

Clerk: Mrs. Yvonne Murray  
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The Pavilion  
 Girton Recreation Ground  
 Cambridge Road, Girton  
 Cambridge, CB3 0FH

**NOTICE of MEETING:** GIRTON PARISH COUNCIL  
**MEETING** Sport & Recreation Committee  
**DATE & TIME:** Wednesday 7<sup>th</sup> June at 7pm  
**VENUE:** Girton Recreation Ground, Cambridge Road Girton

**Members:** 7 + 2 Ex Officio      **Vacancies:** 1      **Quorum:** 3

**MINUTES**

Agenda Item	Item Description	Action/ Power
<p><b>Members:</b> Cllr Hayat (Chair), Cllr Betts (Vice-Chair), Cllr Blom, Cllr Clare, Cllr Marshall, Cllr Williams, Cllr Carney (Ex-Officio), Cllr Muston (Ex-Officio)  <b>Present:</b> Yvonne Murray (GPC Clerk), Angie Vidler (Facilities Manager)  <b>Member of Public:</b> Four</p>		
23SR/16	<p><b>To elect Chair of Sport &amp; Recreation Committee</b>   <u>Approval:</u> Cllr Carney proposed Cllr Hayat. Cllr Marshall seconded. Unanimous Approval.</p>	Approved
23SR/17	<p><b>Welcome from the Chair</b> - Cllr Hayat thanked everyone for attending.</p>	
23SR/18	<p><b>To elect Vice Chair of Sport &amp; Recreation Committee</b>   <u>Approval:</u> Cllr Marshall proposed Cllr Betts. Cllr Hayat seconded. Unanimous Approval.</p>	Approved
23SR/19	<p><b>To Co-opt Members to the Committee: Councillors/Non-Councillors</b>   <u>Approval:</u> Cllr Hayat proposed co-opting of Sally Thorpe of Netball Club. Cllr Carney seconded. Unanimous Approval.</p>	Approved
23SR/20	<p><b>To Receive Apologies and Reasons for Absence</b>            Cllr Clare, Cllr Williams, Andrew Hawkes (Girton Colts), Graham Clare (Girton Bowls Club), Paul Clare (Girton Utd), Tom Lee (William Collyn Community Centre)            Cllr Blom resigned on June 5<sup>th</sup> 2023.</p>	Approved
23SR/21	<p><b>To Receive Members' Declarations of Interest and Dispensations</b>             Cllr Hayat - son plays for Girton Colts            Cllr Betts - member and treasurer of Girton Cricket Club            Note all co-opted Recreation Ground users.</p>	Noted
23SR/22	<p><b>Public Participation</b>   <u>Girton Cricket Club (GCC) - Chairman (John Burton)</u>            GCC Chair confirmed that GCC has paid 50% towards the inspection of the Cricket Pitch on the Recreation Ground and the Clerk had feedback on recommendation of work to be completed.            Cllr Hayat stated the review was on the agenda.</p>	

Agenda Item	Item Description	Action/ Power
	<p>GPC Clerk suggested that when this item arose, Standing Orders could be suspended to allow Girton Cricket Club chair to make any comments. Cllr Hayat agreed.</p> <p><b><u>Histon Hornets Chair - Steve Carrington</u></b></p> <p>Steve thanked Girton Parish Council for helping Hornets out with their additional need for football pitches and for the work of Girton ground staff. He was attending tonight's committee to encourage more collaboration in other villages.</p> <p>He believed that Histon Hornets have a lot of things that they could do to help other clubs and for other clubs to help them. It would be great to get local clubs together to see what they can do for each other with or without Cambs FA. He would like to bring together neighbouring villages. Cllr Hayat agreed to do that moving forward. Steve said that if Girton Parish Council or Girton Colts needed anything from them - referees, first aiders etc. to get in touch.</p> <p>GPC Clerk thanked Steve for coming to GPC Sport &amp; Recreation committee and this was seconded by Cllr Marshall who stated it was great to see people coming forward to help and support.</p> <p>Steve noted that over the years Histon Hornets and Girton Colts had played against each other. Our Facilities Manager noted that three Histon Hornets teams would be using the MUGA next season. Steve was asked when the new MUGA at IVC would be ready, and the answer was that the pitch was a long way down the road. HIPC is investigating an additional MUGA on Girton Recreation Ground.</p> <p>Finally, Steve confirmed that Histon Hornets have a new inclusive team and if anyone would be interested in joining such a team to let him know.</p> <p><a href="https://www.histonhorns.co.uk">https://www.histonhorns.co.uk</a></p>	
23/SR23	<p><b>To Approve Minutes of Sport &amp; Recreation Committee: 19<sup>th</sup> April 2023</b></p> <p><b><u>Approval:</u></b> <i>Cllr Hayat proposed. Cllr Carney seconded. Unanimous Approval.</i></p>	<b>Approved</b>
23/SR24	<b>Matters arising from Previous Meetings (for information only)</b>	<b>For Information</b>
23/SR24.1	<b>Action List</b>	
23/SR24.2	<b>Any other Matters arising – A chance to raise any comments/concerns on previous agenda items</b>	
23SR/25	<p><b>Facilities Manager Report</b></p> <p><b>Highlights from Report:</b></p> <ul style="list-style-type: none"> <li>• Tennis court make-over is underway.</li> <li>• Facilities Manager &amp; Groundsman working on a program of works for the pitch on Girton Glebe School.</li> <li>• Terms and conditions for the Glebe School to be confirmed. Girton Glebe School will be able to be used at weekends by HIPC Football. Conversation about capital spend required to get the pitch up to the quality required.</li> <li>• Hall cannot be hired out in summer months on Saturdays due to Cricket Club teas.</li> <li>• Village Planters are being planted for summer at a cost of £60.00 per sponsor. Money is coming in. Currently 22 sponsors have paid.</li> <li>• Noted that there is a separate working group for the Bowling Green and the Pavilion Refurbishment is to be discussed at a workshop tomorrow evening.</li> </ul>	<b>Noted</b>
23SR/26	<b>Groundsman's Report</b> - Report to be sent out next week.	<b>Noted</b>
23/SR27	<b>Business items requiring a decision, or consideration by the Committee.</b>	<b>For Decision</b>

Agenda Item	Item Description	Action/ Power
23SR/27.1	<p><b>Committee to review and note Sports &amp; Recreation Committee Budget</b></p> <p><b>Review Highlights:</b>  Further data needed on Recreation Ground users including number of club members using the village. [GPC Clerk to prepare survey for Recreation Ground users].  Cllr Carney pointed out that some sports cost more than others. GPC is now a lot further ahead with the data and can now take this further. Cllr Hayat noted that good questions could be asked due to the data now available.  Cllr Muston highlighted that there was only one person working on our pitches and GPC should be mindful of the key person risk. Funding may be needed for this.  Cllr Marshall pointed out the environmental factors that were likely to affect our pitches going forward e.g., droughts and that investigation and investment may be needed for this.  GPC Clerk pointed out that this had been discussed at HIPC Wellbeing Recreation &amp; Leisure Committee on Monday 9<sup>th</sup> June and they were looking into the environment impact of this. She would forward details that may be useful. See links below:  <b>Mitigation Hierarchy:</b> <a href="https://www.thebiodiversityconsultancy.com/our-work/our-expertise/strategy/migation-hierarchy">https://www.thebiodiversityconsultancy.com/our-work/our-expertise/strategy/migation-hierarchy</a>  <b>Carbon Literacy Toolkit for sport:</b> <a href="https://carbonliteracy.com/toolkits/sport/">https://carbonliteracy.com/toolkits/sport/</a>  Cllr Hayat noted investment may be needed in disabled access to our facilities.</p>	Noted
23SR/27.2	<p><b>To review inspection report of Girton Cricket Pitch from English Cricket Board and approve next steps.</b></p> <p><b>Debate Highlights:</b>  Cllr Betts confirmed that Girton Recreation Ground Cricket pitch is used by the cricket league club.  Girton Cricket Club had concerns over the standard of the pitch. They felt there was too much weed and too much moss. They were concerned about the amount of watering of the pitch.  Cllr Betts stated Girton Cricket Club had funded 50% of the English Cricket Board (ECB) inspection so that they had the data to confirm the state of the pitch and recommendations/requirements to make improvements.  Cllr Betts also noted that the mower in the opinion of Girton Cricket Club had not been repaired well and the repairs were left late.  There was a question from Cllr Hayat as to whether the cricket pitch was in the right place. Alan Richardson highlighted the possible danger of the cricket outfield being close to the play area and the cost of fencing and nets.  Cllr Carney asked if there were a series of incremental actions that could be undertaken for both immediate improvement and improvement at the end of the season.  Cllr Marshall asked if Histon Hornets and HIPC could possibly collaborate over these improvements. Could HIPC Groundsman visit Girton for example.  GPC Clerk confirmed that HIPC Groundsman had attended Girton many times and Chris Wilson (Girton Groundsman) worked very closely with HIPC. At this time of year time is tight and that may not be possible.  <b>Standing orders were suspended by Cllr Hayat.</b></p>	Noted

Agenda Item	Item Description	Action/ Power
	<p>1. To allow John Burton (Girton Cricket Club Chair) to speak. John believed that the ground needed more daily maintenance at this time of year including watering and reseeding.</p> <p>2. Steve Carrington (Histon Hornets Chair) confirmed that they may know someone who might support work needed.</p> <p><b>Standing orders were reinstated by Cllr Hayat.</b></p> <p>[Action] Staff team led by GPC Clerk working together with Cllr Betts to compile a program of works including review of manpower, operational improvement and further investment in equipment as recommended by the ECB report.</p>	
23SR/27.3	<p><b>To review Pitch Power report of Girton Football Pitches and approve next steps.</b></p> <p>Deferred in the absence of Football Pitch representatives.</p>	Deferred
23SR/27.4	<p><b>To review information from Cambs FA and Football Foundation visit to Girton Recreation Ground and approve next steps.</b></p> <p>Cllr Carney gave an update on a meeting with Cambs FA and Football Foundation members at Girton Recreation Ground which had been attended by Cllr Carney, Cllr Marshall, GPC Clerk, and the Facilities manager.</p> <p>The scope of the meeting was to show GPC facilities to this team and for them to provide a report on what we can do to improve our facilities and what funding sources might be available to support that?</p>	Noted
23SR/7.5	<p><b>To consider whether MUGA update should be added to Cambs FA regional plan?</b></p> <p>Deferred in the absence of Football Pitch representatives.</p>	Deferred
23SR/27.6	<p><b>To receive update from Girton Bowls Club and approve next steps.</b></p> <p>Deferred in the absence of Bowls Club representative.</p>	Deferred
23SR/27.7	<p><b>To consider inclusion of a full size MUGA</b></p> <p>Deferred in the absence of Football Pitch representatives.</p>	Deferred
23SR/27.8	<p><b>To receive update from Girton Tennis Club</b></p> <p>Alan Richardson thanked GPC for the cleaning and re-painting of the Tennis Courts that was a work in progress. Girton Tennis Club were to start playing again on Friday 9<sup>th</sup> June post completion of the work.</p> <p>He highlighted that there were opportunities to increase the use of the courts. The court was often empty during the day.</p> <p>Cllr Marshall asked how GPC could work best with the Recreation Ground users to support them and increase usage.</p> <p>The Facilities Manager noted that some people wished to play tennis whilst not becoming a club member. Discussion about whether the model of channeling new users through the club even if they wanted to play on an ad hoc basis or whether the Parish Council should take on the ad hoc basis was discussed. Alan highlighted the importance of funds for Girton Tennis Club.</p> <p>Alan also highlighted that increasing the number of hours that coaches could spend at Girton might be useful. They do have a coach, but he is occupied in other villages.</p> <p>Facilities manager to contact the heads of Girton Glebe and Gretton School to explore whether they could make more use of the Tennis Facilities.</p>	Noted
23SR/27.9	<p><b>To receive update from Girton Netball Club</b></p>	Noted

Agenda Item	Item Description	Action/ Power
	<p>Sally Thorpe added her Thanks to that of Alan Richardson of Girton Tennis club regarding the cleaning and re-painting of the tennis court.</p> <p>Sally stated that the netball club was small, and they would like to grow. There is currently low attendance, and she would like to do a recruitment drive.</p> <p>GPC Clerk raised the discussion that had happened on Monday 5<sup>th</sup> June at HIPC Wellbeing, Recreation and Leisure committee when they had discussed the growing number of players that put pressure on the available facilities. Discussion about how GPC may help with that recruitment drive.</p>	
23SR/27.10	<p><b>To consider documentation of Terms and conditions and User Charges methodology</b></p> <p><b>Approval:</b> <i>Cllr Hayat proposed. Cllr Carney seconded. Unanimous Approval</i></p> <p><b>Debate Highlights:</b> Delegated to GPC Clerk for all teams.</p>	Approved
23SR/27.11	<p><b>To review information from Play Equipment inspection and confirm next steps.</b></p> <p><b>Debate Highlights:</b> Cllr Hayat confirmed he is to prepare a business case for Zip wire and Table Tennis table for July's Full Council. GPC Clerk requested to add project list to SharePoint. Cllr Marshall noted there were no play facilities for disabled children. He had been approached by a mum with disabled children who suggested that the Parish Council should test out the difficulties of using play equipment for disabled children. He was going to plan that even. Play Inspection for 2023 to be carried out in June 2023.</p>	Noted
23SR/27.12	<p><b>To discuss Agenda format going forward to include updates from all Sports Clubs</b></p> <p><b>Approval:</b> <i>Cllr Hayat proposed. Cllr Carney seconded. Unanimous Approval</i></p> <p><b>Amended Motion:</b> To discuss Agenda format going forward to request written updates from all Sports Clubs.</p> <p>GPC Clerk to send Calendar invite to all co-opted members so they are aware of the meetings.</p>	Approved
23SR/27.13	<p><b>To confirm Pavilion Refurbishment Workshop format for Thursday 8<sup>th</sup> June 2023</b></p> <p><b>Approval:</b> <i>Cllr Marshall proposed. Cllr Carney seconded. Unanimous Approval</i></p>	Noted
23SR/27.14	<p><b>To consider how GPC and William Collyn can work together.</b></p> <p>Deferred in the absence of GTC/WCCC representatives.</p>	Deferred
23SR/27.15	<p><b>To review Sport &amp; Recreation Report for submission to Full Council</b></p> <p>Cllr Hayat to prepare report.</p>	Noted
23SR/28	<p><b>To Receive Correspondence addressed to the Committee - None</b></p>	
23SR/29	<p><b>To Approve Communication of items from this Agenda</b></p> <p><b>Approval:</b> <i>Cllr Hayat proposed. Cllr Marshall seconded. Unanimous Approval.</i> <i>This item is designed to ensure that Committee can approve key items of communication from this meeting on Committee Website, Facebook, and Twitter.</i></p>	For Decision
23SR/30	<p><b>Date of next meeting(s):</b> Wednesday, August 31<sup>st</sup> at 7pm</p>	

Agenda Item	Item Description	Action/ Power
<b>Meeting Ended: 20:34</b>		

## Guidance For Visitors to Girton Parish Committee

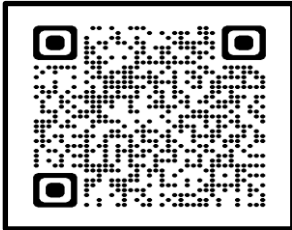
The Pavilion, Recreation Ground, Cambridge Road, Girton, Cambridge CB3 0FH.

Tel: 01223 618619

### NOTICES FOR MEMBERS OF THE PUBLIC

#### Parish Committee Agenda

A full copy of this agenda with appendices and reports may be found on the Parish website at <https://www.girton-cambs.org.uk/girton-parish-Committee/> or requested from the Clerk. Our Village Noticeboards will include a copy of the agenda only including this guidance page. Webpage QR Code below.



#### Public Participation

Members of the public are welcome to attend this meeting and any other Girton Parish Committee public meeting. If you wish to raise a question or topic at the meeting it will help us if you contact the clerk, who will be pleased to explain the procedure. Clerk email: [clerk@girton-pc.gov.uk](mailto:clerk@girton-pc.gov.uk). Members of the public may address the Committee within an allotted time of **15 minutes** during Public Participation on the agenda.

#### Exclusion of Press and Public

The press and public are likely to be excluded from the meeting during consideration of the following item in accordance with the provisions of Section 100(A)4 of the Local Government Act 1972, exempt information as defined in paragraph 3 of Part 1, Schedule 12A of the Act, as amended.

Items to be confirmed here/

#### First Aid

If you feel unwell or need first aid, please alert a member of staff.

#### Toilets

Public toilets are available on the ground floor of the Pavilion in the corridor through the double doors in the Community Hall. These include facilities for disabled people.

#### Recording of Business and Use of Mobile Phones

Girton Parish Committee are open and transparent about how we make decisions. The Committee may record public meetings. Recording, filming and photography at Committee, Committee and other meetings is allowed where members of the public can attend, so long as proceedings at the meeting are not disrupted. Members of the public may not speak during Committee proceedings. We also allow the use of social media during meetings to bring Committee issues to the attention of a wider audience. To minimise disturbance to others attending the meeting, please switch your phone or other mobile device to silent/ vibrate mode.

#### Smoking

No one can smoke at any time within the Pavilion or at any Committee meeting.

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**NOTICE of MEETING:** GIRTON PARISH COUNCIL  
**MEETING** Sport & Recreation Committee  
**DATE & TIME:** Wednesday 19<sup>th</sup> April at 7pm  
**VENUE:** Girton Recreation Ground, Cambridge Road Girton

**Members:** 7 + 2 Ex Officio      **Vacancies:** 1      **Quorum:** 3

**MINUTES**

Agenda Item	Item Description	Action/ Power
<p><b>Members:</b> Cllr Hayat (Chair), Cllr Betts (Vice-Chair), Cllr Marshall, Carney (Ex-Officio), Cllr Muston (Ex-Officio),  <b>Co-opted Members:</b> Graham Clare, Andrew Richardson  <b>Present:</b> Yvonne Murray (Girton Parish Clerk), Angie Vidler (Assistant Clerk)  <b>Members of the Public:</b> None</p>		
23SR/001	<b>Welcome from the Chair</b>	
23SR/002	<p><b>To Receive Apologies and Reasons for Absence</b>            Cllr Blom, Cllr Clare, Cllr Williams, Andrew Hawkes, Andrew Chapman            Work, Holiday, and Illness</p>	<b>Approved</b>
23SR/003	<p><b>To Receive Members' Declarations of Interest and Dispensations</b>            Cllr Hayat - Son plays for Girton Colts            Cllr Betts - Member of Girton Cricket Club            Graham Clare - Member of Girton Bowls Club            Alan Richardson - Member of Girton Tennis Club            Cllr Hayat explained Conflict of Interest to co-opted members</p>	
23SR/004	<p><b>Public Participation</b>  <i>No members of the public present</i></p>	
23SR/005	<p><b>To Approve Minutes of Sport &amp; Recreation Committee: 28<sup>th</sup> February 2023</b></p> <p><b>Approval:</b> Cllr Hayat approved; Cllr Carney seconded. 4 in favour. 1 Abstention</p> <p>Cllr Hayat noted a change to Sports &amp; Recreation draft minutes. Agenda item 22/55.2, paragraph 9. The word 'County' to be inserted before 'matches.'</p> <p>He informed the Committee that GBC are now being asked to host matches due to the quality of the Green. He believes it is one of the finest Bowls Greens in the County due to a lot of hard work by volunteers and a significant amount of money invested.</p>	<b>Approved</b>
23SR/006	<p><b>Committee to approve co-option of Sport &amp; Recreation Members</b></p> <p><b>Approval:</b> Cllr Hayat proposed, Cllr Muston seconded. Unanimous Approval.</p> <p>Tom Lee, new manager of William Collyn Community Centre was co-opted in his absence.</p>	<b>Approved</b>



Agenda Item	Item Description	Action/ Power
23SR/007	<b>Matters arising from Previous Meetings</b> <i>(for information only)</i>	<b>For Information</b>
23SR/007.1	<p><b>Action List - Project List to be made available online asap.</b></p> <p>All members to review project list and consider what projects they wish to own and comment online.</p> <p>Graham Clare asked where does the Bowls Club feature on that list. Cllr Hayat confirmed that £5k recommended by the GPC Bowls Club Working Group had been approved at Full Council on 12<sup>th</sup> April. Agenda Item: 23FC/010.1 as below:</p> <p>Girton Parish Council Bowls Club Working Group recommend to GPC - Full Council approval of a £5,000 contribution to: Create a designated reserve for an immediate feasibility study to scope required facilities for activities at Wellbrook Way.</p> <p>Cllr Carney asked why a new Working Group was required. Cllr Marshall noted that he believed the task of the original working group was now complete with the above proposal for a solution brought to fruition.</p> <p>There was a discussion about whether the existing working group would put that forward. Cllr Hayat stated that the recommendation was that the initial working group should be dissolved, and another working group created to complete the Feasibility Study. This motion would be put forward to the Full Council.</p> <p>Cllr Betts queried why the facilities mentioned were for Wellbrook Way rather than just Girton Bowls Club.</p> <p>Cllr Muston stated that activities of all groups/residents in the village should be considered as GPC considers spending of public money. She noted that the use of WCCC was unable to be fully considered as WCCC Trustees were unable to meet in March.</p> <p>GPC Clerk confirmed.</p> <ul style="list-style-type: none"> <li>- All members of the GPC Bowls Club Working group had agreed on the motion to look at activities more broadly than requirements of GBC. (Members of Working group represent GBC, GPC, GTC)</li> <li>- The Feasibility Study agreed in April Full Council should be advanced as quickly as possible.</li> <li>- All members of working Group had agreed that the original working group should be dissolved post the April Full Council motion if it was agreed at Full Council.</li> </ul>	
23SR/007.2	<b>Any other Matters arising – A chance to raise any comments/concerns on previous agenda items</b>	
23SR/008	<b>Business items requiring a decision, or consideration by the Committee</b>	<b>For Decision</b>
23SR/008.1	<p><b>Committee to consider and approve change of committee name to Sport, Recreation and Well-being</b></p> <p>Cllr Carney asked if this item could be deferred as this item may be too broad and the word 'Well-being' was not clear as to scope.</p>	<b>Approved</b>

Agenda Item	Item Description	Action/ Power
	<p>Cllr Muston stated the Oxford English Dictionary definition: Well-being meaning is a state or experience of health, happiness, and prosperity. It can include physical, mental, and social aspects, as well as thoughts, emotions, actions, and experiences. It is what is intrinsically valuable or ultimately good for someone. It is more than in the moment happiness, but also involves life satisfaction, sense of purpose, and ability to manage stress<sup>5</sup>.</p> <p>A further definition was found: Connect, be active.</p> <p>Cllr Muston stated that Sport &amp; Recreation was part of Well-Being, but it may not be worth considering Wellbeing as part of the name of this committee.</p> <p>Graham Clare raised the point that Bowls was supporting people in the village as many of the oldest players taking part and improving their wellbeing.</p> <p>It was felt that GPC should be supporting and helping the Community.</p> <p>Alan Richardson asked why would you include Well-being in Sport &amp; Recreation?</p> <p>Cllr Marshall asked why include in Sport &amp; Recreation? Cllr Marshall considered forming a committee that takes Wellbeing into account. He stated that he felt Well-being needs to be at the heart of Girton Parish Council.</p> <p>GPC Clerk asked Graham Clare if he was Chair Club 55 in Girton, which he confirmed. This is another organisation looking after well-being in Girton.</p> <p><b><u>Amended Motion:</u> Committee to consider and approve inclusion of Well-being in Sport &amp; Recreation Terms of Reference.</b></p> <p><b><u>Amended Motion Approval:</u> Cllr Carney proposed. Cllr Muston seconded. Unanimous Approval.</b></p>	
23SR/008.2	<p><b>Committee to approve Mission, Vision &amp; Terms of Reference (including Scheme of Delegation)</b></p> <p><b><u>Approval:</u> Cllr Hayat proposed. Cllr Carney seconded. Unanimous Approval.</b></p> <p><b><u>Debate Highlights:</u></b> Cllr Hayat stated that GPC would make the above available online for everyone to comment.</p> <p>Finalisation of Mission, Vision &amp; Terms of Reference delegated to Clerk/RFO. Review and comments to be provided by Sport &amp; Recreation Committee Members. Aim for this Agenda Item to be approved at next Full Council.</p>	Approved
23SR/008.3	<p><b>Committee to review and approve recommendation of 2023/2024 Sport &amp; Recreation Operational Budget to Full Council</b></p> <p><b><u>Approval:</u> Cllr Hayat proposed. Cllr Betts seconded. Unanimous Approval.</b></p>	Approved

Agenda Item	Item Description	Action/Power
	<p><b><u>Debate Highlights:</u></b></p> <p>Council reviewed Operational Budget which had been updated by Clerk post significant expenses in March 2023. This review included data provided by Committee and also by Recreation user.</p> <p>Need to review cost of LED lights to include in estimate was noted by the Committee and given as an action to GPC Clerk.</p> <p>Discussion centred around clear ownership of operational budget by staff team to allow proactive management of operations.</p> <p>Committee approved recommendation to be put to Full Council that the Operational Budget plus 5% increase and £10K Contingency noted in the 2023 precept calculation would be managed by the staff team.</p> <p>Any item that exceeds the operational budget limit of</p> <ul style="list-style-type: none"> <li>• Operational Budget + 5% need to be highlighted.</li> <li>• Any spend on the contingency amount by Sport &amp; Recreation committee to be delegated to Sport &amp; Recreation Chair, Finance Chair &amp; GPC Clerk.</li> <li>• Scheme of Delegation for above to be put in place.</li> <li>• Financial Regulations to be checked to ensure the policy supports the above.</li> </ul> <p>All amounts to be noted by Full Council in next Council meeting following any spend.</p> <p>Council to put in place Key Performance Indicators (KPI's) to increase oversight of the above.</p>	
23SR/008.4	<p><b>Committee to consider Income Report - Is there scope for generating further income for investing in Community projects?</b></p> <p><u>Debate Highlights:</u></p> <p>Cllr Hayat highlighted the potential for GPC to reinvest any increased revenue for the benefit of our community by maximising use of Council's assets. Therefore, all our charges should be realistic.</p> <p>Cllr Marshall highted the need to ensure our income and expenditure is sustainable.</p> <p>Cllr Muston highlighted GPC should aim for the best possible facilities.</p> <p>Cllr Carney stated the need for GPC to identify: Asset Management (both ongoing and periodic) and early identification of potential new projects.</p> <p>Graham Claire noted the importance of ensuring clear ownership of assets by GPC or Recreational user e.g. The Bowls Club Sprinkler system, which party is responsible for this asset.</p> <p>GPC Clerk highlighted the need for consistent and detailed Terms and Conditions for all Recreation users. Cllr Carney noted the current documentation is either non-existent or vague and this can lead to disagreement at a very late stage. The need for documentation is needed.</p>	Noted

Agenda Item	Item Description	Action/ Power
	<p>Alan Richardson noted that Tennis Courts are a classic example in that question over booking can arise. Cllr Muston highlighted the need to ensure clarity of asset ownership is required.</p> <p>Items considered for increasing revenue:</p> <ul style="list-style-type: none"> <li>• Licence for serving Alcohol.</li> <li>• Improving facilities both outdoor and indoor for use by other teams</li> <li>• Making use of Field owned by Girton Glebe <ul style="list-style-type: none"> <li>• Assistant Clerk confirmed conversations had taken place with Mr Butler of Girton Glebe</li> <li>• Field needed to be made match fit.</li> <li>• Initial work and maintenance would be needed.</li> <li>• Girton Glebe were happy to work with Girton Parish Council</li> </ul> </li> <li>• Discussion took place on importance of local teams being given priority to the facilities and fees being reduced.</li> <li>• Need for further Community Engagement needed to identify village requirements.</li> <li>• Data needed to identify current usage and capacity of the Pavilion.</li> <li>• Aim for optimum use of all Girton Parish Council assets.</li> <li>• Look at areas of Lane that may be underdeveloped e.g., could Wellbrook Way area be used for a Pump Truck</li> <li>• Identify amount of 'Community Contribution' that Parish Council should provide to Recreation users.</li> <li>• Proactively pursue grants available.</li> <li>• Partnerships with external users e.g., WCCC, GTC, Trustees of Cotton Hall should allow best way of delivering facilities across the village.</li> </ul> <p>Cllr Hayat confirmed the Pavilion Task and Finish Group were meeting to take forward refurbishment.</p> <p>Cllr Muston highlighted that if Girton Parish Council met all the requirements including a CILCA qualified clerk then the General Power of Competence could be used for GPC to run a business if required.</p>	
23SR/008.5	<p><b>Committee to review and approve recommendation of Project list to Full Council</b></p> <p>- <b>To include</b></p> <ul style="list-style-type: none"> <li>• <b>CCTV Blue-Tooth</b></li> <li>• <b>Fire Assessment</b></li> </ul> <p><b><u>Approval:</u></b> <i>Cllr Hayat proposed. Cllr Muston seconded. Unanimous Approval.</i></p> <p><b><u>Debate Highlights:</u></b></p> <p>Cllr Hayat confirmed that GPC Clerk would put the project list on the SharePoint site for review.</p> <p>All members then review the list, provide any comments, and input their name against any projects they wish to own.</p> <p>Additional projects discussed and added to list:</p> <ul style="list-style-type: none"> <li>• External Table Tennis Table (Cllr Hayat)</li> </ul>	Approved

Agenda Item	Item Description	Action/Power
	<ul style="list-style-type: none"> <li>• Zip Wire (Cllr Hayat)</li> <li>• Trim Trail - Adult Exercise (Asst Clerk)</li> </ul> <p>Cllr Betts supports the first two additional items. He had discussed with a resident the need for equipment for teenagers.</p> <p>Chris Wilson (Groundsman) stated that the Trim Trail equipment might just need freshening up and some repairs.</p>	
23SR/009	<p><b>To Receive Correspondence addressed to the Committee.</b></p> <p><b>Letter received from Year 6 Students at Girton Glebe School: ‘We can Improve the Basketball Court.’</b></p> <p><b><u>Debate Highlights:</u></b></p> <p>Council requested that GPC Clerk wrote to Thank the students and to confirm GPC next steps on their initiative.</p>	Noted
23SR/010	<p><b>To Approve Communication of items from this Agenda</b></p> <p><b><u>Approval:</u></b> Cllr Carney proposed, Cllr Betts seconded. Unanimous Approval.</p> <p><i>This item is designed to ensure that Committee can approve key items of communication from this meeting on Committee Website, Facebook, and Twitter.</i></p>	Approved
22/011	<p><b>Date of next meeting(s): 24<sup>th</sup> May 2023</b></p>	
<p><b>Meeting Ended: 8.33pm</b></p>		