

GIRTON PARISH COUNCIL

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The Pavilion
 Girton Recreation Ground
 Cambridge Road, Girton
 Cambridge, CB3 0FH

NOTICE of MEETING: **GIRTON PARISH COUNCIL**
MEETING **FULL COUNCIL**
DATE & TIME: **Thursday 18th December 2025 at 7pm**
VENUE: **Girton Recreation Ground, Cambridge Road Girton**

Members: 12 **Vacancies: 3** **Quorum: 5**

MINUTES

Agenda Item	Item Description	Action/ Power
<p>Members: [Six] Cllr Marshall (Chair), Cllr Bajpai, Cllr Brown, Cllr Linton, Cllr Muston, Cllr Richards Present: Yvonne Murray (GPC Clerk), Members of Public: Three (including Cllr Garvie (SCDC))</p>		
25FC/159	<p>Welcome from the Chair Cllr Marshall thanked everyone for turning out as he noted the weather was not so good. He also noted all the information that had been sent out by GPC Clerk and hoped that everyone had time to review and digest the information. He noted he wished to bring the correspondence and public participation forward so that they could be dealt with in the present of District Councillors.</p>	
25FC/160	<p>To Receive Apologies and Reasons for Absence Cllr Carney (Vice-Chair) (work), Cllr Crawley (personal), Cllr Dickson (personal), Cllr Reeves (work), Cllr Tasioulas (work), Cllr Stobart (SCDC), Cllr Murphy (CCC) Cllr Hayat absent</p>	Noted
25FC/161	<p>Co-option of new Parish Councillors One member of the public confirmed they would consider.</p>	Not Applicable
25FC/162	<p>Date of next meeting(s): Wednesday, January 14th, 2026 Cllr Marshall asked Councillors if they would be able to commit to this key meeting. This was confirmed by a show of hands. Cllr Linton noted that he never knew if he could make it until the day of the meeting.</p>	Noted
25FC/163	<p>To Receive Members' Declarations of Interest and Dispensations - None</p>	None
25FC/164	<p>Public Participation Cllr Marshall brought 25FC/169.7 forward and suspended the meeting so the members of the public could participate against this item.</p>	
25FC/165	<p>To Receive External Reports (for information only)</p>	10 Mins
25FC/165.1	<p>County Councillor Bar-Hill-Division-County-Councillor-report-December-2025.pdf Cllr Muston noted the LHI deadline of 16th January. GPC Clerk noted that we had information from the Feast. Cllr Richards noted he would work on this. GPC</p>	

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	<p>Clerk, Cllr Richards and Cllr Marshall to work on this one Tuesday ahead of 16th January.</p> <p>Cllr Muston also noted that the need to review the Local Plan by January 14th was needed.</p>	
25FC/165.2	<p>District Councillors NovGirton-report.pdf</p> <p>Cllr Garvie noted in her report that as many people as possible should comment on the Local Plan. Cllr Muston noted that again this plan came out over Christmas period and that very little time had been given to working people to attend. She noted an ‘antiquated system’ where Parish Councils were asked to do more but were not given the time to do so.</p> <p>Cllr Garvie asked if there were to be meetings in Histon for discussion on Local Plans. Cllr Marshall noted there was a need for CCC Officers to come to Girton.</p>	
25FC/165.3	<p>Girton Neighbourhood Plan Neighbourhood-Plan-Report-Dec-2025.pdf</p> <p>Girton-Parish-Council-Draft-Local-Plan-Response-DRAFT.pdf Prepared by Cllr Marshall and GPC Clerk for consideration.</p> <p>Cllr Marshall noted the ‘call to arms’ in the Neighbourhood Plan submitted by Andrew Muston. He thanked Andrew for the report and encouraged people to get involved. If people did not, then there was a risk that Girton would not be taking part in influencing the changes that were undoubtedly coming to our community in the future.</p>	
25FC/166	<p>To Approve Minutes of Girton Parish Council Full Council Meetings: 26th November 2025 https://www.girton-cambs.org.uk/wp-content/uploads/2025/12/@Girton-Parish-Council-@Full-Council-Approved-Minutes-26-November-2025-V2-at-7pm.pdf</p> <p>Approval: Proposed Cllr Muston. Seconded Cllr Bajpai, Four Approvals. Two abstentions due to absence.</p>	Approved
25FC/167	<p>Matters arising from Previous Meetings (for information only)</p>	To Note
25FC/167.1	<p>Action List</p>	
25FC/167.2	<p>Any other Matters arising – A chance to raise any comments/concerns on previous agenda items</p> <p>GPC Clerk noted she was going through the minutes of the last three years that had not been actioned and she hoped to bring that information to January’s meeting. The need to get that information in the right joined up format, she felt was important.</p> <p>Cllr Marshall asked GPC Clerk if she wished to present and lead on the following items as these items were largely her work. GPC Clerk noted she would be happy to do so.</p>	Noted
25FC/168	<p>To Approve Finance and Resource Management</p>	For Decision

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25FC/168.1	<p style="text-align: center;">To note payment of accounts under delegated approval</p> <p><i>Note: This item was taken after 25FC/168.2 and after Cllr Hayat entered the meeting.</i></p> <ul style="list-style-type: none"> • GPC Clerk noted the ‘Wadding for the Ostrich Costume’ as this was an item funded by Cambridgeshire Acre for the Crafty Folk Hub. This tied back to the conversation around 25FC/169.7 that talked about funding and money held for activities by different groups/working groups. • She also noted that all surveys for the Groundsman Compound had been carried out and raised for payment. • She also noted the higher amount on payroll due to the decisions on back-pay and increased hours made in November/December meetings 	Noted
<p>Cllr Hayat entered meeting at 19.58 Cllr Marshall asked if he had any conflicts of interest. Cllr Hayat replied that he did not.</p>		
25FC/168.2	<p style="text-align: center;">To Approve payment of outstanding accounts due</p> <p><i>Note: This item was taken before 25FC/168.1 and before Cllr Hayat entered the meeting.</i></p> <p>Approval: <i>Proposed Cllr Marshall. Seconded Cllr Brown. Unanimous Approval.</i></p> <p>GPC Clerk highlighted the following requests:</p> <ul style="list-style-type: none"> • Hibbert Ware payment to Purple Flower • Problems with underfloor heating at the pavilion. She thanked JW Electrical for their swift attendance on this important safety issue. • IOSH Safety training for 2 members of staff in January so that the Health & Safety improvements were taken forward. • She also thanked Paul Laston for taking on additional work to improve village footpaths and Wellbrook Way. She noted that as we looked at Local Government Reorganisation should GPC become landowners of the footpaths that had not been maintained by SCDC for some years. • She also noted the work being carried out to get the Legionella requirements in place and noted the additional items on the agenda for this evening. <p>Cllr Marshall asked whether there was anything unexpected. GPC Clerk noted the urgent work on the underfloor heating and improvements to green spaces but everything else was expected.</p> <p>Cllr Marshall noted an item that she had raised 2 or 3 meetings ago. Noting that many items were Operational then moving our Standing Orders delegation threshold from £500 to £1k was still required. She asked if this could be put on the agenda for January 2026 as many of these things just needed to be completed.</p>	Approved

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	<p>GPC Clerk also noted that GPC should also be looking to the need to understand procurement better as we consider larger projects and that the item raised by Ann and this procurement understanding as the two items are somewhat linked.</p>	
25FC/168.3	<p>To Receive a report from Facilities Manager on Amounts paid in INCOME-NOVEMBER-2025.pdf</p> <p>GPC Clerk noted that our Facilities Manager had sent apologies due to a last-minute engagement.</p> <p>GPC Clerk noted the amount contributed by Cambridgeshire Acre and that from January 2026 this report would include trends for further information.</p>	Noted
25FC/169	Business items requiring a decision, or consideration by the Council	For Decision
25FC/169.1	<p>Legionella Remedial Works:</p> <p>Girton Parish Council resolves to delegate to the Clerk and Chair of Finance & Resource Management permission to commission additional remedial work to ensure our equipment meets requirements for Legionella Health & Safety.</p> <p>Full-Council-Capital-Bid-169.1-Legionella-Monitoring-Programme-Remedial-Works-.pdf</p> <p>Approval: <i>Proposed Cllr Brown. Seconded Cllr Hayat. Unanimous Approval.</i></p> <p>Cllr Marshall asked that once this was resolved then the Staff team would be able to take over responsibility for most of the testing. GPC Clerk confirmed that the Groundsman, Parish Ranger and GPC Clerk had taken the training and been awarded their certificates to do the inspections apart from Annual Inspections that GPC had approved in previous meeting.</p> <p>The reason that more work was needed in resolving the system issues is because H&S processes and maintenance needed to be put in place.</p> <p>Two items needed:</p> <ol style="list-style-type: none"> 1. Smart switches to move away from manual processes which may fail. 2. New elements in the Water Tanks at the Pavilion to allow the water to heat effectively to the required temperature. <p>£1,098 quote was approved last time, and the report has been received and will be shared with Councillors. See Business case – GPC Clerk is asking for more money for the items above to finally resolve this issue. Cllr Brown noted the need to do it. GPC Clerk noted that this issue would have been covered if the additional monthly monitoring had not been approved by Council last time.</p> <p>Cllr Hayat asked about Legionella testing and requirements for his understanding. GPC noted that the temperature of the water was key in this request and that is why additional money was needed. He also asked about future monitoring and GPC Clerk noted the training and certification mentioned above.</p> <p>She also noted the request for three more monthly monitoring mentioned below (not one as per motion). She noted that Riverside had provided this at</p>	Approved

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	<p>£129.75 per visit. GPC Councillors approved three additional monitoring for February to April 2026.</p>	
<p>25FC/169.2</p>	<p>Legionella Monitoring Programme:</p> <p>Girton Parish Council resolves to approve one additional monthly Legionella monitoring for Council-managed water systems, as per the quotation provided by Riverside Environmental Services. The Council authorises the Clerk to confirm scheduling and allocate the necessary budget for ongoing monitoring into the new year. Cost as per Business Case.</p> <p>Full-Council-Capital-Bid-Agenda-Item-169.2---Legionella-Monthly-Monitoring-Programme.pdf</p> <p>Approval: <i>Proposed Cllr Brown. Seconded Cllr Hayat. Unanimous Approval.</i></p> <p>Debate Highlights: See final paragraph of 25FC/169.1.</p>	<p>Approved</p>
<p>25FC/169.3</p>	<p>Council to note the attached business cases and phased budget workbook, including:</p> <p>Girton-Parish-Council-Budget-Paper-as-at-December-Full-Council.pdf Precept-Recommendation-December-18-2025.pdf</p> <ol style="list-style-type: none"> 1. The indicative precept uplift scenarios and staffing proposals for 2026/27. 2. The Girton Great Plan (Phases 1–10) as a strategic framework, subject to community engagement and mandate confirmation before any major capital commitment. 3. The risk categories and mitigations outlined in the papers, including IT and compliance risks. <p>Council further instructs the Clerk to:</p> <ul style="list-style-type: none"> • Implement the community engagement plan and publish updated drawings and timelines in February. • Report back at the January meeting with any material changes (≥£5,000 impact) and updated recommendations for precept setting. <p>Debate Highlights: GPC Clerk asked Cllr Muston as Chair of Finance if she would like to present. Cllr Muston noted that a lot of work had been carried out by GPC Clerk and they had sat together to discuss this work and Cllr Muston had asked a number of questions.</p>	<p>Noted</p>

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	<p>Cllr Muston now noted the choice in front of Council for the precept rise, noting there was still further checking to be done ahead of the decision to be considered and taken at January 14th meeting. <i>(Note, this month the choice is only to note and consider):</i></p> <ul style="list-style-type: none"> • Likely recommendation of £10.00 rise for a Band D house from £96.00 this year to £106.00. This would allow for the two additional roles for the Assistant Groundsman, the Administrative/Data support and the additional hours already approved for the GPC Clerk (7 hours) and Facilities Manager (5 hours) • Cllr Muston noted that GPC could go a lot higher. She noted that the payment is per household Not per person. The number of households in Girton is confirmed as 1,745 at the time of the 2021 Census (ONS aggregated figures). Number of homes to be estimated with Eddington still to be confirmed. • She noted that GPC could make progress with £10 per annum per household rise. She noted the need to consider cost of living at this point in time and what Girton PC should request in the precept. She felt the minimum was £10. • She asked if GPC should consider going for £50.00 rise per Band D house to begin to reserve for Girton's Great Plan? That rise would be £1.00 per week per household. <p>Cllr Marshall asked whether this Council was the Council to move Girton's Great plan forward. Should we be asking for the money to fund that plan? He noted that GPC needed to be careful not to ask for too little.</p> <p>He noted that resource was key and that we needed to recruit, we needed to get good people on our staff team to support our community.</p> <p>Cllr Muston noted Cllr Stobbart had raised five or six meetings ago about understanding the vision for Girton first and then working on what can and what is required to be delivered.</p> <p>Cllr Muston noted that she would be standing for GPC again in May 2026 because the need for Council to work as a team was key and the need for Girton as a community to decide on whether investment in Girton's plan for the future is important for the community to give a clear mandate.</p> <p>Cllr Linton noted with elections coming up then none of the existing councillor are guaranteed to be here. This Council's responsibility is to set the new council up so they can take on the next steps and be up and running as they form as a council. He noted that the additional responsibilities being required on all levels of local government. He noted the risk of a monetary crisis where GPC would need to bring the costs down. Given we were currently not in this crisis should more money be requested to support Girton should that issue occur? He noted that whilst we may not all be on council many of councillors would still be Girton residents and would expect continuous maintenance and improvements for Girton.</p> <p>Cllr Hayat asked if the choice was £10.00 or £50.00? Cllr Muston noted that All the choices and the risks were shown in the paper. GPC Clerk noted that Council could</p>	

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	<p>decide to freeze the money or go for £0.00 but that the reason for noting only the possibilities today with £10.00 being the recommendation is so that Councillors could take time to review the papers supplied to support the possible choices, to ask questions ready for the January 14th meeting. GPC Clerk wanted to do more specific and precise checking of figures to ensure that the £10.00 recommendation made today was fully robust and informed.</p> <p>GPC Clerk noted the need for really good data to be available to Council and to the Community to do this. She noted that the comments in the precept survey showed that £10.00 was the median amount voted for by the community. She highlighted that precept survey was increasingly being used. She had done a brief and minimum consideration of the maturity of the survey comments as below:</p> <ol style="list-style-type: none"> 1. Year 1: You are asking us as a community – Really? 2. Year 2: This is what we want as a community. Are you really listening to us. 3. Year 3: More critical engagement and requirements provided. <p>She noted that £10.00 gave us roles to remove key person risk and improve and then maintain better data to understand the requirements and potential to improve Girton’s services.</p> <p>She noted the case studies of Bridgwater and Littleport in that precepts were being raised at much more than historically. Especially in the case of Bridgwater. However, they did not appear to just raise this straight away. Their first step was to go to their community and create a much more personal connection by working alongside their community in this decision-making by being increasingly open and transparent and increasing awareness. The term ‘Personal Connection’ has been used in discussion by both Bridgwater and Littleport. This approach, somewhat separately to the budget papers is mentioned in Girton’s Chair report for December. Our two/three high-level priorities have been.</p> <ol style="list-style-type: none"> 1. Community and Stakeholder (Suppliers, Local Government, Other Organisations) Engagement 2. Improving Governance and work carried out throughout the village. 3. Developing a plan that shows Girton’s Options: Girton’s Great Plan, Neighbourhood Plan <p>She noted the Handover was important as if £50.00 is voted for and there is a brand-new council then they may have no idea what they will do with it. Nas noted his questions were to improve his understanding. GPC Clerk pointed him in the direction of the precept paper which could be further refined ahead of January 14th Meeting.</p> <p>Cllr Marshall noted the decisions were not really about us but voting to make sure that GPC could with neighbouring parishes do for the future of our area. These plans compiled by Council could be picked up by new councillors so they were well informed for the future and how they would like to proceed.</p> <p>He noted the need for GPC to create a staff team who can focus on Girton. He noted that Councillors do not have that time due to other commitments, so staff are key.</p> <p>Cllr Marshall noted the importance of Cllr Hayat’s questions. He noted the importance of the possibilities for Girton.</p>	

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	<p>Cllr Muston noted that £50.00 raise would be missing less than one coffee a week. GPC Clerk noted the importance of making this transparent to Girton</p>	
25FC/169.4	<p>Council to consider and approve the Girton Great Plan (Phases 1–10) in principle, including actions below:</p> <p>A vision for the future of our Recreation Ground? – Girton Village</p> <ol style="list-style-type: none"> 1. Community Engagement Plan – Begin wider structured engagement immediately after this meeting to increase community understanding, awareness of plans, gather community feedback, and any concerns. 2. Publish current drawings and presentation from Wilby & Burnett now for transparency. Drawings to be published in February edition of Girton Parish News to include updated drawings, refined timelines, and a summary of feedback received. 3. Immediate Actions <ul style="list-style-type: none"> • Obtain three competitive quotes for adult cricket pitch relocation (target: Spring 2026 start). • Confirm status of Groundkeeper’s Compound and readiness for planning submission early 2026. 4. All Other Phases – To receive further input and a clear mandate from residents, clubs, schools, and stakeholders before detailed design or spend. dependencies, itemised costs, and funding strategy to be reviewed and published as part of engagement. 5. Next Steps – Council to confirm next steps at the January Full Council meeting, including consideration of relocating the cricket pitch. <p>Approval: <i>Proposed Cllr Marshall. Seconded Cllr Brown. Unanimous Approval.</i></p> <p>Debate Highlights:</p> <p>GPC Clerk noted she would take Councillors through the presentation completed by Wilby & Burnett (project management team)</p> <p>Cllr Marshall asked if all documentation was posted on the web. GPC Clerk noted it was. He noted that GPC Clerk had taken him through the presentation, and he thought it was very good. GPC Clerk asked Cllr Marshall if he wished to present given, he had been through it to show his understanding. He asked GPC Clerk to provide the background.</p> <p>GPC Clerk brought the presentation up on screen and went through it. Following points were noted:</p> <ul style="list-style-type: none"> • £25,430 spend with Wilby & Burnett to date. • Surveys for RIBA Stage 3 all completed (as per Finance section of this agenda) • 33 interviews with Girton Organisations. • Additional payments to complete current work to be submitted by W&B. 	Approved

Agenda Item	Item Description	Action/ Power
	<ul style="list-style-type: none"> • GPC Clerk made brief comments on all slides. • Girton Cricket Club AGM voted to move Cricket pitch after review of Labosport report. • Traffic Calming/Pavements are for people – Entrance & Parking Slide • Questions on sustainability/income of Café/Community Space to be confirmed. • More Public Toilets – a consistent theme • Understanding data collected by Camcycle on the Active Travel Route • All slides available to Council and Girton Community • Scaling up of Parish Council operations and organisations such as Girton FA require more resources and a plan to do this. • All the items are based on items that have come up because of interviews with Girton Community, Recreation users and the need for Girton to have a plan to consider. • A clear mandate for Girton to be sought before money is spent. • Delay in moving forward with any project will incur increased costs. • Do Council, Do Girton wish this project to go forward? What questions do they have? • Are we up to carrying out this project as a community? • Active Travel – If this is NOT a green corridor then do we want to develop the route at all? <p>CLlr Linton asked about materials for the Active Travel and whether it would be muddy. GPC Clerk noted she had no answer to that detail at the moment but the aim for a Green corridor usable all year round was the aim of this project. Currently only initial conversations have been had. All concerns noted on Facebook groups would be considered carefully before action taken. CLlr Linton noted he did not want to get stuck in the mud.</p> <p>He also noted the amount of parking on the 'Entrance/Parking' slide. IS there a chance that we would risk 'Build it and they would come?'. CLlr Marshall noted that often parking was required to allow building to take place. He also noted that now there was parking/traffic all over our pavements at Girton. He noted that in the future if cars are no longer main source of transport, we could reclaim the land. There was a brief discussion about Netherlands approach of underground car parks.</p> <p>CLlr Marshall noted the relationship being built with Girton Glebe School to share the facilities. The need for more efficient buses was also raised. It was noted that the proposal was an 'Overflow car park' only. CLlr Muston noted that buses were being used but people needed to drive to get to them.</p> <p>CLlr Bajpai noted that the relationship that GPC should have with Eddington and asked CLlr Hayat where we were with the developers. CLlr Hayat felt that Eddington wished to be even more autonomous.</p> <p>GPC outlined the decisions required for approval. She highlighted items 1 to 5 shown under this Agenda item.</p>	

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	<p>Cllr Hayat asked if we could put the communication inside February edition of Girton Parish News and then deliver a letter to each Girton residents to point them to the Girton Parish News article. <i>Note: Eddington to be included.</i></p> <p>GPC Clerk noted again the need for Community mandate and awareness.</p> <p>Cllr Marshall noted his Chair’s report again and how ‘Personal Connection’ was so important and highlighted the role of Girton Parish Councillors as ambassadors highlighting the potential for Girton’s future. Often people are so busy they miss the communication GPC are trying to give. The need to engage with people has never been so important.</p> <p>GPC moved to approve all items 1 to 5 all together post the discussion.</p>	
25FC/169.5	<p>Council to consider and approve delegation to GPC Clerk and Chair of Finance & Resource Management for spend on Communications to highlight precept recommendation for 26/27 and Girton’s Great plan of up to a maximum of £650.00</p> <p>Full-Council-Capital-Bid-Agenda-Item-169.5—Communication-of-Precept-Budget-and-Girtons-Great-Plan.pdf</p> <p>Approval: <i>Proposed: Cllr Brown. Seconded: Cllr Bajpai. Unanimous approval.</i></p> <p>Debate Highlights:</p> <p>GPC Clerk drew attention to last year’s infographic provided by Open Design Agency and the infographic around Girton’s Great Plan timeline.</p> <p>Cllr Marshall asked GPC Clerk if this was enough money. She replied it was more than enough.</p> <p>Cllr Brown noted that most Councillors had read the information and so this motion was an easy decision along the theme of increasing communication with Girton community.</p>	Approved
25FC/169.6	<p>Council to consider and approve purchase of a Blower primarily for the use of Girton Parish Ranger to clear leaves preventing issues with drainage and safety of residents.</p> <p>Full-Council-Capital-Bid-Agenda-Item-169.6—Equipment-Purchase-Leaf-Blower.pdf</p> <p>Approval: <i>Proposed: Cllr Brown. Seconded: Cllr Bajpai. Six in Favour. One against.</i></p> <p>Debate Highlights:</p> <p>Cllr Linton noted he would usually vote against but the support for removal of leaves for wider area really helped.</p> <p>Cllr Muston noted the risk of pavements with leaves making the pavements slippery.</p>	Approved

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	<p>GPC Clerk noted the requirement is to allow</p> <ul style="list-style-type: none"> • Leaves to be corralled so that Parish Ranger then sweep and remove • Allow wider areas to be covered. • Risk Assessment to be prepared. 	
25FC/169.7	<p>Council to consider and approve the Clerk to provide administrative support to the Cambridge Families Events initiative by assigning an appropriate cost code and assisting with financial record-keeping for their project, in line with council procedures and statutory power.</p> <ul style="list-style-type: none"> • Local Government Act 1972, s.111 – allows councils to do anything incidental to the discharge of their functions. Providing administrative support to a community initiative aligns with the council’s role in promoting community well-being. • Local Government Act 1972, s.137 – permits expenditure (or associated administrative actions) for purposes that benefit the community. While no direct expenditure is proposed, the principle of community benefit applies. • Full-Council-Capital-Bid-Agenda-Item-169.7---Support-for-Cambridge-Families-Event-Initiative.pdf <p>Approval: <i>Proposed: Cllr Brown. Seconded: Cllr Bajpai. Unanimous approval.</i></p> <p>This item was brought forward to follow 25FC/163 to allow Andy, a member of the public in attendance, to support this item to contribute.</p> <p>Andy gave the following background on this project. He is supporting his wife in this initiative to build the app for a calendar that promotes a calendar app that that highlights specific events of interest for children of all ages. The aim is to make an app that will become a ‘one-stop’ app for Children’s events.</p> <p>He noted his wife was experienced in applying for grants and the group had applied for the ‘Enabler’ grant from Cambridgeshire County Council (CCC) and that grant had been received which had shown a further requirement that their group could not meet as they were not and did not want to be an ‘incorporated’ organisation as this would be too much work for that informal group of parents. He noted the group was a very small group of volunteers. <i>(See Business Case link which includes the grant request).</i></p> <p>They had explored options on how to safeguard the grant money. Clair Slade of CCC had suggested and asked GPC whether they might provide the mechanism via their accounts to hold the money for this initiative so CCC could release the money.</p> <p>Cllr Marshall noted thanked Andy for his update and noted he found the initiative that Andy had outlined very interesting and exciting. He noted he felt ‘it ticked lots of boxes’ that the council were putting in place and exploring including an on-line magazine to let residents know much more about what the council were doing.</p> <p>In terms of the financing aspect, he noted that he felt that this group was not asking anything dissimilar to what was being operated by Cambridgeshire Acre for support of the ‘Crafty Folk’ community hub at St Vincent’s Close, the Community Group. GPC Clerk noted also the LNRP working group.</p>	Approved

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	<p>He felt the app might give GPC a lot of learning opportunities about how we communicate the work we are doing. He noted he was excited and thanked the members of the public for bringing this opportunity to GPC.</p> <p>Cllr Muston that in terms of events, GPC has an Events working group that highlight what is happening in the village, but this is a wider initiative, and she was very keen that events for younger people were more transparently highlighted. She asked if the App could be embedded on GPC new website. She noted that by showing the App on our website would show our residents paying their precept what GPC was doing to support wellbeing for young people by supporting this App.</p> <p>Cllr Brown asked how holding this money would work from an audit point of view? So that GPC had process and policy in place to confirm the money was not being misused. GPC Clerk gave some background on how the process might work. Cllr Brown said her question was specifically audited and checked. She noted it would be held in a similar way to the above groups and that CCC, the group producing the work and GPC should approve the process and sign-off on both the process and a risk assessment and review the budget on a regular basis to ensure that all groups were happy with the process and use of the budget.</p> <p>Cllr Brown noted that a consistent process for any money held on behalf of community groups should be established by GPC.</p> <p>Cllr Muston noted that this would increase workload and this is why there is currently a focus on getting the 'right' staffing for GPC. She also noted that everyone should have an awareness of the benefits for our community.</p> <p>GPC Clerk noted that the request had come from CCC.</p> <p>Cllr Brown noted the need for a clear audit trail. She thought the concept was great, that it was a fantastic idea and deserved to be supported in an open, transparent and approved way.</p> <p>GPC noted that she had been invited by a Histon & Impington Councillor who was involved in a 'Co-Creation' group to an event on Co-creation run by CCC. CCC is promoting co-creation. GPC Clerk felt after this event that GPC should explore the possibility of free training for councillors and staff to further increase our interaction with our community.</p> <p>Cllr Marshall noted that a Working Group would be a good mechanism to support this group's work and GPC's support of this work. It would then ensure that the group attended to highlight progress and report to council. Cllr Marshall noted the exciting possibilities of the initiative. He welcomed Andy and his group aboard.</p> <p>Cllr Marshall would like to meet with Andy after the Christmas holidays to learn more about this initiative.</p>	
25FC/170	To Receive Council Reports and updates from GPC Committees & Working Groups <i>(For information only)</i>	To Note

Agenda Item	Item Description	Action/Power
25FC/170.1	<p>Clerk's Report Clerks-Report-18-December-2025.pdf</p> <p>GPC Clerk noted that her report was about governance around major projects.</p>	
25FC/170.2	<p>Chair's Report Chairs-report.-December-2025.pdf</p> <p>Cllr Marshall noted he believed that this report showed some really good work around bringing Girton Together.</p>	
25FC/170.3	<p>Girton Together (Convener: Stuart Marshall)</p>	
25FC/170.4	<p>Local Nature Recovery Working Group (Convener: Alison Giles)</p>	
25FC/170.5	<p>Girton Green Spaces (Convener: To be Confirmed)</p>	
25FC/170.6	<p>Girton Sport & Recreation Facilities (Convener: Nas Hayat)</p>	
25FC/170.7	<p>Highways & Active Travel (Convener: Dan Carney)</p>	
25FC/170.8	<p>Planning Committee (Chair: Dan Carney)</p> <p>Cllr Marshall noted the importance of Councillors getting involved in Planning especially with the changes coming to our areas.</p> <p>He noted that we would reconvene our Girton Planning meetings from January and the importance of Councillors attending and becoming more skilled in this area.</p> <p>Cllr Brown noted how important it was to Girton Residents submitting Planning Applications. Cllr Marshall thanked Cllr Brown and noted this was 'very well said'. Cllr Muston supported the above. She noted that there were some very important changes going on for Girton.</p> <p>GPC Clerk noted that Histon & Impington do Planning very well indeed. She noted that our Facilities Manager will take on the role of Committee Clerk in the new year with the additional 5 hours that have been approved.</p> <p>GPC Clerk noted that the understanding of Planning has the potential to inform Council considerations of</p> <ul style="list-style-type: none"> • Land Procurement • Girton's Great Plan <p>All decision-making for Girton is indeed joined up.</p>	
25FC/170.9	<p>Finance & Resource Management Committee (Chair: Ann Muston) Finance-and-Resource-Management-Report.pdf</p> <p>Cllr Marshall noted his Thanks to Cllr Muston for consistently providing reports every month.</p> <p>Cllr Muston noted how Finance & Resource Management and HR were linked together. She noted her thanks to GPC Clerk for working with her on this.</p>	
25FC/170.10	<p>HR Committee (to include CAPALC Report) (Chair: Ann Muston) HR-Report.pdf</p>	

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25FC/171	<p>Council to receive Correspondence</p> <p>Cllr Marshall asked to bring this item forward for this evening and indeed always so that it could be heard whilst District and County Councillors were in attendance. A show of hands showed the Girton Parish Councillors supported this change to the GPC Agenda.</p> <p>Cllr Linton raised the comments made on Girton Village Community Facebook page which highlighted many residents who did not like the speed bumps on Oakington Road. GPC Clerk noted that 77% of the online poll on Facebook was against the speed bumps. Cllr Linton noted that someone from Oakington was going to send an email that he had sent to Oakington Parish Council.</p> <p>Cllr Brown noted that she felt there were a lot of misunderstandings of how Girton Parish Council had taken part in this initiative. It was not that GPC had voted to have speed bumps. It was that they had been successful (after support from the public in both Oakington and Girton via a survey) in securing traffic calming on Oakington Road and that the only option that CCC had available to enable that calming had been confirmed as speed bumps. So, she felt it had been the case that we either went with speed bumps or the traffic calming would not be put in place. She noted there had been public consultation and information had been shared. She highlighted the ability for community members to come to a meeting.</p> <p>Cllr Muston noted that information was being more widely shared. She noted that she had delivered many precept surveys and that we needed to increase our ability to communicate with our residents. She also noted that the Local Highways Initiative had been made available.</p> <p>GPC Clerk asked if she could add two things for the minutes:</p> <ol style="list-style-type: none"> 1. The potential of a HI Hub model for Girton to further support better communication as people in Girton became more engaged in what GPC were doing. We need to make sure we further improve our communication to support and encourage that engagement. 2. Similar comments to the speed bumps were being received largely via Facebook about the proposed Active Travel route. One of the recurring themes was that this route was trying to destroy the countryside. GPC needs to answer our community and their comments whatever the topic being discussed. <p>Cllr Marshall noted the above led nicely to consider correspondence that he had received from Michael Bigg, the vicar of St Andrew's Girton about the urgent need for burial space in Girton. Cllr Marshall's correspondence thus far was that GPC would include the setting up of a Working Group to look at this request in the December meeting. However, given the volume of information for this meeting we had not brought this consideration for decision today.</p> <p>He noted the need to work with CCC and SCDC to consider procurement of land for this purpose and indeed other purposes, e.g. Active Travel Route. Procurement of</p>	Noted

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	<p>land being currently rare and ambitious for Parish Councils. He noted that we would be looking to form a Working Group to look at procurement of land in the future.</p> <p>He noted that it brought us to consider possible parcels of land that would be useful for our community. He noted that we need help from CCC and SCDC so that we can procure land for the benefit of the Girton community. He noted to Corrine that GPC would be very grateful if we could work together on land owned by CCC and/or other landowners e.g. St John's College, leased land by Hope CIC.</p> <p>As well as burial space, the issue of good accessibility to Girton recreation ground needs to be considered and that led GPC into discussing the Recreation Ground access road adjacent to Girton Glebe School which could be part of the Active Travel route. He noted that ideally all traffic should be minimized and managed well by all users of the road including Parish Staff, Bungalow owners and Hope CIC staff and visitors.</p> <p>Cllr Marshall noted that GPC would like to be considered as landowners of the CCC land currently leased by Hope CIC and to work alongside Hope CIC to support the work they are doing on the land and to consider whether that land should be used to extend Girton's burial space. He noted that land may be ideal for woodland burial.</p> <p>GPC Clerk noted she had some items to add to the above notes from Cllr Marshall.</p> <ol style="list-style-type: none"> 1. She had briefly raised the need for urgent burial space for Girton, and it would be useful to talk about it again. 2. Possible availability of Section 106 money that may be available to Girton for burial space. However, she noted that money may belong to Histon & Impington and that would need to be confirmed. If this money was indeed available, it could benefit Girton Community and the work that Hope CIC is carrying out. 3. GPC Clerk showed the section of GPC budget that focused on 'Major Community Projects'. She noted that in the last ten years Parish Councils had moved from 'Vicar of Dibley' approach to being stakeholders in such major projects including 'Procurement of Land'. The change highlighted and reinforced in case studies (Bridgwater being one of them) in two sector conferences that she had attended this year showed the change for Parish Councils was 'night and day' change over the last few years. 4. She finally highlighted an invitation to GPC received from Jack Bullimore for the 4th February meeting to be led by Peter Freeman of Cambridge Growth Company. Cambridge Growth Company is also of course looking at procurement of land. Given the lease of St John's land coming up in 2029 GPC should look again at their need to procure land. <p>Cllr Linton noted he did not fully understand responsibilities of the different levels of government and asked whether GPC were obliged to provide the needed burial space. Cllr Marshall replied no but it was expected and a power that Parish Council's had. He noted that land needed for our community should be a collaboration with Parish Council working with CCC and SCDC. He noted to Cllr Linton that someone must work on this for our community.</p> <p>Cllr Muston noted that since she joined GPC in 2021 there had been mention of need for a Graveyard. She had attended the Hotel Felix appeal and noted that the Section</p>	

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	<p>106 money would be important for Girton. She also wanted to say as a Parish Council how important it is that we work with County and District Councils to understand future progress around Local Government Reorganisation and other decisions. She noted as Parish Councils were responsible for setting precept for our residents that Parish Councils should be the first to know about any changes or considerations for our community.</p> <p>Cllr Marshall asked if GPC Clerk would like to provide the response on Council discussion to Michael Bigg. She responded that she would very much like to do so.</p>	
<p>Councillor Marshall noted at 19:44, that he needed to take break at this point. He retired to the rest room. On Cllr Marshall's return to the room GPC moved back to item 25FC/165.</p>		
25FC/172	Public Participation – No comments from two remaining members of the public.	Not Applicable
25FC/173	<p>Council to consider and approve authorisation for the Clerk to prepare and publish a summary of decisions and updates from this meeting, in accordance with the Council's communication policy.</p> <p><i>This will enable timely and transparent dissemination of meeting outcomes via the Council's Website, Facebook, and X (formerly Twitter), supporting public engagement and accountability.</i></p> <p>Approval: Proposed: Cllr Linton. Seconded: Cllr Brown. Unanimous Approval.</p> <p>Cllr Marshall highlighted the importance of attending the Workshops. He noted they are a great resource for asking more detailed questions and that they were very well prepared with really good information.</p> <p>Cllr Muston noted the verges and how they have been wrecked due to parking on the verges. She noted the importance of the work on cutting back hedges and finding who is responsible for this work.</p> <p>Cllr Marshall noted how much he had enjoyed this meeting and the potential actions that had come from it.</p> <p>GPC Clerk noted how much she had enjoyed the last few Agenda's and the decisions that had been debated by Council.</p>	Approved
25FC/174	Date of next meeting(s): Wednesday, January 14 th at 7pm	Noted
<p>Meeting Ended: 20:59</p>		