

# Girton Parish Council

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## **Minutes of the meeting of Girton Parish Council held on Wednesday 17<sup>th</sup> June, 2015 at St Vincent's Close Community Centre, Girton, at 7.30 p.m.**

*Residents in the parish were invited to attend this meeting and to speak at Item 15/77.1*

**Present:** Cllrs: Williams (Chairman), Buckler, Cockley, de Lacey, Godby, Harrington, Kettle (from item 15/82.1 onwards), Noble, Ranken, L Taylor, M Taylor (until end of item 15/86.14), and Whittle.

Cllr L Harford (Cambridgeshire County Council) (until the end of item 15/85.5)

5 members of the public (3 of whom left at the end of item 15/82.1)

**In attendance:** S Cumming (Clerk)

**15/79 Welcome from the Chairman** The Chairman welcomed everyone to the meeting, especially the members of the public.

**15/80 Apologies and reasons for absence** Apologies for absence had been received from Cllrs Barnes, Bygott and Griffin and PCSO Mani, and the Chairman accepted their reasons for absence.

**15/81 Members' declarations of interest for items on the agenda** Cllrs Williams and de Lacey declared personal interests in item 15/85.3 as a member and associate member of Girton Operatic Society respectively. Cllr Noble declared a personal interest in items 15/85.9 - 15/85.11 inclusive as an organiser of Girton Feast Week.

The following item was brought forward :

**15/85.1 To co-opt a new member of Girton Parish Council** (details previously circulated). Dr Anne Kettle was welcomed as a co-opted member of the Council by the Chairman, and signed the Declaration of Acceptance.

**15/82 Public Participation session on agenda items and matters of mutual interest:**

1. Members of the Public. A resident of Abbeyfield spoke about the strip of land at Abbeyfield, and showed photographs of the area. Residents are requesting that the maintenance of the strip be brought into the Wellbrook Way contract. (Three members of the public left at this point)
2. County Councillor's Report (*Appendix A*). Cllr Harford reported that there is no more information about the County Council's Libraries Consultation, with an extraordinary meeting being held on 26<sup>th</sup> June. Officers have been in discussion with CORA for a long time, but other options may be more acceptable to users but which would also help the County Council not to lose money. Cllr Harford is supportive of any measures which will allow facilities to continue.
3. District Councillors' Reports (*Appendix B*) Cllr de Lacey urged councillors to look carefully at planning, in the light of the Local Plan. Queries were raised regarding the timescale for boundary revisions, with parliamentary, county council and district councils all holding independent projects. Cllr de Lacey agreed to help with the dislodged manhole cover causing a trip hazard in St Vincent's Close.
4. Police Report (*Appendix C*) Speeding in Huntingdon Road and the recent break-in at Marks Way are matters to be raised at the Panel Meeting on 18<sup>th</sup> June.

**15/83 To confirm the Minutes of the Parish Council Meeting held on Wednesday 20<sup>th</sup> May, 2015** (previously circulated) The Minutes were proposed as an accurate record of the meeting by Cllr Williams, seconded by Cllr Godby, and approved with four abstentions.

**15/84 Matters arising from the Minutes (for information only)**

15/68.5b The deferred reappointment of trustees for the Village Institute has been

brought back to this meeting at item 15/85.4

Noted by the Council.

**15/85 Business items requiring a decision, or consideration by the Council.**

1. To co-opt a new member of Girton Parish Council (details previously circulated). This item was brought forward – please see details above.
2. To approve the Terms of Reference for the Office Task & Finish Group and to agree actions to forward the project (*Appendix D*) Proposed by Cllr Williams, seconded by Cllr de Lacey. Doubts were raised regarding the working environment which the storage area affords, but all options should be considered. Option 2 is the short-term option, but needs to be moved forward. Approved with one abstention.
3. To agree an interim charge for storage in Pavilion loft (*Appendix E*) Proposed by Cllr Cockley, seconded by Cllr Whittle. An anomaly currently exists as downstairs cupboard space is charged for. All cases being considered are non-commercial, and the payment would be for a year at the moment. Approved with one vote against and three abstentions.
4. To reappoint Cllr M Taylor and Mrs H Wilson as Village Institute Trustees. Cllr Taylor and Mrs Wilson had previously expressed their willingness to be reappointed. Proposed by Cllr Williams, seconded by Cllr Godby, approved with two abstentions.
5. To agree the terms for the transfer of land to Girton Town Charity (*Appendix F*) Proposed by Cllr Williams, seconded by Cllr Cockley. The grass play area is in question. This was originally transferred to Girton Parish Council ownership by Girton Town Charity who now need it back for the community hall and car park. Cllr Williams proposed that the Council should only charge a nominal amount but stipulate that the Charity covers all legal costs and render the grassed area to a level that the Council and residents want. The mounding of earth would mitigate balls going in to the car park and bowls green. The charity would have to meet the cost of a higher fence. Cllr de Lacey proposed an amendment 'Subject to an agreement on valuation' to be added, agreed by Cllr Williams. Approved unanimously. Cllr Harford left the meeting at this point.
6. To approve a quotation for undertaking maintenance of the strip of land at Abbeyfield Girton Green. Cllr Williams proposed an amended proposal to negotiate with the contractor to quote no more than £150 for the initial cut, with £25 per cut subsequently, the Chairman and Vice-Chairman to make the final decision on whether other quotations should be sought. Approved unanimously.
7. To agree a response to Cambridgeshire County Council's Flood Management Strategy Consultation (*Appendix G*). Cllr Whittle spoke to his report, and queried the rationale for the change in importance for Girton's flood risk – Girton previously having been noted as High Risk, is now denoted Low Risk. Proposed by Cllr Whittle, seconded by Cllr de Lacey. Approved with one abstention.
8. To agree parish council policy on routine trading activity on the Recreation Ground Car Park. Proposed by Cllr Williams, seconded by Cllr de Lacey. This matter had last been discussed in January 2014 by the previous council. Cllr Williams proposed that the current policy not to allow trading on the Recreation Ground Car Park be confirmed, seconded by Cllr de Lacey, on the basis that trading would cause congestion, rubbish, noise and personal safety issues. The agreement to uphold the Council's January 2014 decision was approved with two abstentions.
9. To approve a fee of £50 to the Feast Committee for all use of Pavilion and Recreation Ground facilities for various activities during Girton Feast Week. Proposed by Cllr Williams, seconded by Cllr Harrington. The payment is to cover insurance, water and electricity for activities during Feast Week. Approved with one abstention.
10. To approve the suspension of bylaws to allow chip van sales in the Recreation Ground Car Park at the Girton Feast on the evening of 10<sup>th</sup> July 2015. Proposed by Cllr Williams, seconded by Cllr Harrington. Approved with one abstention.
11. To approve the placement of a Feast Week banner near the Mayfield Road/Girton Road bus stop. Proposed by Cllr Williams, seconded by Cllr Godby. The sign would be in place for two weeks preceding and during Feast Week. The banner would need Cambridgeshire Highways' approval. The proposal was amended to say that the Parish Council gives permission providing all other permissions are obtained.

Approved unanimously.

12. To agree to a request for an additional memorial bench on Hibbert Ware Garden (*Appendix H*) Proposed by Cllr Williams, seconded by Cllr de Lacey. The council's policy in the past has been to provide plastic benches, but the latest addition from the family of the late Ron Lipscombe is wooden, so the donor would need to discuss their choice with the Council. There are currently 27 benches in the village, some of which are in a bad state of repair, and a maintenance contract would need to be decided by the Environment Committee.

13. To agree that Cambridgeshire Highways fits a soakaway at Mayfield Road to alleviate water pooling issues on the road and verge (*Appendix I*). Proposed by Cllr Williams, seconded by Cllr de Lacey. Approved unanimously.

14. To agree to the street naming strategy proposed by Cambridge University for the North West Cambridge Development (*Appendix J and correspondence item 15/87.3*) Cllr Williams proposed an amended motion that the Council be permitted to discuss names, seconded by Cllr Harrington. The naming strategy proposed by Cambridge University is for famous University alumni. Cllr Williams proposed an amendment that the Council considered the list to be too male-centric and more consideration should be given to names more-suited to Girton village. The amended motion was approved unanimously.

**15/86 Finance and Resource Management**

1. To approve payments for the previous month (*Appendix K*) Cllr L Taylor had previously checked the payments schedule. Proposed by Cllr L Taylor, seconded by Cllr Noble. Approved with two abstentions.
2. To receive the draft Annual Return (*Appendix L*) Received by the Council.
3. To receive the Annual Risk Assessment (*Appendix M*) Received by the Council.

**15/87 Correspondence (to be received)**

1. 26 May, 2015 Planning Inspectorate Consultation on A14 Cambridge to H'don
  2. 29 May 2015: New developments' effects on cycleways and footpaths
  3. 31 May, 2015: Letter from GTC re Community Land at Wellbrook Way
  4. 2 June, 2015: Street Naming North West Cambridge Development
  5. 9 June 2015: Request for residents' views on community land at Wellbrook Way
- Received by the Council.

**15/88 To receive reports**

1. Chairman's Report (*Appendix N*)
2. Girton Town Charity. No report this month.
3. Girton Youth Project (*Appendix O*)
4. Footpaths. No report this month.
5. Water Management. No report this month.
6. Bowls Green. A reply had been received on 17<sup>th</sup> June from the Chairman of the Bowls Club

**15/89 To receive unconfirmed Committee Minutes**

1. Planning Committee Meeting of 18<sup>th</sup> May, 2015
- Received by the Council.

**15/90 Matters raised by Members (for information only)**

It was queried whether there was any update on the Wellbrook Way graffiti problem which occurred earlier in the year.

The meeting closed at 9.00pm.

**APPENDIX A**  
**Cambridgeshire County Councillor's Report to Parish Councils**  
**May/June 2015**

General Purposes Committee made several key decisions in May including the write off of a bad debt of £29,502, the transfer to the General Reserve of an additional £261,900 Education Support Grant that has been received and an increase to funding for the Cambridgeshire Local Assistance Scheme from £350K to £513K following the release of central government funding. Full details: <http://bit.ly/1GIVikW>.

The council continues to make efforts to address the budget challenges it faces with regard to children/families/adult services. Together these account for 78% of the council's total budget. The emphasis is very much on supporting people to remain in their own homes longer and there is increasing investigation of how technology can support this. I have been offered the opportunity to see some of the work being done in this respect and will report at a later date. Amongst the reports received at the May meeting of Adults Committee was one on the Cambridgeshire Care Card pilot. An opportunity had been identified to use space on the chip in the concessionary bus pass as a personal data carrier that could be accessed by readers issued to specific partner organisations. This would allow timely access to personal information to support integrated working between social care and NHS organisations. IT, however, proved a challenge that limited the extent of the pilot and made it difficult to identify tangible benefits. Details: <http://bit.ly/1G3ZBOE>

Similarly there were no key decisions required of Children & Young People Committee. Members received a report on Phase 2 of Together for Families. This is a strategy introduced in 2012 in response to the national Troubled Families Initiative. Phase 1 has seen the council meet the required national target in respect of 805 families who were helped through direct, co-ordinated support and provided funding of £2,868,633. This has been used to expand the Family Intervention Partnership team and support the development of a Think Family approach with partner agencies. <http://bit.ly/1L7Y8yc>

A member led review of the Local Highway Improvement initiative is currently underway. This initiative aims to give local people a real influence over highway improvements that offer benefit to their local community. Currently applicants can apply for up to £10,000 as a contribution to their project but must contribute at least 10% of the overall cost themselves. Whilst it is recognised that the initiative has been a success [63 of the 179 bids made have received funding in 2015/16] the review seeks to establish whether there are improvements to be made to ensure that it provides the best possible opportunities for local communities across the county. A report will be presented to Highways & Community Infrastructure Committee at its meeting on 07 July. At its meeting of 02 June it again considered the proposal for the 3rd floor of the Central Library. Subsequent to a very close vote to approve the proposal once more, new information has come to light. Further work on the project has been halted and it will now be considered again at an extraordinary meeting of the committee on 26 June. I understand standing orders will be suspended so that more speakers than the constitution normally allows can be permitted to speak at that meeting. An extraordinary meeting of Council has also been called for 09 July. Details: <http://bit.ly/1TkZSqk>

As part of the Department for Transport Cycle City Ambition programme the first length of the segregated cycle lane on Huntingdon Road is now substantially complete. I understand that since it became operational there have been no reported incidents. However, I have received a complaint about the way in which the work is being carried out which I am following up. The work is due to be completed by the autumn.

The Greater Cambridge City Deal Assembly considered reports which will go to the Executive Board on 18 June. The first related to options for the A428/A1303 Madingley Road Corridor Scheme and provoked a good deal of debate. Requests have been made to include a further question as part of the consultation and for the current timetable to be reviewed so that approval of the City Deal Executive Board 'final scheme' should be made in May or October 2016 and not December as currently proposed. Other reports were on a proposal to develop a strategy for addressing congestion in Cambridge City and the business case for the formation of a Greater Cambridge City Deal Housing Development Agency. Agenda pack: <http://bit.ly/1dDHCrA> and <http://bit.ly/1TjFR3u> Minutes: <http://bit.ly/1G288By>

The council's detailed response to Highways England's [HE] Development Consent Order [DCO] application for the A14 Improvement Scheme was considered by Economy & Environment Committee at the end of May. Members approved the council's response to the scheme, a draft Local Impact Report and a Statement of Common Ground. The council strongly supported the proposed improvement scheme which was seen as essential to support the economic growth and prosperity of Cambridgeshire. Further transport assessment work has been undertaken in order to secure full agreement on the transport modelling and impacts on the local network. Officers have also been working with HE to resolve outstanding issues and to ensure that, where possible, impacts can be adequately mitigated in relation to environment and ecology.

The latest submission by HE which was received after the report to committee was written indicates that the council has not been successful in persuading the Examining Authority to accept a separate written representation on traffic. However, the council will be able to comment on further submissions relating to local traffic impacts and the intention therefore is to include a more robust response on traffic in the first written representations document and to submit a revised local impact report in September after HE has completed local traffic impact testing. It was reported that HE has agreed to address existing flooding in areas such as Girton, Bar Hill and Brampton as part of the detailed design. The report to the next committee meeting is expected to include officer comment on this latest submission. Members asked to see the data on pollution/congestion levels once finalised and there was also a request that HE keep its promise to undertake noise reduction measures including using the most up to date technology. Full details: <http://bit.ly/1TjXpN8>

#### **NEW EVENT TO HELP STEER YOUNG DRIVERS TO SAFER MOTORING**

A first of its kind event to be held in Cambridgeshire is targeting young drivers to help improve their skills and reduce accidents on the county's roads. The Cambridgeshire & Peterborough Road Safety Partnership is hosting the 'Young Driver Event' on 24/25 June at Huntingdon Racecourse. All sixth form colleges have been invited and so far over 600 students have signed up to attend.

Lynda

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## **APPENDIX B**

### **Report from District Councillor Douglas de Lacey**

**10. 6. 2015**

The Inspectors are not happy with our Local Plan, and have suspended their work. This disaster was branded 'unfortunate' by the PFH; I and the LDs demanded an extraordinary Council meeting. At this the PFH put forward an anodyne motion which I amended to insist on a timetable for our officers to come up with some solutions, and we also agreed to buy in expertise to oppose the multitude of undesirable speculative applications we shall now face.

The ordinary May Council was our AGM: I retain my seat on both JDCCs. I had put down a question about our failure to empty the dog bins over Easter (and beyond): this was put down to an outbreak of Delhi Belly leading at one stage to a 25% reduction in the work force. My supplementary question, requesting that we should put enough resources into the service to prevent such occurrences, was answered in one word.

On May 18 the 'NorthWest Quadrant Forum' met: this is a self-selecting group which feeds ideas into the development of both the University Farm and Darwin Green. Perhaps the most useful part was my suggestion that wider Girton representation (including from the Parish Council) should be sought.

Northstowe continues to be a major concern. An FoI request has revealed an apparent glaring disparity between what we have been told in the past and what now appears to be the case; major problems remain to be sorted before the 24 June meeting at which we are supposed to

make a final decision. There is a whole 2 weeks to respond to the sports strategy, and we do not know if Sport England will withdraw its objection. And still no word on a burial ground.

The CEO has expressed concern at members' discussions of staffing issues; I and the LD Leader have responded that officer behaviour is a major cause, and this needs investigation.

To add to all the pressures on us at the moment, the Local Government Boundary Commission for England (LGBCE) has decided our District Council Boundaries need amendment, and has briefed us on the implications. We need to decide how many Councillors we should have, and whether we want one third to be elected each year (for 3 years in a 4 year cycle) or an all-out election once every 4 years. Whatever the decisions, the Girton and Bar Hill Ward is bound to see major changes.

This is a significantly abbreviated version of the report I send out to those who request it; if you are a glutton for punishment by all means ask to be put on my circulation list.

Douglas de Lacey

## **District Councillor's Report June 2015 - Cllr Tom Bygott**

### **Girton Feast**

The Girton Feast is the biggest community event of the year in Girton. A series of events will be held between July 3rd and July 12th. We want make this year the biggest feast ever, and are hoping to see as many villagers as possible at the events. The members of the feast committee will be selling the programmes door to door. If you would like to get involved and volunteer to help, please contact Rowena Barnes on 01223 565 247 or [rowena@girtonfeast.org](mailto:rowena@girtonfeast.org)

### **Local Plan**

Like most councils, South Cambs is in the process of making a new local plan, which contains its planning policies along with the locations for new houses up to 2031. Also like most councils, it received a letter from the planning inspectors advising it to make some changes before proceeding any further.

It is important for us to keep the delay as short as possible, because it could be exploited by developers arguing that because the council hasn't met housing targets, developers can build wherever they like. Even in the council turns such applications down, the inspectors can approve them on appeal.

Some of the inspectors' advice is useful; bringing the plan up to date with changes to national planning policy since the Local Plan was submitted. They advise: applying community contributions to developments of 10 houses or more, but not on ordinary people building their own house or very small developments, and removing arbitrary limits on parking spaces. This latter point is important, because having too few parking spaces just encourages parking on pavements, which as in Wellbrook Way poses a danger to pedestrians, especially children.

The inspectors have also expressed concern over sustainability, because firm plans hadn't been made for the guided busway to Cambourne and the new town at Bourn Airfield. Our response should be to make this the focus of the City Deal, which provides funding for new transport infrastructure. Right now, the City Deal strategy is wrong, because it plans to spend £100M building bus lanes down existing main roads. As we have seen on Huntingdon Rd, there simply isn't room for dedicated car, bus and bicycle lanes in the existing space. It is both safer and cheaper to build cycle lanes separate from the main roads, buses are faster when they're separate too.

The Green Belt must be protected. The Local Plan proposes few houses there because so many were in the previous plan. In any case, it is not possible to include more Green Belt houses in the current plan without starting again, and that would leave the whole District vulnerable to developers for at least an extra year.

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If you any issues, please feel free to contact me on [cllr@bygott.net](mailto:cllr@bygott.net) or 07765 475 513.

**APPENDIX C**  
**Police Report: May/June 2015**

CF0206610515

Two unknown white males were disturbed whilst trying to break into a property in Marks Way, Girton. This occurred on the 24/05/2015 at the approximate time of 18:00 hours. Entry was gained to the property via rear patio doors, perpetrator(s) were disturbed and left the premises with nothing taken.

Between Thursday 28th May at 22:30 hours and Friday 29th May at 07:30 hours, a burglary took place at Oaklands Nursery, Cambridge Road, Girton. Perpetrator(s) have gained entry into the building by forcing a side door to open, various items have been taken from within.

CF0222320615

Unknown offender(s) have caused criminal damage by spraying graffiti to the bus shelter on Cambridge Road and fencing between Church Lane and High Street, Girton. This occurred on 29/05/2015

CF0222340615

Unknown offender(s) have caused damage to the soft play landing area at the play area in Wellbrook Way, Girton. This occurred between 29/05/2015 and 01/06/2015.

Between 11th and 12th June, a shed was broken into at Girton Golf Club, Dodford Lane, Girton. Perpetrator(s) have gained entry to the shed by removing a pane of glass, various tools were taken from within.

If you have any information about any of the above crimes please contact the police on 101 quoting the above crime numbers. If you wish to remain anonymous please call crime stoppers on 0800 555 111.

**APPENDIX D**  
**Parish Office Working Group**  
**Terms of Reference**

**Introduction**

An extraordinary meeting of the Parish Council voted to establish a working group to look at the issues regarding having enough office space for 4 people to work and accessibility by parishioners. This space is required to enable the RFO to work as part of the team. The working group members are: Cllrs Jane Buckler, Gillian Cockley and Rowena Barnes, working together with the current office staff.

**Project criteria**

The working group have identified the need for the following:

- Space for 4 people – the Clerk, RFO, Booking clerk and space for the Chairman or councillors to visit the office and read papers.
- Disabled access for councillors and parishioners
- Space to allow confidential conversations either between staff or the Clerk/Chairman and councillors and parishioners.

**Review process**

These criteria will be applied to a review of the current office space. The group will identify other options that may also meet these criteria.

The Terms of Reference to be submitted to the May Council meeting for approval.

The options appraisal, together with costings, with a recommendation for decision will be submitted to the Parish Council by July 2015.

The Office Working Group has considered a number of options and undertaken the following Option Appraisal:

## GIRTON PARISH COUNCIL OFFICE OPTION APPRAISAL

	OPTION	ADVANTAGES	DISADVANTAGES
1	Do nothing	<ul style="list-style-type: none"> <li>Established office</li> <li>Good location (overlooking recreation ground)</li> <li>No rent but business rent payable</li> </ul>	<ul style="list-style-type: none"> <li>Staff dissatisfaction and inability for staff to work effectively</li> <li>Not enough space for 4 people to work (Clerk, Chair, Bookings Clerk, Financial Officer) therefore inability to recruit to substantive RFO post.</li> <li>No access for disabled, infirm or mothers with baby, parishioners as on 1<sup>st</sup> floor with no lift.</li> </ul>
2	Re-organise the current office	<ul style="list-style-type: none"> <li>Cost effective solution to improving the working environment for 3 people to work in the office</li> </ul>	<ul style="list-style-type: none"> <li>Will not address the need for a confidential area or disabled access</li> <li>Will reduce storage in the office and this will need to be provided in the loft space</li> </ul>
3	Extension of office space into the loft space and install a lift	<ul style="list-style-type: none"> <li>Space for offices as well as retaining storage space</li> <li>Access for parishioners and councillors of all mobility's</li> <li>Good location</li> <li>Filing cabinets can be accommodated</li> <li>Will facilitate better team working as staff can be in the office at the same time</li> </ul>	<ul style="list-style-type: none"> <li>Estimated cost from quotations obtained in 2008/9 £40k to £50K.</li> <li>Business rates may increase</li> <li>Charges could be made for storage in the loft space as improved access will be provided by the lift</li> </ul>
4	Convert downstairs changing room	<ul style="list-style-type: none"> <li>Access for parishioners and councillors of all mobility's</li> <li>Close to the side entrance</li> <li>Good location</li> <li>Filing cabinets could remain in the loft</li> </ul>	<ul style="list-style-type: none"> <li>Sport England report says that additional changing rooms are required</li> <li>The Parish Council could be doing more to promote sports development</li> <li>Set up costs</li> </ul>
5	Relocate to a current community hall e.g. Cotton Hall	<ul style="list-style-type: none"> <li>Access for parishioners and councillors of all mobility's</li> </ul>	<ul style="list-style-type: none"> <li>One room is available for limited hours</li> <li>Set up costs i.e. installing IT and office equipment likely</li> <li>Rent will be payable (Cotton Hall - £10 per hour but this space could be used during the loft installation)</li> <li>Filing cabinets would need to remain in the Pavilion loft</li> </ul>
6	Relocate to new Community Hall in Wellbrook Way		<ul style="list-style-type: none"> <li>This option was closed once the plans for the new Community hall had been reviewed as there is insufficient space for the Parish Council office.</li> </ul>
7	Install a Portakabin adjacent to the Pavilion		<ul style="list-style-type: none"> <li>Would take up 'access' space</li> <li>Set up costs for base, installing utilities.</li> <li>Access may not be that good for those with impaired mobility.</li> </ul>

Following the analysis of these options, the group decided to focus on Option 2 as the 'short term' solution. Draft layout plans have been obtained together with costs and these have been discussed with the Clerk and Bookings Clerk. The cost to implement Option 2 is £184 (the cost of a new desk) although some paid help with moving furniture and storage may be needed.

The Office Working group would like Council approval to continue with planning for Option 3 as the long term solution. New quotations will be required and a project plan developed, that will be brought back to the Parish Council for approval.

3 June 2015



## **Interim Storage Charge for Pavilion Loft**

To date organisations have stored materials in the pavilion loft without charge. We do charge for use of storage cupboards in the downstairs area so it seems we ought to correct this anomaly. Pending completion of the activity of the working group looking into possible rearrangement of the upstairs office space it seems sensible that we should introduce an interim charging arrangement for the loft space, based on donations.

We have recently received a request from a parishioner to store a quantity of books for up to one year. These are copies of a book he is self publishing and he expects to distribute them to Cambridge book shops over this period. He envisages using a space of about 3x1x1 m<sup>3</sup>, and has offered to pay £100 for the year.

The other major users of space in this area are currently Girton Operatic, (GO), and Girton Feast Committee, (GFC).

GO have indicated that they would be prepared to make an annual donation of about £150 for storage. GFC materials could be said to be mainly village property and therefore should perhaps be stored without charge. A nominal sum of £25 to satisfy insurance criteria might be appropriate for them therefore.

## **APPENDIX F Response to GTC regarding land at Wellbrook Way**

In reference to the possible purchase of the remainder Community Land by Girton Town Charity from Girton Parish Council, the Council approves such a purchase subject to an agreement on valuation, and that the Charity covers all legal costs. Following consultation with the Wellbrook Way Residents Association, the grassed area should be at a level that the Council and residents wish, with the mounding of earth such that it would mitigate balls going in to the car park and bowls green. The charity would also have to meet the cost of a higher fence.

## **APPENDIX G Comments on Cambridgeshire's Local Flood Risk Management Strategy 2015 - 2020**

Paragraph 2.2.6 No mention is made of the flood in 2012 which flooded a dozen houses in Girton.

Paragraphs 2.6.7 to 2.6.11 are identical to paragraphs 2.7.7 to 2.7.11 in the 2013 - 2015 version of the document, which implies that the basis for analysis has not changed. However, the results in Table 1 and Appendix 3 are dramatically different. Please could you confirm the criteria that that was used for the Multi Criteria Analysis (MCA) and whether this has changed for the new version of this table. Alternatively, is there another explanation for the revised figures?

Appendix 3 in the new version includes in the title "MCA results for Cambridgeshire based on flood risk to properties only with no historic weighting". This is not included in the previous document. What is the rationale for not including historical weighting?

In the previous version Girton is ranked 5th with 3,522.90 MCA points but in the current version is ranked 51st with only 84.90 MCA points. Given that properties have been flooded in 1978, 2001 and 2012, it would be reasonable to assume that Girton would be ranked towards the top of the list of Wet Spots in Cambridgeshire.

Paragraph 2.6.12 This refers to the full Cambridgeshire Strategic Surface Water Management Plan but there is no link to this document. The link to this document in the 2013 - 2015 version results in a "Page Not Found"

error. Does this document exist and, if so, where can it be found?

#### **APPENDIX H**

##### **Request for Memorial Bench at Hibbert Ware Garden**

I am writing to you to enquire what the procedure is for having a bench in memory of my mother, Margaret Morrison in the garden opposite the church (the Hibbert Ware garden) in Girton. It is something my sister and I have been thinking about for some time but we wanted to find out how we could make this possible and who we would need to contact to get permission. You may not be aware that there is a small bush (a spirea) and plaque already planted there for my father and it seemed fitting to have something for my mother in the same location.

I recently visited the garden and noticed that one bench has no memorial plaque attached to it and as it looks well weathered I wondered whether you would consider us replacing this bench for one that would be in memory of our mum.

I would be grateful if you could let me know who I need to contact to take this further.

Many thanks,

Wendy Parker

#### **APPENDIX I**

##### **Mayfield Road Soakaway Request**

Dear Dr deLacey,

I am looking to seek permission from the Parish to install a soakaway in the land marked on the attached plan. We have a problem with water pooling in the road and verges adjacent to the marked area. Mr Morrison of Mayfield Road is a little anxious about the issue and is looking to have it resolved quickly. I look forward to your response.

Regards

Graham Armstrong

Local Highways Officer

Cambridgeshire County Council

(plan forwarded separately)

#### **APPENDIX J**

##### **Street Naming – North West Cambridge Development (in the parish of Girton)**

Dear Girton Parish Council

I have received an email from Cambridge University (North West Cambridge Development) proposing the street names Appleton, Aston, Bragg, Dirac, Florey, Hodgkin, Huxley, Porter, Sherrington, Walton, Brook Field, Gildenhowe, Middle Field, Milne, Moor Dale, Pepper Dole, Stickfast Place, Wells, Cartwright, Hutchinson, Rudduck, Wilkes, Cornford, Dobb, Donne, Farman, Forster, Hogwood, Housman, Hughes, Jones, Kaldor, Kreisel, Lewis, Marlowe, Meade, Murdoch, Murray, Plath, Ramsey, Ridgeway, Scott, Skeat, Slater, Stanford, Swirles, Widdowson, Williams, Wittgenstein for the above development which fall within the parish of Girton. Where a road crosses the boundary between Cambridge City and South Cambridgeshire and the majority of the street is within Cambridge City they will be responsible for the naming.

Please could I have in writing your comments on, or agreement to the use of the proposed names.

Address Management Officer

South Cambridgeshire District Council

#### **APPENDIX K**

##### **Payments Schedule for Girton Parish Council: June 2015 (Tabled)**

**APPENDIX L**  
**Draft Annual Return**  
(please see separate document)

**APPENDIX M**  
**Girton Parish Council Risk Assessment 2015**  
(please see separate document)

**APPENDIX N**  
**Chairman's Report**  
**9<sup>th</sup> June 2015**

Following the meeting with the Land and Development Manager of Hallmark Care Homes, the company which will be responsible for building and running the proposed home in Wellbrook Way, reported last month, we have received a response from the Girton GP Surgery expressing concern that such a facility could be detrimental to the service they provide to the village as a whole. A meeting with the Surgery is being arranged and Hallmark will be asked to respond to their concerns.

Councillor de Lacey and I met with John Craddock of Costain to provide details of our proposals for the car park re modelling. He was somewhat taken aback at the scope of the exercise so was not very optimistic of a positive outcome. We await his response some two weeks later.

The last weekend in May saw an outbreak of vandalism at both ends of the village. The soft play surface under the swings in Wellbrook Way was torn up and strewn about by a group as yet unidentified. Large graffiti tags were painted on Mayfield and the Pavilion bus shelters and on fencing at Dove house Close. The police have been informed and are investigating. We have been notified that a Street-trader licence application has been made to SCDC to sell kebabs etc. on the Pavilion car park each evening. The Clerk has informed SCDC that we have voted in the past to not allow use of the car park for such routine activity, but we probably need to re-confirm this position if we wish to maintain it.

A number of complaints have been received from Wellbrook Way residents concerning the state of the undeveloped areas and the digger that remains parked there. The Town Charity is striving to get matters settled with SCDC so that building work can commence ASAP.

Mowing of the verge along the back of Abbeyfield is the subject of an agenda item at our June meeting.

On the financial front grateful thanks are due to Girton Town Charity who have forwarded the payments to complete the financing of the Bowls Green construction and its first year establishment maintenance costs, and to Natalie Stone who has stepped into the breach in preparing our year end accounts.

Haydn Williams

**APPENDIX O**

**Summary of Girton Youth Project Report: April/May 2015**

We have been taking advantage of the good weather with lots of activities on the rec and in the woods. We have also consistently had 3 young people come from Gretton school, including two who now come without a key worker.

With our mural at Bar Hill Primary school now completed, they have readily agreed for us to do another, larger picture and go ahead with an idea to bring 6 famous street artists into the school for a big Graffiti Jam event at the beginning of next term.

Our younger staff members are taking more ownership of the project, with Ellie heavily involved in organising the summer programme and agreeing to support some of the outreach work at Girton Glebe next term.

The summer events are nearly completely arranged and I hope to also offer Arts Award projects for specific individuals this summer. I have also contacted IVC about supporting some of their Year 10's who live in Girton to find work experience placement next year.