mayfield Road Maintenance

The work required on these two areas has been brought to Full Council for decision because this type of work has not been covered as part of the normal maintenance and it has been raised as an issue by a number of residents.

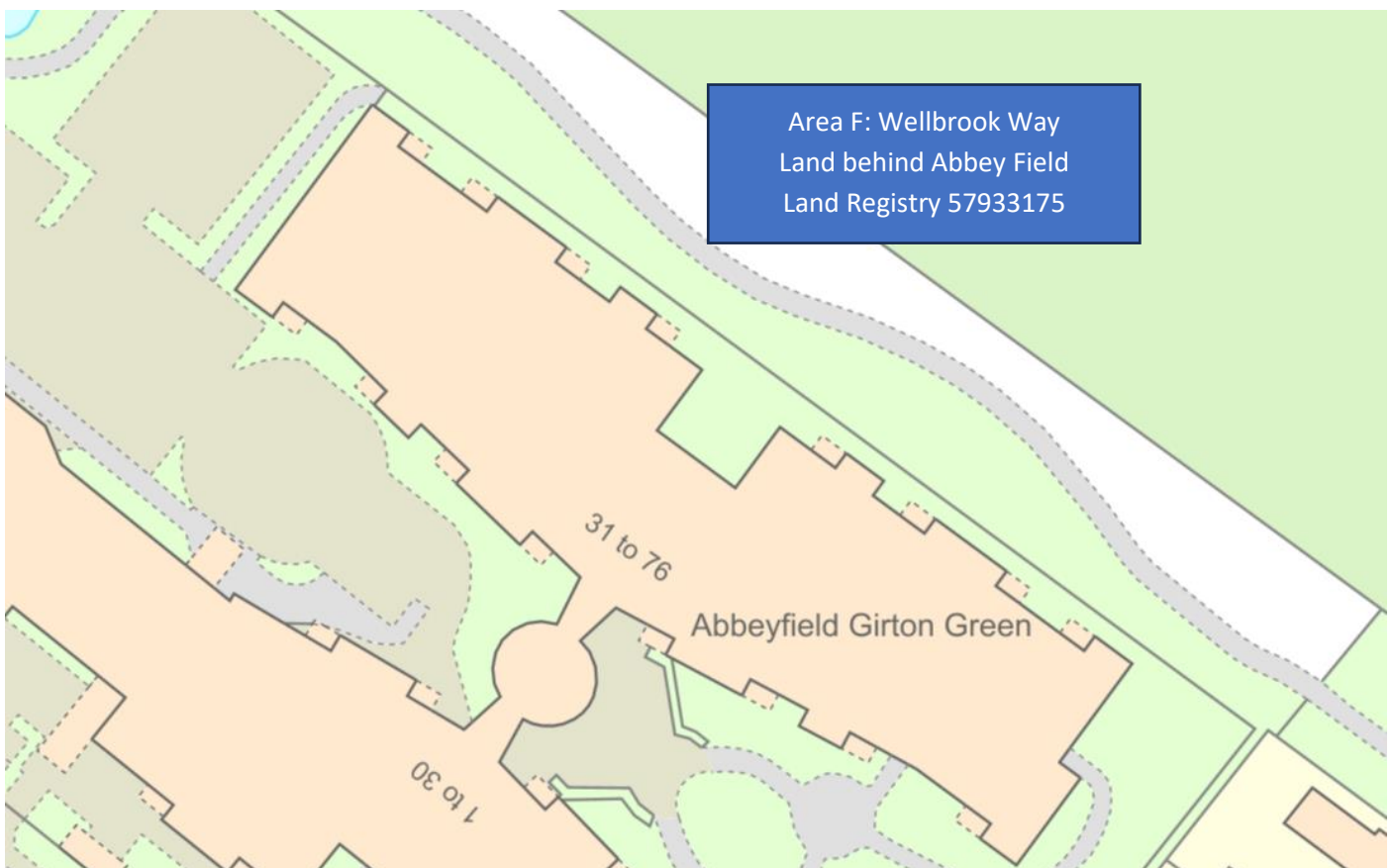
For both areas going forward the aim will be to look at the cost of including this work in our routine maintenance, so GPC proactively works on continuous improvement of these areas. We will include the requirements in the requirements/terms and conditions for our suppliers and ensure that this work is checked regularly.

These areas have been inspected by GPC Clerk and our Supplier MC Garden Maintenance. See the photographs on the following two pages of this document.

Wellbrook Way Maintenance (Cost from Existing Contractor: £250.00)

The area behind Abbeyfield, which is Area F, for which Girton Parish Council is currently working on obtaining a Land Registry Title. The following issues need addressing:

- Weeds growing up by Abbeyfield Boundary
- Strimming needed up to boundaries.
- Pavement Boundaries being overgrown.
- Possible issues with pavements as weeds take over.
- Some grass cutting and hedge cutting.
- Removal of hedge cutting that has been dumped in this area.



Mayfield Road (Cost provided by existing Contractor: £500.00)

This is the small grassy area by the Bus Shelter at Mayfield Road. See below:

Work on these shrubs has not been carried out for approximately 8 years.

The Garrya Shrub needs to be significantly cut back.

The Viburnum is now much too large and also needs to be thinned out and cut back. Because of the size of this shrub the leaves are falling into the gulley and blocking the drain which has caused flooding.

Both of these shrubs are heavily invested with Ivy which also needs to be removed.



Wellbrook Way Maintenance: Work by existing Contractor - £250.00



Mayfield Road – Hedge/Tree Work: £500.00

Potential Health & Safety Issue and increased Flooding – Tree now overhangs Bus Shelter and Gully blocked by leaves from trees.



Committee	Sports and Recreation Committee																
Name of project	Approval in principle of a Fire Alarm Panel (post Fire Assessment Recommendation)																
Primary reason for the project	<p>Girton Parish Council has recently had a Fire Assessment for Girton Recreation Ground Pavilion, we believe for the first time in a while.</p> <p>One of the recommendations was as below:</p> <table border="1" data-bbox="427 450 1513 779"> <tr> <td>21</td> <td colspan="3">MEANS OF GIVING WARNING IN CASE OF FIRE</td> </tr> <tr> <td>Priority (where applicable)</td> <td colspan="3" style="background-color: yellow;"></td> </tr> <tr> <td colspan="4">Due to the type, size and multiple levels it is recommended that an automatic fire alarm system be installed to at least BS5839:pt1 grade L3 e.g. fire detectors within escape route (including all rooms that open onto the escape routes). Once installed the system should be tested weekly (in house) and at least every six months by a competent engineer. The results of all testing should be recorded in a fire log book.</td> </tr> <tr> <td>Action by whom</td> <td></td> <td>Date action undertaken</td> <td></td> </tr> </table> <p>Over the next week Girton Parish Council will have received three quotes from three firms who can supply the above Fire Alarm system.</p>	21	MEANS OF GIVING WARNING IN CASE OF FIRE			Priority (where applicable)				Due to the type, size and multiple levels it is recommended that an automatic fire alarm system be installed to at least BS5839:pt1 grade L3 e.g. fire detectors within escape route (including all rooms that open onto the escape routes). Once installed the system should be tested weekly (in house) and at least every six months by a competent engineer. The results of all testing should be recorded in a fire log book.				Action by whom		Date action undertaken	
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Action by whom		Date action undertaken															
Description of project	To install Fire Alarm system as required by guidelines and highlighted in recent Fire Assessment of Girton Pavilion.																
Capital sum requested	Quotes requested from Cambridge Alarms Dent Security One Other																
Ongoing revenue (if any) per year	Not Applicable																
Ongoing costs per year	Annual Check																
Status of project	In Progress																
Other comments/information																	
Clerk to Committee	Yvonne Murray																
Chair of Committee	Nas Hayat																
Vice Chair to Committee	Gary Betts																

Committee	Sports and Recreation Committee
Name of project	Outdoor Table Tennis Table (Additional Decision on Base)
Primary reason for the project	<p>We are proposing the installation of 2 table tennis tables at the Girton recreation ground as a valuable addition to the community.</p> <p>This initiative aims to enhance the overall appeal and utilisation of the recreation ground, promoting physical activity, social interaction, and community engagement. By investing in a table tennis table, the Parish Council can contribute to the well-being and recreational needs of residents, ultimately fostering a healthier and more vibrant community.</p> <p>The Girton recreation ground serves as a central hub for leisure and outdoor activities. However, there is currently a lack of diverse recreational options available to the community. Introducing table tennis tables will offer a low-cost, inclusive activity suitable for people of all ages, abilities, and backgrounds. The sport is widely recognised for its health benefits, requiring physical exertion, hand-eye coordination, and strategic thinking.</p> <p>Objectives:</p> <ul style="list-style-type: none"> • Promote Physical Activity: The installation of a table tennis table will encourage individuals to engage in regular exercise and improve their overall fitness levels. • Foster Social Interaction: Table tennis is a social sport that brings people together, facilitating new friendships, networking opportunities, and community cohesion. • Enhance Recreation Ground Appeal: The addition of a table tennis table will attract more visitors to the recreation ground, increasing footfall and utilization of the facility. • Provide an Inclusive Activity: Table tennis can be enjoyed by people of all ages and abilities, making it an ideal choice for promoting inclusivity within the community.
Description of project	<p>We approached four contractors to quote, going with the one that was more proactive, and we felt would offer us good value for money. The quotes for groundworks ranged from £4,800 to £10,000.</p> <p>The site for the proposed project is in between the MUGA and tennis courts, at the back of the basketball court.</p> <p>Once installed we may need to create a maintenance schedule to ensure the table remains in good condition and safe for use.</p> <p>We can promote the new addition through our website local media, and social media platforms to maximize awareness and engagement.</p> <p>Please note that at last month's committee purchase of the Table Tennis Tables and a small base at a cost of £740 was approved. October Full Council asks for an additional decision regarding an extended base. This is requested further to discussions with our contractors both grass cutting and fitters of the base who suggested.</p>

Committee	Sports and Recreation Committee
Name of project	Outdoor Table Tennis Table (Additional Decision on Base)
	<ul style="list-style-type: none"> • Future maintenance of the area would be more difficult and costly due to the need to trim rather than cut the grass. • Playing on grass would remove the grass and significant and repetitive re-seeding would be needed to keep the grass at an acceptable level. • Given the advice from Table Tennis England that two tables may allow Table Tennis Clubs to play on Girton Recreation ground then Girton Parish Council are providing a better surface on which competitive table tennis can be paid. • The entire area can be kept in better shape, and we are extending our facilities available for teenagers/adults.
Capital sum requested	£1370 - Table tennis tables (£685x2) £5200 - Groundworks (8m x 10m) £6570 - TOTAL SUM REQUESTED
Ongoing revenue (if any) per year	There could be a charge allocated to book the table and rent equipment, but it is felt that allowing residents to bring their own table tennis bats and balls will increase the use of the table.
Ongoing costs per year	Cost of cleaning (maybe annually)
Status of project	In Progress
Other comments/information	It is felt that installing table tennis tables at the Girton recreation ground is a worthwhile investment that aligns with the Parish council's goals of promoting community health, engagement, and inclusivity. By diversifying recreational options and providing a space for social interaction (which includes other activities being looked at), the council can enhance the appeal of the facility, fostering a stronger and more connected community.
Clerk to Committee	Yvonne Murray
Chair of Committee	Nas Hayat
Vice Chair to Committee	Gary Betts

TABLE TENNIS TABLES BASE QUOTATIONS

Dig and remove soil from site. 150mm hardcore base. 50mm sand. Concrete.
Soakaway onto recreation ground added to both sides. All prices are inclusive of VAT.

MC Groundworks	£4,800
BB Building	£5,200
Brookfield	£10,000
JER Groundworks	£7,915

Committee		Sport & Recreation Committee
Name of project		Girton Recreation Ground Line Marking
Primary Reason for project		Since the bollards have been put in place in Girton Recreation Ground Car Park, a number of residents who regularly use Girton Recreation Ground Car Park have identified that it is difficult to park as the bays are not clearly marked to the kerb.
Description of project		<p>The project would involve remarking the cars to enable parking in the bays and behind the newly installed bollards.</p> <p>This project would therefore support safer parking in Girton Recreation Ground Car Park which has been put in place by the bollards protecting the pathway by the Recreation Ground.</p>
Capital sum requested		<p>Recommendation: GM Road Markings - £950 excluding VAT</p> <p>Cunningham Contractors Ltd: £1,500 excluding VAT One other verbal quote £2,000 excluding VAT</p>
Ongoing revenue (if any) per year		None
Ongoing costs per year		None
What benefits does the project bring?	Digital village	N/A
	Sustainable community	Yes – could improve safety of Girton REC Car Park
	Diverse & Inclusive	Yes – could improve capacity of Girton REC Car Park
	Heritage & design	Yes – The markings added in addition to the Bollards would indicate to the public the safety features that are in place, assist with Parking and improve the entrance to Girton Recreation Ground.
Status of Project		<p>Recommendation to be presented at Full Council 11.10.2023.</p> <p>If this initiative is approved, then work would be expected to start in 2 weeks. Public to be informed of the work to be carried out via Girton Village Community Website, Girton Parish News & social media. Traffic Management Plan to be considered.</p>
Other comments/information		<p>Inclusion of these markings will complete work on the Car Park to protect the path with the installation of stainless-steel bollards. This work will increase the ability to park central to these new bollards.</p> <p>Lines to be remarked/marked are as below:</p> <p>3 x Arrows 4 x Disabled Logo's 40 x Parking Bays (Full length) 2 x EXIT 1 x NO ENTRY 1 x IN ONLY</p> <p>All markings will be done in Hot Thermoplastic.</p> <p>Cost of Overall project:</p>

Committee	Sport & Recreation Committee
Name of project	Girton Recreation Ground Line Marking
	See below.
Clerk to committee	Yvonne Murray
Chair of committee	Cllr Nas Hayat
Vice Chair to committee	Cllr Stuart Marshall

Overall Cost of Car Park

Company	Net	Description	Paid
Safesite Facilities Ltd	481.58	Red/White Temp Barriers: Car Park	Oct-23
S J Pollard Building & Maintenance Ltd	2,850.00	Car Park Bollards	Oct-23
S J Pollard Building & Maintenance Ltd	1,890.00	Car Park Bollards	Oct-23
Barriers Direct	1,676.92	Bollards - Girton REC Car Park	Sep-23
Sub-Total	6,898.50		
<i>Quote for White Line Markings</i>	<i>950.00</i>	<i>White Line Markings</i>	<i>Nov-23</i>
Total	7,848.50		

Layout of Car Park



Girton Parish Council – Policies for approval

#	Name	Status	Posted	Latest Review
1	Code of Conduct	Updated: Web	23/02/2023	30/06/2024
2	Standing Orders	Updated: Web	07/06/2023	30/06/2024
3	Financial Regulations	Updated: Web	07/06/2023	30/06/2024
4	Scheme of Delegation	Updated: Web	07/06/2023	30/06/2024
5	Complaints Policy	To Replace: Web	17/11/2019	12/10/2023
6	Health and Safety Policy	To Replace: Web	17/11/2019	12/10/2023
7	Privacy Policy	To Replace: Web	01/01/2020	08/11/2023
8	Child Protection Policy	To Replace: Web	17/11/2019	12/10/2023
9	Complaints Procedure	Auth: Replace	12/10/2023	30/06/2024
10	Child Protection & Vulnerable Adults Policy	Auth: Replace	12/10/2023	30/06/2024
11	Equality & Diversity Policy	Auth: New	12/10/2023	30/06/2024
12	Community Engagement Policy	Auth: New	12/10/2023	30/06/2024
13	Disciplinary Policy	Auth: New	12/10/2023	30/06/2024
14	Training & Development Policy	Auth: New	12/10/2023	30/06/2024
15	Health & Safety Policy	Auth: Replace	12/10/2023	30/06/2024
16	Grievance Policy	Auth: New	12/10/2023	30/06/2024
17	Dignity at Work Policy	Auth: New	12/10/2023	30/06/2024
18	Civility & Respect Councillor Officer Protocol	Auth: New	12/10/2023	30/06/2024
19	Anti Bullying and Harassment Policy	Auth: New	12/10/2023	30/06/2024
20	Whistle Blowing Policy	Auth: New	12/10/2023	30/06/2024
21	Grant Awarding Policy	Auth: New	12/10/2023	30/06/2024
22	Reserves Policy	Auth: New	12/10/2023	30/06/2024
23	Quality Policy	Auth: New	12/10/2023	30/06/2024
24	Investment Strategy and Policy	Auth: New	12/10/2023	30/06/2024
25	Accessibility Statement	Auth: Nov 23	08/11/2023	30/06/2024
26	Ethical Investment Policy	Auth: Nov 23	08/11/2023	30/06/2024
27	Sustainable Energy Policy	Auth: Nov 23	08/11/2023	30/06/2024
28	Tree Planting Policy	Auth: Nov 23	08/11/2023	30/06/2024
29	Environmental Strategy	Auth: Nov 23	08/11/2023	30/06/2024
30	Terms & Conditions	Auth: Nov 23	08/11/2023	30/06/2024
31	Risk Management Schem	Auth: Nov 23	08/11/2023	30/06/2024
32	Serving Food	Auth: Nov 23	08/11/2023	30/06/2024
33	Accident Injury Form	Auth: Nov 23	08/11/2023	30/06/2024
34	Asset Register	Auth: Nov 23	08/11/2023	30/06/2024
35	Project List/Financial Action Plan	Auth: New	12/10/2023	30/06/2024
36	Terms of Reference & Delegated Power	Auth: New	12/10/2023	30/06/2024
37	Mission, Vision & Values	Auth: New	12/10/2023	30/06/2024
38	Data Protection Policy	Auth: Nov 23	08/11/2023	30/06/2024

Committee		Full Council
Name of project		To consider and approve in principle a legal retainer relationship with a Solicitors to support work being carried out by Girton Parish Council
Primary Reason for project		<p>All Parish Councils have a number of areas in which Legal advice may be needed and the need to instruct Solicitors to carry out work to support actions taken by the Council on behalf of residents may be required.</p> <p>Girton Parish Council now is affiliated to Cambridge & Peterborough Association of Local Councils (CAPALC) and National Association of Local Councils (NALC) together with an optional fee to join the Data Protection Officer Membership Scheme which is currently an annual cost of £905.65. Included within this fee is the ability receive advice from CAPALC/NALC specialists and legal advisors. The ability to instruct solicitors to carry out work for GPC is not available under this affiliation subscription.</p>
Description of project		<p>To investigate and obtain three quotes from Solicitors who can provide advice and support in multi-disciplinary areas, whose mission is to make positive contributions to the communities they serve and who have experience of working with Parish Council/Local Government sector.</p> <p>A recommendation based on the three quotes obtained to be brought to November Full Council and included within the Operational budget/Three-year plans.</p> <p>Note:</p> <p>Current Girton Parish Council has been working with Birketts on the</p> <ul style="list-style-type: none"> • Transfer of Green Spaces in Wellbrook Way to Girton Parish Council <p>Other areas that GPC may need support from Legal Advisors</p> <ul style="list-style-type: none"> • Employment/Staff Support • Land maintenance and acquisition <p>By creating a retainer relationship, access to legal advice if and when needed could be accessed more quickly and give our legal firm a greater understanding of the needs of Girton Parish Council. We have a similar relationship with our appointed accountants.</p>
Capital sum requested		Quotes: will be confirmed in Nov 2023 Full Council It is expected that this cost will be part of GPC's operational budget.
Ongoing revenue (if any) per year		N/A
Ongoing costs per year		To be confirmed in Nov 2023 Full Council
What benefits does the project bring?	Digital village	N/A
	Sustainable community	Yes
	Diverse & Inclusive	Yes
	Heritage & design	Yes
Status of Project		Recommendation to be presented at Full Council 09.11.2023.
Other comments/information		
Clerk to committee		Yvonne Murray
Chair of committee		Cllr Nas Hayat

Committee	Full Council
Name of project	To consider and approve in principle a legal retainer relationship with a Solicitors to support work being carried out by Girton Parish Council
Vice Chair to committee	CLlr Stuart Marshall