

Girton Parish Council

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The Pavilion
Girton Recreation Ground
Cambridge Road, Girton
Cambridge CB3 0FH

Minutes of the meeting of Girton Parish Council held on Wednesday 21st October, 2015 at St Vincent's Close Community Centre, Girton, at 7.30 p.m.

Residents in the parish were invited to attend this meeting and to speak at Item 15/133.2

Present: Cllrs: Williams (Chairman), Barnes, Buckler, de Lacey, Godby, Griffin (until end of item 15/136.3), Harrington, Kettle, Noble, Ranken, L Taylor, M Taylor and Whittle.

Cllr L Harford (Cambridgeshire County Council) (until end of item 15/135)

J Johannesen (Care Network), P Johnston (Age UK) (until end of item 15/133.1)

In attendance: S Cumming (Clerk)

15/130 Welcome from the Chairman The Chairman welcomed everyone to the meeting.

15/131 Apologies and reasons for absence Apologies had been received from Cllrs Bygott and Cockley and the Chairman accepted their reasons for absence. Cllr Williams reported that, with regret, Cllr Cockley had resigned from the Council because of family commitments. The Chairman will write on the Council's behalf to thank Cllr Cockley for her years of service.

15/132 Members' declarations of interest for items on the agenda Cllr L Taylor declared an interest in item 15/136.9 as Treasurer of Girton Social Club.

15/133 Public Participation session on agenda items and matters of mutual interest:

1. Presentation by Care Network on the proposed Community Car Scheme. Jane Johannesen, Community Development Officer at Care Network, spoke about the proposed Community Car Scheme. Care Network supports the elderly and prevents social isolation, eg through Lunch Clubs, singing groups for people with memory loss. There is lots going on in Girton for older people, but not everyone can get to meetings and events. The Car Scheme is supported by Cambridgeshire County Council, and there are already 28 schemes in South Cambridgeshire, with 30,000 people taking part last year. Histon and Impington have a scheme. There is no time commitment needed. An appeal would be needed for volunteer support and to get the word out there. A Co-Ordinator would also be needed.. A modest fee of 30p/mile plus 15p provided by Cambridgeshire County Council would be payable, and the driver given extra insurance and training. There's freedom in how the car scheme would be run. Sam Clift has volunteered to be Treasurer. Drivers would need to have a DBS check. Some parish councils have given money for the scheme but it is not necessary as Cambridgeshire County Council can provide. Money would be extra for advertising and leaflets.

People who are isolated are hard to identify and don't ask for charity. They get to know the driver and they find out further needs. Grantchester have combined their car scheme with a Good Neighbourhood scheme. Cambridgeshire County Council pays for the DBS checks and ID badges.

Ms Johannesen was asked how the committee is appointed / drops out ? Care Network helps to set up, with a constitution etc. There is no Parish Council role, except word of mouth. The car scheme could offer both medical and social journeys. Schemes benefit from joining with other villages, for example Histon and Impington work closely with Cottenham. Care Network recommends two co-ordinators. It would be a Monday-Friday scheme and 48-hours notice would be required for journeys. As a guideline of the radius of use, journeys should be within the county.

The Chairman thanked Ms Johannesen. Ms Johannesen and Ms Johnston left the meeting at this point.

2. Members of the Public. There were no members of the public present at the meeting.

3. County Councillor's Report (*Appendix A*) Cllrs de Lacey and Harford have been very impressed by the responses from Skanska, Cambridge University and Cambridgeshire Highways. Management of expectations is needed for the future. Stakeholders have been very willing, especially Cambridge University. Cllr Harford was asked about the bus stop at Girton Corner, and will follow up that the bus stop sign is not near the shelter, and there is lots goes on there including the postbox. Lessons need to be learnt from Huntingdon Road before putting in the scheme elsewhere. More personal consultation is needed. The Chairman thanked Cllr Harford.

4. District Councillors' Reports (*Appendix B*) Cllr de Lacey reported that the Joint Development Control Committee had met that morning, with two items of significance to Girton Parish Council. Following objections to the change in delivery hours for NW Cambridge site, there was fierce debate but the extended hours have been approved. A summary on the proposed Planning scheme of delegation had been given: whilst there will be consultation with councils there will be no automatic right for Parish Councils to appeal to the SCDC Planning Committee. Parish Councils should now have the right to make specific requests – if upheld by a District Councillor this will go ahead. The Boundary Review for SCDC is going ahead, The District Council should have 45 members, with an election every four years, and a mix of one/two/three member wards. Girton would probably be part of a three-member ward with other villages attached. The increased number of residents in NW Cambridge have been taken into account, and the consultation is based on projected 2020 figures. It was suggested that Councillors could go on to the website and give their comments that the Council is in favour of going to the Planning Committee.

5. Police Report (*Appendix C*) There were no questions arising from the report. Cllr Godby had attended the Police Panel Meeting on 20th October and violent crime figures have risen, but not crimes involving personal injury.

15/134 To confirm the Minutes of the Parish Council Meeting held on Wednesday 16th September, 2015 (previously circulated) In item 15/12.2 the Minutes should note that there is no move to change the status of NW Cambridge. The number of beds previously approved at the Care Home was 75 not 70, making a 12% increase in beds for the new application. With these amendments, the Minutes were proposed as a true record of the meeting by Cllr Williams, seconded by Cllr Barnes, and approved with three abstentions.

15/135 Matters arising from the Minutes (for information only)

15/125.1 Girton Town Charity has been notified of the Council's choice of valuation agent. The Council is waiting to hear from GTC who are still in discussion with Wellbrook Way residents.

15/125.2 The Council's response to SCDC's consultation has been submitted.

15/125.3 An Energy Audit has been requested.

15/125.4 The Council's response to the pharmacy consultation has been submitted.

15/125.6 Resubmission of an itemised quotation has been requested from the contractor with the lowest quotation.

Noted by the Council. Cllr Harford left the meeting at this point.

15/136 Business items requiring a decision, or consideration by the Council.

1.. To approve the appointment of a Responsible Finance Officer. The Human Resources Committee interviewed four candidates on 5th October. They have a favoured candidate, but he's self-employed and the Committee are waiting for a reference from his main client. He is a very experienced finance professional and this would be one of several roles he'd be working on. He wants to support the village going forward, and is keen to start as soon as possible. Cllr Barnes proposed a resolution to authorise the Human Resources Committee to authorise a six-month probation period subject to receipt of satisfactory references. Seconded by Cllr Williams. The candidate should provide a second reference. A four month probation period will be given with reviews after one and three months. Approved

unanimously.

2. To approve the crown lifting of trees on Mayfield Triangle and Smithy Green to between 2.5m-3m above ground level, subject to approval from the SCDC Tree Officer (details tabled). Cllr Griffin has volunteered to undertake the works.

Proposed by Cllr Williams, seconded by Cllr Griffin and approved with one abstention.

3.. To approve a contractor to undertake tree works on the London Plane at Smithy Green, subject to approval from the SCDC Tree Officer (details tabled) Proposed by Cllr Griffin, seconded by Cllr de Lacey. Approved with one vote against.

Cllr Griffin left the meeting at this point.

4. To approve a contractor to undertake hedge works at Girton Recreation Ground and Town End Close Nature Reserve (quotations tabled) Three quotations had been received, two of which are much higher than the third. Cllr Williams proposed that the lowest quotation be accepted on the basis that it is equivalent, or to accept the second least value quotation. Revised submissions to be sent to the Environment Committee. Seconded by Cllr de Lacey. Approved unanimously.

5. To approve a contractor to undertake pond works at Town End Close Nature Reserve (details to be circulated). No quotations had yet been received. The item will go to the next Environment Committee Meeting.

6. To agree to the Chairman and Vice-Chairman signing the S106 indemnity agreement for 15 St Margaret's Road (correspondence item 15/138.1) Proposed by Cllr Williams, seconded by Cllr Barnes and approved unanimously.

7. To approve a donation of £70 to the Royal British Legion in commemoration of Remembrance Day. Proposed by Cllr Williams, seconded by Cllr Godby, and approved with one abstention.

8. To approve the Draft Statement of Common Ground for the A14 Improvement Works (to be circulated). Cllr Williams proposed that a sub-group of councillors revisit the Statement of Common Ground when a response has been received from the Highways Agency. The motion that the draft be approved as it is with any further comments was proposed by Cllr Williams, seconded by Cllr Whittle, and approved unanimously.

9. To approve a donation of £50 to Girton Social Club for the village Christmas Event on 4th December, 2015 (*Appendix D and correspondence item 15/138.2*) Proposed by Cllr Williams, seconded by Cllr Harrington and approved with one abstention.

10. To appoint/re-appoint a working group to make proposals following the Energy Audit. The Energy Audit is yet to be received. Other areas of funding are to be explored, with a wider remit for the group. Cllr Williams proposed to leave discussion of this item to a subsequent meeting.

11. To approve repair works to play equipment as recommended by Safety Officers' report (suppliers cost quotation to be circulated). Cllr Williams proposed that these works be carried out, seconded by Cllr Harrington, and approved unanimously.

15/137 Finance and Resource Management

1. To approve payments for the previous month (*Appendix E*) The payments schedule had been checked beforehand by Cllr Noble. Proposed by Cllr Williams, seconded by Cllr Whittle and approved unanimously.

15/138 Correspondence (to be received)

1. 12 Aug 2015: S106 Indemnity documents for 15 St Margaret's Road
2. 12 Aug 2015: Letter from Girton Social Club and 2014 accounts for Girton Village Christmas Event.
3. 5 Oct 2015: Plain English Accounts for South Cambs District Council
4. 8 Oct 2015: Parish Precepts and Estimated Tax Base for 2016-2017
5. 11 Oct 2015: Dog-fouling issues in Hicks Lane/Church Lane/Duck End
6. 11 Oct 2015: 30mph wheelie bin stickers suggestion

Received by the Council. Regarding item 15/138.6, the Council agreed to look into the issue. Since the agenda was published, the Clerk had received information from Cambridgeshire County Council about Winter Information Packs for elderly and

vulnerable residents and will distribute these via the Girton Older Residents' Co-Ordinator.

15/139 To receive reports

1. Chairman's Report (*Appendix F*) There were no questions arising from Cllr Williams' report.
2. Girton Town Charity. No report this month.
3. Girton Youth Project (*Appendix G*)
4. Footpaths. The footpath next to Weavers Field is overgrown. A working party could be organised. The foliage is going to be stripped back. The removal of material is very problematic – need to liaise with University Farms and Girton College about this.
5. Water Management. Cllr Whittle has conversed with the new Flood Risk Manager and has a meeting later this week.
6. Bowls Green Task and Finish Group. The group is awaiting a response from the Bowls Club following the meeting earlier in the month. It has been suggested that part of the Groundsman's hours should be offered to the Club.
7. Girton Feast Report (*Appendix H*). The Feast is not organised to make a surplus, which is largely due to donations and is to be given to the community. There were over 70 guests at the recent Thank-You Party.

15/140 To receive unconfirmed Committee Minutes

1. Planning Committee Meeting of 5th October, 2015 (previously circulated) Received by the Council.

15/141 Matters raised by Members (for information only)

Girton Youth Project have thanked Girton Village Celebrations for a £40 donation towards the cost of producing a graffiti-art mural at Girton Feast.
The Clerk was thanked for having the large pot-hole in the Recreation Ground Car Park repaired.
Cllr Barnes has been elected Chair of Governors at Girton Glebe School. Councillors were requested to support the school.
Cllr M Taylor's attendance at Coton Parish Council meetings was over an issue which is now resolved.
Parents of children at the NW Cambridge site primary school would like a pedestrian crossing.

The meeting closed at 8.55pm

APPENDIX A
Cambridgeshire County Councillor's Report to Parish Councils
September/October 2015

Council met on 13 October and agreed the appointment of Gillian Beasley as Interim Chief Executive of the Council to be shared with Peterborough City Council. Members thanked the outgoing Chief Executive, Mark Lloyd for his service to the Council and hoped that he would be a good friend to Cambridgeshire when he takes up his new role as Chief Executive of the Local Government Association. Peterborough City Council is due to meet 14 October to consider the resolution to share the services of their Chief Executive, Gillian Beasley. Council also approved the recommendations from General Purposes Committee on the Medium Term Financial Strategy and Business Planning - Capital Strategy. Full details: <http://tinyurl.com/qhdgk67> Please may I also remind you that the council is currently consulting on budget priorities: <http://www.cambridgeshire.gov.uk/challenge> and is really keen to hear from as many people as possible.
Cambridgeshire Boundary Review: The Council has received notification from the Local Government Boundary Commission for England that they are going to delay publishing their final recommendations for Cambridgeshire County Council's electoral arrangements until November. These were due to be published on 29 September. They say that the Commission

'has received numerous submissions from across the county and considers more time is needed to look at the evidence'.

Health: the County Council was quick to correct a statement made on BBC Radio 4 during an interview about the publication on September 22 of an inspection report into the Cambridge University Hospitals NHS Trust in which the Trust was put into 'special measures'. The programme had incorrectly stated that 200 people were occupying beds in Addenbrooke's due to social care delays. The County Council has reassured older people and their families that there is no current problem involving delayed transfers. At the time of the inspection in April just three beds were occupied by people waiting for adult social care. At the time of the publication of the report the figure had risen to six and the Director of Children's, Adults' and Families' Services stated that the figure is generally less than 10. The Council works closely with Addenbrooke's to keep the number of people in hospital beds waiting for social care as low as possible and has been pleased with what both organisations have achieved together in recent months and is committed to continuing its efforts in this respect.

From 1 October the commissioning of key children's public health services was switched to the County Council from the NHS. Key services include health visitors [registered nurses or midwives who lead and deliver health services for children] and family nurses who provide services such as intensive support for young mums. For councils across the country, this is the 'final piece of the jigsaw' after public health responsibilities were transferred to them in April 2013. In preparation for the transfer, councils and school nurses are already working together to co-ordinate and deliver public health interventions for school-aged children. These are currently delivered by Cambridgeshire Community Services (CCS).

Cambourne to Cambridge - Better Bus Journeys

The consultation on better bus journeys for the Cambourne to Cambridge area started on Monday 12 October and will run until 23 November. The proposals aim to create speedy and reliable bus routes between Cambourne and Cambridge, including bus lanes on existing roads, bus-only routes, new Park & Ride, pedestrian and cycling facilities. There will be postal and email notification of the details to residents in the area and further information is available at www.gccitydeal.co.uk/cambourne-to-cambridge There will also be the following drop-in exhibitions across the area which will give residents the opportunity to look at proposals in more detail, ask questions and share their views:

28 October	17.00-20.00	Village Hall, Short St, Bourn, CB23 2SG
29 October	18.00-20.00	Village Hall, Coton, CB23 7PL
02 November	17.00-20.00	Roger Needham Building, Cambridge CB3 0RB
03 November	17.00-20.00	Primary School, Hardwick, CB23 7RE
04 November	16.00-19.30	The Hub, High Street, Cambourne, CB23 6GW
10 November	17.00-20.00	Lucy Cavendish College, Lady Margaret Rd, CB3 0BU
12 November	18.00-20.00	The Vinter Room, Vinter Close, Papworth, CB23 3RU
18 November	18.00-20.00	Caldecote Primary School, Highfields Rd, CB23 7NX
19 November	11.00-13.30	Morrisons, Broad St, Cambourne CB23 6EY

This week brought the news that Climate Energy Ltd has entered into administration. The Cambridgeshire Green Deal Communities scheme provided grants to Cambridgeshire households to install home energy efficiency improvements [such as solid wall insulation] in their homes and to date has delivered solid wall insulation to over 200 properties. The scheme is operated as a partnership between all the Cambridgeshire Local Authorities and is funded by the Department of Energy and Climate Change. Climate Energy Ltd has been the main

contractor undertaking this work in Cambridgeshire as well as for other authorities in the UK. All the local authorities involved in this scheme want to reassure people that the main priority is to ensure completion of any outstanding work. They will do all they can to support customers who have paid deposits to either have the work completed, or their deposits refunded. All affected customers will be contacted by letter in the coming days to outline the position and details of who to contact will be provided.

General Purposes Committee met in October and The Chairman exercised discretion to allow me to address the committee on the Strategy for Supporting New Communities which was being presented at the meeting. My main concern was the insularity of the council and a lack of evidence within the report that officers were giving any consideration to the growing need for collaboration among those responsible for sizeable portions of the public purse. My concerns were echoed by members of the committee and, as a result, a fourth part was added to the committee's resolution and was agreed unanimously. Agenda pack and summary of decisions: <http://tinyurl.com/nc3e2yq>

I look forward to seeing you at your forthcoming meetings. As always your comments and questions about the foregoing or any other local or strategic matter are welcomed.

Lynda

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APPENDIX B

Report from District Councillor Douglas de Lacey

12. 10. 2015

At his Portfolio Meeting on 24 September, in the face of officer recommendations, the Leader decided to disband SPEP at the end of March 2016. This created such an outcry that he rescinded the decision, agreeing to a review; but it is pretty clear what he expects the outcome to be. However even more recently he has transferred responsibility for climate change from his own portfolio to Corporate and Customer Services. He may see this as a downgrading of its importance, but it may yet be the salvation of SPEP and the very few other nods we make towards climate change.

Over the last year or so I have been in discussion with other District Councillors to see whether we could make the whole District a plastic bag free zone; sadly with little success. But to coincide with the advent of the 5p charge for bags on 5 October Sustainable Girton re-launched its own plastic bag free call with what I hope will be a growing campaign.

The Cambridge Fringes JDCC has been invited to expand its terms of reference to include projects which are likely to come forward from the Greater Cambridge City Deal. This strikes me as an excellent proposition which I hope may control and constrain the City Deal executive, when here is little else to do so.

You will know that our scheme of delegation of planning decisions to officers is under review. The current scheme can be seen at <http://tinyurl.com/pktnh8f> (a pdf document) and the proposal out for consultation is at <http://tinyurl.com/qcqzky4> (also pdf). Briefly, the current scheme lists the items which can be delegated, and the proposal is that delegation shall be the default. In theory, currently a Parish Council rejection (on reasonable planning grounds) should trigger referral to the Planning Committee; in practice if officers believe they can deal with the Parish's concerns (eg by imposing a condition) that does not happen. In the new scheme it would need a District Councillor to call for an application to go to Committee.

Minor eye surgery (successful!) prevented my attendance at the September 24 Council meetings. Council agreed to propose a 45-Member Council to the Boundary Commission, with elections once in 4 years. Now the hard work starts of working out what the boundaries should be for those 45 new Wards. Otherwise the main business was a motion calling for the Council to support the efforts of CambridgeBOLD <cambridgebold.org> in ensuring the least

harm to the Green Belt in the development of infrastructure for the proposed developments along the A428.

As the new school term started both County Councillor Lynda Harford and I have received many complaints about crossing the Huntingdon Road to the new University Primary School. I have been in talks with the University officers and Skanska over this and Lynda and I are working closely together.

The Government is proposing what it claims as a major step in localism: the ability of Councils to set and retain Business Rates. It is actually only a small development of an earlier move which allowed us to keep half of them, and which came with major cuts in central government funding and also the requirement that we handle all refunds from successful appeals. So the very small resulting revenue income failed to cover the cuts. I don't expect this Greek gift will prove to be much different. There are also a number of relaxations to planning law in the pipeline; we watch for details with much trepidation.

Douglas de Lacey

District Councillor's Report from Cllr Tom Bygott

Local Plan Consultation

After a short delay following the Government inspectors' report in July, South Cambridgeshire's Local Plan programme is back on track. The Council will meet in November to consider any modifications. A public consultation will be held from 2nd December until 25th January 2016 – this period is longer than usually set, so as not to disturb people's Christmas celebrations.

The main areas the inspectors raised for further work by the two councils (SCDC and Cambridge City) are:

* Whether the councils' assessment of the number of new homes needed has fully taken account of market signals, such as affordability. This is a requirement of national planning guidance published after both councils had already prepared plans and were ready to submit them to Government.

* Whether the plans are right to focus development in new settlements rather than more Green Belt releases on the edge of Cambridge. This additional work will also review the transport plans with Cambridgeshire County Council.

The responses will be submitted to the Inspectors in March 2016.

One of the arguments put forward by those advocating building on the Green Belt is that developments on the edge of the City are more sustainable, because they are closer to the City than new settlements, especially the one proposed for Bourn Airfield. However, that is a mistaken view because it assumes that transport time and resources are linearly related to distance. The transport infrastructure in our area is extremely poor and bus services unreliable. Buses not only use up fossil fuels but spread cancer-causing diesel particulate pollution.

One opportunity that has arisen from this phase of the Local Plan process is the creation of a dedicated public transport corridor from the City to Bourn Airfield and Cambourne. The best solution in my view would either be to route the proposed Cambridge-Oxford Railway via Cambourne and along the A428 to Bedford, or to build a metro line overground from Cambourne to the West Cambridge site and then under the city centre to the new Science Park station. In a recent survey in the Cambridge Evening News, a metro was the most popular

solution (37%) to Cambridge's congestion. See <http://tinyurl.com/cenmetrovote>

Annual electoral register update

As of late September, 18,000 South Cambridgeshire households were still to respond to the annual electoral register update. Forms and reminders have already been sent to each home by South Cambridgeshire District Council, listing the details of everyone currently registered to vote and asking for the information to be confirmed or updated.

Households can quickly confirm or update details by visiting www.registerbyinternet.com/southcambs and logging in using the unique two-part security code on their form. Households without internet access and no changes to make can text

NOCHANGE with their security code to 80212 (standard charges apply) or call 0800 197 9871. If details need updating residents can also write changes on the form and return it using the prepaid envelope it was sent with.

Electoral Arrangements

At the last Parish Council meeting, we had a discussion during which many parish councillors felt that a system of three member wards would not suit rural areas, and that Girton's electoral representation would be reduced were it to be incorporated in a larger ward with many villages. The District Council also held this view and a system of one, two and three member wards with all-out elections every four years was chosen, along with a reduction in the number of District Councillors to 45.

A proposal for new electoral boundaries will be developed by the Local Government Boundary Commission for England. The LGBCE will begin their formal review of the wards in the district in November and once they have confirmed the number of councillors they will consult with local communities on the best way to structure wards in the future. This is likely to begin towards the end of the year, and a consultation process will be announced.

The review of the wards within South Cambridgeshire will not mean any of the boundaries with neighbouring councils will change.

APPENDIX C

Police Report: September/October 2015

CF0376310915

THEFT FROM A MOTOR VEHICLE (Travelodge Hotels Ltd, Huntingdon Road)

14/09/2015 21:00 - 15/09/2015 07:30

Between stated times and dates unknown offenders have forced the lock of the victim's van a white Peugeot Expert. The offenders have then stolen a large quantity of tools from the van before making off from the scene.

The next panel meeting for the Histon area will be held at: Swavesey Village College on 20th October 2015 7:30pm – 9:00pm

Meet with Police to discuss issues in your neighbourhood, if you can't attend in person tell us your views by visiting www.southcambscops.org and following the "panel meeting" link. A crime and disorder update will also be available from our website. www.cambs.police.uk

Please note there have been 16 cycle thefts at South Cambridgeshire Guided Busway sites over the past three months. This is broken down as follows:

Orchard Park -1 Histon – 4 Longstanton – 4 Swavesey – 7

Please ensure you have locked your cycle securely with two locks one on the rear wheel and another through the frame of the bike, to a fixed object.

It is recommended to choose a lock that has been attack tested – for products see www.sold.secure.com flimsy locks can easily be cropped or broken.

Also register your bike for FREE at www.immobilise.com it only takes a few minutes; the police will have a greater chance of tracing and returning your property when ownership can be proven.

APPENDIX D

Budget Information for Girton Village Christmas Event, from Girton Social Club.

Village Christmas Event Budget at 14th October 2015

Friday 4th December 2015

Income		Expenditure		VAT
b fwd from 2014	£ 21.98	Christmas Tree 8'+	£ 60.00	*
Currently available to spend	£ 21.98	80 Indoor tree lights LED x 2	£ 53.98	*
Current Shortfall	£ 254.35	Update Dates on banner	£ 5.00	*
Plus		Mince Pies	£ 24.00	
Donation from PC?	£ 50.00	Mulled Wine	£ 59.85	*
Shortfall	£ 204.35	Satsumas for children (40)	£ 12.00	
Forecast Sale of raffle tickets on the night	£ 100.00			
	£ 171.98	Sweets for children (40)	£ 6.50	*
Shortfall	£ 104.35	Donation to Salvation Army	£ 50.00	
		Shred Xmas tree	£ 5.00	
		Raffle prizes - not in budget		
	£ 171.98		£ 276.33	
Balance after forecast income	-£ 104.35			

The club will have to purchase a tree this year at some cost. The advertising banner has been updated 'in house' to reduce outlay as having it done professionally costs approx £51. The outdoor tree lights are in good condition; however the indoor tree lights had to be disposed of last year as they were faulty. It is the intention to replace these with LED lights which should last for a number of years.

It has been forecast that £100 will be made selling raffle tickets on the night.

This budget is not final as we are actively seeking donations of raffle prizes and refreshments in order to cut back on outlay.

Last year there was a greater outlay as the loan of lights and costumes was withdrawn.

See balance sheet for 2014

APPENDIX E

Girton Parish Council

October 2015 Payments

Current Account 61498334 /

General Parish Expenses

Date	Chq No	A/c Payee	Expense Description	Details	Net	VAT	Total	Cheque Total
20/10/15	103784	CMR Wilson	Salary		£1,707.11		£1,707.11	£1,707.11
20/10/15	103785	Linda Miller	Salary		£673.86		£673.86	£673.86
20/10/15	103786	Norman Lewell	Salary		£241.46		£241.46	£241.46
20/10/15	103787	Susan Cumming	Salary		£1,003.82		£1,003.82	£1,003.82
20/10/15	103788	HMRC	NI and Income Tax		£953.70		£953.70	£953.70
20/10/15	103789	CMR Wilson	Expenses: padlocks, petrol, office supplies		£126.89		£126.89	£126.89
20/10/15	103790	Linda Miller	Expenses: postage stamps		£32.40		£32.40	£32.40
20/10/15	103791	South Cambs District Council	Non-Domestic rates		£672.00		£672.00	£672.00
20/10/15	103792	Lee Honeybourne	Repair to wooden slat on MUGA fence		£130.00		130.00	£130.00
20/10/15	103793	Lee Honeybourne	Tarmac repair to pot-hole in car park		£230.00		230.00	£230.00
20/10/15	103794	P A Collacott & Co	Replacement of faulty floodlight		£155.05	£31.01	186.06	£186.06
20/10/15	103795	Girton Parochial Church Council	Hire of North Room and Parish Church Office		£35.00		35.00	£35.00
20/10/15	103796	Avocet Cleaning Services Ltd	Pavilion cleaning services		£457.00	£91.40	548.40	£548.40
20/10/15	103797	BKPH Ltd	Safety check for water heaters in loft		£210.00	£42.00	252.00	£252.00
20/10/15	103798	AJ & R Scambler & Sons Ltd	Replacement gear for power-roll		£41.18	£8.24	49.42	£49.42
20/10/15	103799	John Baker Mower Services	Repair of cricket mower sprocket and chains		£39.75	£7.95	£47.70	£47.70
20/10/15	103800	Binder Loams Ltd	Loam and seed for cricket square		£461.04	£73.21	£534.25	£534.25
20/10/15	103801	Pettitt Sports	Football goal net clips		£9.25	£1.85	11.10	£11.10
20/10/15	103802	Gatekeeper Technology Ltd	IT support – July 2015		£93.75	£18.75	112.50	£112.50
20/10/15	103803	Brookfield Groundcare	Grass verge cutting – September 2015		£750.00	£150.00	£900.00	£900.00
20/10/15	103804	A to Z Supplies	Pavilion supplies: mop, kitchen/toilet rolls etc		£92.29	£18.46	£110.75	£110.75
20/10/15	103805	Paul Laston Garden Services	Maintenance of Open Spaces – Sept 2015		£227.81		£227.81	£227.81
20/10/15	103806	Paul Laston Garden Services	Maintenance of Wellbrook Way – Sept 2015		£325.00		£325.00	£325.00
20/10/15	103807	CGM Ltd	Mowing, strimming and herbicide application		£316.57	£63.31	£379.88	£379.88
20/10/15	103808	Peter Graves Florist	Replanting of village flower tubs		£312.45	£62.49	£374.94	£374.94
					£9,297.38	£568.67	£9,866.05	£9,866.05
Wellbrook Way Account 61737396								
20/10/15	500103	British Gas	Electricity charges for bowls green		£17.88	£0.89	18.77	£18.77

APPENDIX F

Chairman's Report 15th October 2015

Following the presentations to our September meeting by Wellbrook Way Residents and the Girton Town Charity the two parties are in negotiation over possible modifications to the car park and play area plans before they are submitted to SCDC. We await GTC approval of our choice of Valuation Agent and will proceed to valuation and transfer of the land as soon as this is received, as previously agreed.

Highways Agency provided a draft Statement of Common Ground on the A14 upgrade project following our meeting held in September (as reported last month). Their request that this be agreed by September 28th was clearly impossible. I have sent them a further request for the answers to the questions raised at our meeting but these have not been received yet. The amended SOCG including the issues on which we remain unsatisfied is being reviewed by our sub group of Councillors and will be circulated to the PC for discussion at next week's meeting.

The Parish Council has received a complaint from a parishioner alleging that there are irregularities in our annual return for 2014-2015. The complainant has declined to meet us to elaborate on these concerns or provide evidence for them and has instead copied our auditors on his correspondence. They are obliged to look into the matters, at our expense, and have requested a lengthy list of documents. I have clarified their precise needs with them and these are to be provided. The auditors have assured us that they will make every effort to minimise their costs but regrettably they are likely to run into several hundreds of pounds.

Taylor Wimpey have failed to keep their promise to investigate the poor condition of the Wellbrook Way play area, so in the interests of safety, the vandalism repairs are to be carried out as previously approved under our insurance policy. TW have been informed that should the original installation be shown to be at fault, we will still expect them to make good the entire area and reimburse us and the insurance company in due course.

Having received no response from Skanska and Costain to our request for assistance with car park repairs, on the recommendation of the Health and Safety Officer, one large pot hole has been repaired by a local contractor at our expense (within the limits of the Clerk's discretion). Recruitment of a new Responsible Finance Officer proceeds apace and it is hoped that we will be able to approve an appointment at next weeks meeting.
Haydn Williams

APPENDIX G

Summary of Girton Youth Project Report: September 2015

September has seen us get back to the core business of the club. Monday sessions started pretty well and I was pleased to see the numbers we've received.

The Thursday group has seen the return of many young people that are very well known to us, with a strong sense of year 10's and the year 8's owning the space. Sadly though, a large group of boys that have been coming to the club for many years have started to dissipate and we have also only seen a small number of young people who have moved to the senior school. However, the group of young people that are now at college are still coming to the club, and bringing friends! Following on from our workshops at Bar Hill Primary school the Headteacher has expressed his interest in any future ideas I may have.

Through the YMCA's Corporate Development Manager I have been contacted by a freelance writer who is currently working on a screenplay about young people involved in graffiti culture. As a result she is going to attend a club night and a painting workshop we are holding during half term.

In addition we are going to Horror at Hinchingsbrooke House on Thursday evening and taking a small group to London to see some art exhibitions.

We are losing Rachel Burton (Wood) next month. Rachel is one of the core members of staff at the project and as such will be greatly missed by staff and participants present and past.

We have appointed Laura Wright as the latest member of the team. Laura has been coming to the club for about 3 years and volunteering for over a year.

APPENDIX H

REPORT TO GIRTON PARISH COUNCIL ON GIRTON FEAST WEEK 2015



Introduction

This year, the theme of the Girton Feast Week was to commemorate the 70th anniversary of the end of World War II. There were a number of events particularly themed to celebrate this anniversary and a display 'Girton remembers...' was created with the help of Girton residents and archives, to illustrate what it was like in Girton during the war years.

Aims and objectives

This is an annual event aimed at raising the profile of village clubs and societies. Our Girton Feast events are aimed at bringing the community of Girton closer together through shared experiences, working together and joining in the range of events that take place throughout the week

This year, one of our aims was to enable the older generation to have the opportunity to revisit their memoirs of WWII and for the younger generations to gain a greater understanding of what it was like to live during the war. In particular, the children's baking competition highlighted the challenges of cooking during this time and introduced the impact of food rationing.

The week's events

- The Rotary Memory Café held a session where everyone sang wartime songs and some of the helpers dressed up in WWII costume.

- St Andrew’s Church gave tours of the church tower and an evening of dramatic readings about wartime experiences.
- The Roll Up Bowls at the new bowling green enabled us to ‘have a go’ at bowling. This was followed by coffee and cake at Abbeyfield with wartime songs and the opportunity to see the ‘Girton remembers…….’ display.
- The ever popular Pub Quiz at The George, run by the Cricket Club, was tightly fought!
- The Village Ramble led by Ray Gordon and George Thorpe, visited sites within Girton that were of significance during the war.
- Cambridge Academy of English held an International Evening (also celebrating their 40th anniversary) where food from around the world could be enjoyed.
- Strawberry Teas at Gretton Court was held in the garden on a lovely summer afternoon.
- Later that day, the Muddy Muckey Monkeys Fun Run and 5Km races were held, and the Crib Drive at the Social Club was well attended.
- Music on a Summer’s Evening featured Simply Reeds, Girton Community Choir and Girton Operatic with a mix of popular classics and WWII music.
- The Village Fete on Saturday 11th July began with a speaker celebrating the 100th Anniversary of the W.I. There were over 40 stall holders including several W.I. stalls, children’s rides, food and drink, and a mix of entertainment throughout the afternoon.
- The children’s baking competition using wartime recipes was very successful. There were 3 recipes for 3 age groups and the entries were judged by the W.I. Heidi Allen (South Cambs MP) presented the prizes and also the prize for the best dressed stall.
- The Children’s Disco was very popular, as was the ‘learn to dance’ event on the Saturday evening of the village fete with a dance instructor who taught dance moves to music popular in the 1940’s.
- Fox, Wiggle and Sass entertained us on Saturday evening with 1940s songs, dressed in wartime service outfits.

Attendance at events

All of our activities were very well attended and in particular the Village Fete day on Saturday 11th July attracted over 1,000 people. Approximately £2,500 was raised by non-profit organisations, charities and local clubs during the Village Fete day.

Income and expenditure

The table below shows the total income and expenditure to deliver the whole event and includes small grant income(from Cambridgeshire County Council), sponsorship and donations, and income from programme and ticket sales.

Income	£	Expenditure	£
Advertising	1437	Marquee hire, licences, health & safety, room hire, insurance	2245.06
Donations, sponsorship, grants etc.	1300	Performers	1507.99
Programme sales	1519	Programme & ticket printing	1043.22
Stalls and commissions	1611.05	Stationery and promotion	632.02
Ticket sales and beer tent	3882	Bar costs	1630.92
		Gifts & donations	277.9
Total	9749.05	Total	7337.11

Health & Safety

A risk assessment is undertaken by GPC’s Health & Safety Officer and this is underpinned by an Events Insurance policy. St John’s are in attendance on the Village Fete day in case of medical emergencies and all steps as far as possible are taken to minimise risk.

Volunteers

We are very grateful for all the support we receive including donations of £1,300 (included in our income), volunteers who ran the events, those who helped to set up and clear up the Village Fete, and 'the man with a van' that one of the NW Cambridge construction companies provided for the whole weekend. Thank you letters were sent to every volunteer and sponsor and a 'Thank you' party is being held.

Event Outcomes

The event has had a very positive impact on the local community. Village residents enjoy the opportunities in the various settings to catch up with old friends and get to know new people. Many participants enjoyed learning some of the wartime history of Girton and commemorating this important anniversary – particular in music and song.

Clubs, societies, charities and non-profit making organisations within Girton raised nearly £2,500 at the Village Fete day.

The Girton Youth Project received many compliments on their graffiti sign painted especially for the event.

As well as our overall aim to bring the community closer together, we used the WWII Anniversary theme to help educate the children and young people in the village on what it was like to live during WW2. Through the baking competition, the Girton Remembers... display and the WWII theme running across all events, we feel that we achieved this. We also raised awareness of this anniversary commemoration across all age groups.

This is already an annual event but we did find it beneficial to have a theme that everyone could participate in and relate to. We are already thinking about how we can have a powerful theme for next year. We have had much more interest from volunteers for future years and we hope to build on this by having a recruitment campaign alongside the issuing of grants from our surplus.

A link to a short video capturing the Girton Feast Week is attached here:
<https://youtu.be/7GUBjv7gCks>

As a result of the profit that we achieved, we are making small grants available to non-profit organisations in Girton and this has been advertised in October's Parish News. We hope to award these grants in December 2015.

Girton Village Celebrations is a not for profit organisation and we are not registered as a charity. We therefore do not make returns to the Charity Commission. We are a committee of 3 Girton residents who all work voluntarily for Girton Village Celebrations. One of us acts as Treasurer and keeps a record of all Income and expenditure.

We hold a business bank account which requires 2 signatories for all transactions. The level of income means that GVC does not require VAT registration.

Report by Rowena Barnes, Carol Noble and Helen Wilson
September 2015