

Girton Parish Council

Robert Stone
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The Pavilion
Girton Recreation Ground
Cambridge Road, Girton
Cambridge CB3 0FH

Minutes of the Parish Council Meeting held at 7.30pm on Wednesday 15th July 2009 at St Vincent's Close Community Centre

Action

Present: Cllrs D de Lacey (Chairman), R. Martin, S. Clift, E Bullman, P. Starling, V Godby, R. Hiley (from 09/88), M. Wilson, J. Thorrold, M Taylor, R Gordon, L Sparling C Starling and B Bromwich (from 09/88).

Cllr J Reynolds (Cambridgeshire CC), and three members of the public.

In attendance: R Stone (Clerk); Mrs N Stone (PFO)

Items:

09/84 Welcome from the Chairman

The Chairman welcomed everyone to the meeting.

09/85 Apologies

Cllrs M. Wilson, J. Ford-Smith; and T. Bygott (SCDC District Councillor)

09/86 Members' declarations of interest for items on the agenda

None.

09/87 Public Participation session on agenda items & matters of mutual interest

1. Members of the public raised issues about the guided bus and barriers, and photographs of the village.
2. Police Report - There had been 12 crimes reported in the last month (compared to 10 the previous month): garage burglary in Woodlands Park; criminal damage to the language school; damage to vehicles in Thornton Way, Woody green and Girton College; theft from motor vehicles in Thornton Road and Church Lane; arson - haybales were set alight in Woody Green; and theft of pedal cycles - at Girton Glebe School and Girton Road.

There were 4 reports of rowdy behaviour/nuisance on the 4th July at the recreation ground. This was a follow up to a prom party when local teenagers decided to go to the recreation ground. Youths from Arbury "gate crashed" bottles were broken on the play area, and drunk kids vomited on the sports field.

Girton does not have graffiti issues at present, but graffiti is going to emerge as a targeted issue across the division with the emphasis on prevention and prosecution. If this is witnessed, or graffiti is seen take photos and report it to the police. The force control number is now 0345 456 4564.

3. SCDC District Councillors' reports

Cllr Bygott had attended the Traffic Area Joint Committee (along with Cllr de Lacey). Two items approved at the meeting will affect Girton:

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- An enhanced cycle lane down Huntingdon Rd; marked by red paint, separated from the road traffic by a small raised boundary (except stopping buses), and with priority over traffic coming out of side streets. Cllr Bygott spoke in favour subject to separation between cyclists and buses.
- A trial 20mph zone covering the whole village north of Huntingdon Rd. Girton was chosen amongst other villages by the number of serious accidents involving pedestrians or cyclists, and then lesser accidents and the number of roads into the village. Melbourn was chosen as the alternative village in case of a problem.

Cllr de Lacey's report

After the disaster that was SCDC's Council Housing sell-off vote, there was a call for resignations and an EGM on 18 June. You can read the bare bones at: http://www.cambridge-ews.co.uk/cn_news_home/DisplayArticle.asp?ID=426766 SCDC's major concern must now be to re-construct the demoralised Housing Department and work out a viable policy. A (minimally) updated version of the August 2008 Council Housing Retention Report is marginally less pessimistic than the original.

The recession is biting, and one effect is a desire on the part of developers to relax stringent requirements. On 8 July I attended a meeting of the Joint Development Control Committee (JDCC) which has oversight of the Cambridge fringes (including NIAB and the University Farm), This meeting was about developments at Trumpington and we were being asked to emend our Section 106 demands. It is worrying that the Council are being put under pressure to relax requirements for new communities at a time when government is increasing its pressure on us (eg to increase Gypsy and Traveller sites).

One of the more impenetrable areas of local government is the maintaining of standards in public life. SCDC has no fewer than 3 distinct committees with this as their sole remit: a Standards Committee, the Corporate Governance Committee (on which I serve) and the Scrutiny Committee. There is also a Monitoring Officer at SCDC, who also has authority over standards at a Parish Council level. This month we all met together for - well, it was a little difficult to know what it was for. It wasn't quite training, although each Chairman tried to explain the purpose of his or her Committee; and it wasn't quite policy, though there were very subtle hints that we ought to work closer together (was there a hidden agenda of a merger? The members firmly squashed it if there was). The Standards Committee has a number of externals on it, and it became perfectly clear that they, who have some jurisdiction over Parish Councils, have little understanding of how Parish Councils work. They were most upset that Councillors did not come flocking out to the wilds of Cambourne to the expensive training that had been arranged at various unsuitable times. When I suggested that they might think of distance education, using the Web, &c there was a gasp of horror. Oh no, we were told, face-to-face is the only valid way of learning. Well, I haven't been to many training sessions (though I've read a lot of books on governance) but those I have attended have not been particularly high

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quality with just one exception.

Another interesting comment was on the Code of Conduct to which all Councillors Parish as well as District) should be signed up. Not only does it keep changing with bewildering rapidity, but it was noted that one could obey the whole of the Code, and still be absolutely useless as a Councillor since it fails to touch on the important things.

The subsequent Corporate Governance Committee had, as always, a huge agenda, including approval of the annual accounts; reports from our internal and external auditors and the Ombudsman; and reassessment of our risk register. It was then followed by a 90 minute training session. The annual accounts threw up some interesting points; mainly that the budget estimates proved wildly inaccurate, with a 50%+ overspend on many items (including the propaganda war over council-house sell-off which was budgeted at £500K and came in at £800K). There were also worrying underspends but the format left a lot of details unclear: the committee asked for more detail in future.

4. County Councillor's report

Cllr Reynolds referred to the forthcoming announcement by the Government Inspector on NIAB. He had expressed concerns to Cambridgeshire County Council and Cambridgeshire Horizons about the amount of proposed development around Girton. He said that the original discussions on new housing were based on 50% of the size of the current development proposals. These would affect Girton and the range of services that were available to the village. A number of complex issues arose including increase in traffic. He had also raised concerns about the proposed reduction in width of the cycle lane on the Huntingdon Road from 2m to 1.7m.

5. Girton Town Charity Report

- GTC had an annual strategy meeting in Suffolk this year. Discussions were led by the Deputy Director of the Almshouse Association who helped considerably with matters concerning GTC's 7 new almshouses. He was astonished that SCDC hadn't considered these to be social housing and that we had had to sell 4 sites for affordable housing to a housing society. Many issues were discussed which should help the Trustees move the Charity forward over the next year or so. A planning application for the houses will be submitted in the next few weeks and the Trustees are looking at ways of reducing their administrative load and recognizing the systems in use to make them more resilient.
- At an extraordinary meeting, Pippa Temple was appointed as a Trustees for 5 years from 1 July. This is a Trustees' appointment.
- At the regular meeting, a grant of £1200 was made to Chesterton Community College in support of their new provision as a Humanities specialist college and recognizing that they have at least 8 Girton pupils.
- A grant was also made to Girton United to help them form a new team to help younger players move into the adult game from the Colts.
- Contracts have been signed with the architect and the development agents (Bedfordshire Pilgrims Housing Association) for the 7 new almshouses in Wellbrook Way.

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6. Parish Plan
The Steering Group had received 1025 responses. This was very good although the response from young people under 24 had been disappointing. The Group had estimated it would need an extra £800 to complete data entry and analysis. It was meeting with Cambridge ACRE the following day to gain advice on how to take the exercise forward.
7. Fields in Trust – See Item **09/94/I** below.
8. Youth Works - No report was received.
9. Footpaths and Rights of Way – Cllr Peter Starling reported that he had arranged for the repair of the footbridge over the A14, and he had attended an afternoon seminar with six other P3 representatives in July. It was hoped that meetings could be arranged three times a year in future. Sarah Shepherd, Cambridgeshire County council's Rights of Way Officer had works in hand for footpath 4 in Girton funded by Northstowe monies. The Chairman added that he had recently liaised with the Highways Department of Cambridgeshire CC to do footpath clearance works on Dovehouse Close.

09/88 To co-opt a Member to the Council to fill the vacancy following the resignation of Robin Hodgkinson.

Cllr de Lacey introduced Brian Bromwich as the only candidate for the vacancy. This being so he was invited to join the Council as a co-opted member. He accepted, signed the Declaration of Acceptance and was presented with "The Good Councillor's Guide".

09/89/i That the minutes of the Parish Council meetings held on 17th & 24th June 2009 be confirmed.

Approved and signed as a true record following the addition of Cllr P Starling to the list of attendees.

ii Matters arising from minutes

None.

09/90 Correspondence received (to be circulated at the meeting)

<u>Correspondent</u>	<u>Issue</u>
A resident of Girton	Dog walking route
Madingley Parish Council	Proposed change of parish boundaries.
Sarah Shepherd, Rights of Way Officer, Cambridgeshire County Council	Offer of assistance & funding for gates and fencing in St John's Field
A resident of Girton	Burger & curry van at Elstree car park

09/91 Finance & resource management

1. To approve payments from 17th June to 14th July 2009.

Approved. (Attached at Appendix C)

The Chairman noted that it may be necessary to arrange a Council meeting in August

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to authorize necessary payments.

09/92 To receive the Parish Chairman's report.

The South Cambs Gypsy and Traveller recommendations have been published, including the possibility of 10 pitches each in NW Cambridge and NIAB developments, and 20 in Northstowe. We shall need to provide a measured response; the details will shortly be at the SCDC consultation website at <http://tinyurl.com/qcgprm> With help I am working on a position paper which could be put to the Council. Please make your own comments in the consultation and/or to me. An extra Exhibition has been arranged in the Glebe School on 29 July.

On Thursday 25 June I attended the launch of the Sustainable Parishes Energy Partnership, which I hope Cllr Chris Starling will take a leading role in. There is money and expertise available initially for low-level activities such as home insulation and then for a bigger initiative possibly in local power generation. As a start I have obtained a power meter which will allow us to do a power audit of the Pavilion whose electricity bill is currently exorbitant.

On 27th June Sustainable Girton members did a litter pick under our auspices and cleared the whole of Manor Farm Road.

On 30th June I attended the prize-giving and speech day at St Colette's (on the Littleton House site). The Head is anxious to find ways of integrating with the Village, and I had a useful discussion with the Chief Operating Officer of the parent company. They would like to offer the Village the use of their facilities, from the sports hall to their after-school clubs. Talks will continue over the summer.

Throughout the month Peter Graves has been re-planting the 12 village planters, and adding two more thanks to the generosity of Gretton Court and Atkins-Costain-Skanska. We also have two other possible donors of new planters still to decide (a private donor and Gretton School). I believe we also have people to look after them.

On 1 July Cllr Sam Cliff and I made an impassioned plea to SCDC Planning Committee over the Wellbrook open space. This resulted in some angry words being said about process and I am now hopeful we can jump the remaining few hurdles. There is to be a meeting with officers on 17th. Meanwhile I am asking the Bowls group to produce a business plan, and propose to put a motion to the Council as soon as possible.

The Clerk and I have met Matt Pickering, the CCC Local Highways officer.

As a result of these meetings the following have been agreed:

- * with money provided by CCC Mr Rolfe's trees to be cut back from Dovehouse Close. The job was agreed with contractors on 3 July.
- * The verges along Cambridge Road which have been destroyed by vehicles will be rebuilt with new soil and re-sown, probably in autumn.
- * The Woody Green ditch has been inspected and the gully will be cleared.

The Clerk is still working with Saville's (the agent for St John's College) on the details of the St John's Field lease; meanwhile the College appears to be happy for us to continue to use the field.

On 28 July at 7pm the JAG will meet here in Girton to discuss noise issues with the MD of a company specialising in noise abatement. We expect a number of SCDC and CCC

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officers and councillors to attend as well.

09/93 To receive unconfirmed Committee minutes for the Planning, Sports & Recreation, and Environment Committees (if available)

The unconfirmed minutes of the Planning meeting of 7th July 2009 were tabled together with the Sports and Recreation Committee's review of the Council's main assets, youth focus, safety, and goals. These were:

Goal: The Committee recommend that the Parish Council consider developing proposals to enlarge the existing Pavilion to provide additional changing facilities, the installation of a lift and the fitting out of the Pavilion loft space as a usable recreational and meeting area.

Action: Options outline costs and funding opportunities being sought by Clerk.

Goal: That the Committee purchase and fit gates at St John's Field and establish it as a secure dog running area with authorised access via the side of the 10 acre field.

Action: The Council has agreed to the change in use of the field. The fitting of gates has also now become a priority for the Council as a requirement of the lease agreement for St John's Field.

Goal: The Sport and Recreation Committee request that the Environment Committee nominate a contact with whom Chris Wilson may liaise over the condition of ditches around the playing fields.

Action: Chris Wilson is in direct contact with the Environment Committee.

Goal: To improve signage of the dog walking route and to publicise the St John's Field as a destination of the route.

Action: Responsibility for this was delegated by the Parish Council in April 2009.

Goal: Selection, purchase and installation of new equipment using funds from Play Equipment replacement reserves.

Action: Shortlist of suitable equipment passed to School for pupil comment.

Goal: The Committee approve the location of two fixed all weather cricket wickets and nets in the strip of land between the side of the MUGA and the far hedge. Funding for the purchase of the wickets and nets is being sought by Girton Cricket Club.

Action: Proposed site is now unusable for this. Alternatives to be investigated.

Goal: The Committee agree to fencing of the Recreation Ground play area in order to separate the area from the carpark, and prevent access by dogs to the play area or 7 Acre field, together with self-closing gates, associated signage and benches.

Action: A preferred quotation for a fence with self closing gates has been forwarded for approval by the full Council.

Goal: The Committee invite Youth Worker and Youths Works Committee members to discuss Youth activities

Action: Yet to be arranged.

09/94/i To note the initial draft of recommendations on Fields in Trust at Appendix A.

Noted.

ii To note the policy of the Sports & Recreation Committee on the

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Recreation Ground Play area fencing at Appendix B.
Noted.

09/95 Business items requiring a decision, or consideration by the Council

- 1. To consider and approve one of the quotes at Appendix C for fencing the play area on the Recreation Ground.** Clerk

The quote recommended by Sports & Recreation Committee by Steelway Fensecure of £4,348.39 was approved by the Council subject to (a) the Council's architect approving; and (b) the Clerk circulating a picture of the proposed fencing and Councillors having no objections to the visual appearance.

- 2. Following the resignation of Cllr Bullman as the Recycling Representative on Girton Parish Council to appoint a new Recycling Representative.**

The Council appointed Cllr Sam Clift as its recycling representative.

- 3. That the Clerk write to Madingley Parish Council to say that we do not think it appropriate to discuss boundary changes at present.**

Agreed.

- 4. To receive a report from Cllr Clift on Wellbrook developments, and to authorise Douglas de Lacey as our District Councillor, to negotiate on behalf of Girton.**

Cllr Clift's written report to Girton Parish Council

"On Wednesday 1st July 2009 The Parish Chairman and I attended a Planning Meeting at South Cambridgeshire's District Councils Offices at Cambourne.

We were both able to express our views on application S/1352/06/RM (LEAP, community centre and bowling green at Wellbrook Way) and I was able to speak very briefly about and introduce some photographs of the appalling state of the roads, open areas and drains on that particular development.

The published decision of the South Cambs planning committee for that particular agenda item of the meeting says:

"S/1352/06/RM - GIRTON, (LAND OFF WELLBROOK WAY)

The Committee gave officers delegated powers to approve the application, to allow officers to address outstanding issues relating to the equipment proposed within the Local Equipped Area for Play, cycle provision, and timetable."

The committee also approved the idea of a meeting between our chairman, their officers and the applicant in an effort to progress this matter with some urgency.

Following the Planning Committee meeting Ms Reynolds has circulated the following: "I have been asked to organise a meeting to get all interested parties together to move things along regarding the finalising of the design and other outstanding matters. I propose to meet at South Cambridgeshire Hall, Cambourne at 2pm on Friday 17th July 2009."

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The meetings agenda will be:

- Update with regard to revising drawings (a) cycle parking, (b) dropped kerbs, (c) gates;
- Update and position regarding the variation of the Section 106 agreement;
- Discussion of positions regarding Taylor Wimpey/ Girton Parish Council carrying out the works;
- Time frames for processing the application, varying section 106 and works being carried out on site; and
- Taylor Wimpey's position re completing roadways.

Our Chairman and I fully intend to attend that meeting next Friday to set out Girton Parish Council views on these issues. The funding by Girton Parish Council of any part of this application has not been discussed at any of our meetings but was mentioned at the SCDC meeting, so one of our aims would be to find out what that may be all about and to report back to the Council should we need to do so.

Should you have any particular views or comments you wish to be passed on then you should let us be aware of them before Friday's meeting. I would also suggest that this Council allows our chairman and South Cambridgeshire District Councillor Douglas de Lacey to make any decisions relating to the revision of the drawings, cycle parking, dropped kerbs, gates and play equipment for the LEAP and to report back only on any questions of funding for any of the proposed projects at Wellbrook Way.

I must, however, point out that we are bound by many planning constraints and rules, we are not the applicant and although we will have a say in what is put onto the LEAP and into that area we may have to accept, to some extent, that we cannot have everything our way and that compromise may be the way forward."

In the discussion on Wellbrook Way that followed Councillors raised a number of issues including the S106 agreement, the transfer of the public open space, and the proposed public building which was directly related to payment of the outstanding £100,000 monies by Wimpeys.

Cllr Clift advised that Girton Parish Council should continue to press for planning permission. Phase 1 related to the LEAP, phase 2 to the bowling green, and phase 3 to the building.

It was agreed that Cllr de Lacey should be authorized acting in his role as District Councillor to negotiate with South Cambridgeshire District Council to help progress all aspects of this planning application.

- 5. To approve telephone numbers of Members of Girton Parish Council being included within the Girton Parish News except where Councillors request their numbers should not be made public.**

Approved.

- 6. That the Clerk reports to South Cambridgeshire District Council's Licensing Department that there appear to be no significant problems**

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relating to the operation of the burger van at Elstree car park but that we have received one letter of complaint.

The Chairman explained that the licensing of the burger van was subject to assessment at three months. He had brought forward consideration of the issue as the next meeting of the Council would not occur until some weeks after this. He corrected the reference in the motion to one letter of complaint. Another letter had been received since the agenda was published. Neither had raised any material facts. As Councillors did not identify any problems it was agreed that the Clerk would raise no objections to the operation of the van.

09/96 Matters raised by Councillors including items for the next Agenda.

Cllr Gordon – Thanked Cllrs Chris Starling and Len Sparling for the success of Feast Week.

Cllr Godby – Raised concerns with hedge cutting in Woodlands Park and the need to remind residents not to obstruct the footpaths.

Cllr P Starling – Re-iterated thanks for Feast Week.

Cllr C Starling – Acknowledged the funding providing by Girton Parish Council, Girton Parish News, and Girton Town Charity for the Feast Week running costs, and said that better organization and a bigger management team was needed for future events.

Cllr de Lacey – Referred to Area Joint Committee discussions about traffic management, and recent publicity about the proposed 20mph speed limit in Girton. Local radio stations would be interviewing him on the issue on 16th July 2009.

The meeting ended at 8.55pm.

Appendix A

Fields in Trust Recommend that the Parish Council consider placing recreational land (as to be defined and listed) owned by the Parish Council in Trust by a Deed of Dedication with the National Playing Fields Association.

2. Recommend that the Parish Council review and agree a draft list of areas (being prepared by the Clerk) to be covered by a Deed of Dedication.
3. Recommend that the Clerk be asked to seek comments from Councils who have already placed Fields in Trust.
4. Recommend that the Parish Council invite a representative of Fields in Trust/National Playing Fields Association to make a presentation and answer questions at a full Council meeting at the earliest opportunity.

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Appendix B

Recreation Ground Play area fencing

The Sport and Recreation Committee is recommending acceptance of a quotation to fence off the Play area from the car-park and install self closing gates to prevent access to the area by dogs.

This has been indicated as something which should be addressed by successive inspections. Although there is no legal requirement to fence off play areas it is widely viewed as desirable on grounds of moral duty for safety of children on site. It also contributes to the successful operation of the Council's new dog route.

The Committee agreed to install a new fence which runs from the churchyard wall parallel to the carpark all the way to the Pavilion wall – roughly along the line of, and replacing, the existing short interior post and rail fence. The fence includes three self closing gates – one at either end and one in the middle. The existing outer post and rail fence will be retained. This creates a new path fenced on either side from the carpark along the edge of the play area to the Pavilion for Pavilion users.

Additional fencing along the churchyard wall perimeter or to enclose the play area overall have been considered but dismissed.

Specification for quotations:

1. To take down and remove from site c. 8 linear metres of post and rail fencing (inner barrier only)
2. To supply and install (along line of 8 meter barrier from churchyard wall to Pavilion wall and parallel to retained rail and post) c. 48 linear metres of 1 metre high bowtop fencing (to meet or exceed current standards and RoSPA recommendations for playground fencing) with paint finish.

Fence to include 3 self-closing gates to prevent access to the site by dogs. These gates should provide access width for wheelchairs and double width baby carriages. Gates to be located at 1. Churchyard wall end. 2. Pavilion wall end. 3. positioned to one side of existing benches near central entrance through retained post and rail perimeter fence.

End posts as required. Associated repaving around Pavilion if required.

Funding:

As part of the budget setting process last year an estimate of cost was made but covering these costs was considered possible by using Play Equipment Replacement Reserve funds rather than adding to the operational budget. This is still possible but it would deplete the reserve available for its primary purpose – the purchase of replacement play equipment. In the light of the significant underspend of Sport and Recreation against budget for 2008/09 of over £7,000 I would request that if possible the costs are allocated against a portion of those unspent funds carried forward into unallocated reserves rather than the earmarked play equipment reserve.

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Appendix C

Payments	16-Jul-09	Combined PC/Rec payments	£	£	£
Cq no.	Paid To	Description	Gross	VAT	net
2307	Linda Miller	Bookings Administrator Wages m3	528.40		528.40
2308	Norman F Lewell	Security/Maintenance Officer Wages	229.64		229.64
2309	Natalie Stone	Principal Finance Officer Wages m3	209.36		209.36
2310	Robert A Stone	Parish Clerk Wages m3	912.84		912.84
2311	Inland Revenue	Tax and NI	491.31		491.31
2312	Samba Sports	Goalposts	204.52		204.52
2313	J Mills	Litter picking- Weavers Field Nov08-Jun09	160.00		160.00
2314	Robert A Stone	Expenses - printer cartridge & laminator	51.45	3.26	48.19
2315	NCC (Cambridge) Limited	Cleaning 25th May to 19th June	460.00	60.00	400.00
2316	J&P Plant	Grass cutting - verges	230.00	30.00	200.00
2317	Warners Group Publications plc	Printing - Parish Plan	1,961.90	255.90	1,706.00
2318	Printout	Printing	37.80		37.80
2319	Stephen Tyrell	Work on cricket square June09	175.00		175.00
2320	LexisNexis	Arnold Baker Local Council Administration	72.45		72.45
2321	Andrew Firebrace Partnership	Consultants fees-Structural Engineer-Pavilion balcony	277.15	36.15	241.00
2322	NALC	Local Council Review subscription	13.50		13.50
2323	Peter T Round	Grounds maintenance & Open Space June 09	749.74	97.79	651.95
2324	WF Electrical (Cambridge)	Flourescent light tubes	18.17	2.33	15.84
2325	J Wells	Repairs to fencing - Recreation Ground	118.54		118.54
2326	CMR Wilson	Work on Recreation Ground	160.00		160.00
2327	Cotton Hall Foundation	Room hire	20.00		20.00
2328	Longstanton Grasshoppers Cricket Club	Ground hire 11th July (to avoid Girton Feast Day)	80.00		80.00
2329	Tamla Sparkes	Litter picking - 15th June-10th July	60.00		60.00
2330	Peter Graves	Planting of tubs	275.00		275.00
Totals			7,496.77	485.43	7,011.34