

# GIRTON PARISH COUNCIL

Clerk: Mrs. Yvonne Murray  
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The Pavilion  
Girton Recreation Ground  
Cambridge Road, Girton  
Cambridge, CB3 0FH

**NOTICE of MEETING:** GIRTON PARISH COUNCIL  
**MEETING** FULL COUNCIL  
**DATE & TIME:** Thursday 18<sup>th</sup> December 2025 at 7pm  
**VENUE:** Girton Recreation Ground, Cambridge Road Girton

All Members of the Council are hereby summoned to attend for the purpose of resolving Council Business to be transacted at the meeting, as set out below. Members of the public and press are invited to address the Council under the Public Participation item. Advance notice of questions and/or issues would be appreciated.

**Members: 12**      **Vacancies: 3**      **Quorum: 5**

**Members:** Cllr Marshall (Chair), Cllr Carney (Vice-Chair), Cllr Dickson, Cllr Bajpai, Cllr Brown, Cllr Crawley, Cllr Hayat, Cllr Linton, Cllr Muston, Cllr Reeves, Cllr Richards, Cllr Tasioulas

Mrs. Yvonne Murray – Clerk to Girton Parish Council  
13<sup>th</sup> December 2025

*Y J Murray*

## AGENDA

Agenda Item	Item Description	Action/ Power
25FC/159	Welcome from the Chair	
25FC/160	To Receive Apologies and Reasons for Absence	For Decision
25FC/161	Co-option of new Parish Councillors	For Decision
25FC/162	Date of next meeting(s): Wednesday, December 17 <sup>th</sup> 2025	To Note
25FC/163	To Receive Members' Declarations of Interest and Dispensations	To Note
25FC/164	<b>Public Participation</b> <i>To allow a total of 15 minutes for any members of the public to address the meeting in relation to any matter on the agenda. Individual presentations to be limited to 5 minutes on any single issue</i>	15 Mins
25FC/165	To Receive External Reports <i>(for information only)</i>	10 Mins
25FC/165.1	County Councillor	
25FC/165.2	District Councillors	
25FC/165.3	Girton Neighbourhood Plan	
25FC/166	To Approve Minutes of Girton Parish Council Full Council Meetings: 26 <sup>th</sup> November 2025	For Decision
25FC/167	Matters arising from Previous Meetings <i>(for information only)</i>	To Note
25FC/167.1	Action List	
25FC/167.2	Any other Matters arising – A chance to raise any comments/concerns on previous agenda items	
25FC/168	To Approve Finance and Resource Management	For Decision

Agenda Item	Item Description	Action/ Power
25FC/168.1	<b>To note payment of accounts under delegated approval</b>	<b>To Note</b>
25FC/168.2	<b>To Approve payment of outstanding accounts due</b>	<b>For Decision</b>
25FC/168.3	<b>To Receive a report from Facilities Manager</b> on Amounts paid in	<b>To Note</b>
25FC/169	<b>Business items requiring a decision, or consideration by the Council</b>	<b>For Decision</b>
25FC/169.1	<p><b>Legionella Remedial Works:</b></p> <p>Girton Parish Council resolves to delegate to the Clerk and Chair of Finance &amp; Resource Management permission to commission additional remedial work to ensure our equipment meets requirements for Legionella Health &amp; Safety.</p>	<b>For Decision</b>
25FC/169.2	<p><b>Legionella Monitoring Programme:</b></p> <p>Girton Parish Council resolves to approve one additional monthly Legionella monitoring for Council-managed water systems, as per the quotation provided by Riverside Environmental Services. The Council authorises the Clerk to confirm scheduling and allocate the necessary budget for ongoing monitoring into the new year. Cost as per Business Case.</p>	<b>For Decision</b>
25FC/169.3	<p><b>Council to note the attached business cases and phased budget workbook, including:</b></p> <ol style="list-style-type: none"> <li>1. The indicative precept uplift scenarios and staffing proposals for 2026/27.</li> <li>2. The Girton Great Plan (Phases 1–10) as a strategic framework, subject to community engagement and mandate confirmation before any major capital commitment.</li> <li>3. The risk categories and mitigations outlined in the papers, including IT and compliance risks.</li> </ol> <p>Council further instructs the Clerk to:</p> <ul style="list-style-type: none"> <li>• Implement the community engagement plan and publish updated drawings and timelines in February.</li> <li>• Report back at the January meeting with any material changes (≥£5,000 impact) and updated recommendations for precept setting.</li> </ul>	<b>To Note</b>
25FC/169.4	<p><b>Council to consider and approve the Girton Great Plan (Phases 1–10) in principle, including actions below:</b></p> <ol style="list-style-type: none"> <li>1. <b>Community Engagement Plan</b> – Begin wider structured engagement immediately after this meeting to increase community understanding, awareness of plans, gather community feedback, and any concerns.</li> <li>2. <b>Publish current drawings and presentation from Wilby &amp; Burnett</b> now for transparency. Drawings to be published in February edition of Girton Parish News to include updated drawings, refined timelines, and a summary of feedback received.</li> <li>3. <b>Immediate Actions</b> <ul style="list-style-type: none"> <li>• Obtain three competitive quotes for adult cricket pitch relocation (target: Spring 2026 start).</li> <li>• Confirm status of Groundkeeper’s Compound and readiness for planning submission early 2026.</li> </ul> </li> <li>4. <b>All Other Phases</b> – To receive further input and a clear mandate from residents, clubs, schools, and stakeholders before detailed design or spend.</li> </ol>	<b>For Decision</b>

Agenda Item	Item Description	Action/ Power
	<p>dependencies, itemised costs, and funding strategy to be reviewed and published as part of engagement.</p> <p>5. <b>Next Steps</b> – Council to confirm next steps at the January Full Council meeting, including consideration of relocating the cricket pitch.</p>	
25FC/169.5	<p><b>Council to consider and approve delegation to GPC Clerk and Chair of Finance &amp; Resource Management for spend on Communications</b> to highlight precept recommendation for 26/27 and Girton’s Great plan of up to a maximum of £650.00</p>	For Decision
25FC/169.6	<p><b>Council to consider and approve purchase of a Blower</b> primarily for the use of Girton Parish Ranger to clear leaves preventing issues with drainage and safety of residents.</p>	For Decision
25FC/169.7	<p><b>Council to consider and approve the Clerk to provide administrative support to the Cambridge Families Events initiative</b> by assigning an appropriate cost code and assisting with financial record-keeping for their project, in line with council procedures and statutory power</p> <ul style="list-style-type: none"> <li>• <b>Local Government Act 1972, s.111</b> – allows councils to do anything incidental to the discharge of their functions. Providing administrative support to a community initiative aligns with the council’s role in promoting community well-being.</li> <li>• <b>Local Government Act 1972, s.137</b> – permits expenditure (or associated administrative actions) for purposes that benefit the community. While no direct expenditure is proposed, the principle of community benefit applies.</li> </ul>	For Decision
25FC/170	<p><b>To Receive Council Reports and updates from GPC Committees &amp; Working Groups</b> <i>(For information only)</i></p>	To Note
25FC/170.1	Clerk’s Report	
25FC/170.2	Chair’s Report	
25FC/170.3	Girton Together (Convener: Stuart Marshall)	
25FC/170.4	Local Nature Recovery Working Group (Convener: Alison Giles)	
25FC/170.5	Girton Green Spaces (Convener: To be Confirmed)	
25FC/170.6	Girton Sport & Recreation Facilities (Convener: Nas Hayat)	
25FC/170.7	Highways & Active Travel (Convener: Dan Carney)	
25FC/170.8	Planning Committee (Chair: Dan Carney)	
25FC/170.9	Finance & Resource Management Committee (Chair: Ann Muston)	
25FC/170.10	HR Committee (to include CAPALC Report) (Chair: Ann Muston)	
25FC/171	Council to receive Correspondence	To Note
25FC/172	<p><b>Public Participation</b> <i>To allow a total of 15 minutes for any members of the public to address the meeting in relation to any matter on the agenda. Individual presentations to be limited to 5 minutes on any single issue</i></p>	15 Mins
25FC/173	<p><b>Council to consider and approve authorisation for the Clerk to prepare and publish a summary of decisions and updates from this meeting, in accordance with the Council’s communication policy.</b> <i>This will enable timely and transparent dissemination of meeting outcomes via the Council’s Website, Facebook, and X (formerly Twitter), supporting public engagement and accountability.</i></p>	For Decision
25FC/174	Date of next meeting(s): Wednesday, January 14 <sup>th</sup> at 7pm	To Note