

GIRTON PARISH COUNCIL

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The Pavilion
 Girton Recreation Ground
 Cambridge Road, Girton
 Cambridge, CB3 0FH

NOTICE of MEETING: **GIRTON PARISH COUNCIL**
MEETING **FULL COUNCIL**
DATE & TIME: **Wednesday 10th April at 7.30pm**
VENUE: **Girton Recreation Ground, Cambridge Road Girton**

Members: 13 Vacancies: 1 Quorum: 5

MINUTES

Agenda Item	Item Description	Action/ Power
<p>Members: [Eight] Cllr Carney (Chair), Cllr Muston (Vice-Chair), Cllr Brown, Cllr Clare, Cllr Giles, Cllr Linton, Cllr Marshall, Cllr Reeves. Present: Yvonne Murray (GPC Clerk) Members of the Public: Six including Cllr Stobart (SCDC) & Cllr Garvie (SCDC)</p>		
24FC/001	Welcome from the Chair	
24FC/002	<p>To Receive Apologies and Reasons for Absence Cllr Crawley, Cllr Hayat, Cllr Lampe, Cllr Wright, Cllr Murphy (CCC) Absent: Cllr Betts, As Cllr Betts has not attended for six months, he is automatically disqualified.</p>	Noted
24FC/003	<p>To Co-opt new Members to Girton Parish Council <i>Note: Cllr Carney deferred the Co-option until the end of the meeting in case Cllr Betts did attend as he had indicated he would be at the meeting.</i></p>	Not Applicable
24FC/004	To Receive Members' Declarations of Interest and Dispensations - None	Noted
24FC/005	<p>Public Participation</p> <p>A member of the public was in attendance. She had attended the previous Full Council to ask GPC and Cllr Stobart about the £1.7m funding to improve properties but had heard nothing.</p> <p>She noted that her dispute with SCDC is now with the Housing ombudsman. She reminded Council that her property had been revised from a Band D to Band B house.</p> <p>Cllr Carney that GPC had not had a response. The complaint has been left with Cllr Stobart. He knows that Cllr Stobart had been in touch with the Housing Authority. He asked Cllr Stobart if he wished to respond now or later.</p> <p>Cllr Stobart elected to respond under this Agenda item to both the Member of the Public and GPC. He noted there were two aspects to this problem:</p> <ol style="list-style-type: none"> 1. Member of the Public's interaction with SCDC 2. Wider housing issues inferred by this Government Grant and deployment of the £7m Funding. 	

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	<p>Regarding the interaction between Member of the public and SCDC. The questions asked had been answered Director of Housing, SCDC. He confirms there will be something in writing in next few weeks.</p> <p>On the question of deployment of the fund. There is a report that one of the Housing team prepared which will be presented to the Environment Advisory Committee next week. Cllr Stobart can circulate in due course.</p> <p>Cllr Stobart suggested that there is something a little deeper, which touches on the banding that Member of the Public Brook has raised. The Government has set certain rules for the fund that SCDC to go through these items in more detail. We may need to test how the rules have been applied but SCDC do not know enough just yet.</p> <p>Cllr Stobart noted that Cllr Carney had raised the point that the question raised is around general banding of properties in Girton and it was something that SCDC should investigate.</p> <p>Cllr Carney noted he could see that Cllr Stobart has been following up on the above issues and that everyone should be kept informed. He noted that he felt more generally we should be exploring how to support all South Cambs tenants. All South Cambs tenants including those in St Vincent's close should be treated the same.</p> <p>Cllr Marshall added he was one of the residents living in St Vincents. Based on conversations of last year when Cllr Hayat and Cllr Stobart raised the possibility of trying to run a warm hub. A warm hub was not formed in in Girton and he noted that SCDC had asked GPC in the past to look for and identify residents who are vulnerable.</p> <p>He noted that vulnerable residents tend to live in houses like the attending member of the public and himself. He noted that heating would be easier if these buildings were insulated better. He would like to understand better what is being done.</p> <p>Cllr Stobart noted the above is an unsatisfactory state of affairs. He noted that the process of applying funds to these homes needed to be looked at. Addressing the worst homes first and making funds available would be useful. They needed to look how those rules bind SCDC in the way the work is done. Also, how the worst homes first policy might result in a knock-on effect with some of the better homes. He felt a clearer road map of how this refurbishment process is going on. He would ask one of the Housing Team to do a Q&A with GPC. Cllr Carney noted that a separate meeting may be useful at St Vincent's close to engage with those people directly affected.</p> <p>Cllr Carney noted that a member of the public had attended this meeting and she had not heard anything at all except from the Housing Ombudsman and Dept of Levelling up. He asked if Cllr Stobart more proactive in keeping the member of the public informed.</p>	
24FC/006	To Receive Reports <i>(for information only)</i>	
24FC/006.1	County Councillor – Any questions should be best emailed to Cllr Murphy	
24FC/006.2	District Councillors	

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	<p>Cllr Carney asked if our South Cambs District Councillors had anything they wished to add to their report.</p> <p>Cllr Stobart noted that:</p> <ul style="list-style-type: none"> • As of Monday 8th April 2024, Rural England Disparity Fund was opened. This fund was not applicable for anything south of A14. • East West Rail process detail – presentation of the project. • Police & Crime Commissioner Elections to be held on 3rd May. Cllr Murphy standing as the candidate for Lib Dem. He noted Photo ID is needed. Postal Vote is easier. He asked if GPC to advertise. Voting is to be held at Cotton Hall and WCCC. 	
24FC/006.3	Girton Town Charity (No Report this month)	
24FC/006.4	<p>Girton Neighbourhood Plan</p> <p>Cllr Carney asked Andrew Muston, Neighbourhood Plan lead if there was anything he wished to add to his report.</p> <p>Andrew Muston thanked GPC Clerk for helping organise the distribution of surveys and everyone else who had helped. He noted that the survey had been distributed to Residents, Clubs & Societies and Businesses. He asked GPC to bang the drum to encourage people to take part. He noted electronic is easier for analysis. More Copies are available if Councillors needed them. Cllr Brown is leading drive to get the surveys returned and to sorting out prizes for prize draw. 31st May is the closing date.</p>	
24FC/006.5	<p>Clerk's Report</p> <p>Cllr Carney asked if the GPC Clerk had anything to add to her report.</p> <p>GPC asked Council to note the Scaling paragraph in her report and the need to work across Council tiers. She noted that the Council needed to be more proactive in supporting that increased workload and front-loading consideration of the project requirements and team's workload. She noted the need to clearly identify the capacity available on Girton Parish Council.</p> <p>She also Thanked Cllr Stobart and Cllr Garvie of SCDC for their help in taking detailed questions from Members of the Public at the last meeting. Working across tiers could bring much quicker resolutions of some of the items for which SCDC is responsible or GPC is responsible, but the expertise lies within either SCDC or CCC. She noted Street Lights and Potholes as an example.</p> <p>She also noted that by working as noted above then synergies and efficiencies could be gained.</p>	
24FC/006.6	<p>Chair's Report</p> <p>Cllr Carney had a couple of items to add to his report which had happened since the report was written.</p> <p>He noted that he had raised some of the issues regarding trees in Millenium Wood with the Woodland Trust. They had confirmed they would send someone round</p>	

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	<p>to have a look in next couple of weeks. He thanked them for their speedy response.</p> <p>Cllr Carney had been in touch with CCC about the Scheme to lower speed limit on Oakington Road. There had been some confusion around this scheme which CCC had confirmed this had already been approved and was in the procurement stage. Cllr Carney needed to get back to them to confirm that GPC had not been consulted on this scheme. Oakington & Westwick Parish Council had been consulted and the scheme has now changed. Cllr Carney would raise with CCC that GPC were contributing a substantial amount of money and therefore needed to be properly consulted. Cllr Carney will be preparing a response with the Clerk.</p> <p>Cllr Clare asked if Cllr Carney had been in touch with Oakington & Westwick Parish Council. Cllr Carney confirmed not as yet but requests had been made for GPC to be included on emails.</p> <p>Cllr Giles asked about improvements to the junction and whether we could chase CCC about cutting back hedgerow. Cllr Carney committed to write to them about this requirement.</p>	
24FC/007	To Approve Minutes of Girton Parish Council Full Council Meetings: 13th March 2024.	Deferred
24FC/008	Matters arising from Previous Meetings (for information only)	For Information
24FC/009.1	<p>Action List: See items now complete below. Action list will be reviewed at Full Council</p> <p>Parish Ranger Action List circulated as part of the Agenda Pack. Full Action list is being prepared.</p>	
24FC/009.2	Any other Matters arising – A chance to raise any comments/concerns on previous agenda items	
24FC/210	<p>To Receive update from GPC Committees & Working Groups (For information only)</p> <p>All reports this month were verbal.</p> <p>Cllr Carney moved the section of the meeting starting at 24FC/012.1 in which the Council make decisions ahead of Reports. He noted that this is something that had been suggested a few times and he wanted to ensure Council had time to make key decisions.</p>	To Note
24FC/010.1	<p>Environment Committee</p> <p>Cllr Giles confirmed that due to her resignation from GPC. A new chair would be needed</p> <p>GPC Clerk noted that she was sorry that Alison had decided to resign but noted that many actions including support of the LNRP which was going from strength to strength.</p> <p>Alison noted that all the practical things she was doing she would continue to do.</p>	
24FC/010.2	<p>Local Nature Recovery Working Group</p> <p>Keith submitted the LNRP had not been included with the Pack.</p> <p>GPC Clerk noted she would ensure everybody had received.</p>	

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	Keith Honnor confirmed everything was on track for the formal opening of the Hibbert-Ware Garden.	
24FC/010.3	Footpath Officer's Report – No update this month	
24FC/010.4	Water Management Report	
24FC/010.5	<p>Finance & Resource Management Committee</p> <p>Cllr Muston noted the end of year AGAR is coming up and all in hand. It has been a remarkably busy month as we come up to the end of year. GPC Clerk noted the much more active year in terms of completed projects and increased spend. She also noted the volume of work to change signatories. She thanked LNRP Group and Neighbourhood Plan for obtaining grants to supplement GPC Spend.</p>	
24FC/010.6	<p>HR Committee (to include CAPALC Report)</p> <p>Cllr Muston noted the report she provided last month still stands. She noted the workload volume much due to external processes e.g. Melton Building Society. She noted the increased activity within GPC and the need to balance delivery with due diligence and understanding of the capacity available. She also highlighted the opportunity and the importance of gaining the engagement and understanding of all stakeholders about the workload of Girton Parish Council and the limitations. She urged Council to look at the progress over the last few years and the importance of going through the Local Council Award Scheme to attain best practice.</p>	
24FC/010.7	Planning Committee – No planning report this month	
24FC/010.8	Sport & Recreation Committee – No update this month.	
24FC/010.9	<p>Events Committee</p> <p>Cllr Marshall noted the possibility of an Annual Parish Meeting to encourage engagement from more residents, possibly more social and with entertainment. He noted that the Events Committee did not have to create events but supporting other events in the village was also important. He would like to create an event about how public participation can be increased as the process of working on the pavilion gets underway. He felt the way to do this was to get as many people as possible to the Pavilion to understand and give their opinion on the refurbishment.</p>	
24FC/010.10	<p>Wellbrook Way Facilities Task & Finish Group</p> <p>Main update is that the Clubhouse has been delivered and is now being constructed. Toilets are to be delivered at the beginning of next week. GPC Clerk noted that Girton Bowls Club had asked for a quote from WCCC for use of their toilets ahead of the toilets being fined.</p>	
24FC/010.11	Pavilion Refurbishment Task & Finish Group	
24FC/011	To Approve Finance and Resource Management	For Decision
24FC/011.1	To note payment of accounts under delegated approval	Noted

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24FC/011.2	<p>To Approve payment of outstanding accounts due</p> <p>Approval: <i>Cllr Carney proposed. Cllr Marshall seconded. Unanimous Approval.</i></p> <p>Debate Highlights: GPC Clerk noted she had raised all payments but wished to delay payment until receipt of precept to allow us to pay money from the current account. Cllr Linton noted the payment of cutting in the church being 60% of the amount with the Church responsible for 40%. The council agreed that eight items on the payments schedule were approved but they will be paid after the precept is received. All will be paid by the due date.</p>	Approved
24FC/011.3	<p>To Receive a report from Facilities Manager on Amounts paid in</p> <p>Cllr Carney noted that Food Vans were not generating any income. GPC Clerk confirmed that they were not being charged as the sales did not support donations. Cllr Carney noted the opportunity and agreement to align with Cotton Hall. GPC Clerk to check with Cotton Hall.</p> <p>Cllr Clare to be clear with the vendors as to the fact they would be charged in the future.</p> <p>Cllr Marshall asked what amount are we charging Food Trucks? The trucks were paying for their own electricity. Cllr Carney confirmed they were being charged for the pitch.</p> <p>Darwin Green has now begun to generate income. It took nine months for Cotton Hall to start charging.</p>	Noted
24FC/012	Business items requiring a decision, or consideration by the Council	For Decision
24FC/012.1	<p>Council to consider and approve actions for the Annual Parish Meeting to be held on Wednesday 15th May.</p> <p>Approval: <i>Cllr Carney proposed. Cllr Marshall seconded. Unanimous Approval.</i></p> <p>Debate Highlights: Cllr Carney noted the Agenda submitted for the Annual Parish Meeting. GPC Clerk asked LNRP and Neighbourhood Plan Chair & Lead if they were happy to present. They confirmed they were. She also noted the potential for Committees to have a table at the APM to present the goals of their committees to give more transparency of GPC workload. She also noted that if GPC wished to go ahead with live streaming that would be possible at a cost of £100.00.</p> <p>Cllr Carney noted that only four people attended Live-Streaming last year. He asked if feedback could be collated on whether people found this valuable. Cllr Muston noted that the importance to the four people that turned up who would not have normally attended, it could be money well spent. She felt this was especially important if GPC were considering live streaming was a future GPC aim. She noted £100 was not too much.</p>	Approved

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	<p>Cllr Muston confirmed he agreed with Ann. Maybe if GPC makes live streaming more apparent in our advertising of the APM. He noted that unless we persevere with it then we will not be able to make a judgement as to the value of it.</p> <p>Cllr Clare agreed and asked if live streaming could be advertised in Girton Parish News? Cllr Carney noted that it was possible to include in May edition of GPN. Cllr Giles confirmed.</p> <p>Cllr Muston noted that care homes in the village had the facilities to live-stream. Cllr Carney noted GPC would seek to live-stream this event.</p>	
24FC/012.2	<p>Council to consider and approve the quote for concreting Girton Recreation Ground Basketball court to increase surface area and remove need for replacing wood surround.</p> <p>Approval: <i>Cllr Carney proposed. Cllr Linton seconded. Unanimous Approval.</i></p> <p>Cllr Carney noted that the work had already started. He noted that the feedback which has been received from Girton Glebe is that they were unhappy with the state of the wood surrounds.</p> <p>Cllr Carney noted that three quotes had been received. GPC Clerk noted the details of the quotes. She noted that GPC did not have to go ahead with the work, but the wood had been taken down by our Parish Ranger due to Health & Safety issues. She noted that the Ground staff team and the office team had felt that concreting the basketball court was the best way to solve these issues.</p> <p>Cllr Carney noted that GPC had committed to making these changes following the complaint from the students at Girton Glebe.</p> <p>His assumption of the recommended quote is that the Staff team had recommended the cheapest quote from LM Groundworks. GPC Clerk confirmed that was correct.</p> <p>Cllr Marshall asked if the concrete would affect water run-off, drainage etc. GPC asked if Standing Orders could be suspended so Girton Parish Ranger, present at the meeting could speak to that.</p> <p>Cllr Carney suspended Standing Orders so Girton Parish Ranger could speak.</p> <p>GPC Parish Rangers confirmed that several aspects had been considered in respect of drainage. He noted that gravel was not feasible as it would affect the Court, He had left space for gravel between concrete and tennis courts.</p> <p>Cllr Reeves asked whether the Chain-link fence and the light columns needed protecting with the removal of the wood.</p> <p>Girton Parish Ranger noted that the chain-link fencing was out of date, and it needed to be tightened and strengthened up. He would look at protection of the light poles with GPC Clerk.</p>	Approved

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	<p>Cllr Carney asked if Cllr Reeves concern would halt this work. He asked if Cllr Reeves would be comfortable if approval of this decision was made but noted a key action was to look at the fencing and light poles? Cllr Reeves agreed.</p> <p>GPC Clerk noted that prior to Cllr Reeves joining GPC there was a motion for the fencing to be replaced. The cost approximately 2 years ago was approximately £38k. In the last 12 months a quote of £4k has been received to replace and refurbish the fence.</p> <p>Cllr Brown raised the point of padding that could be placed around the light columns.</p> <p>Cllr Carney reinstated Standing Orders.</p> <p>Cllr Brown noted the balance between safety and improvement. GPC clerk noted that she could discuss this Health & Safety issue with Worknest when they visited on 12th April.</p>	
24FC/012.3	<p>Council to consider and approve next steps on Council Green Spaces:</p> <p>Approval: <i>Cllr Carney proposed. Cllr Marshall seconded. Unanimous Approval.</i></p> <p>Debate Highlights:</p> <p>Cllr Carney noted this had proved to be more complicated than expected and therefore this item is to be deferred.</p> <p>GPC Clerk noted that there are a lot of Green spaces in the village that were not registered. There was a consideration as to whether there is an opportunity to work with CCC to work together to understand ownership.</p> <p>Cllr Carney noted the opportunity to work together. GPC Clerk noted ‘Consultation Rocks.’</p> <p>He noted that Kevin had done a great job, but GPC were obliged to advertise publicly.</p>	Deferred
24FC/012.4	<p>Council to consider and approve Parish Ranger post becoming a permanent position for Girton Parish Council.</p> <p>Approval: <i>Cllr Carney proposed. Cllr Muston seconded. Unanimous Approval.</i></p> <p>Debate Highlights:</p> <p>Cllr Carney noted that Kevin had been carrying out the Parish Ranger role for the past months. This was a temporary appointment, and the decision today was whether GPC wished to make this post permanent.</p> <p>He noted the task list presented with the pack and the business case. He also noted this role included being an ‘Ambassador for the village’ and that the role allowed GPC to support all their village assets could be maintained and proactivity of maintenance could be speeded up and not dependent on GPC Clerk obtaining quotes for individual work.</p> <p>Cllr Clare asked for the costs of the Parish Council to be made clearer.</p> <p>GPC Clerk asked if Kevin could speak to the position.</p>	Approved

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	<p>Cllr Carney suspended Standing Orders</p> <p>Kevin noted that the role currently was bringing maintenance up to date. Once this was done there was the opportunity to keep maintenance at a reasonable level and begin to continuously improve. He noted he could bring the flexibility to complete proactively many of the task that the Parish Council required.</p> <p>Cllr Carney noted that a lot of the work that Kevin is now completing had not been completed for a number of years. He also confirmed this is the reason a dedicated role is needed.</p> <p>Cllr Marshall commented that Kevin seemed like someone who had enthusiasm for the task. Kevin noted his passion for working with the public.</p> <p>GPC Clerk noted Cllr Carney's comment of a few days previously that noted that Parish On-line was a tool that allowed Council to do things that they had not previously completed. When the accounts were not in a clear state every task took ages, now financial questions can be answered quickly and accurately. This role was a similar benefit to improve our processes. She repeated a line from her report. Council was scaling up.</p> <p>Cllr Carney reinstated Standing Orders</p>	
24FC/012.5	<p>Council to consider and approve flexible bollards design for implementation on Huntingdon Road.</p> <p>Debate Highlights: Cllr Carney confirmed that a scheme for this had been circulated. A site inspection had taken place last week and the scheme is to be changed. Cllr Carney had asked CCC to bring back to Council when changes had been made.</p>	Deferred
24FC/012.6	<p>Council to consider and approve Employee Handbook.</p> <p>Debate Highlights: Further work and reflection are needed.</p>	Deferred
24FC/012.7	<p>Council to consider and approve dates for 2024/2025 Meetings.</p> <p>Approval: <i>Cllr Muston proposed. Cllr Marshall seconded. Three in Favour. Three Against. Two Abstentions. Chair's casting vote -</i></p> <p>Debate Highlights: Cllr Carney noted the schedule prepared by Cllr Muston. Cllr noted the need to engage the Community and to attract more Council. She noted that when there was increased footfall e.g., Girton Feast holding a meeting on that day.</p> <p>She also noted the potential for more people to become Councillors if the meetings were on different evenings and avoided important dates when people may wish to be with their families.</p>	For Decision

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	<p>She noted the urgency of the decision ahead of the Annual Meeting because it would be beneficial to get GPC Annual Meeting dates in the Girton Village Celebrations calendar.</p> <p>Cllr Carney asked why no meetings were proposed to be held in August or December. Cllr Muston noted that many Councillors were away and with good organization then a break could be taken in those months.</p> <p>Cllr Clare noted that whatever dates were decided upon that some people would not make those dates. He was concerned that some important deadlines might be missed.</p> <p>Cllr Marshall asked if there was any proposal to change meeting times? Cllr Marshall asked if Saturday meetings would clash and cause issues of parking and occupancy of the hall. Cllr Muston noted the effort people were making to attend meetings.</p> <p>Cllr Muston noted that deadlines are unable to be missed looking at the schedule with GPC Clerk. She noted that as collaboration increased then this became increasingly unlikely. She also noted that she was finding the workload easier now the Council was more organized. She also noted the importance of the Committees.</p> <p>Cllr Carney noted that the Council was not ready to not have a meeting every month and felt that meeting on the same day as feast was not constructive. He agreed that the current meeting dates were not necessarily perfect. He noted that this decision did not have to be made today. Dates did not have to be placed in GVC calendar. If people were not ready it could be deferred.</p> <p>Cllr Muston noted the importance of having dates in the GVC calendar. Cllr Clare asked for the 2nd Wednesday then to be approved for the calendar. She also noted how strongly she felt about holding meetings with increased footfall and trying to cater for residents who could not attend on a Wednesday.</p> <p>Cllr Clare felt the meeting dates should be kept as is.</p> <p>Cllr Marshall noted that one of the reasons people did not attend GPC meetings was because they are dull. If we can make meetings more interesting with the actions being taken and results achieved. It is up to GPC to make ourselves the 'best thing happening' on a Wednesday evening then people would come.</p> <p>Cllr Muston noted the importance of getting dates in the GVC Calendar, so all residents were aware.</p> <p>Following all the above discussions – Council agreed to keep the status quo at this time.</p> <p>Cllr Muston confirmed she would bring back consideration in six months.</p>	

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24FC/012.8	<p>Council authorizes GPC Clerk to suspend Girton Parish Council byelaws that forbid vehicles or tents on the Recreation Ground during Girton Feast.</p> <p>https://www.girton-cambs.org.uk/wp-content/uploads/2022/05/girton-scan.pdf</p> <p>Approval: Cllr Carney proposed. Cllr Brown seconded.</p> <p>Amended Motion: Council authorizes GPC Clerk to suspend Girton Parish Council byelaws that forbid vehicles or tents on the Recreation Ground during Girton Feast as approved by GPC Clerk.</p> <p>https://www.girton-cambs.org.uk/wp-content/uploads/2022/05/girton-scan.pdf</p> <p>Amended Approval: Cllr Linton proposed. Cllr Carney seconded. Unanimous Approval.</p> <p>Debate Highlights: Cllr Linton asked for an amendment which read vehicles to be limited to those approved by GPC Clerk.</p>	Approved
24FC/012.9	Public Bodies (Admission to Meetings) Act 1960 Exclusion of the Press and Public – to resolve that in accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 and by reason of the confidential nature of the remainder of the business, the Press and the Public be excluded from the Meeting.	Deferred
24FC/012.10	Council to consider and approve new Contracts of Employment.	Deferred
24FC/012.11	Public Bodies (Admission to Meetings) Act 1960 Re-admittance of the Press and Public – to resolve that the confidential business having been concluded, the Press and the Public be re-admitted to the Meeting.	Deferred
24FC/013	<p>To Receive Correspondence addressed to the Council.</p> <ul style="list-style-type: none"> Event that happened on Sunday evening regarding concern around the fencing on the bridge over A14. GPC Clerk to send round information. Cllr Marshall had spoken to a resident about Buses. She asked if it would be possible for Girton & Oakington & Westwick Parish Council to work together on the state of the bus service and to raise concerns. She believed Service 6 was intended to serve the crematorium. 	Noted.
24FC/014	<p>To Approve Communication of items from this Agenda</p> <p><i>This item is designed to ensure that Council can approve key items of communication from this meeting on Council Website, Facebook, and X (formerly Twitter).</i></p> <p>Approval: Cllr Linton proposed. Cllr Marshall seconded. Unanimous Approval.</p>	Approved
24FC/015	Date of next meeting(s): Annual Parish Meeting: 15 th May. Annual Meeting to be confirmed.	Noted
Meeting Ended: 21:08		