

GIRTON PARISH COUNCIL

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The Pavilion
 Girton Recreation Ground
 Cambridge Road, Girton
 Cambridge, CB3 0FH

NOTICE of MEETING: **GIRTON PARISH COUNCIL**
MEETING **FULL COUNCIL**
DATE & TIME: **Wednesday 9th August at 7.30pm**
VENUE: **Girton Recreation Ground, Cambridge Road Girton**

Members: 12 Vacancies: 3 Quorum: 5

MINUTES

Agenda Item	Item Description	Action/ Power
<p>Members: [Eight] Cllr Muston (Vice-Chair) Cllr Brown, Cllr Clare, Cllr Hayat, Cllr Lampe, Cllr Linton, Cllr Marshall, Cllr Wright Present: Yvonne Murray (GPC Clerk) Members of Public: Six (including Cllr Richard Stobart, Cllr Corinne Garvie)</p>		
23FC/076	<p>Welcome from the Chair Cllr Muston thanked everyone for attending GPC August Full Council. She confirmed that this meeting was a trial with an aim to increase inclusion and input of members of the public at Council meetings. She noted that Cllr Carney, Chair of GPC was away, and she was chairing Full Council in his absence.</p>	
23FC/077	<p>To Receive Apologies and Reasons for Absence Cllr Betts, Cllr Carney (Chair), Cllr Giles, Cllr Williams. Cllr Murphy (County Councillor) Apologies were noted. Approval: Cllr Muston proposed. Cllr Brown seconded. Unanimous.</p>	To Note
23FC/078	<p>To Receive Members' Declarations of Interest and Dispensations - None</p>	To Note
23FC/079	<p>To discuss the role of Parish Council and Parish Councillors in the village Cllr Muston confirmed that Standing Orders were suspended to allow Members of the Public to ask questions. Each of the Councillors and GPC Clerk explained why they had joined the Council and the importance of everyone's role. Member of the Public raised the issue that Pavements and Byways were in a poor state of repair. Hedges were overgrown and obstructing the paths and there were weeds in gulleys. He noted the difficulties caused by 'No Mow May' in blocking gutters and potentially causing fire Risks. There was also potential for localised floods due to the blockages. He asked if Girton Parish Council had a Footpath/Highways Officer and if they were looking at the state of the paths. He noted he had not seen SCDC brushing the roadway for many weeks.</p>	For Discussion

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	<p>He noted that the SCDC website noted that every area within South Cambs should be visited on a 10-weekly cycle. See https://www.scams.gov/environment/street-care-and-cleaning/ He noted that Girton was a beautiful village but had been left to go wild.</p> <p>Cllr Muston thanked the member of the public for their comments and confirmed that GPC Chair, Cllr Carney is our Footpath Officer and works very hard to raise issues on the pathways.</p> <p>Cllr Marshall noted that volunteers had been working to cut back hedges and more volunteers are needed.</p> <p>Wellbrook Way was mentioned, and Cllr Muston confirmed that this road was not yet adopted.</p> <p>Cllr Muston noted that Girton Parish Council were looking at the potential of appointing a 'Parish Ranger' so that GPC could be more proactive throughout the village.</p> <p>The overgrown hedges at Weavers Field and Pepys Way were noted and action was called for.</p> <p>Finally the member of the public noted that Section 154 of the Highways Act overrides No Mow May and Bird Nesting. https://www.legislation.gov.uk/ukpga/1980/66/section/154</p>	
23FC/080	Council to Approve co-option of new Councillor/s	Not Applicable
23FC/081	Public Participation - No further public participation	
23FC/082	To Receive Reports (for information only)	10 Mins
23FC/082.1	County Councillor (No Report, Cllr Murphy on vacation)	
23FC/082.2	<p>District Councillors</p> <p>Cllr Muston noted the following:</p> <ul style="list-style-type: none"> • Requirement for local bus raised by a resident at Lexis. • Outstanding question on whether the camera at Washpit lane was working? <p>Cllr Stobart noted the following:</p> <ol style="list-style-type: none"> 1. An excellent visit to Eddington took place including Girton Parish Council team members and Andrew Muston, Lead of Neighbourhood Plan. He noted the importance of engaging with people and visiting their Patch. Actions: SCDC to review water issues and come back to GPC. 2. U-Bus was being extended but only as far as Girton College Gates as it was not easy for the bus to turn around after that point. He would add discussion about the U-Bus to his discussion with Eddington going forward. 3. Planning Training for GPC and Neighbourhood Plan group has been made available. GPC Clerk was to distribute possible dates for confirmation. 	

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	<p>4. The planning application for Jack Gelato's change of use (mentioned in GPC Chair Report had been approved without solar panels. The issue was that they would appear in the Green Belt. They had been asked to withdraw the solar panels from the application. There would be a separate second application to consider approval of Solar Panels. He stated that Jack Gelato's goal towards Low Carbon/Net Zero was admirable.</p> <p>5. SCDC Parish E-Bulletin is a comprehensive set of news. Any feedback on the bulletin should be passed to Cllr Stobart or Cllr Garvie.</p> <p>Debate Highlights: Cllr Hayat asked if Cllr Stobart to pass on GPC Thanks to Eddington Team</p> <p>He asked:</p> <ul style="list-style-type: none"> • if the landscaping plans and other substantial plans for Eddington would in future be passed to Girton? • How much input would Girton have in plans for Eddington? He had the impression that there was very little input from Girton. <p>Cllr Stobart noted that the interplay between Girton Neighbourhood Plan and Eddington would be significant. It was a question to bring up in Planning training to ask how much Girton could contribute to the pre-planning process.</p> <p>Cllr Stobart confirmed that Section 106 money needs to be negotiated and a multi-way discussion always takes place that GPC could take part in.</p> <p>Jack's Gelato second application regarding solar panels will come in front of Girton Parish Council</p> <p>Cllr Muston thanked Cllr Stobart for his update.</p> <p>She asked what SLA was in place for Fly-tipping. Cllr Stobart noted there is an SLA in place that he would circulate to GPC. He noted that members of the public should not touch it as it could be toxic e.g., Asbestos.</p> <p>Cllr Garvie noted the slides she had received from the SCDC forum meeting that she would circulate.</p> <p>Cllr Muston noted the danger of light pollution on Oakington Road if additional street lighting was put in place on Oakington Road as part of the LHI Scheme.</p>	
23FC/082.3	Girton Town Charity (No Reports this month)	
23FC/082.4	<p>Clerk's Report</p> <p>GPC noted the completion of Budget documents and Policy/Process was a priority for the somewhat quieter month of August.</p>	
23FC/082.5	Chair's Report - No questions in Cllr Carney's absence	
23FC/083	<p>To Approve Minutes of Girton Parish Council Full Council Meetings: 12th July 2023</p> <p>Approval: Cllr Marshall proposed, Cllr Linton seconded. 7 in Favour. 1 Abstention.</p>	Approved

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23FC/084	<p>Matters arising from Previous Meetings <i>(for information only)</i></p> <ul style="list-style-type: none"> • Cllr Muston highlighted the action taken on Fly Tipping and that the question around the camera had not been answered. • She also highlighted the inclusion of a Neighbourhood Plan update report. 	Noted
23FC/084.1	Action List (To be shown at meeting)	
23FC/084.2	Any other Matters arising – A chance to raise any comments/concerns on previous agenda items	
23FC/085	To Receive update from GPC Committees & Working Groups <i>(For information only)</i>	To Note
23FC/085.1	Environment Committee (No Report this month, due to vacation)	
23FC/085.2	Local Nature Recovery Working Group (No Report this month due to vacation)	
23FC/085.3	Footpath Officer's Report (See Chair's Report)	
23FC/085.4	Water Management Report (No Report this month)	
23FC/085.5	<p>Finance & Resource Management Committee (Verbal Update)</p> <p>Cllr Muston highlighted the benefit to Girton of Girton Town Charity funding the AGE UK Warden and also providing allotments which were normally the responsibility of Parish Councils.</p> <p>Spend on the car park was noted and also the potential for GPC to review their savings accounts to generate more interest on the money they hold.</p>	
23FC/085.6	<p>HR Committee (No Report this month)</p> <p>Cllr Muston highlighted the ongoing work to review.</p> <ul style="list-style-type: none"> - Staff team needed by Girton. - The need to have policies in place outside the key policies on website. 	
23FC/085.7	<p>CAPALC Report (No Report this month)</p> <p>Cllr Muston highlighted Scribe webfest which is to be held in September and the usefulness of this event. She urged Councillors to sign up and attend. Once Councillors sign-up then they will be sent recordings from the event.</p>	
23FC/085.8	<p>Planning Committee (No Report this month)</p> <p><u>Debate Highlights:</u></p> <p>Sloe Fen Farm highlighted the need for training.</p> <p>12, The Brambles highlighted that more information was needed</p> <p>The council discussed the need for more information and a concern that neighbours may not have been informed at all or in good time.</p> <p>GPC to increase communication to village around planning issues.</p> <p>The number of possible unoccupied homes was noted as a possible concern. How could Council find out about these?</p>	
23FC/085.9	<p>Sport & Recreation Committee</p> <p>Cllr Hayat highlighted there was a report on progress of Pavilion Refurbishment He confirmed the next Sport & Recreation Committee would look at the S&R projects and turn these into business cases for approval.</p>	
23FC/085.10	Events Working Group (Verbal update)	

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	<p>Cllr Marshall confirmed his thinking that everything GPC do could be considered an Event.</p> <p>He noted that the more engagement from our residents the easier GPC's job could become.</p> <p>He noted that people were beginning to get involved who had may not been involved with Council for a very long time. He noted that residents were getting engaged with e.g., Litter Picking, Funding Telephone Boxes.</p> <p>He noted the need for extra funding for events.</p>	
23FC/085.11	<p>Bowls Club Working Group (No Report this month)</p> <p>GPC Clerk noted she expected to hear from GBC soon regarding dates for a meeting of the working group.</p>	
23FC/085.12	<p>Pavilion Refurbishment Task & Finish Group (Verbal update)</p> <p>Cllr Marshall highlighted the importance of progressing this project and referred to two distinct areas of work:</p> <ol style="list-style-type: none"> 1. Operational Maintenance <ul style="list-style-type: none"> • Some areas of work had not been progressed for some time and should be completed as routine operational work. • He noted that this could become the responsibility of the Facilities manager. • If money or guidance was needed, then the Facilities manager should raise with Council. 2. Pavilion Refurbishment Project <p>Items noted by Cllr Marshall:</p> <ul style="list-style-type: none"> • GPC should not work in silos and should include user groups. • There were other issues on the Recreation Ground that potentially should be within the scope of this group. • The need to invest in expert advice to make sure that the plan is fully thought through. • The potential to work with other Parish Councils and consider that by working together we could consider facilities across neighbouring parishes. <p><u>Debate Highlights:</u></p> <ul style="list-style-type: none"> • Council discussed the increase in our village of 4k people. • Important need to make sure Girton is fit for purpose. • New development at Eddington and Darwin Green was noted. • Cllr Hayat noted the work underway to ensure that the position of the Cricket wicket and the playground adhered to safety standards. He noted the need for signage to highlight Risks. GPC needed to check that they were sure of their obligations in terms with safety in this area. 	
23FC/086	To Approve Finance and Resource Management	For Decision
23FC/086.1	To note payment of accounts under delegated approval	Noted
23FC/086.2	To Approve payment of outstanding accounts due	Approved

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	<u>Approval:</u> Cllr Marshall proposed, Cllr Brown seconded. 7 in Favour. 1 Abstention.	
23FC/086.3	To Receive a report from Facilities Manager on Amounts paid in	Noted
23FC/087	Business items requiring a decision, or consideration by the Council	For Decision
23FC/087.1	<p>Council to consider and approve spend on Car Park Safety. (Separate Slide Deck)</p> <p><u>Approval:</u> Cllr Hayat proposed, Cllr Marshall seconded. 7 in Favour. 1 Abstention.</p> <p><u>Debate Highlights:</u> Council approved a spend of up to £12K for a short-term fix of a temporary barrier in car park and the longer-term fix of metal bollards for Girton Recreation Ground Car Park. Cllr Marshall noted that the above expenditure was important to fix this issue which had been outstanding for many years. He noted the collaboration across GPC and GTC on this project. Cllr Linton, as a father of two small children, noted his concern around vehicle safety and felt it was very important to get bollards in place as soon as possible. He noted the fact that larger vehicles often parked over the kerb. GPC also noted the flooding in the car park and that GPC clerk was speaking with previous contractors to look at the cost to fix this issue. Cllr Marshall noted the wider plan being discussed as part of Pavilion refurbishment.</p>	Approved
23FC/087.2	<p>Washpit Lane Bench - To note repair required.</p> <p>Council noted the repair required, which was likely to be a maximum of £500.00. GPC Clerk to ring the resident who had mistakenly caused the damage to ask if it could be paid for by insurance or contribution.</p> <p>Note: Subsequent to this meeting, the bench has been mended by a local volunteer free of charge. GPC Clerk has posted a Thank you on Social media after speaking to Neighbourhood Watch team.</p>	Noted
23FC/087.3	<p>Recreation Ground Tree - Council to consider and approve maintenance of Tree.</p> <p>This item was deferred to allow GPC Clerk to obtain a quote for the work for this tree as the work had been outstanding for a long while. Cllr Marshall noted that whilst the tree may not be owned by GPC, any damage to the tree could affect GPC land.</p>	Deferred
23FC/087.4	<p>Council to consider and approve actions to be taken on Sloe Farm & 12 The Brambles Planning Applications post discussions with GCP during July 2023</p> <p><u>Approval:</u> Cllr Marshall proposed, Cllr Brown seconded. 6 in Favour. 1 Abstention.</p> <p><u>Debate Highlights:</u> Clerk to write to SCDC regarding planning information provided for Sloe Farm and 12 The Brambles. To note the difficulty of making an object decision when full information is not available. To note the difficulty to Girton residents when information is missing or misleading. To note the need for full information to be posted on the portal.</p>	Approved
23FC/087.5	<p>Budgetary process - To consider and discuss budgetary process for 2024/2025</p> <p>- Cllr Muston noted that Committee meetings were now in calendar.</p>	Noted

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	<ul style="list-style-type: none"> - Aim was to create an itemized budget and aim to compile a 3-year plan for all Committees. 	
23FC/088	<p>To Receive Correspondence addressed to the Council.</p> <p>Items of Correspondence noted:</p> <ul style="list-style-type: none"> - Email sent to Felix Hotel - Email sent to GPC Planning re: Brambles, Sloe Farm - Slides from Police to be distributed. - Information on Wellbrook Way non-adoption from CCC - Information on parking problems at Bandon Road 	Noted
23FC/089	<p>To Approve Communication of items from this Agenda</p> <p><i>This item is designed to ensure that Council can approve key items of communication from this meeting on Council Website, Facebook, and Twitter.</i></p> <p><u>Approval:</u> Cllr Marshall proposed, Cllr Wright seconded. 7 in Favour. 1 Abstention.</p>	Approved
23FC/090	<p>Date of next meeting(s): 13th September 2023 at 7.30pm</p>	Noted
Meeting ended: 21:33		