

Clerk: Mrs. Yvonne Murray
 Telephone (01223) 618619
 Email: Clerk@girton-pc.gov.uk
 Website: <https://www.girton-cambs.org.uk>

The Pavilion
 Girton Recreation Ground
 Cambridge Road, Girton
 Cambridge, CB3 0FH

NOTICE of MEETING: GIRTON PARISH COUNCIL
MEETING Environment Committee
DATE & TIME: Tuesday 6th June at 8pm
VENUE: Girton Recreation Ground, Cambridge Road Girton

Members: 7 + 2 Ex Officio **Vacancies:** 4 **Quorum:** 3

MINUTES

Agenda Item	Item Description	Action/ Power
Meeting Started: 20:17		
Members: Cllr Giles (Chair), Cllr Clare, Cllr Carney (Ex-Officio), Cllr Muston (Ex-Officio) Present: Yvonne Murray (GPC Clerk) Members of the Public: None		
23ENV/1	To elect Chair of Environment Committee <u>Approval:</u> Cllr Carney proposed Cllr Giles. Cllr Muston seconded. Three in Favour. One abstention (Cllr Giles)	Approved
23ENV/2	Welcome from the Chair - Chair welcomed everyone to the meeting.	
23ENV/3	To elect Vice Chair of Environment Committee <u>Approval:</u> Cllr Giles proposed Cllr Clare. Cllr Carney seconded. Unanimous Approval.	Approved
23ENV/4	To Co-opt Members to the Committee: Councillors/Non-Councillors	Not Applicable
23ENV/5	To Receive Apologies and Reasons for Absence Cllr Marshall	Approved
23ENV/6	To Receive Members' Declarations of Interest and Dispensations - None	
23ENV/7	Public Participation - No members of the public are present.	
23/ENV8	To Approve Minutes of Environment Committee: 9 th March 2023 <u>Approval:</u> Cllr Giles proposed. Cllr Carney seconded. Unanimous Approval.	Approved
23/ENV9	Matters arising from Previous Meetings (for information only)	For Information
23/ENV9.1	Action List	
23/ENV9.2	Any other Matters arising – A chance to raise any comments/concerns on previous agenda items	
23/ENV10	Business items requiring a decision, or consideration by the Committee	For Decision
23ENV/10.1	Committee to review and note Recreation Committee Budget <u>Debate Highlights:</u> Committee reviewed year-end budget and reserves position.	Noted
23ENV/10.2	To Approve process for getting local nature reserve status for Town End Close <u>Approval:</u> Cllr Giles proposed. Cllr Carney seconded. Unanimous Approval.	Approved

Agenda Item	Item Description	Action/ Power
	<p><u>Debate Highlights:</u> Cllr Giles confirmed that she wanted approval from Environment Committee to investigate this project as a priority. She noted that this was recommended by Local Nature Recovery group. This status could bring benefits in terms of increased funding.</p>	
23ENV/10.3	<p>Review Condition Report for the war memorial and approve next steps.</p> <p><u>Approval:</u> <i>Cllr Giles proposed. Cllr Carney seconded. Unanimous Approval.</i></p> <p><u>Debate Highlights:</u> Cllr Giles to review and update the condition report. Draft to be provided to Environment for review. Cllr Giles to review requirements and in future may look for funding from the Commonwealth war commission. There may be problems with the plinth.</p>	Approved
23ENV/10.4	<p>Review the new County Council trees policy and approve next steps.</p> <p><u>Approval:</u> <i>Cllr Giles proposed. Cllr Clare seconded. Unanimous Approval.</i></p> <p><u>Debate Highlights:</u> Next steps to get people together: Tree Officer, Environment Committee, LNRP group, local experts to work on a strategy. Cllr Giles stated that there was a broad new policy from Cambridgeshire County Council that highlighted the need to be sure of their existing tree stock and to plan for more trees. Cllr Clare to look at possibilities for purchasing trees from Simpsons at Fordham. Environment Committee had stated they would have a policy for Trees by November 2023, is this realistic? This motion was taken together with 23ENV/10.7</p>	Approved
23ENV/10.5	<p>Approve request from LNRP group for money (in addition to existing budget) for an interpretation board at the Hibbert Way garden.</p> <p><u>Amended Motion:</u> Environment committee recommend spend of £2000 (in addition to existing budget) for an interpretation board at the Hibbert Way garden.</p> <p><u>Approval:</u> <i>Cllr Giles proposed. Cllr Carney seconded. Unanimous Approval.</i></p> <p><u>Debate Highlights:</u> Cllr Carney noted that £2,000 was a significant amount of money. Cllr Giles confirmed that this design and making of the board would take time. LNRP group wanted to put in place this year as it is the 90th year of the British Trust for Ornithology organization. Cllr Giles stated that this was a one-off recommendation for such a sign. For other boards in the village external funding may be sought. Next Steps: To present Business Case to Full Council on 14th June and for Cllr Giles to obtain quotes.</p>	Approved

Agenda Item	Item Description	Action/ Power
23ENV/10.6	<p>Confirm and approve changes for No Mow May 2024 so paths, benches are usable and approve process for removing grass cuttings post May 2023/2024</p> <p><u>Debate Highlights:</u></p> <p>Cllr Giles noted it had been a year in which the grass had grown significantly. She felt it was good that GPC had approved No Mow May but strategy for next year needed to be reviewed.</p> <p>It may be that some areas need to be cut and some areas may be able to be left to grow all summer.</p> <p>Increased preparation and communication is needed for Girton residents.</p> <p>Next year consider.</p> <ul style="list-style-type: none"> • Signs for No Mow May. • Create a map of Girton Green Spaces • Involve GPC Contractor in decision-making. • Communicate in April Girton Parish News. • Confirm land ownership. <p>The Girton Green Team are lined up to clear the grass cuttings for Hibbert Ware Gardens.</p> <p>GPC Clerk to speak to contractor about next year’s strategy and removal of grass cuttings for this year.</p> <p>Cllr Giles noted there is a need for more volunteers.</p>	Noted
23ENV/10.7	<p>Approving of contracting a tree protection officer</p> <p><u>Approval:</u> <i>Cllr Giles proposed. Cllr Clare seconded. Unanimous Approval.</i></p> <p><u>Debate Highlights:</u></p> <p>See 23ENV/10.4 both motions taken together.</p> <p>GPC Clerk to get quotes from Tree Surgeons to contract a tree protection officer to recommend to July Full Council.</p>	Approved
23ENV/10.8	<p>Recommending placement of new Dog Bins to be approved at June Full Council</p> <p><u>Approval:</u> <i>Cllr Giles proposed. Cllr Clare seconded. Unanimous Approval.</i></p> <p><u>Amended Motion:</u> Recommending placement of 5 new Litter Bins to replace existing Dog bins to be approved at June Full Council.</p> <p><u>Debate Highlights:</u></p> <p>Discussion took place on Budget for Dog Bins.</p> <p>Cllr Carney stated the need to identify dog bins and conditions. Council noted this had already been completed. Cllr Carney noted the potential to enter in Parish Online.</p>	Approved

Agenda Item	Item Description	Action/ Power
	<p>Cllr Clare noted the priority of replacing dog bins with litter bins. Priorities stated as:</p> <ol style="list-style-type: none"> 1. Recreation Ground, 2. Cambridge Road 3. There are an additional two in the village needing replacement. <p>Cllr Clare recommended a budget was found for 5 replacement bins. He will prepare a business case.</p> <p>Note that Thornton Road may be lacking in bins. Washpit Lane requirement for a new bin was discussed. Decision to work on replacing dog bins with litter bins first.</p>	
23ENV/10.9	<p>Receive any updates on LHI or 20mph including any plans for future bids as each Committee begins to develop at 3/5-year plan.</p> <p><u>Debate Highlights:</u> Cllr Carney stated that he had presented the LHI & 20mph bids in his Annual Report at the Annual Parish Meeting. He had presented LHI Bid with Oakington & Westwick Parish Council in mid-May. He hoped to hear back in July. No date given for when we would hear about 20mph bid. Cllr Carney to work on collating data and possible priorities for future bids.</p>	Noted
23ENV/10.10	<p>To review Environment Report for submission to Full Council</p> <p><u>Debate Highlights:</u> Cllr Giles showed a draft report. Recommendation to include:</p> <ul style="list-style-type: none"> - Cllr Carney's attendance at LHI Meeting - Local Nature Reserve Status for Town End Close 	Approved
23ENV/11	<p>To Receive Correspondence addressed to the Committee.</p> <p><u>Debate Highlights:</u> LNRP members and members of the public are now sending in photographs of sightings. Cllr Clare noted the problem with the County Council streetlight outside Girton Glebe - GPC Clerk to follow up with Highways. Cllr Carney to develop a paper on Electric Vehicle Charging points to bring to the next Environment Agenda. GPC Clerk noted the Histon & Impington ECO Fest to take place from 10th June which may be useful to inform the above paper. Cambridge Carbon Footprint are to attend.</p>	
23ENV/12	<p>To Approve Communication of items from this Agenda</p> <p><u>Approval:</u> <i>Cllr Giles proposed. Cllr Carney seconded. Unanimous Approval.</i></p> <p><i>This item is designed to ensure that Committee can approve key items of communication from this meeting on Committee Website, Facebook, and Twitter.</i></p>	Approved

Agenda Item	Item Description	Action/ Power
23ENV/13	Date of next meeting(s): August 30 th at 8pm	
Meeting Ended: 21:13		

Guidance For Visitors to Girton Parish Committee

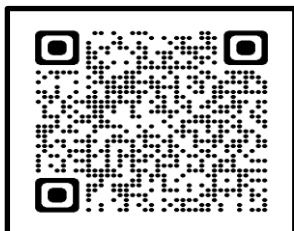
The Pavilion, Recreation Ground, Cambridge Road, Girton, Cambridge CB3 0FH.

Tel: 01223 618619

NOTICES FOR MEMBERS OF THE PUBLIC

Parish Committee Agenda

A full copy of this agenda with appendices and reports may be found on the Parish website at <https://www.girton-cambs.org.uk/girton-parish-Committee/> or requested from the Clerk. Our Village Noticeboards will include a copy of the agenda only including this guidance page. Webpage QR Code below.



Public Participation

Members of the public are welcome to attend this meeting and any other Girton Parish Committee public meeting. If you wish to raise a question or topic at the meeting it will help us if you contact the clerk, who will be pleased to explain the procedure. Clerk email: clerk@girton-pc.gov.uk. Members of the public may address the Committee within an allotted time of **15 minutes** during Public Participation on the agenda.

Exclusion of Press and Public

The press and public are likely to be excluded from the meeting during consideration of the following item in accordance with the provisions of Section 100(A)4 of the Local Government Act 1972, exempt information as defined in paragraph 3 of Part 1, Schedule 12A of the Act, as amended.

Items to be confirmed here/

First Aid

If you feel unwell or need first aid, please alert a member of staff.

Toilets

Public toilets are available on the ground floor of the Pavilion in the corridor through the double doors in the Community Hall. These include facilities for disabled people.

Recording of Business and Use of Mobile Phones

Girton Parish Committee are open and transparent about how we make decisions. The Committee may record public meetings. Recording, filming and photography at Committee, Committee and other meetings is allowed where members of the public can attend, so long as proceedings at the meeting are not disrupted. Members of the public may not speak during Committee proceedings. We also allow the use of social media during meetings to bring Committee issues to the attention of a wider audience. To minimise disturbance to others attending the meeting, please switch your phone or other mobile device to silent/ vibrate mode.

Smoking

No one can smoke at any time within the Pavilion or at any Committee meeting.

Clerk: Mrs. Yvonne Murray

Girton Parish Council

NOTICE of MEETING: **GIRTON PARISH COUNCIL**
MEETING **Environment Committee**
DATE & TIME: **Thursday 9th March at 7pm**
VENUE: **Girton Recreation Ground, Cambridge Road Girton**

Members: 7 + 2 Ex Officio Vacancies: 3 Quorum: 3

MINUTES

Agenda Item	Item Description	Action/ Power
<p>Members: [4] Cllr Giles (Chair), Cllr Clare, Cllr Carney (Ex-Officio), Cllr Muston (Ex-Officio) Present: Yvonne Murray (GPC Clerk) Members of the Public: None</p>		
22/52	Welcome from the Chair	
22/53	<p>To Receive Apologies and Reasons for Absence Cllr Hayat, Cllr Marshall</p>	Approved
22/54	To Receive Members' Declarations of Interest and Dispensations	
22/55	<p>Public Participation No members of the public present</p>	
22/56	<p>To Approve Minutes of Environment Committee: 19th January 2023 <u>Approval:</u> <i>Cllr Giles proposed. Cllr Carney seconded. Unanimous Approval.</i></p>	Approved
22/57	<p>Committee to approve co-option of Local Nature Recovery Group members. <u>Approval:</u> <i>Cllr Giles proposed. Cllr Carney seconded. Unanimous approval.</i> <u>Debate Highlights:</u> Cllr Giles confirmed Committee was asked to approve Keith Honnor, Chair of the Local Nature Recovery working group. Keith could not make this evening but had confirmed he wished to be co-opted.</p>	Approved
22/58	<p>Matters arising from Previous Meetings <i>(for information only)</i> Cllr Clare read out the Mission Statement that had been delegated at previous meeting, as below: "The committee's overarching goal is to improve Girton's environment for all and to encourage sustainable practices wherever possible."</p>	Noted
22/58.1	<p>Action List <u>Debate Highlights:</u> Committee reviewed Environment Action List in MS Planner. Committee noted that it would be useful to have Air Quality monitors that could be moved around the village.</p>	Noted

Agenda Item	Item Description	Action/ Power
	Committee also noted the movement of the MVAS equipment, and that Cllr Carney had asked a question around Footpath 99/6 and had spoken to Jim Chisholm of the Chisholm trail.	
22/58.2	Any other Matters arising – A chance to raise any comments/concerns on previous agenda items	
22/59	Business items requiring a decision, or consideration by the Committee	For Decision
22/59.1	Committee to review and note Environment Committee Budget	Noted
22/59.2	<p>Committee to review and approve next steps on project list for 2023/2024 Budget for Environment, Green Group & Local Nature Recovery Plan to focus this meeting on:</p> <ul style="list-style-type: none"> • Tree Planting • Benches • 20mph Scheme (with Cambridgeshire County Council) • Priorities for next three months • Procedure for review of Project List <p><i>Note on Tree Planting: GPC has an offer of free trees from a local resident which may match the requirements that Cllr Clare confirmed. These trees need moving from Earith. Trees available: oak, wild cherry, rowan, grey willow, and field maple.</i></p> <p><u>Debate Highlights:</u></p> <ul style="list-style-type: none"> • Committee agreed that immediate Tree Planting would be halted, and that this Committee would produce a plan for Tree Planting. • Committee discussed new benches and possible locations including Footpath No. 4, En route to Oakington, Dog Walking Routes • Committee discussed bench already funded to be a bench dedicated to George Thorpe to be situated at Town End Nature Reserve. Bench to be the same as those just positioned by Girton Neighbourhood Watch with a plaque. • Committee also discussed mending the existing benches as needed and making a plan to do so. • Committee agreed that a plan should be put together for new and existing benches throughout the village. <p>Cllr Hayat arrived at 19:35</p> <ul style="list-style-type: none"> • Committee discussed whether Men’s shed could help with mending the existing benches. • Committee noted that 20mph Survey had been published on evening of Thursday 9th March. • Committee noted the need for the Dog bin at Woodland’s Park to be replaced with a large green litter bin from SCDC. • Committee agreed the need for a plan for new and existing bins throughout the village. 	Approved
22/59.3	<p>Committee to consider LNR Public Meeting on 28th March 2023</p> <p><u>Debate Highlights:</u></p> <p>LNR Working Group were aiming to come up with some team projects. They hoped to have a list of actions to be carried out in residents’ gardens.</p>	Noted

Agenda Item	Item Description	Action/ Power
	<p>Cllr Giles confirmed all ideas were welcome.</p> <p>Cllr Giles confirmed that the Green Team was up and running. She also highlighted the request for volunteers who would put up Swift boxes.</p>	
22/59.4	<p>Committee to consider and recommend next steps on Village Planters Scheme</p> <p>This Item to be discussed in April Full Council.</p>	Noted
22/59.5	<p>Committee to approve quotes for Car Park Drainage</p> <p>Quotes have been obtained. This item to be discussed at Full Council.</p>	Noted
22/59.6	<p>Committee to review Mission, Vision, and Terms of Reference</p> <p><u>Approval:</u> <i>Cllr Carney proposed. Cllr Giles seconded. Unanimous Approval.</i></p> <p><u>Debate Highlights:</u></p> <p>Mission Statement Approved as below: "The committee's overarching goal is to improve Girton's environment for all and to encourage sustainable practices wherever possible."</p>	Approved
22/60	<p>To Receive Correspondence addressed to the Committee.</p> <p>Correspondence confirmed from resident regarding Air Quality Monitoring in the village. Also discussed with South Cambridgeshire District Councillors present at Full Council.</p>	Noted
22/61	<p>To Approve Communication of items from this Agenda</p> <p><u>Approval:</u> <i>Cllr Giles proposed. Cllr Carney seconded. Unanimous Approval.</i></p>	For Decision
22/62	<p>Date of next meeting(s): Tuesday 6th June 2023, 8pm.</p>	
Meeting Ended: 19:57		