

Girton Parish Council

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The Pavilion
Girton Recreation Ground
Cambridge Road, Girton
Cambridge CB3 0FH

Minutes of a meeting held on Wednesday 21 February 2007

Present: M Wilson (Chairman), D de Lacey (Vice-Chairman), W Barrett, E Bullman, J Ford-Smith, V Godby, R Gordon, R Hiley, R Hodgkinson, J Mayfield, A Meek, M Taylor, S Tutt **Action/Power**

One member of the public was present until item 07/34.

07/21 Apologies for absence

Apologies had been received from Cllr Starling, County Cllr Reynolds, District Cllr Bygott and PCSO Cole. The Chairman accepted their reasons.

07/22 Members' declarations of interests

No interests declared.

07/23 Open Session for Public

Cllr Godby prop to suspend Standing Orders, sec Cllr Bullman, carried unanimously.

1. **Members of the Public.** No speakers.
2. **Police report.** Report previously circulated.
3. **District Councillors' reports.** Cllr Bygott's report had been previously circulated. Cllr de Lacey said he was disappointed that Cllr Bygott had supported the amendment on Milton Country Park which robbed the motion of any value, despite the Council's expressed wish.
4. **County Councillor's report.** Report previously circulated.

07/24 Standing Orders reinstated

Standing Orders reinstated prop Cllr Godby, sec Cllr Barrett, carried unanimously.

07/25 Minutes of Parish Council meeting held on 17 January and 6 February 2007

With the amendment that Cllr Hiley had sent his apologies, the Minutes for the meeting were approved and signed by the Chairman, Cllr de Lacey prop, Cllr Mayfield sec. Carried 12 in favour, 1 abstention.

07/26 Minutes of the Recreation Ground Committee meeting held on 10 January

The minutes were received. Item 7 - Cllr de Lacey requested that the bookings form be presented to the full Council for approval.

07/27 Matters arising from the minutes

1. The Clerk has taken action on all the items arising from the minutes (marked HB).

07/28 That the Council approve the revised cost of the noticeboard purchase (item 07/10, where the tender of the preferred supplier was inadvertently misquoted and it was not made clear that the cost was per item):

Malcolm Lane & Sons: £1582 + vat each

Fitzpatrick-Woolmer: £1334 + vat each

Greenbarnes Ltd: £1519 + vat each

Cllr Meek proposed that the Council accept the quotation from Greenbarnes Ltd, sec Cllr Hiley, approved unanimously.

HB/Statutory

07/29 To receive the quotations for the youth play area as follows:

Adventure Playgrounds Ltd £13,896 + vat

Playground Services £11,890 + vat
Monster Play Systems £10,450 + vat
Cllr Tutt proposed that the Council accept the quotation from Monster Play Systems, sec Cllr Hiley, carried unanimously. LM/Statutory

07/30 That the Council approve the recommendation of the Recreation Ground Committee not to renew the current cleaning contract but to use contract cleaners.

Current cleaner: £80 per week
Cambridge Cleaning Services: £360 + vat per month
Nigel Childs Commercial Cleaning: £100 + vat per week
Subject to references being obtained, Cllr Tutt proposed that the Council accept the quotation from Nigel Childs, sec Cllr de Lacey, 12 in favour with 1 abstention. LM/Statutory

07/31 That the Council approve the recommendation of the Recreation Ground Committee to renew the Grounds Maintenance contract.

Peter Rounds £5407.50 + vat
M D Landscapes £7740 + vat
Herald Contract Services £5354 + vat
Cllr Tutt proposed that the Council accept the quotation from Peter Rounds, sec Cllr Hiley, carried unanimously. HB/Statutory

07/32 That the Council consider a request by the Girton Tennis Club that the Parish Council contribute towards the cost of new floodlights for the tennis courts

Cllr Tutt proposed that the Parish Council agree in principal that the Recreation Committee can commit up to £2000 to be taken from reserves in order to allow the Parish Council to upgrade the lights in conjunction with generous donations of three-quarters of the total cost from Girton Town Charity and £2000 from the Tennis Club. Sec Cllr de Lacey, carried 12 in favour with 1 abstention. HB/Statutory

07/33 To consider installing hand driers in male and female toilets at Pavilion and auto-sanitizer for mens urinals and upgrade the ladies sanitary units.

Item removed from this Agenda.

07/34 That the Council approve the recommendation of the Recreation Ground Committee to replace the lights in the Pavilion hall

Cllr Tutt prop to accept the quotation from P A Collacott & Co for a maximum of £950, money to taken from reserves. Sec Cllr Meek, carried 12 in favour with 1 abstention. LM/Statutory

07/35 That the Council recommend acceptance of the extended appointment of Moore Stephens as External Auditors and note the new 5 year fixed-rate fee estimated as £400

Cllr Wilson prop, sec Cllr Meek, carried unanimously.

07/36 To receive the review (tabled) from the Finance Committee of the financial results for the 9 months to end December 2006

Item removed from the Agenda.

07/37 That the Council recommend to BT that they remove the phonebox on Cambridge Road

The Council were advised that BT would put the removal of the kiosk through their consultation process. Cllr Wilson prop, sec Cllr Godby, carried unanimously. HB

07/38 To approve the appointment of Councillor Gordon as a bank signatory

Cllr Wilson prop, sec Cllr de Lacey, carried unanimously. HB, RG

07/39 That reports from Parish Councillors be received

1. Cllr Bullman reported that he had reported the problem of the caravan and trees on Oakington Road to Environment and Enforcement Officers at SCDC who were continuing to pursue it.

2. Cllr Godby reported that the weeds had been cleared at Woodlands Park.
3. Cllr Barrett reported that the Willow tree had been cut back and the footpath barrier removed at Woody Green.
4. Cllr Hodgkinson said the hedge at Thornton Close had still not been cut back by the County Council.
5. Cllr Ford-Smith that a working party had met to discuss tree planting in the village. He would refer this back to Cllr Meek before the next Open Spaces meeting. JFS
6. Cllr Mayfield enquired whether any of the cars parked at the top of Thornton Road belonged to Girton College students. It was explained that DVLC will not reveal ownership details since no offence has been committed.
7. Cllr Hiley had received complaints about the state of the footpaths in Dodford Lane. HB
8. Cllr de Lacey reported that he and Cllr Meek had looked at the possibility of a cycle path out of the bottom of Wellbrook Way. He tabled a proposal and asked for Councillor feedback.

07/40 That reports from other groups be received

1. **Girton Town Charity.** Cllr Hiley reported:
 - a) The Charity had made a grant to Girton United Football Club to support sport activities they are putting on for their centenary year.
 - b) Some payments had been made to families moving from St Vincents Close to Wellbrook Way.
 - c) At the Charity's year end (31 January) income over expenditure was £325,000.
2. **Youth Works.** Cllr Meek had nothing to report.
3. **Footpaths and Rights of Way.** Cllr Starling was not present.

07/41 Correspondence

1. COPE Newsletter
2. Direct Information Service Newsletter
3. Carter Jonas – transfer of managing agent for St John's College
4. CALC – meeting on 1 March 2007 plus minutes of November meeting
5. Postwatch – DTI Consultation document
6. NALC – Review of the Quality Town and Parish Council Scheme
Communities & Local Gov – a revised model code of conduct for local authority members
8. SCDC – Lettings policy consultation
9. Highways Agency – Stakeholder news
10. Local Works – Sustainable Communities Bill passes second reading
11. Audit Commission – appointment of external auditor

07/42 That payments for the period 11 January – 14 February 2007 be approved

Payments	GPC 21 February 2007				
Cq no.	Paid To	Description	Gross	VAT	net
101801	Linda Miller	Stamps and stationery	41.53		41.53
1802	CPRE	Planning Applications Workshop	30.00		30.00
1803	SCDC	Trade waste collection	138.65	20.65	118.00
1804	Helen Bracey	Clerk's wages (month 10)	589.37		589.37
1805	Inland Revenue	Tax and NI month 10	106.01		106.01
1806	Laurence Letchford	Computing advice and support	128.33	15.00	113.33
1807	CALC	Affiliation fee for 2007-08	550.71		550.71
1808	Paul Laston Garden Services	Work at Weaver's Field (previously agreed)	492.20		492.20
			2,076.80	35.65	2,041.15

Payments GRC 21 February 2007					
Cq no.	Paid To	Description	Gross	VAT	net
300560	Briar Security Systems Ltd	Repairs to CCTV camera at Pavilion	105.75	15.75	90.00
561	R J Searle	Ditch digging at Recreation Ground	699.12	104.12	595.00
562	Peter T Round	Grounds maintenance for Dec 06	514.06	76.56	437.50
563	Boyd Sport & Play Ltd	Wet pour rubber repairs at Weaver's Field	875.38	130.38	745.00
564	C M R Wilson	Work on Recreation Ground + petrol expenses for roller	180.00		180.00
565	Stuart Turnock	Cleaner's fees	320.00		320.00
566	Norman Lewell	Security/Maintenance Officer fees	336.00		336.00
567	Scott Morley	Litter picker's fees	60.00		60.00
568	Linda Miller	Bookings Administrator wages + expenses	501.96		501.96
569	Vitax Limited	Whitelining paint	192.36	28.65	163.71
570	Histon Hardware Ltd	Fluorescent tube lights	13.25	2.31	10.94
571	Glasdon UK Ltd	1 x Dog litter bin	214.74	31.98	182.76
572	Peter T Round	Grounds maintenance for Jan 07	514.06	76.56	437.50
573	L J Parker	Repairs to MUGA fencing and in Pavilion kitchen	131.60	19.60	112.00
574	P A Collacott & Co	Repairs to lights in hall	98.70	14.70	84.00
575	Broxap	Boot brushes	132.78	19.78	113.00
			4,889.76	520.39	4,369.37

Payments were approved, prop Cllr Wilson, sec Cllr Godby, carried unanimously.

The meeting closed at 2050hrs.