

# GIRTON PARISH COUNCIL

Clerk: Mrs. Yvonne Murray  
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The Pavilion  
Girton Recreation Ground  
Cambridge Road, Girton  
Cambridge, CB3 0FH

NOTICE of MEETING: GIRTON PARISH COUNCIL  
MEETING FULL COUNCIL  
DATE & TIME: Tuesday 25<sup>th</sup> February 2025 at 7pm  
VENUE: Girton Recreation Ground, Cambridge Road Girton

**Members: 11**      **Vacancies: 4**      **Quorum: 5**

## MINUTES

Agenda Item	Item Description	Action/Power
<b>Members: [Seven]</b> Cllr Carney (Chair), Cllr Muston (Vice-Chair), Cllr Bajpai, Cllr Brown, Cllr Linton, Cllr Marshall, Cllr Reeves. <b>Present:</b> Yvonne Murray (GPC Clerk) <b>Members of Public:</b> One		
24FC/164	<b>Welcome from the Chair</b> Cllr Carney thanked everyone for coming to the meeting. He highlighted the need for meeting apologies to be provided to GPC Clerk as soon as people knew they were unable to attend. He welcomed our Work Experience student who is working with GPC for one week.	
24FC/165	<b>To Receive Apologies and Reasons for Absence</b> Cllr Clare, Cllr Crawley, Cllr Hayat, Cllr Lampe	<b>Noted</b>
24FC/166	<b>To Receive Members' Declarations of Interest and Dispensations - None</b>	<b>Noted</b>
24FC/167	<b>Public Participation</b>  Our Work Experience student gave an update on some of the tasks he has been working on this week. He has worked with our Parish Ranger to fix the posts in Orchard Close and met with some Girton residents. He has also been working with our Groundsman on some tidying of Girton Recreation Ground and the Car Park.  Cllr Carney mentioned the time taken for the posts to be mended and the potential for GPC to request refunds from SCDC for work carried out.  Cllr Marshall noted it might be worth considering putting information on Work Experience in Girton Parish News. Council thanked our Work Experience student for the work he was doing for the village.	
24FC/168	<b>To Approve Minutes of Girton Parish Council Full Council Meetings: 9<sup>th</sup> October 2024, 13<sup>th</sup> November 2024, 27<sup>th</sup> November 2024, 18<sup>th</sup> December 2024, 15<sup>th</sup> January 2025</b>  <b>Approval:</b> Cllr Carney proposed. Cllr Brown seconded. Unanimous Approval.  <b>Debate Highlights:</b>	<b>Approved</b>

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	<p>Cllr Muston asked if the same comments had been made by Cllr Carney and herself on their review of the Minutes. GPC Clerk confirmed there was no overlap on their comments they had been completely different.</p> <p>Cllr Marshall noted the items on the 'Way We Work (WWW)' raised in the November Extra Ordinary Council Meeting (27/11/2024) under Agenda Item: 24FC/116 Welcome from the Chair. GPC Clerk asked if these should be raised for further discussion in WWW Workshop to be held on 26/02/2025. Cllr Muston confirmed that should work very well.</p>	
<b>24FC/169</b>	<b>To Approve Finance and Resource Management</b>	<b>For Decision</b>
<b>24FC/169.1</b>	<p><b>To Approve payment of outstanding accounts due</b></p> <p><b>Approval:</b> <i>Cllr Carney proposed. Cllr Bajpai seconded. Unanimous Approval.</i></p> <p><b>Debate Highlights:</b>  GPC Clerk noted that the list for payment was the same as had been submitted in the Full Council meeting (non-quorate) of 12/02/2025 with the addition of invoices of:</p> <ul style="list-style-type: none"> <li>• A to Z Supplies</li> <li>• Birketts LLP</li> <li>• Pettit Sports</li> <li>• Simon Driscoll</li> </ul> <p>GPC Clerk to ask Birketts to request repayment for the work paid to Birketts LLP by Taylor Wimpey.</p> <p>Cllr Muston noted Thanks from GPC to Simon Driscoll for the work carried out at Wellbrook Way Balancing pond areas.</p>	<b>Approved</b>
<b>24FC/170</b>	<b>Business items requiring a decision, or consideration by the Council</b>	<b>For Decision</b>
<b>24FC/170.1</b>	<p><b>Council to consider and approve £250 for a full-page advert in Girton Village Celebrations Calendar.</b></p> <p><b>Approval:</b> <i>Cllr Carney proposed. Cllr Reeves seconded. Unanimous Approval.</i></p> <p><b>Debate Highlights:</b>  Cllr Carney asked if the cost was same as last year? GPC Clerk confirmed that was the case.  GPC Clerk confirmed artwork was required by end of March.</p>	<b>Approved</b>
<b>24FC/170.2</b>	<p><b>Council to consider and approve request to relocate Girton Sign</b></p> <p><b>Approval:</b> <i>Cllr Carney proposed. Cllr Brown seconded. Unanimous Approval.</i></p> <p><b>Debate Highlights:</b>  Cllr Marshall asked if GPC had to pay for the movement of the sign. Cllr Carney noted this motion was just to request CCC Highways to move the sign. Any costs received from CCC Highways will be a further consideration.  Cllr Muston noted there used to be a stone as a 'Cambridge' sign located near to Whitehouse Lane. She believed there should be signs to Cambridge and to Girton at either side of the road.</p>	<b>Approved</b>

Agenda Item	Item Description	Action/ Power
24FC/170.3	<p><b>Council to consider and approve GPC Clerk to act as project manager for the next stage of work for Girton Recreation Ground.</b></p> <p><b>Approval:</b> <i>Cllr Linton proposed. Cllr Muston seconded. Unanimous Approval.</i></p> <p><b>Debate Highlights:</b> Cllr Muston highlighted that in her Councillor training it was often the role of the clerk to take a project manager role. She noted the previous project had highlighted the need for someone on the ground to take this role.</p>	Approved
24FC/170.4	<p><b>Council to consider and approve initial key stakeholders to take part in the next stage of work for Girton Recreation Ground.</b></p> <p><b>Approval:</b> <i>Cllr Muston proposed. Cllr Linton seconded. Unanimous Approval.</i></p> <p><b>Debate Highlights:</b> Cllr Carney noted some questions on the ‘initial key stakeholders’ and the need to confirm rationale and roles of each party noted. GPC confirmed that a Stakeholder Register with that information would be developed and that framework would be brought for approval. She noted the rationale for including various parties on this initial list and that the list was fluid. Discussion took place on inclusion of local businesses on the list and their support for the village. More details on the project plan and key master documents will come forward as the project develops.</p>	Approved
24FC/170.5	<p><b>Council to consider and approve purchase of a second-hand van to assist the staff team (primarily the Parish Ranger and Groundsman) to extend the support GPC can provide in the village.</b></p> <p><b>Approval:</b> <i>Cllr Brown proposed. Cllr Bajpai seconded. Unanimous Approval.</i></p> <p><b>Debate Highlights</b> Cllr Carney noted he had investigated the alternative method of procurement for a van i.e., Leasing. He noted this was missing from the paper. He found on an initial investigation that the cost would be approximately £10K per annum. Cllr Muston thanked Cllr Carney for looking into this supplementary information. Cllr Brown noted the benefits of including an asset on the Profit &amp; Loss and Balance Sheet. A brief discussion about moving towards an Electric or Hybrid van was discussed, and it was decided at this point the priority is getting a vehicle for GPC. These vehicles are much more expensive. In future moving towards this type of visit may be considered. Post Meeting Note: GPC Clerk to add the information on leasing for completeness.</p>	Approved
24FC/171	<p><b>Council to receive Correspondence.</b></p> <p>Cllr Marshall noted an email on ‘This Land’ to Cllr Murphy (CCC). He confirmed he would circulate his mail to Councillors for consideration. He confirmed he would bring a motion for decision to 12/03/2025.</p>	Noted

Agenda Item	Item Description	Action/ Power
	<p>Cllr Reeves asked if GPC could go through the correspondence. See details below:</p> <ul style="list-style-type: none"> <li>• Washpit Lane: Anti-social behaviour noted. It was noted the action should be to report issues to the police. GPC Clerk tasked to try to arrange Coffee with a Cop.</li> <li>• GPC Clerk noted that something needed to be done where there were health and safety issues on land where no owner could be found. Motion to be brought to 12/023/2025 Agenda.</li> </ul>	
24FC/172	<p><b>Public Participation</b></p> <p>GPC Clerk noted this section had been added as suggested by a resident who attends our meeting on a regular basis. They had highlighted the importance of being able to ask questions at the end of the meeting when fresh in their mind.</p> <p>Our Work Experience Student was asked to give his impression of the meeting and his work so far.</p> <p>He noted the importance of the van for the Parish Ranger. As a result of his comment there was discussion on.</p> <ul style="list-style-type: none"> <li>• The importance of GPC being accessible to Girton Residents</li> <li>• Understanding the work required for Girton across the village.</li> <li>• Consideration of increasing GPC's ability to recruit apprentices and interns.</li> <li>• Scaling up the work of the Parish Ranger.</li> <li>• Asked our work experience student to write about his learnings and opportunities he had identified at GPC for young people.</li> </ul>	
24FC/173	<p><b>To Approve Communication of items from this Agenda</b></p> <p><i>This item is designed to ensure that Council can approve key items of communication from this meeting on Council Website, Facebook, and X (formerly known as Twitter).</i></p> <p><b>Approval:</b> <i>Cllr Carney proposed. Cllr Brown seconded. Unanimous Approval.</i></p> <p><i>DC, VB, unanimous</i></p>	Approved
24FC/174	Date of next meeting(s): 12 <sup>th</sup> March 2025	Noted
Meeting Ended: 20:08		