

# GIRTON PARISH COUNCIL

Clerk: Mrs. Yvonne Murray  
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The Pavilion  
Girton Recreation Ground  
Cambridge Road, Girton  
Cambridge, CB3 0FH

**NOTICE of MEETING:** GIRTON PARISH COUNCIL  
**MEETING** FULL COUNCIL  
**DATE & TIME:** Wednesday 9th July 2025 at 7pm  
**VENUE:** Girton Recreation Ground, Cambridge Road Girton

All Members of the Council are hereby summoned to attend for the purpose of resolving Council Business to be transacted at the meeting, as set out below. Members of the public and press are invited to address the Council under the Public Participation item. Advance notice of questions and/or issues would be appreciated.

**Members: 9**      **Vacancies: 6**      **Quorum: 5**

**Members:** Cllr Marshall (Chair), Cllr Carney (Vice-Chair), Cllr Bajpai, Cllr Brown, Cllr Crawley, Cllr Hayat, Cllr Linton, Cllr Muston, Cllr Reeves.

Mrs. Yvonne Murray – Clerk to Girton Parish Council  
3<sup>rd</sup> July 2025

*Y J Murray*

## AGENDA

Agenda Item	Item Description	Action/Power
25FC/071	Welcome from the Chair	
25FC/072	To Receive Apologies and Reasons for Absence	For Decision
25FC/073	To Receive Members' Declarations of Interest and Dispensations	To Note
25FC/074	<b>Public Participation</b> <i>To allow a total of 15 minutes for any members of the public to address the meeting in relation to any matter on the agenda. Individual presentations to be limited to 5 minutes on any single issue</i>	15 Mins
25FC/075	To Receive Reports <i>(for information only)</i>	10 Mins
25FC/075.1	County Councillor	
25FC/075.2	District Councillors	
25FC/075.3	Girton Town Charity (No Report this month)	
25FC/075.4	Girton Neighbourhood Plan	
25FC/075.5	Clerk's Report	
25FC/075.6	Chair's Report	
25FC/076	To Approve Minutes of Girton Parish Council Full Council Meetings: 30 <sup>th</sup> April 2025, 21 <sup>st</sup> May 2025 (Annual Meeting), 11 <sup>th</sup> June 2025, 23 <sup>rd</sup> June 2025	For Decision
25FC/077	Matters arising from Previous Meetings <i>(for information only)</i>	To Note
25FC/077.1	Action List	
25FC/077.2	Any other Matters arising – A chance to raise any comments/concerns on previous agenda items	

Agenda Item	Item Description	Action/ Power
25FC/078	To Receive update from GPC Committees & Working Groups <i>(For information only)</i>	To Note
25FC/078.1	Girton Together (Chair: Stuart Marshall)	
25FC/078.2	Local Nature Recovery Working Group (Chair: Alison Giles)	
25FC/078.3	Girton Green Spaces (Chair: To be Confirmed)	
25FC/078.4	Girton Sport & Recreation Facilities (Chair: Nas Hayat)	
25FC/078.5	Highways & Active Trave (Chair: Dan Carney)	
25FC/078.6	Planning Committee (Chair: Dan Carney)	
25FC/078.7	Finance & Resource Management Committee (Chair: Ann Muston)	
25FC/078.8	HR Committee (to include CAPALC Report) (Chair: Ann Muston)	
25FC/079	To Approve Finance and Resource Management	For Decision
25FC/079.1	To note payment of accounts under delegated approval	To Note
25FC/079.2	To Approve payment of outstanding accounts due	For Decision
25FC/079.3	To Receive a report from Facilities Manager on Amounts paid in	To Note
25FC/080	Business items requiring a decision, or consideration by the Council	For Decision
25FC/080.1	<p><b>Council Working Groups: Council to receive nominations for Councillors to convene the following areas of work:</b></p> <p><i>Note: All Councillors are co-opted to these working groups, subject to approval of 25FC/042.2. Girton Residents are also welcome to be co-opted to these working groups. Members of the group that are not councillors will be non-voting members. Terms of Reference for Working Groups – subject to 25FC/042.3 attached to be reviewed and accepted at first available Workshop meeting.</i></p> <ul style="list-style-type: none"> <li>• Pavilion Refurbishment Task &amp; Finish Group</li> </ul>	For Decision
25FC/080.2	Council to approve Direct Debit for all Scribe products: Booking System & Asset Management System	For Decision
25FC/080.3	Council to consider and approve spend on MUGA Maintenance	For Decision
25FC/080.4	Council to consider and approve spend on Girton Glebe School Field Pitch	For Decision
25FC/080.5	Council to consider and approve spend on replacement of one Shipping Container and replacement of one further container at Girton Recreation Ground.	For Decision
25FC/080.6	Council to consider and approve renewing subscription to Cambridgeshire Acre	For Decision
25FC/080.7	Council to consider and approve request from LNRP for 2 x Swift Boxes <i>Note: April 9<sup>th</sup> 2025, Agenda Item 25FC/010.1 approved 2 x Swift Boxes.</i>	For Decision
25FC/080.8	Council to consider and approve delegation of new staff contracts and job descriptions for interns and apprentices to the Human Resource Committee	For Decision
25FC/080.9	Council to receive request from AGE UK for funding support for the Community Warden in Girton	For Decision
25FC/080.10	Council to consider and review Girton Parish Council Risk Management Arrangements for 2024/2025	For Decision
25FC/080.11	Council to note current drawings from Wilby & Burnett and consider next steps	To Note
25FC/080.12	Council to note plans for Girton Parish Council staff at Girton Feast and our launch of GPC '.gov.uk; website	To Note
25FC/081	Council to receive Correspondence	To Note
25FC/082	<p><b>Public Participation</b></p> <p><i>To allow a total of 15 minutes for any members of the public to address the meeting in relation to any matter on the agenda. Individual presentations to be limited to 5 minutes on any single issue</i></p>	15 Mins

<b>Agenda Item</b>	<b>Item Description</b>	<b>Action/ Power</b>
<b>25FC/083</b>	<b>To Approve Communication of items from this Agenda</b> <i>This item is designed to ensure that Council can approve key items of communication from this meeting on Council Website, Facebook, and X (formerly known as Twitter).</i>	<b>For Decision</b>
<b>25FC/084</b>	<b>Date of next meeting(s): Wednesday, August 13th</b>	<b>To Note</b>