

Clerk: Mrs. Yvonne Murray
 Telephone (01223) 618619
 Email: Clerk@girton-pc.gov.uk
 Website: <https://www.girton-cambs.org.uk>

The Pavilion
 Girton Recreation Ground
 Cambridge Road, Girton
 Cambridge, CB3 0FH

NOTICE of MEETING: GIRTON PARISH COUNCIL
MEETING Sport & Recreation Committee
DATE & TIME: Wednesday 19th April at 7pm
VENUE: Girton Recreation Ground, Cambridge Road Girton

Members: 7 + 2 Ex Officio **Vacancies:** 1 **Quorum:** 3

MINUTES

Agenda Item	Item Description	Action/ Power
<p>Members: Cllr Hayat (Chair), Cllr Betts (Vice-Chair), Cllr Marshall, Carney (Ex-Officio), Cllr Muston (Ex-Officio), Co-opted Members: Graham Clare, Andrew Richardson Present: Yvonne Murray (Girton Parish Clerk), Angie Vidler (Assistant Clerk) Members of the Public: None</p>		
23SR/001	Welcome from the Chair	
23SR/002	<p>To Receive Apologies and Reasons for Absence Cllr Blom, Cllr Clare, Cllr Williams, Andrew Hawkes, Andrew Chapman Work, Holiday, and Illness</p>	Approved
23SR/003	<p>To Receive Members' Declarations of Interest and Dispensations Cllr Hayat - Son plays for Girton Colts Cllr Betts - Member of Girton Cricket Club Graham Clare - Member of Girton Bowls Club Alan Richardson - Member of Girton Tennis Club Cllr Hayat explained Conflict of Interest to co-opted members</p>	
23SR/004	<p>Public Participation <i>No members of the public present</i></p>	
23SR/005	<p>To Approve Minutes of Sport & Recreation Committee: 28th February 2023</p> <p>Approval: Cllr Hayat approved; Cllr Carney seconded. 4 in favour. 1 Abstention</p> <p>Cllr Hayat noted a change to Sports & Recreation draft minutes. Agenda item 22/55.2, paragraph 9. The word 'County' to be inserted before 'matches.'</p> <p>He informed the Committee that GBC are now being asked to host matches due to the quality of the Green. He believes it is one of the finest Bowls Greens in the County due to a lot of hard work by volunteers and a significant amount of money invested.</p>	Approved
23SR/006	<p>Committee to approve co-option of Sport & Recreation Members</p> <p>Approval: Cllr Hayat proposed, Cllr Muston seconded. Unanimous Approval.</p> <p>Tom Lee, new manager of William Collyn Community Centre was co-opted in his absence.</p>	Approved

Agenda Item	Item Description	Action/ Power
23SR/007	Matters arising from Previous Meetings <i>(for information only)</i>	For Information
23SR/007.1	<p>Action List - Project List to be made available online asap.</p> <p>All members to review project list and consider what projects they wish to own and comment online.</p> <p>Graham Clare asked where does the Bowls Club feature on that list? Cllr Hayat confirmed that £5k recommended by the GPC Bowls Club Working Group had been approved at Full Council on 12th April. Agenda Item: 23FC/010.1 as below:</p> <p>Girton Parish Council Bowls Club Working Group recommend to GPC - Full Council approval of a £5,000 contribution to: Create a designated reserve for an immediate feasibility study to scope required facilities for activities at Wellbrook Way.</p> <p>Cllr Carney asked why a new Working Group was required. Cllr Marshall noted that he believed the task of the original working group was now complete with the above proposal for a solution brought to fruition.</p> <p>There was a discussion about whether the existing working group would put that forward. Cllr Hayat stated that the recommendation was that the initial working group would be dissolved, and another working group created to complete the Feasibility Study. This motion would be put forward to Full Council.</p> <p>Cllr Betts queried why the facilities mentioned were for Wellbrook Way rather than just Girton Bowls Club.</p> <p>Cllr Muston stated that activities of all groups/residents in the village should be considered as GPC considers spending of public money. She noted that the use of WCCC was unable to be fully considered as WCCC Trustees were unable to meet in March.</p> <p>GPC Clerk confirmed.</p> <ul style="list-style-type: none"> - All members of the GPC Bowls Club Working group had agreed on the motion to look at activities more broadly than requirements of GBC. (Members of Working group represent GBC, GPC, GTC) - Feasibility Study agreed in April Full Council should be advanced as quickly as possible. - All members of working Group had agreed that the original working group should be dissolved post the April Full Council motion if it was agreed at Full Council. 	
23SR/007.2	Any other Matters arising – A chance to raise any comments/concerns on previous agenda items	
23SR/008	Business items requiring a decision, or consideration by the Committee	For Decision
23SR/008.1	Committee to consider and approve change of committee name to Sport, Recreation and Well-being	Approved

Agenda Item	Item Description	Action/ Power
	<p>Cllr Carney asked if this item could be deferred as this item may be too broad and the word 'Well-being' was not clear as to scope.</p> <p>Cllr Muston stated the Oxford English Dictionary definition: Well-being meaning is a state or experience of health, happiness, and prosperity. It can include physical, mental, and social aspects, as well as thoughts, emotions, actions, and experiences. It is what is intrinsically valuable or ultimately good for someone. It is more than in the moment happiness, but also involves life satisfaction, sense of purpose, and ability to manage stress⁵.</p> <p>A further definition was found: Connect, be active.</p> <p>Cllr Muston stated that Sport & Recreation was part of Well-Being, but it may not be worth considering Wellbeing as part of the name of this committee.</p> <p>Graham Clare raised the point that Bowls was supporting people in the village as many of the oldest players taking part and improving their wellbeing.</p> <p>It was felt that GPC should be supporting and helping the Community.</p> <p>Alan Richardson asked why would you include Well-being in Sport & Recreation?</p> <p>Cllr Marshall asked why include in Sport & Recreation? Cllr Marshall considered forming a committee that takes Wellbeing into account. He stated that he felt Well-being needs to be at the heart of Girton Parish Council.</p> <p>GPC Clerk asked Graham Clare if he was Chair Club 55 in Girton, which he confirmed. This is another organisation looking after well-being in Girton.</p> <p><u>Amended Motion:</u> Committee to consider and approve inclusion of Well-being in Sport & Recreation Terms of Reference.</p> <p><u>Amended Motion Approval:</u> Cllr Carney proposed. Cllr Muston seconded. Unanimous Approval.</p>	
23SR/008.2	<p>Committee to approve Mission, Vision & Terms of Reference (including Scheme of Delegation)</p> <p><u>Approval:</u> Cllr Hayat proposed. Cllr Carney seconded. Unanimous Approval.</p> <p><u>Debate Highlights:</u> Cllr Hayat stated that GPC would make the above available online for everyone to comment.</p> <p>Finalisation of Mission, Vision & Terms of Reference delegated to Clerk/RFO. Review and comments to be provided by Sport & Recreation Committee Members. Aim for this Agenda Item to be approved at next Full Council.</p>	Approved
23SR/008.3	<p>Committee to review and approve recommendation of 2023/2024 Sport & Recreation Operational Budget to Full Council</p>	Approved

Agenda Item	Item Description	Action/Power
	<p><u>Approval:</u> <i>Cllr Hayat proposed. Cllr Betts seconded. Unanimous Approval.</i></p> <p><u>Debate Highlights:</u> Council reviewed Operational Budget which had been updated by Clerk post significant expenses in March 2023. This review included data provided by Committee and also by Recreation user.</p> <p>Need to review cost of LED lights to include in estimate was noted by the Committee and given as an action to GPC Clerk.</p> <p>Discussion centred around clear ownership of operational budget by staff team to allow proactive management of operations.</p> <p>Committee approved recommendation to be put to Full Council that the Operational Budget plus 5% increase and £10K Contingency noted in the 2023 precept calculation would be managed by the staff team.</p> <p>Any item that exceeds the operational budget limit of</p> <ul style="list-style-type: none"> • Operational Budget + 5% need to be highlighted. • Any spend on the contingency amount by Sport & Recreation committee to be delegated to Sport & Recreation Chair, Finance Chair & GPC Clerk. • Scheme of Delegation for above to be put in place. • Financial Regulations to be checked to ensure the policy supports the above. <p>All amounts to be noted by Full Council in next Council meeting following any spend.</p> <p>Council to put in place Key Performance Indicators (KPI's) to increase oversight of the above.</p>	
23SR/008.4	<p>Committee to consider Income Report - Is there scope for generating further income for investing in Community projects?</p> <p><u>Debate Highlights:</u> Cllr Hayat highlighted the potential for GPC to reinvest any increased revenue for the benefit of our community by maximising use of Council's assets. Therefore, all our charges should be realistic.</p> <p>Cllr Marshall highted the need to ensure our income and expenditure is sustainable.</p> <p>Cllr Muston highlighted GPC should aim for the best possible facilities.</p> <p>Cllr Carney stated the need for GPC to identify: Asset Management (both ongoing and periodic) and early identification of potential new projects.</p> <p>Graham Claire noted the importance of ensuring clear ownership of assets by GPC or Recreational user e.g. The Bowls Club Sprinkler system, which party is responsible for this asset.</p>	Noted

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	<p>GPC Clerk highlighted the need for consistent and detailed Terms and Conditions for all Recreation users. Cllr Carney noted the current documentation is either non-existent or vague and this can lead to disagreement at a very late state. The need for documentation is needed.</p> <p>Alan Richardson noted that Tennis Courts are a classic example in that question over booking can arise. Cllr Muston highlighted the need to ensure clarity of asset ownership is required.</p> <p>Items considered for increasing revenue:</p> <ul style="list-style-type: none"> • Licence for serving Alcohol. • Improving facilities both outdoor and indoor for use by other teams • Making use of Field owned by Girton Glebe <ul style="list-style-type: none"> • Assistant Clerk confirmed conversations had taken place with Mr Butler of Girton Glebe • Field needed to be made match fit. • Initial work and maintenance would be needed. • Girton Glebe were happy to work with Girton Parish Council • Discussion took place on importance of local teams being given priority to the facilities and fees being reduced. • Need for further Community Engagement needed to identify village requirements. • Data needed to identify current usage and capacity of the Pavilion. • Aim for optimum use of all Girton Parish Council assets. • Look at areas of Lane that may be underdeveloped e.g., could Wellbrook Way area be used for a Pump Truck • Identify amount of 'Community Contribution' that Parish Council should provide to Recreation users. • Proactively pursue grants available. • Partnerships with external users e.g., WCCC, GTC, Trustees of Cotton Hall should allow best way of delivering facilities across the village. <p>Cllr Hayat confirmed the Pavilion Task and Finish Group were meeting to take forward refurbishment.</p> <p>Cllr Muston highlighted that if Girton Parish Council met all the requirements including a CILCA qualified clerk then the General Power of Competence could be used for GPC to run a business if required.</p>	
23SR/008.5	<p>Committee to review and approve recommendation of Project list to Full Council</p> <p>- To include</p> <ul style="list-style-type: none"> • CCTV Blue-Tooth • Fire Assessment <p><u>Approval:</u> <i>Cllr Hayat proposed. Cllr Muston seconded. Unanimous Approval.</i></p> <p><u>Debate Highlights:</u></p> <p>Cllr Hayat confirmed that GPC Clerk would put the project list on the SharePoint site for review.</p>	Approved

Agenda Item	Item Description	Action/Power
	<p>All members then review the list, provide any comments, and input their name against any projects they wish to own.</p> <p>Additional projects discussed and added to list:</p> <ul style="list-style-type: none"> • External Table Tennis Table (Cllr Hayat) • Zip Wire (Cllr Hayat) • Trim Trail - Adult Exercise (Asst Clerk) <p>Cllr Betts supports the first two additional items. He had discussed with a resident the need for equipment for teenagers.</p> <p>Chris Wilson (Groundsman) stated that the Trim Trail equipment might just need freshening up and some repairs.</p>	
23SR/009	<p>To Receive Correspondence addressed to the Committee.</p> <p>Letter received from Year 6 Students at Girton Glebe School: ‘We can Improve the Basketball Court.’</p> <p><u>Debate Highlights:</u></p> <p>Council requested that GPC Clerk wrote to Thank the students and to confirm GPC next steps on their initiative.</p>	Noted
23SR/010	<p>To Approve Communication of items from this Agenda</p> <p><u>Approval:</u> Cllr Carney proposed, Cllr Betts seconded. Unanimous Approval.</p> <p><i>This item is designed to ensure that Committee can approve key items of communication from this meeting on Committee Website, Facebook, and Twitter.</i></p>	Approved
22/011	<p>Date of next meeting(s): 24th May 2023</p>	
<p>Meeting Ended: 8.33pm</p>		

Guidance For Visitors to Girton Parish Committee

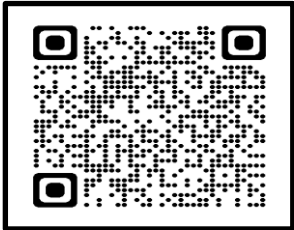
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NOTICES FOR MEMBERS OF THE PUBLIC

Parish Committee Agenda

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Public Participation

Members of the public are welcome to attend this meeting and any other Girton Parish Committee public meeting. If you wish to raise a question or topic at the meeting it will help us if you contact the clerk, who will be pleased to explain the procedure. Clerk email: clerk@girton-pc.gov.uk. Members of the public may address the Committee within an allotted time of **15 minutes** during Public Participation on the agenda.

Exclusion of Press and Public

The press and public are likely to be excluded from the meeting during consideration of the following item in accordance with the provisions of Section 100(A)4 of the Local Government Act 1972, exempt information as defined in paragraph 3 of Part 1, Schedule 12A of the Act, as amended.

Items to be confirmed here/

First Aid

If you feel unwell or need first aid, please alert a member of staff.

Toilets

Public toilets are available on the ground floor of the Pavilion in the corridor through the double doors in the Community Hall. These include facilities for disabled people.

Recording of Business and Use of Mobile Phones

Girton Parish Committee are open and transparent about how we make decisions. The Committee may record public meetings. Recording, filming and photography at Committee, Committee and other meetings is allowed where members of the public can attend, so long as proceedings at the meeting are not disrupted. Members of the public may not speak during Committee proceedings. We also allow the use of social media during meetings to bring Committee issues to the attention of a wider audience. To minimise disturbance to others attending the meeting, please switch your phone or other mobile device to silent/ vibrate mode.

Smoking

No one can smoke at any time within the Pavilion or at any Committee meeting.

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NOTICE of MEETING: GIRTON PARISH COUNCIL
MEETING Sport & Recreation Committee
DATE & TIME: Tuesday 28th February at 7pm
VENUE: Girton Recreation Ground, Cambridge Road Girton

Members: 7 + 2 Ex Officio **Vacancies:** 1 **Quorum:** 3

MINUTES

Agenda Item	Item Description	Action/ Power
	<p>Members: [5] Cllr Hayat (Chair), Cllr Blom, Cllr Marshall, Cllr Carney (Ex-Officio), Cllr Muston (Ex-Officio) Co-opted Members: Andrew Hawkes Present: Yvonne Murray (GPC Clerk), Angie Vidler (GPC Assistant Clerk), Chris Wilson (Groundsman) Members of the Public: Two</p>	
22/48	<p>Welcome from the Chair Cllr Hayat welcomed all members to the meeting.</p>	
22/49	<p>To Receive Apologies and Reasons for Absence Apologies: Cllr Williams, Cllr Clare Absent: Cllr Betts</p>	
22/50	<p>To Receive Members' Declarations of Interest and Dispensations Girton Colts – Cllr Hayat confirmed his son played for Girton Colts. Girton Colts – Andrew Hawkes confirmed he was chairman of Girton Colts.</p>	
22/51	<p>Public Participation <i>No Members of Public wished to speak.</i></p>	
22/52	<p>To Approve Minutes of Sport & Recreation Committee: 18th January 2023 Approval: <i>Cllr Hayat proposed. Cllr Carney seconded. Four in favour. One Abstention (Cllr Blom as he did not attend 24/11/2022 meeting).</i></p>	Approved
22/53	<p>Committee to approve co-option of Recreation Ground Users Graham Clare Confirmed he was representing Girton Bowls Club. He had lived in Girton since the end of 1945. He had previously run the Youth Club, Cubs and Scouts. He was currently Chair of Club 55. He had been a member of Girton Bowls Club since it was formed. He would be pleased to be co-opted onto the Sport and Recreation Committee so that the Bowls Club could be included in the Committee discussion. Alan Richardson</p>	Approved

Agenda Item	Item Description	Action/Power
	<p>Chris Wilson confirmed that Alan was a committee member of the Tennis Club and helped to run sessions for young tennis players. Also, very helpful in helping with tasks on Girton Recreation Ground. Alan was co-opted in his absence.</p> <p>Approval: Cllr Hayat proposed. Cllr Carney seconded. Unanimous Approval.</p> <p>Debate Highlights:</p> <p>Andrew Hawkes noted other groups missing. Highlighted Netball and Ballet. Ballet have been invited but time doesn't work for them.</p> <p>A newsletter might be useful for Sport & Recreation users.</p> <p>Short-term Minutes will be sent to Recreation users and invite will be extended.</p>	
22/54	Matters arising from Previous Meetings <i>(for information only)</i>	For Information
22/54.1	<p>Action List</p> <p>GPC Clerk showed committee Action List which now holds tasks from 19th October 2021. The first Full Council meeting for this clerk.</p> <p>Operational Calendar and Monthly Budget is being compiled.</p>	
Alan Richardson arrived at 19.10		
22/54.2	<p>Any other Matters arising – A chance to raise any comments/concerns on previous agenda items.</p> <p><i>None</i></p>	
22/55	Business items requiring a decision, or consideration by the Committee	For Decision
22/55.1	<p>Committee to approve Mission, Vision & Terms of Reference (including Scheme of Delegation)</p> <p>Cllr Hayat confirmed this item would be brought to next Sport & Recreation Committee.</p>	Deferred
22/55.2	<p>Committee to review and note Sport & Recreation Budget</p> <p>GPC Clerk/RFO displayed the Sport & Recreation Ground Profit & Loss account for 2022/2023 to date. Cllr Muston as Chair of Finance & Resource Management highlighted the significant work that had been carried out by RFO to be able to provide this data.</p> <p>Cllr Hayat highlighted the importance for all project and operations work in taking a data-driven approach.</p> <p>Chris Wilson highlighted the importance of GPC to ensure that required work is carried out on a regular basis. There is a need for all Sports facilities to be well maintained and made ready for the season.</p> <p>This applies to all facilities in Girton and there is an exercise underway to confirm how much each user is subsidised by GPC.</p> <p>GPC Clerk/RFO confirmed the need to prioritise Capital Spend as well as Operational work. She noted that £50K had been confirmed as to be released from Reserves to fund improved spend.</p> <p>Graham Clare asked if it would be appropriate to highlight the urgent need for the Bowls Club toilets at this point in the agenda?</p>	Noted

Agenda Item	Item Description	Action/Power
	<p>Cllr Hayat confirmed that a working group had been formed and that findings should first go through this group. He highlighted it was important to note that this group included GPC, GBC, and FTC.</p> <p>Graham Clare highlighted that Girton Bowls Club were the only sports club in the village that did not have access to on-site toilets. GBC had grown in stature over the last years and was largely made up of Girton Residents.</p> <p>He informed the Committee that GBC are now being asked to host County matches due to the quality of the Green. He believes it is one of the finest Bowls Greens in the County due to a lot of hard work by volunteers and a significant amount of money invested.</p> <p>He noted that spectators attend, and all members and visitors are currently relying on one Portaloo. The need for a Toilet Block is urgent.</p> <p>Graham also noted that Cambridge and District Bowls League have been making rumbles about GBC remaining in the league without toilets. He finished by saying: It is the least GBC can expect to have access to toilets including disabled toilets.</p> <p>Cllr Hayat confirmed this issue was being looked at by a separate working group as to what options could be pursued as next steps. He stressed the need for Business cases for all projects.</p> <p>An invitation was extended to Graham to be invited to next working group meeting.</p> <p>Cllr Marshall, Chair of the Bowls Club working Group confirmed that the two meetings to date had opened up a lot of possibilities. GBC had been asked to come forward with a reviewed proposal of GBC using facilities in the WCCC. The Working Group need to know what they are offering. The process to understand a full understanding of next steps is underway to agree the motion to go to Full Council.</p> <p>Cllr Hayat noted that the Bowls Club had been asked to carry out some costings. Graham confirmed this action was underway.</p> <p>Cllr Blom left at 19:24</p> <p>Andrew Hawkes on reviewing the Sport & Recreation P&L noted the fact that GPC was spending more than they could make. He had not given that a lot of thought before.</p> <p>Cllr Muston, Chair of Finance & Resource Management highlighted the need for a clear decision of</p> <ul style="list-style-type: none"> • How much GPC should finance? • Where should it be spent? <p>She highlighted that the Pavilion Refurbishment project had been rescoped as the Task and Finish Group reviewed whether the cost could be justified.</p>	

Agenda Item	Item Description	Action/ Power
	<p>Cllr Hayat highlighted the need to make Informed decisions led by data.</p> <p>Chris Wilson highlighted that it was likely that GPC had under charged outside users and village clubs are being charged approximately two-thirds of that rate. Andrew Hawkes stated Girton Colts are likely paying a lot less than other equivalent clubs need to pay.</p> <p>GPC Clerk highlighted that this is why GPC were co-opting users and that the wider village should be involved and aware of charging. Data driven decision making is needed to remove risk.</p> <p>Cllr Carney stated that GPC need to be sure that they have a baseline in place as a starting point to deciding upon budget including charges. Full understanding is needed.</p> <p>Chris Wilson highlighted the effect of COVID and the potential Pavilion Refurbishment project on bookings for the Pavilion. He noted that GPC Assistant Clerk had done a good job on reclaiming users to the Pavilion.</p> <p>Cllr Hayat noted the Ear-marked reserves held to complete Pavilion Refurbishment.</p>	
22/55.3	<p>Committee to review and approve a Recreation Ground Charge increase of 10% for 2023/2024 season.</p> <p><u>Proposed 1st Amendment:</u> <i>Cllr Marshall proposed. Cllr Muston seconded.</i></p> <p>Committee to review and approve a Recreation Ground Charge increase of 10% for 2023/2024 season including the date by which they will be implemented.</p> <p><u>Proposed 2nd Amendment:</u> <i>Cllr Carney</i></p> <p>Committee to review and approve a Recreation Ground Charge increase of 10% for 2023/2024 season on 1st April for all facilities other than football teams which will be the 1st June.</p> <p><u>Approved 3rd Amendment:</u> <i>Cllr Hayat proposed. Cllr Marshall seconded. Unanimous Approval.</i></p> <p>Committee to review and approve an increase in all recreation facilities of 10%. This increase to apply for all users on 1st April or beginning of their season. Dates of seasons for each sport to be confirmed.</p> <p><u>Debate Highlights:</u></p> <p>Significant discussion took place on recommended charges from GPC Staff Team. Charges had not been raised since 2019 and a 10% increase was proposed. This was in line with 3% annual increase in years prior to 2019.</p> <p>Longer term need to compare charges with actual charges incurred by GPC was confirmed. This data review is under way.</p> <p>Andrew Hawkes raised question as to could GPC identify how much they were able to subsidise Sport & Recreation in Girton.</p>	Approved

Agenda Item	Item Description	Action/ Power
	<p>Cllr Marshall pointed out the minimal increases in last 10 years and asked whether 12% increase should be proposed.</p> <p>The need to compare Girton Charges with other villages and via Cambs FA was raised. This action will be undertaken going forward.</p> <p>Andrew Hawkes pointed out that having co-opted Recreation users, GPC could consider what worked for them in times of timing of raising charges.</p> <p>Alan Richardson stated that he felt Tennis members would likely be happy with the proposed raise and he would take the information to their AGM in two weeks.</p> <p>Graham Clare asked if Cambridge Utd were to rent a pitch at Girton Recreation Ground would they be charged more money? Angie confirmed that would be the case.</p> <p>The above recommendation from Sport & Recreation Committee will be placed on Full Council Agenda of 08/03/2023 for approval.</p>	
22/55.2	<p>Committee to approve list of projects for 2023/2024 Budget.</p> <p>Approval: <i>Cllr Hayat proposed. Cllr Carney seconded. Unanimous Approval.</i></p> <p>Debate Highlights:</p> <p>Council discussed projects on the current list.</p> <p>Alan Richardson highlighted need for Tennis Court to be re-marked.</p> <p>GPC Assistant Clerk Vidler and Andrew Hawkes highlighted a possible Health & Safety issue on the MUGA. To be investigated by Angie and Chris next day.</p> <p>GPC Clerk noted the need to review the staffing of GPC to ensure that all areas of the village are covered as needed and proactive maintenance of Girton Recreation Ground takes place.</p> <p>GPC Clerk to share list with this Committee online so that owners of each project can review, and business cases can be prepared starting with the High Priority projects.</p> <p>GPC Clerk also highlighted the need to update and extend GPC's Asset Register so that we can proactively address required maintenance of GPC assets.</p>	Approved
22/45	<p>To Receive Correspondence addressed to the Committee.</p> <p><i>None</i></p>	
22/46	<p>Committee unanimously approved communication of items from this meeting.</p> <p><i>This item is designed to ensure that Committee can approve key items of communication from this meeting on Committee Website, Facebook, and Twitter.</i></p>	Approved
22/47	<p>Date of next meeting(s): Workshop to be held in two weeks. Aim to then hold next committee in one month.</p>	
Meeting Ended: 20:43		

Guidance For Visitors to Girton Parish Committee

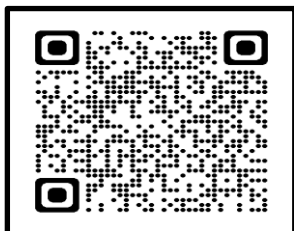
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Smoking

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VENUE: Girton Recreation Ground, Cambridge Road Girton

Members: 7 + 2 Ex Officio **Vacancies:** 1 **Quorum:** 3

MINUTES

Agenda Item	Item Description	Action/ Power
<p>Members: [5] Cllr Hayat (Chair), Cllr Betts (Vice-Chair), Cllr Marshall, Cllr Carney (Ex-Officio), Cllr Muston (Ex-Officio) Present: Yvonne Murray, Angie Vidler Members of the Public: Two</p>		
22/37	Welcome from the Chair	
22/38	<p>To Receive Apologies and Reasons for Absence Cllr Blom, Cllr Clare, Cllr Williams</p>	
22/39	<p>To Receive Members' Declarations of Interest and Dispensations Cllr Hayat – Son is a member of Girton Colts Cllr Betts – Member of Girton Cricket Club</p>	
22/40	<p>Public Participation Members of the public did not wish to speak.</p>	
22/41	<p>To Approve Minutes of Sport & Recreation Committee: 24th November 2022 Cllr Hayat, Cllr Betts, 1 abstention (Cllr Carney who was not present on 24th November)</p>	Approved
22/42	<p>Committee to approve co-option of Recreation Ground Users</p> <p>Approval: <i>Cllr Hayat proposed, Cllr Betts seconded. Unanimous approval.</i></p> <p>Andrew Hawkes and Andrew Chapman introduced themselves and stated why they wished to be co-opted. GPC Clerk provided an introduction for Paul Clare who had telephoned to confirm he wished to be co-opted in his absence.</p> <p>Paul Clare, Chairman of Girton United Football Club (Adults) Andrew Hawkes, Chairman of Girton Colts Football Club (Ages 4 to 16) Andrew Chapman, member of Girton Cricket Club for 8 years, Social Secretary of Club for 5 years.</p> <p>Debate Highlights: GPC Clerk to check with CAPALC whether another representative of each club can attend when the above are absent.</p>	Approved

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	<p>Note: Information Sites for Sports Organisations. https://girtoncolts.wordpress.com https://en-gb.facebook.com/girtonunitedfc https://girton.cc</p>	
22/43	Matters arising from Previous Meetings (for information only)	For Information
22/43.1	Action List - Action List to be available for next Sport & Recreation Committee.	To Note
22/43.2	<p>Any other Matters arising – A chance to raise any comments/concerns on previous agenda items. No other Matters arising.</p>	To Note
22/44	Business items requiring a decision, or consideration by the Committee	For Decision
22/44.1	<p>Committee to approve Mission, Vision & Terms of Reference (including Scheme of Delegation)</p> <p>Debate Highlights: A general discussion of the above took place with each member of the Committee giving information for consideration. This exercise will be further developed over email and a recommendation brought to Full Council as soon as possible for approval.</p>	To Note
22/44.2	<p>Committee to approve list of projects for 2023/2024 Budget.</p> <p>Approval: Cllr Hayat proposed, Cllr Carney seconded. Unanimous approval.</p> <p>Debate Highlights: The Committee reviewed the list of projects and their priorities compiled by the Committee at the Sport & Recreation Committee on 24th November.</p>	Approved
22/45	<p>To Receive Correspondence addressed to the Committee. No Correspondence for review.</p>	
22/46	<p>To Approve Communication of items from this Agenda</p> <p>Approval: Cllr Hayat proposed, Cllr Betts seconded. Unanimous approval.</p> <p>Debate Highlights: Committee approved Draft Agenda to be published on Girton Community Website.</p>	Approved
22/47	Date of next meeting(s): To be confirmed	
Meeting Ended: 21:04		