

AGENDA SUMMARY — Full Council, 11 February 2026

Theme: Building the Operating System for Delivery

This month's agenda brings together the final tools, processes and partnerships that enable Girton Parish Council to move from **Governance & Capacity** into **Delivery & Engagement** for the year ahead.

Our focus is to **complete the foundations** so the Council can deliver more and deliver confidently throughout 2026.

What tonight's decisions enable

1. Clearer, simpler governance

We will consider approving a single set of core templates, digitised workflows (MS Forms → Word/PDF → SharePoint), and a unified way to capture risks, benefits, changes and project briefs.

This ensures consistent, transparent and efficient decision-making across all committees and working groups.

2. Stronger risk and compliance (including Assertion 10)

We embed routine digital/data risk checks including domain-based email, accessibility, publication duties and GDPR so the Council meets the new requirements in **AGAR Assertion 10** and **Accessibility Regulations**.

3. Better ways of involving residents

We consider approving the **12-Month Community Engagement Plan** for Girton's Great Plan, creating a predictable rhythm of updates, drop-ins and a major end-of-year village survey.

4. Partnership support for nature and green spaces

We note the added value of working with **HIGS** and the **Local Nature Recovery Partnership (LNRP)** as we explore practical collaboration to support Girton's green spaces.

5. Visible progress now (Quick-Wins)

We consider adopting a simple process for small, low-cost improvements to demonstrate progress immediately while we prepare larger programmes. Quick-Wins train our system and free time for delivery.

6. Strengthening capacity to deliver

We consider recruitment of the **Governance & Delivery Officer**, ensuring we have the staff capacity to run the new system and support all projects through the engagement year.

7. Modern communication tools

We confirm go-live for the **new website** and approve the **Canva Business (Teams)** subscription to publish updates quickly, accessibly and consistently.

8. Aligning people and plans to sector standards

We consider commissioning **LCC** for a **Job Evaluation** and **Strategic Plan** using national parish/town council frameworks (NALC/SLCC). This places Girton on the same professional footing as other progressive councils.

9. Delivering Compliance & Reducing Planning Risk

We also complete a key compliance and delivery step by approving the purchase of off-site Biodiversity Net Gain (BNG) units for the Recreation Ground Compound (Item 202.15). This protects the project from unnecessary delays and costs by keeping it as a non-major application and gives us a clear, low-risk route through pre-commencement conditions. This decision fits squarely within our operating-system approach: building projects on firm governance, reducing planning risk early, and enabling the Council to deliver capital improvements with confidence throughout 2026.

In short

Tonight's agenda completes the **operating system for delivery**.

It builds the tools, habits, partnerships and capacity that will allow Girton Parish Council to deliver **more and bigger with clarity, safety and confidence** throughout 2026.