

# Girton Parish Council

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The Pavilion  
Girton Recreation Ground  
Cambridge Road, Girton  
Cambridge CB3 0FH

## Minutes of the meeting held on Wednesday 20 June 2007

**Present:** D de Lacey (Chair), M Taylor (Vice-Chair), W Barrett, E Bullman, J Ford-Smith, V Godby, R Hodgkinson, R Martin, J Mayfield, P Starling, L Sparling (from 07/102), M Wilson

**Action/Power**

Mr S Holland was present throughout the meeting.

### **07/96 Apologies for absence**

Apologies had been received from Cllrs Hiley, Gordon, County Councillor Reynolds, District Councillor Bygott and PC Misik.

### **07/97 Members' declarations of interests**

None were declared.

### **07/98 Open Session for Public**

Cllr de Lacey prop to suspend Standing Orders, sec Cllr Martin, carried unanimously.

- 1. Members of the Public.** No members of public present.
- 2. Police report.** No report had been received but Cllr de Lacey said that PC Misik had provided the Council with a questionnaire about the village audit which the Clerk would circulate to all Councillors.
- 3. District Councillors' reports.** Cllr Bygott's report had been circulated.
- 4. County Councillor's report.** Report previously circulated.

HB

### **07/99 Standing Orders reinstated**

Standing Orders reinstated, carried unanimously.

### **07/100 Minutes of Parish Council meeting held on 16 May 2007**

Prop Cllr Ford-Smith, sec Cllr Martin, unanimous.

### **07/101 Matters arising from the minutes**

- The Clerk has taken action on all the items arising from the minutes (marked HB).
- 07/91 Costs for erecting safety fencing increased to £1884 due to a misquote from the contractors' supplier. It was still the lowest of the three quotations.

### **07/102 To co-opt a member of the Council**

Following a ballot Mr L Sparling was voted on to the Council by a clear majority.

**07/103 That the following be added to Standing Orders (with consequent re-ordering of items 16.4 to 16.8): "16.4 At the first meeting of each Committee the first substantial item of business shall be the following motion: 'That the members of this Committee of Girton Parish Council accept that all business of this Committee shall be conducted according to the Standing Orders of the Council and the Rules of Debate therein'. If this motion fails the Chairman shall dissolve the Committee.**

**16.5 At an early stage in its year every standing Committee shall hold a meeting exclusively for the consideration of its objectives."**

Cllr de Lacey prop, sec Cllr Wilson, unanimous.

**07/104 That the following be added to Standing Orders (with consequent re-ordering of items 18.1 to 18.3): "18.1 Only members of the Council duly appointed to a committee shall have the right to vote on motions proposed to the committee. Such motions if approved, and unless *ultra vires* shall be counted as motions of the Council."**

Cllr de Lacey prop, sec Cllr Ford-Smith, unanimous.

**07/105 That the revised Model Code of Conduct (circulated) be adopted as an Appendix to Standing Orders.**

Cllr de Lacey prop two amendments, sec Cllr Wilson; to add 'That the revised *Parish and Town Councils' ....*' and '*...be adopted from 1 September 2007...*'. The full proposal to read 'That the revised Parish and Town Councils' Model Code of Conduct (circulated) including paragraph 12 (2) be adopted from 1 September 2007 as an Appendix to Standing Orders', 9 in favour, 2 abstentions. Cllr de Lacey then prop to take the motion as amended, sec Cllr Ford-Smith, unanimous. Cllr Taylor noted that Standing Orders specify that voting be by a show of hands and asked if this issue could be addressed.

**07/106 That the Minutes of the Sport and Recreation Ground Committee meeting be received**

Cllr de Lacey noted that these Minutes were 'unconfirmed'. The Minutes were received.

**07/107 That the Minutes of the Environment Committee meeting be received**

Cllr de Lacey noted that these Minutes were 'unconfirmed'. The Minutes were received. Cllr Ford-Smith said he would welcome comments from other members of the Committee on future Environment Committee issues. Cllr de Lacey reiterated Cllr Ford-Smith's comments saying it would be useful if members could do the same for all Committees.

**07/108 To consider the annual pay review of the Clerk and Bookings Administrator**

This was deferred to the next meeting.

**07/109 To approve the new Application Form for the Hire of Council Facilities**

This was deferred to the next meeting in the light of lawyer's comments on the proposals.

**07/110 That the Council support the project of a new footpath between Girton and Histon and to this end approve in principle a footpath status public right of way across the Ten Acre Field from the south-west corner to the north corner**

Cllr Godby prop, sec Cllr Taylor. Cllr Starling noted that the track will run no more than 2 metres from the hedge so it does not impinge on the trim-track. 10 in favour, 1 abstention.

**07/111 That details of Councillors in Girton Parish News do not include addresses**

Cllr Mayfield prop, sec Cllr Martin. Cllr Mayfield explained that a Councillor's house on Impington Parish Council had been targeted by vandals and in light of this he felt it might be in members own interests to choose if their addresses are made public or not. A discussion followed during which four Councillors said they would prefer to have their address published rather than a telephone number and there was overall agreement that as elected representatives of the village it was vital that parishioners knew how to contact members of the Parish Council. Cllr de Lacey said he had been informed that the Councillor concerned at Impington was being targeted but not because he was on the Parish Council. There was no support for this motion which was voted against unanimously.

**07/112 That the Council approve the letter (circulated) concerning planning for major developments**

Cllr de Lacey prop, sec Cllr Martin. Cllr de Lacey explained that the chairmen of Cottenham, Histon, Impington, Longstanton, Rampton and Girton had been meeting both physically and electronically to present a combined view on matters of concern over the major developments around us, and this letter represents an agreed text (which will be supported by evidence) and

is to be signed by all the chairmen if their Councils approve. Unanimous.

**07/113 That reports from Parish Councillors be received**

1. Cllr Bullman reported that the caravan on Oakington Road had still not been removed but that District Council officers were continuing to chase the owner. HB
2. Cllr Starling asked the Clerk to contact Highways regarding the speed hump at Pepys Way which he said seemed steeper than when originally built. He asked whether the Council would consider allowing Cllr Bygott to be seated at the meeting table. Cllr Starling said he was unhappy that paper copies of the Environment Committee Agenda had not been circulated and requested paper copies of all Agendas in the future. HB DdL
3. Cllr Godby reported that building bricks had been stored under the Willow tree at Woody Green. Cllr Barrett said the builders working on a nearby house had stored them there and she thought they would be removed quickly.
4. Cllr Martin commented on the poor quality of recent verge cutting. Clerk to contact Highways. HB
5. Cllr Barrett reported that she had received complaints from several residents at Gretton Court about bus drivers not waiting for them to sit down before driving off. There was general comment from the table about bus drivers speeding through the village. Clerk to write to Stage Coach. HB
6. Cllr Mayfield commented favourably on the new noticeboards.
7. Cllr Hodgkinson reported that the hedge at Thornton Close had still not been cut back. Clerk to contact Highways. HB

**07/114 That reports from other groups be received**

1. **Girton Town Charity.** Cllrs Hiley and Gordon were not present.
2. **Youth Works.** Mr Holland reported that gardening projects were beginning to pick up and the babysitting course was underway, attended by 14 people. He also said he had met the youth leader, Darryl McMurray.
3. **Footpaths and Rights of Way.** Cllr Starling had already reported on the proposed public right of way across the Ten Acre Field. He also said he would talk to Mr Holland regarding Youth Works doing some work on the footpaths.

**07/115 Correspondence**

1. Cambridge City Council – Consultation database
2. Cambridge City Council – Cambridge Development Strategy – Consultation on the Issues and Options Report (to be discussed by Planning Committee)
3. Cambridge Council for Voluntary Service – Networking Project
4. Andrew Lansley – Lorry parking in Bar Hill
5. Andrew Lansley – A14 Ellington to Fen Ditton improvement
6. Cambs CC – Parish Paths Partnership confirmation of grant award
7. Cambs CC – Traffic Management Area Joint Committee
8. SCDC – Vacancy on PC
9. SCDC – Parish boundary review
10. SCDC – Consultation with the travelling and settled communities
11. SCDC – Tree works at 2 Whitegate Close
12. South Cambs Crime and Disorder Partnership newsletter
13. Local Works – Campaign for the Sustainable Communities Bill
14. NHS Anglia Support Partnership – preliminary consent to provide pharmaceutical services within Girton Parish Council
15. Community Action magazine
16. Cambridge Water Company – Village life fund
17. Northstowe Update newsletter
18. P Johnson – model flying club
19. A Breese – removal of bushes at Wellbrook Way

**07/116 That payments for the period 10 May – 13 June 2007 be approved**

Payments	GPC 20 June 2007				
Cq no.	Paid To	Description	Gross	VAT	net
1830	Linda Miller	Stationery expenses	28.42		28.42
1831	St John's College	Half year rent for St Johns Field 1/5/07-31/10/07	200.00		200.00
1832	Wendy Barrett	Mileage expenses whilst attending training workshop	22.40		22.40
1833	Print-Out	Laminating dog posters	36.66	5.46	31.20
1834	Greenbarnes Ltd	Purchase of 2 Parish Council noticeboards	3,355.42	499.75	2,855.67
1835	SCDC	Trade refuse collection	148.05	22.05	126.00
1836	CALC	Local Council Review subscription	60.00		60.00
1837	Powergen	Electricity supply	2,679.95	399.14	2,280.81
1838	Marmax Products Ltd	x 2 benches	665.05	99.05	566.00
1839	Helen Bracey	Clerk's wages (month 2)	596.46		596.46
1840	Inland Revenue	Tax and NI month 2	229.44		229.44
1841	Girton Rec Centre	VAT refund	673.48		673.48
1842	Floodlighting Ltd	Tennis court floodlighting	16,332.50	2,432.50	13,900.00
1843	J Wells	Installation of 2 benches	110.37		110.37
1844	Cambridge Water Co	Water/sewerage charges	189.68		189.68
1845	Laurence Letchford	Computing advice and support	126.00		126.00
1846	British Telecom plc	Telephone and internet charges	206.89	34.18	172.71
1847	Print-Out	Photocopying for APM	44.32	6.60	37.72
			25,705.09	3,498.73	22,206.36

Payments	GRC 20 June 2007				
Cq no.	Paid To	Description	Gross	VAT	net
600	Histon Hardware Ltd	Tube lights	13.25	1.97	11.28
601	Wicksteed Leisure	Annual Safety Inspection of Rec and Weavers Field play equipment	94.00	14.00	80.00
602	Peter T Round	Grounds maintenance April 07	529.49	78.86	450.63
603	C M R Wilson	Work on Recreation Ground	136.00		136.00
604	Precision Plumbing Ltd	Repairs to toilets	76.37	11.37	65.00
605	Linda Miller	Bookings Administrator wages + expenses	441.26		441.26
606	Scott Morley	Litter picker's fees	60.00		60.00
607	Norman Lewell	Security/Maintenance Officer fees	336.00		336.00
608	Nigel Childs	Cleaning fees + one-off deep clean in April	1,022.25	152.25	870.00
609	Steve Tyrell	Petrol for roller and white lining on cricket square	21.10		21.10
610	Peter T Round	Grounds maintenance May 07	529.49	78.86	450.63
611	Nigel Childs Commercial Cleaning Ltd	Cleaning fees 14/5 - 9/6	470.00	70.00	400.00
612	Peter Balaam	Fencing alongside MUGA + removal of tennis light poles	2,164.00		2,164.00
614	Histon Hardware Ltd	Brass padlock	13.49	2.36	11.13
			5,906.70	409.67	5,497.03

Payments were approved, prop Cllr Hiley, sec Cllr Gordon, carried unanimously.