

Clerk: Mrs. Yvonne Murray
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The Pavilion
 Girton Recreation Ground
 Cambridge Road, Girton
 Cambridge, CB3 0FH

NOTICE of MEETING: GIRTON PARISH COUNCIL
MEETING Environment Committee
DATE & TIME: Wednesday 28th February at 8pm
VENUE: Girton Recreation Ground, Cambridge Road Girton

All Members of the Environment Committee are hereby summoned to attend for the purposes of resolving Committee. Business to be transacted at the meeting, as set out below. Members of the public and press are invited to address the Committee under the Public Participation item. Advance notice of questions and/or issues would be appreciated.

Members: 7 + 2 Ex Officio Vacancies: 4 Quorum: 3

Members: Cllr Giles (Chair), Cllr Clare, Cllr Marshall, Cllr Carney (Ex-Officio), Cllr Muston (Ex-Officio)

Mrs. Yvonne Murray – Clerk to Girton Parish Committee
 22nd February 2024

AGENDA

Agenda Item	Item Description	Action/ Power
23ENV/35	Welcome from the Chair	
23ENV/36	To Co-opt Members to the Committee: Councillors/Non-Councillors	For Decision
23ENV/37	To Receive Apologies and Reasons for Absence	
23ENV/38	To Receive Members' Declarations of Interest and Dispensations	
23ENV/39	Public Participation	
23ENV/40	To Approve Minutes of Environment Committee: 29 th November 2023	For Decision
23ENV/41	Matters arising fro Previous Meetings (<i>for information only</i>)	
23ENV/41.1	Action List	
23ENV/41.2	Any other Matters arising – A chance to raise any comments/concerns on previous agenda items	
23ENV/42	Business items requiring a decision, or consideration by the Committee	For Decision
23ENV/42.1	<p>Council to review, consider, assign and approve tasks and from Book of Work for financial years 23/24 and 24/25 and to consider and recommend projects for Committee three-year plan</p> <p>This will include:</p> <ul style="list-style-type: none"> • Modifying Book of work as needed • Allocating tasks by month • Identifying items required for Committee (by month if possible) <p>Key Tasks to likely include:</p> <ul style="list-style-type: none"> • Summary overview of Book of Work • Consideration of Climate Emergency declaration in March Full Council 	For Decision

Agenda Item	Item Description	Action/ Power
	<ul style="list-style-type: none"> • Appointment of a Tree Officer • Identification of Process and Policy required for this committee. • No Mow Summer (including meeting with contractors) • Management Plans for Girton Parish Council Lands (including land registration) • Review of Terms of Reference, Vision and Mission statement 	
23ENV/42.2	Council to consider, promote and approve use of online work.	For Decision
23ENV/42.3	To Receive Correspondence addressed to the Committee.	
23ENV/43	<p>To Approve Communication of items from this Agenda</p> <p><i>This item is designed to ensure that Committee can approve key items of communication from this meeting on Committee Website, Facebook, and Twitter.</i></p>	For Decision
23ENV/44	Date of next meeting(s): 29 th May 2024 at 8pm	

Guidance For Visitors to Girton Parish Committee

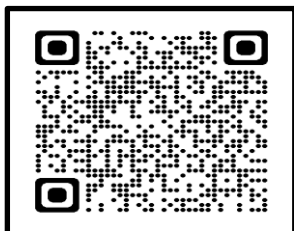
The Pavilion, Recreation Ground, Cambridge Road, Girton, Cambridge CB3 0FH.

Tel: 01223 618619

NOTICES FOR MEMBERS OF THE PUBLIC

Parish Committee Agenda

A full copy of this agenda with appendices and reports may be found on the Parish website at <https://www.girton-cambs.org.uk/girton-parish-Committee/> or requested from the Clerk. Our Village Noticeboards will include a copy of the agenda only including this guidance page. Webpage QR Code below.



Public Participation

Members of the public are welcome to attend this meeting and any other Girton Parish Committee public meeting. If you wish to raise a question or topic at the meeting it will help us if you contact the clerk, who will be pleased to explain the procedure. Clerk email: clerk@girton-pc.gov.uk. Members of the public may address the Committee within an allotted time of **15 minutes** during Public Participation on the agenda.

Exclusion of Press and Public

The press and public are likely to be excluded from the meeting during consideration of the following item in accordance with the provisions of Section 100(A)4 of the Local Government Act 1972, exempt information as defined in paragraph 3 of Part 1, Schedule 12A of the Act, as amended.

Items to be confirmed here/

First Aid

If you feel unwell or need first aid, please alert a member of staff.

Toilets

Public toilets are available on the ground floor of the Pavilion in the corridor through the double doors in the Community Hall. These include facilities for disabled people.

Recording of Business and Use of Mobile Phones

Girton Parish Committee are open and transparent about how we make decisions. The Committee may record public meetings. Recording, filming and photography at Committee, Committee and other meetings is allowed where members of the public can attend, so long as proceedings at the meeting are not disrupted. Members of the public may not speak during Committee proceedings. We also allow the use of social media during meetings to bring Committee issues to the attention of a wider audience. To minimise disturbance to others attending the meeting, please switch your phone or other mobile device to silent/ vibrate mode.

Smoking

No one can smoke at any time within the Pavilion or at any Committee meeting.

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