

Clerk: Mrs. Yvonne Murray
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The Pavilion
 Girton Recreation Ground
 Cambridge Road, Girton
 Cambridge, CB3 0FH

NOTICE of MEETING: GIRTON PARISH COUNCIL
MEETING Sport & Recreation Committee
DATE & TIME: Thursday 29th February 2024 at 7pm
VENUE: Girton Recreation Ground, Cambridge Road Girton

All Members of the Sport & Recreation Committee are hereby summoned to attend for the purposes of resolving Committee. Business to be transacted at the meeting, as set out below. Members of the public and press are invited to address the Committee under the Public Participation item. Advance notice of questions and/or issues would be appreciated.

Members: 7 + 2 Ex Officio Vacancies: 3 Quorum: 3

Members: Cllr Hayat (Chair), Cllr Betts (Vice-Chair), Cllr Clare, Cllr Marshall, Cllr Carney (Ex-Officio), Cllr Muston (Ex-Officio),

Mrs. Yvonne Murray – Clerk to Girton Parish Committee
 22nd February 2024

AGENDA

Agenda Item	Item Description	Action/Power
23SR/55	Welcome from the Chair	
23SR/56	To Co-opt Members to the Committee: Councillors/Non-Councillors	For Decision
23SR/57	To Receive Apologies and Reasons for Absence	
23SR/58	To Receive Members' Declarations of Interest and Dispensations	
23SR/59	Public Participation <i>To allow a total of 15 minutes for any members of the public to address the meeting in relation to any matter on the agenda. Individual presentations to be limited to 5 minutes on any single issue</i>	15 Mins
23SR/60	To Approve Minutes of Sport & Recreation Committee: 30 th August 2023	For Decision
23SR/61	Matters arising from Previous Meetings (<i>for information only</i>)	For Information
23SR/61.1	Action List	
23SR/61.2	Any other Matters arising – A chance to raise any comments/concerns on previous agenda items	
23SR/62	Committee Reports (Verbal Updates)	To Note
23SR/63	Business items requiring a decision, or consideration by the Committee	For Decision
23SR/63.1	Council to review, consider, assign and approve tasks and from Book of Work for financial years 23/24 and 24/25 and to consider and recommend projects for Committee three-year plan. This will include: <ul style="list-style-type: none"> • Modifying Book of work as needed • Allocating tasks by month 	For Decision

Agenda Item	Item Description	Action/ Power
	<ul style="list-style-type: none"> • Identifying items required for Committee (by month if possible) <p>Key Tasks to likely include:</p> <ul style="list-style-type: none"> • Summary overview of Book of Work. • Identification of Process and Policy required for this committee. • Terms & Conditions exercise for 2024/2025 • Master planner exercise. • Health & Safety exercise (Work Nest update) • Review of Terms of Reference, Vision and Mission statement 	
23SR/64	To Receive Correspondence addressed to the Committee.	To Note
23SR/65	<p>To Approve Communication of items from this Agenda</p> <p><i>This item is designed to ensure that Committee can approve key items of communication from this meeting on Committee Website, Facebook, and Twitter.</i></p>	For Decision
23SR/66	Date of next meeting(s): 30 th May 2024 at 7pm	

Guidance For Visitors to Girton Parish Committee

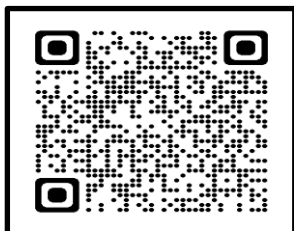
The Pavilion, Recreation Ground, Cambridge Road, Girton, Cambridge CB3 0FH.

Tel: 01223 618619

NOTICES FOR MEMBERS OF THE PUBLIC

Parish Committee Agenda

A full copy of this agenda with appendices and reports may be found on the Parish website at <https://www.girton-cambs.org.uk/girton-parish-Committee/> or requested from the Clerk. Our Village Noticeboards will include a copy of the agenda only including this guidance page. Webpage QR Code below.



Public Participation

Members of the public are welcome to attend this meeting and any other Girton Parish Committee public meeting. If you wish to raise a question or topic at the meeting it will help us if you contact the clerk, who will be pleased to explain the procedure. Clerk email: clerk@girton-pc.gov.uk. Members of the public may address the Committee within an allotted time of **15 minutes** during Public Participation on the agenda.

Exclusion of Press and Public

The press and public are likely to be excluded from the meeting during consideration of the following item in accordance with the provisions of Section 100(A)4 of the Local Government Act 1972, exempt information as defined in paragraph 3 of Part 1, Schedule 12A of the Act, as amended.

Items to be confirmed here/

First Aid

If you feel unwell or need first aid, please alert a member of staff.

Toilets

Public toilets are available on the ground floor of the Pavilion in the corridor through the double doors in the Community Hall. These include facilities for disabled people.

Recording of Business and Use of Mobile Phones

Girton Parish Committee are open and transparent about how we make decisions. The Committee may record public meetings. Recording, filming and photography at Committee, Committee and other meetings is allowed where members of the public can attend, so long as proceedings at the meeting are not disrupted. Members of the public may not speak during Committee proceedings. We also allow the use of social media during meetings to bring Committee issues to the attention of a wider audience. To minimise disturbance to others attending the meeting, please switch your phone or other mobile device to silent/ vibrate mode.

Smoking

No one can smoke at any time within the Pavilion or at any Committee meeting.