

NOTICE of MEETING: GIRTON PARISH COUNCIL
MEETING Environment Committee
DATE & TIME: Wednesday 28th February at 8pm
VENUE: Girton Recreation Ground, Cambridge Road Girton

All Members of the Environment Committee are hereby summoned to attend for the purposes of resolving Committee. Business to be transacted at the meeting, as set out below. Members of the public and press are invited to address the Committee under the Public Participation item. Advance notice of questions and/or issues would be appreciated.

Members: 7 + 2 Ex Officio **Vacancies:** 4 **Quorum:** 3

MINUTES

Agenda Item	Item Description	Action/ Power
Members: [Three] Cllr Giles (Chair), Cllr Clare, Cllr Muston (Ex-Officio) Present: GPC Clerk, Yvonne Murray Members of the public: Two (See co-option of Cllr Crawley, Cllr Lampe)		
23ENV/35	Welcome from the Chair	
23ENV/36	To Co-opt Members to the Committee: Councillors/Non-Councillors Approval: Cllr Muston proposed. Cllr Clare seconded. Unanimous Approval. Cllr Crawley and Cllr Lampe co-opted to Environment Committee.	
23ENV/37	To Receive Apologies and Reasons for Absence - Cllr Carney (Ex-Officio)	
23ENV/38	To Receive Members' Declarations of Interest and Dispensations – None	
23ENV/39	Public Participation – None	
23ENV/40	To Approve Minutes of Environment Committee: 29th November 2023	Deferred
23ENV/41	Matters arising for Previous Meetings (for information only)	
23ENV/41.1	Action List (23ENV/42.1)	
23ENV/41.2	Any other Matters arising – A chance to raise any comments/concerns on previous agenda items	
23ENV/42	Business items requiring a decision, or consideration by the Committee	For Decision
23ENV/42.1	Council to review, consider, assign, and approve tasks and from Book of Work for financial years 23/24 and 24/25 and to consider and recommend projects for Committee three-year plan. This will include: <ul style="list-style-type: none"> • Modifying Book of work as needed • Allocating tasks by month • Identifying items required for Committee (by month if possible) Key Tasks to include:	Approved

Agenda Item	Item Description	Action/ Power
	<ul style="list-style-type: none"> • Summary overview of Book of Work • Consideration of Climate Emergency declaration in March Full Council • Appointment of a Tree Officer • Identification of Process and Policy required for this committee. • No Mow Summer (including meeting with contractors) • Management Plans for Girton Parish Council Lands (including land registration) • Review of Terms of Reference, Vision and Mission statement <p><u>Approval:</u> <i>Unanimous Approval.</i></p> <p><u>Debate Highlights:</u> Cllr Giles led a review of the Book of work signed off by Environment Committee ahead of precept setting. Points discussed:</p> <ul style="list-style-type: none"> • GPC Clerk to send round job description for Tree Officer as requested by Cllr Giles. • GPC Clerk highlighted that she would distribute all Process and Policy currently drafted for this Committee. • GPC Clerk confirmed she would send round ToR, Vision and Mission statement for Environment Committee to consider. • Hedge Trimming – GPC Clerk to follow up with Cambridgeshire County Council on GPC requesting residents to cut back hedges. Process to be defined to do this to allow GPC to reach out and provide support to residents where needed. • Cllr Crawley highlighted the benefits of Resident Associations • Management Plans – Cllr Giles sent draft management plans for Town End Close Nature Reserve and Hibbert Ware Garden for distribution to Full Council • Cllr Giles highlighted the Electrical Vehicle Charging points (ECVP) paper drafted by Cllr Carney and noted the budget for 2025 unless funding could be found. It was highlighted that all new build houses now had a ECVP in Darwin Green and the need to agree a location in Girton was needed. • Work needed for No Mow Summer and Hibbert Ware Garden was highlighted: Map showing land owned by Girton Parish Council, Hibbert Ware land registry, input from GPC contractors, Signs for residents to highlight plans for No Mow Summer. Inclusion of details in Girton Parish News. • Councillors debated the potential for calling a Climate Emergency and agreed to delay and have further discussion. • It was noted that Trees by Girton Allotments have been cut back. GPC Clerk to follow up with CCC to check if they were responsible for this action. • Cllr Crawley noted how useful it would be to talk to Landowners. Cllr Giles confirmed that both LNRP and Neighbourhood Plan leads had met with farmers, and it would be good to co-ordinate. • Environment Committee concluded that there was nothing to add to Book of Work at this stage. 	
23ENV/42.2	Council to consider, promote and approve use of online work.	Approved

Agenda Item	Item Description	Action/ Power
	Approval: <i>Cllr Giles proposed. Cllr Lampe seconded. Unanimous Approval.</i>	
23ENV/42.3	To Receive Correspondence addressed to the Committee.	
23ENV/43	To Approve Communication of items from this Agenda Approval: <i>Cllr Giles proposed. Cllr Lampe seconded. Unanimous Approval.</i> <i>This item is designed to ensure that Committee can approve key items of communication from this meeting on Committee Website, Facebook, and Twitter.</i>	Approved
23ENV/44	Date of next meeting(s): 29th May 2024 at 8pm	
Meeting Ended: 21:10		

DRAFT

Guidance For Visitors to Girton Parish Committee

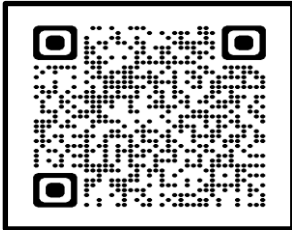
The Pavilion, Recreation Ground, Cambridge Road, Girton, Cambridge CB3 0FH.

Tel: 01223 618619

NOTICES FOR MEMBERS OF THE PUBLIC

Parish Committee Agenda

A full copy of this agenda with appendices and reports may be found on the Parish website at <https://www.girton-cambs.org.uk/girton-parish-Committee/> or requested from the Clerk. Our Village Noticeboards will include a copy of the agenda only including this guidance page. Webpage QR Code below.



Public Participation

Members of the public are welcome to attend this meeting and any other Girton Parish Committee public meeting. If you wish to raise a question or topic at the meeting it will help us if you contact the clerk, who will be pleased to explain the procedure. Clerk email: clerk@girton-pc.gov.uk. Members of the public may address the Committee within an allotted time of **15 minutes** during Public Participation on the agenda.

Exclusion of Press and Public

The press and public are likely to be excluded from the meeting during consideration of the following item in accordance with the provisions of Section 100(A)4 of the Local Government Act 1972, exempt information as defined in paragraph 3 of Part 1, Schedule 12A of the Act, as amended.

Items to be confirmed here/

First Aid

If you feel unwell or need first aid, please alert a member of staff.

Toilets

Public toilets are available on the ground floor of the Pavilion in the corridor through the double doors in the Community Hall. These include facilities for disabled people.

Recording of Business and Use of Mobile Phones

Girton Parish Committee are open and transparent about how we make decisions. The Committee may record public meetings. Recording, filming and photography at Committee, Committee and other meetings is allowed where members of the public can attend, so long as proceedings at the meeting are not disrupted. Members of the public may not speak during Committee proceedings. We also allow the use of social media during meetings to bring Committee issues to the attention of a wider audience. To minimise disturbance to others attending the meeting, please switch your phone or other mobile device to silent/ vibrate mode.

Smoking

No one can smoke at any time within the Pavilion or at any Committee meeting.

Clerk: Mrs. Yvonne Murray