

# Girton Parish Council

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Susan Cumming  
Clerk to the Parish Council  
Telephone: (01223) 472181  
Email: clerk@girton-cambs.org.uk

The Pavilion  
Girton Recreation Ground  
Cambridge Road, Girton  
Cambridge CB3 0FH

## Minutes of the meeting of Girton Parish Council held on Wednesday 21<sup>st</sup> September, 2016 at St Vincent' s Close Community Centre, Girton, at 7.30 p.m.

Residents in the parish were invited to attend this meeting and to speak at Item  
16/100.2

Present: (Cllrs) H Williams (Chairman), Buckler, de Lacey, Godby, Kettle, M Taylor,  
Whittle and L Williams.

Mr P Kratz (Birketts LLP), Mr N Rust (Shelford Properties Ltd)

25 members of the public (until the end of item 16/100.2)

In attendance: S Cumming (Clerk)

- 16/97 Welcome from the Chairman The Chairman welcomed everyone to the meeting, and thanked them for coming.
- 16/98 Apologies and reasons for absence Apologies had been received from Cllrs Bygott, Griffin and Harrington, and from County Councillor Harford, and the Chairman accepted their reasons for absence.
- 16/99 Members' declarations of interest for items on the agenda Cllr L Williams declared an interest in item 16/100.1 as she lives 20m from the proposed development.
- 16/100 Public Participation session on agenda items and matters of mutual interest:.
1. Presentation on proposed residential development of 16 dwellings, including 6 affordable, on land to the rear of 35-37 Pepys Way, Girton, by Shelford Properties Ltd.  
Mr P Kratz spoke on behalf of his client, Shelford Properties Ltd. The proposed development is in the context of the well-known ongoing situation in South Cambs where there is a shortfall in provision of housing land.. The development has a mix of housing size and type including six affordable, from social rented housing to market housing. Housing will reflect the character of the area. The development will be based on three pillars of sustainable development: economic, social and environmental.
  2. Members of the Public. Residents of Pepys Way and Weavers Field spoke in response to item 16/100.1 It was questioned how the development would meet the aims of the Local Plan. Infill development will lead to the loss of green space. Objections were raised regarding the proposed density - 16 dwellings seems excessive, and would be the most-dense housing in the village. The loss of privacy, lack of detail on screening and site boundary were also issues raised, as was the possibility of the applicant' s further development in back gardens in Pepys Way in the future. The character of the development was questioned, as the proposed housing would be out of keeping with the existing street scene. It was questioned whether the access road is intended to be

adopted. It was noted that there is no public play space on the development. It was also noted that SCDC are obliged to work within the adopted Local Plan and its prescribed scale of development. It was questioned how the proposed density would square with the Local Plan. The development is not in keeping with the character of the village and could set a precedent. No reference is made to the busy doctors surgery in Pepys Way which already creates traffic problems. It was asked who the developers had met in the pre-application meeting they mentioned. The felling of trees which housed bats was criticised, particularly as no permission had been given. There is no visitors parking and access for the removal of rubbish was also questionable. The drainage measures are insufficient for the density of housing.

Mr Kratz responded to the points raised. He cited the National Planning Policy Framework where if there is no five year plan the Local Plan is given next to no weight. The national guideline for housing density is 30-40 per hectare.. Some dwellings will have rooms in the roof, with traditional dormer windows. Shared surface access way is the preferred form, shared between pedestrians and cars. There had been no pre-application meeting, this had been a phonecall. A meeting had been held with Cambridgeshire Highways. The trees taken down were not in a conservation area. There are no minimum parking standards, and the development would provide more than minimum parking anyway. The development would be compliant with Recap for bin lorries etc.

The Chairman questioned why the existing house at 39 Pepys Way was being demolished, and being replaced by a house less fitting with the street scene. A resident raised concerns about the efficacy of the traffic survey as this underestimates the number of cycle journeys per day per household, partly because it was carried out between 12-2pm when the number of journeys is low. Questions were also asked regarding the ransom strip which ran alongside 39 Pepys Way - Mr N Rust explained this does not form part of the site plan. He also explained that drainage will rely on the existing land drain, with storm water draining towards Pepys Way.

The development could potentially go all the way up Pepys Way and the developers won't thwart future development, leaving all options open - however, this will not be in the foreseeable future.

Heating has not been considered, but the cost implications of of photocells and solar heating are being investigated. Regarding noise mitigation and screening, there is indicative tree planting on the plans. The developers will try to minimise disruption and have no time frame for the build.

The developer and his lawyer believe it is ethically right to provide more homes.

The members of the public and representatives of Shelford Properties Ltd left the meeting at this point.

3. County Councillor's Report (Appendix A) The Clerk agreed to forward any queries to Cllr Harford.

4. District Councillors' Reports (Appendix B) Cllr de Lacey reported that no change of use is being applied for at Grange Farm as Cambridge Scaffolding will shortly be vacating the site. There has been lots of mud on the road through Girton, and construction vehicles serving the Wellbrook Way Care Home building works have been requested to use the main road rather than coming through the village.

5. Police Report (Appendix C) PCSO Mani has been asked to look into parking

on verges in the village.

- 16/101 To confirm the Minutes of the Parish Council Meeting held on Wednesday 20th July, 2016 (previously circulated) The Minutes were proposed as a true record of the meeting by the Chairman, seconded by Cllr Whittle. Approved with one abstention.
- 16/102 To confirm the Minutes of the Parish Council Meeting held on Wednesday 17<sup>th</sup> August, 2016 (previously circulated) The Minutes were proposed as a true record of the meeting by the Chairman, seconded by Cllr de Lacey, and approved with two abstentions.
- 16/103 Matters arising from the Minutes (for information only) The website subgroup has received one quotation for around £3,000 and will have a meeting regarding approaching other software engineers.
- 16/104 Business items requiring a decision, or consideration by the Council.
1. To co-opt a new Parish Councillor to Girton Parish Council. Former-councillor John Thorrold is reapplying to the Parish Council. His co-option was approved with one vote against. The Clerk will inform Mr Thorrold that he has been co-opted as a Parish Council member.
  2. To co-opt a new Footpaths Officer to Girton Parish Council. The Council has received a report from Ms C Garvie (Appendix I). Her co-option was proposed by the Chairman, seconded by Cllr de Lacey, and approved unanimously.
  3. To approve UK Power Networks to undertake clearance of foliage from power lines in locations throughout the village (Appendix D) Proposed by the Chairman, seconded by Cllr Godby, and approved unanimously.
  4. To approve replacement of four thermostatic shower valves for Pavilion changing rooms.  
The Parish Council has received complaints about the showers and two plumbers have looked at them. Rather than replacing the central control it would be better to replace the whole units, which have been in place for 16 years. The Clerk and Chairman are to make an informed decision, up to a £3,000 limit to be taken from the Pavilion maintenance budget. Proposed by the Chairman, seconded by Cllr M Taylor, and approved unanimously.
  5. To approve expenditure on accounting support for Girton Parish Council if needed. It was suggested that this could cost up to £350. Cllr de Lacey proposed that the motion be amended to read "To approve expenditure on accounting support for Girton Parish Council of not more than would have been paid to our Finance Officer". Proposed by the Chairman, seconded by Cllr de Lacey, and approved unanimously.
  6. To approve a S137 donation of £50 to the village Christmas evening on 9<sup>th</sup> December, 2016 (see correspondence item 16/106.1) The Parish Council has supported this event in past years. Proposed by the Chairman, seconded by Cllr Godby, and approved with one abstention.
  7. To approve the installation of a plaque on the commemorative oak at Hibbert Ware Garden (Appendix E). Proposed by the Chairman, seconded by Cllr de Lacey. Approval should be given subject to the plaque being deemed appropriate by the Clerk and Chairman. Approved unanimously.
  8. To approve the replacement of pear trees in the community orchard at Wellbrook Way (Appendix E). No costings have been given. If the cost is not more than £20-£30 each, this can be authorised. Proposed by the Chairman, seconded by Cllr Whittle, and approved unanimously.

16/105 Finance and Resource Management

1. To approve the payments schedule for the past month (Appendix F). The payments schedule had been checked by Cllr de Lacey prior to the meeting. The Clerk read out a statement from the Groundsman regarding his overtime claim. The Council needs this payment to be justified and if not will take it back in future payments. A detailed timesheet is needed. Approval of the payments was proposed by Cllr de Lacey, seconded by Cllr Williams, and approved with two abstentions.

16/106 Correspondence (to be received)

1. 5 Sept 2016: Letter from Girton Social Club re Christmas event
2. 6 Sept 2016: Electoral Review of Cambridgeshire Final Recommendations

letter

3. 6 Sept 2016: Campaign to Protect Rural England Annual Report 2016 Received by the Council.

16/107 To receive reports

1. Chairman's Report (Appendix G) The Chairman explained the circumstances of the departure of the Finance Officer and steps being taken to recover Parish property still in his possession.
2. Girton Town Charity. No report this month.
3. Girton Youth Project (Appendix H) Received by the Council
4. Footpaths (Appendix I) Received by the Council.
5. Water Management (Appendix J) A submission to the A14 Community Fund for a flow meter could be made. Environment Agency figures are very high and alternative measures will be looked into. Received by the Council.

16/108 To receive unconfirmed Committee Minutes (to be circulated)

1. Environment Committee Meeting of 13<sup>th</sup> September, 2016
  2. Finance Committee Meeting of 13<sup>th</sup> September, 2016
  3. Planning Committee Meeting of 14<sup>th</sup> September, 2016
- Received by the Council.

16/109 Items which the Council need to discuss at the next meeting

The Weavers Field play area is heavily contaminated with pigeon droppings and in need of urgent cleaning. The Clerk will look for playground cleaning companies. It was asked whether the Parish Council could see the Girton Town Charity plans for the churchyard fence. These works will require a Faculty from Ely Diocese, which will take time.

The meeting closed at 9.05pm

## APPENDIX A

Cambridgeshire County Councillor's Report to Parish Councils

September 2016

Devolution will face its next test at the end of October when councillors of all the local

authorities in Cambridgeshire and Peterborough will vote on whether to enter into a Combined Authority. Over the summer there have been two consultation exercises. An independent survey of residents was commissioned and undertaken by MORI. This statistically valid telephone poll saw 2,280 residents contacted and asked for their views

on the full range of the devolution proposals. This poll showed that 55% of all respondents

in the local community support devolution with only 15% of residents being opposed. Over

80% of residents felt that decisions are better made locally with generally three quarters

supporting the range of devolved housing, transport and infrastructure powers and budgets contained in the proposals.

The online consultation was promoted on the websites of all seven Councils and the LEP and generated over 1,500 responses. This is far better than in other parts of the country

where similar consultations have tended to generate significantly less general engagement. Greater Manchester's equivalent consultation received 240 responses from a population of 2.8m people.

In the self-selecting, online poll 55% supported the general principle of devolving powers

down from central government to Cambridgeshire and Peterborough. In every authority area for Cambridgeshire and Peterborough more people supported the principle of devolution than opposed it. In this poll just under a third of respondents [31%] supported

having an elected Mayor for Cambridgeshire & Peterborough with 59% opposed. Recent reports of some ambivalence on the part of the new Prime Minister towards this detail of

devolution deals has been unhelpful. The indication to participant authorities has been that

an elected mayor remains a non-negotiable part of any deal.

As required, a report on the consultation has been sent to the Secretary of State for Communities and Local Government, so that the Government can see the level of local support for the proposals. The full report to Government can be found at:

<http://www.cambridgeshire.gov.uk/devolution>

The Local Government Boundary Commission for England has now published its final decisions on its review of Cambridgeshire County Council. There are no appreciable changes to the original decisions published in February for South Cambridgeshire. The new report confirms that the Bar Hill division will comprise only Bar Hill, Dry Drayton,

Girton and Lolworth. Sadly, as previously published, we shall see Boxworth become part of the Swavesey/Papworth Division.

Consultation continues until 10 October on the Greater Cambridge City Deal proposals to address rush hour congestion. Go to: [bit.ly/2cyxS6y](http://bit.ly/2cyxS6y) to express your views. At its meeting

in August meeting the Assembly recommended that the Board make a commitment to

‘having an aspiration for an avenue of mature flowering trees in green verges on each side

of Milton Road, consistent with bus reliability and high quality cycling infrastructure provision’. This was an attempt to address the concerns of residents about the destruction

of the existing trees during any future improvement work. At its meeting the Board noted

this recommendation.

There has also been concern raised about plans for the Minor Injury Units at Wisbech, Doddington and Ely. A leaked email clearly indicated an intention to close these units. A

report to the Health Committee at its September meeting outlined options for future provision of Outpatient Services. The Clinical Commissioning Group [CCG] is looking at how local services can be integrated within a community hub type setting where benefits can be achieved through closer working. This, they say could involve larger GP federations

and community based services such as those for older people, those with long term conditions and minor injury services.

Over 1 in 5 adults and around 1 in 5 children in Cambridgeshire are overweight or obese.

Child obesity doubles between the time children are in Reception class and Year 6. Being

overweight or obese reduces life expectancy and increases the risk of developing serious

diseases like diabetes, heart disease, stroke and some cancers. Both diet and physical activity play a part in maintaining a healthy weight. Nearly 1 in 5 adults are inactive in

Cambridgeshire and in the 5-15 age group only 2 in 10 are active enough. Whilst there is

considerable publicity about obesity we know that being underweight [malnourished] can also be a cause for concern. Being malnourished as a child and as an older adult increases the risk of ill health. Nationally it is thought that two thirds of cases of malnutrition are not reported.

Communities and organisations across the County are being asked to support a Healthy

Weight Strategy to address the high level of unhealthy weight found in our local population. The Strategy has been developed by Cambridgeshire County Council working with a number of organisations that are part of the Public Health Reference Group which has a remit to take forward public health initiatives across the County. There is a consultation running until 14 October. To give your views, go to:

<http://www.smartsurvey.co.uk/s/HealthyWeight/>

In its continuing efforts to support older people remaining in their own homes, the County

Council part funds the Cambridgeshire Handyperson Scheme. This Age UK run service aims to prevent accidents by offering a free personal assessment and home safety check. Available to those over 65 years, it can also arrange for small jobs to be carried out. More

information available on Age UK' s website or contact: 01480 700205 or 0300 666 9860.

Work has now begun to start in earnest on the A14 Improvement Scheme. The first signs of this in our division are noticeable in Boxworth. In order to prepare for the welfare compound at Swavesey Services, archaeological and ecological work has started. A temporary welfare compound for those engaged in these works has been established and already the investigatory trenches are being dug. Highways England is trying to ensure that local residents are kept advised of the various stages of work. As part of their communication process they are holding various open events. There will be one at Bar Hill

Village Hall on 01 October and one at Madingley on 04 October. I understand that there will be specialists available at those meetings to discuss such things as environmental issues as well as the work schedule.

I hope that you all had an opportunity to recharge your batteries during the summer and are making the most of the continuing warm sunny weather. I look forward to seeing those

of you who have meetings over the next 2 weeks. Please don' t hesitate to contact me if you have comments or questions about the contents of this report or any other local matter.

Lynda

lyndaharford@icloud.com; 01954 251775/07889 131022; Follow me on Twitter: @2whit2whoo

## APPENDIX B

i) Report from District Councillor Douglas de Lacey  
13. 9. 2016

A combination of August, torn calf-muscles from a little accident and a (successful) minor eye op means that I have very little to report this month.

The County Council has recently awarded a consortium calling itself Support Cambridgeshire and led by Cambs ACRE (Action with Communities in Rural England) the contract 'to deliver infrastructure services to the VCS (Voluntary and Community Sector) and to facilitate VCS representation'. One of its first steps is to hold a Parishes Conference to help Parish Councils understand their growing role in a changing landscape, and to explain what support is available. I have been invited onto the planning committee for this and we are working hard on a programme for the morning of 18 November. I trust that Girton will be well represented.

The County has produced a web page outlining what Parish Councils might do, at [http://www.cambridgeshire.gov.uk/homepage/200/town\\_and\\_parish\\_councils](http://www.cambridgeshire.gov.uk/homepage/200/town_and_parish_councils)

On 8 September the County Council organised a bus tour, for councillors and officers from County and City, of the various new and proposed floating bus stops, and I was also invited since I had been involved in the design stages. Although intended primarily to test their suitability for disabled people, it provided a useful opportunity to assess the success and failure of various aspects of the design. We were accompanied by the Chief Executives of both Stagecoach and Whippet who made trenchant comments on certain aspects; for instance it is clear that for proposed new stops it is imperative that the bus be able to draw right out of the traffic stream. We discussed conflict possibilities and were told that 28 hours of video footage taken by Sustrans at Girton Corner and other locations had shown no instances of significant interaction between cyclists and pedestrians or between cyclists and motor vehicles. 'Significant' being defined as anything more than, for instance, a cyclist being observed to have to brake while approaching the stop to enable a pedestrian to cross onto the island. We wandered across some of the cycle lanes and passing cyclists all appeared tolerant of our presence. We noted some infelicities such as the 'Keep Right' signs on Hills Road which appear to bar cyclists from actually using the cycle lane behind the bus islands, and spent some time discussing the location of the shelter and lack of seating at Girton Corner where the issues are more complex than I had realised.

The Councils have released the results of their consultations over devolution. These included an Ipsos MORI telephone poll of over 2200 residents and an on-line consultation which generated over 1500 responses. The MORI report contains full figures for all questions asked and it is interesting to see how these can be manipulated; for instance on the question of support for a Mayor, the percentages are (strongly support - tend to support - neither - tend to oppose - strongly oppose - don't know) 23 - 35 - 14 - 11 - 14 - 3; but with a significant comment: 'Looking at residents' perceived knowledge of devolution, support falls and opposition increases the more that residents say they know about devolution in general - for example, two in five (41%) of those who say they know a great deal about devolution say they oppose the election of a Mayor, compared with just under one in five (18%) of those who have heard of devolution, but know nothing about it.'

So how does one assess support? The Councils' own report, which includes 'engagement' with businesses and CVS is much thinner on statistics but we are told there is strong support (or, in the case of CVS, 'support for the opportunity that the proposals represented and a strong desire for ongoing engagement', which is not quite the same thing). There is an enormous amount of material to digest, and I would be most grateful



to have your views as the Council moves towards a decision on the issue.

At September's Joint Development Control Committee Cllr Harford and I spoke vehemently against an application to erect an enormous illuminated advertisement for Sainsbury's at the entrances to the NW Cambridge site. To my delight the Committee unanimously overturned the officer recommendation to approve it — the first time that has happened in my experience.

Please remember that there is still time to comment on the City Deal's 'workplace parking levy', which is likely to exacerbate traffic problems in Girton (details at [www4.cambridgeshire.gov.uk/citydeal/congestion](http://www4.cambridgeshire.gov.uk/citydeal/congestion)). The deadline is Monday October 10.

Douglas de Lacey

ii) District Councillor's Report  
Sept 14<sup>th</sup> 2016 - Cllr Tom Bygott

#### Cambridge University's North West Development

Progress on the development (located between Madingley Road, Huntingdon Road and the M11) continues apace. The 150-hectare site sits partly in Cambridge City Council and South Cambridgeshire District and when completed over 15-20 years, it will be a new part of both Cambridge and Girton with 3,000 homes, post-graduate student rooms, academic and commercial research space, as well as community facilities.

The first phase has been under construction since 2013 and includes 700 University homes, 450 market homes, a primary school (which opened in September 2015), a community centre, a supermarket and shops, as well as infrastructure (including routes through the development site for vehicles, cycles, public transport and pedestrians), sports pitches and open spaces.

One part of the development opened in September 2015, which was the University of Cambridge Primary School - now in its second academic year, the school includes pupils from Girton as its local catchment. Next year, increasing amounts of activity will be evident as the development becomes a new area in this part of Cambridge as people will move onto the site and the community facilities are made available not just to the residents living on the scheme but also neighbours from the adjacent neighbourhoods.

Whilst the University is the principal developer of the site, the team have been working extensively with the local authorities to ensure that local residents are welcome to explore and use the community facilities once they are available. The Storey's Field Centre is the Community facility at the heart of the development - as well as being a primary vehicle for welcoming neighbours and hosting interest groups, the Centre will be a premier small scale performance arts venue with a 180 seater hall. The Sainsbury's supermarket in the market square will be open to the community. The scheme includes open landscaping for recreational use and public access across the site, as well as a large lagoon that will hold rainwater from the development so as not to increase the flow through Washpit and Beck Brooks or increase the risk of flooding.

The timescales for the coming year are:

- Post-graduate accommodation open: January 2017

- University Key Worker homes open: Spring 2017
- Market homes on sale: Spring 2017
- Supermarket open: Autumn 2017

I would like to thank Biky Wan and Heather Topel of Cambridge University for providing me with this update. More information is available on [www.nwcambridge.co.uk](http://www.nwcambridge.co.uk)

### South Cambs Apprenticeship Plan

South Cambridgeshire District Council has published a new plan to double the number of apprentices it employs from five to ten. The plan also aims to put career paths in place so the Council can aim to turn apprenticeships into permanent employment at the end of training. The Council is also urging firms to create more apprenticeships to develop local talented young people. These plans are being considered ahead of changes to the way the Government funds apprenticeships in April next year as they bid to create three million new apprenticeships.

Cllr Tom Bygott  
 cllr@bygott.net  
 07765 475513

### APPENDIX C

Police Report for August / September 2016

#### 24<sup>th</sup> August, 2016

Please be aware there has been a recent distraction burglary reported in Girton. The crime took place 19/08/16 but was not reported until 23/08/16.

Two males claiming to be plumbers called at an address in Thornton Court.

The males entered via an insecure communal door and called on a resident claiming they were working on a nearby property, and needed to access the resident's stop cock to turn off the water. Neither male showed any form of I.D. The resident invited the males into the property, however one male remained outside in the communal area. The resident showed the male into the property where he looked for the stop cock. The males then invited the resident to see the 'work' they were doing at the nearby property. This was declined and the males then left. No items were stolen. The males are described as follows:

Male 1: White age 20-30 yrs 5ft 8", wearing greasy overalls, English accent, medium length light colour hair.

Male 2: White age 20's to early 30's, taller than male 1, wearing dungarees with paint splashes on, English accent, hair light colour, medium length.

### APPENDIX D

Dear Susie

The main issue I need you folks to consider at the next parish council meeting are , the clearance from the line that we can cut , the debris that is generated and for us the best and safest route that you know of to get to these sites.

Also any conservation restraints around the nature reserve. I have put my assumptions / views on these matters on the consent forms that you will be sent.

I have attached a photo of the map so you can reference the consent forms.

The locations under council jurisdiction are as follows.

35 best access point

34 part owner of this location , access, clearance

33 is Mr Ilahi of 55 St Vincent' s close , but we would need access from council land.

32 x2 residential property' s but access required from council land again.

31 part owners along with university farms

30 joint owners with university farms work to be done from university farms land.

29 pole 9 end is council land bordering the nature reserve at the ridge and furrow field.

All other landowners involved will be contacted and arrangements made with them.

Any queries or issues don' t hesitate to contact me.

Kind regards Dave Willie

#### APPENDIX E

Extract from email received from former Tree Officer

I have just received the commemorative plaque from The Tree Council, which needs to go with the oak tree. I expect this needs GPC approval, or the Hibbert Ware Garden Committee approval. I can arrange for it to be installed once (if) permission is given. I still look after the tree.

The community orchard in Wellbrook has been vandalised, with 2 pear trees broken and dead. About 3 times per year I prune, fertilise and weedkiller spray around the 7 or so remaining trees. Would GPC pay to replace the 2 dead pears? I could arrange for them to be bought and planted, and ensure basic care, including watering in their first summer.

Dr Del Cull

#### APPENDIX F

Payments Schedule for Girton Parish Council

September 2016

## Girton Parish Council

### September 2016 Payments

Current Account 61498334 /

#### General Parish Expenses

Date	Chq No	Payee	Expense Description	Details	Net	VAT	Cheque Total
21/09/16	104289	South Cambridgeshire District Council	Non-Domestic Rates		£678.00		£678
21/09/16	104290	Cambridgeshire ACRE	Payroll Services July-September 2016 and YTD calculations		£138.00	£27.60	£165
21/09/16	104291	Campaign to Protect Rural England	Membership of CPRE		£36.00		£36
21/09/16	104292	Cathedral Leasing Ltd	Pavilion hygiene services		£67.59	£13.52	£81
21/09/16	104293	A to Z Supplies	Liquid soap for Pavilion		£39.99	£8.00	£47
21/09/16	104294	Paul Laston Garden Service	Wellbrook Way maintenance		£650.00		£650
21/09/16	104295	Paul Laston Garden Service	Open Spaces maintenance		£560.00		£560
21/09/16	104296	Brookfield Contracting and Farming Ltd	Grass verge cutting – August 2016		£900.00	£180.00	£1,080
21/09/16	104297	CGM Group (East Anglia) Ltd	Mowing and strimming of St Andrew's Churchyard		£71.66	£14.33	£85
21/09/16	104298	Rexel UK Ltd t/a WF Senate	Pavilion soft lights and florescent tubes replacements		£65.92	£13.19	£79
21/09/16	104299	Munro Building Services Ltd	Replacement Pavilion kitchen and heater keys		£12.77	£2.55	£15
21/09/16	104300	Altrad Beaver 84 Ltd	Heras fencing hire at Wellbrook Way	Girton Town Charity to reimburse	£907.79	£101.52	£1,009
21/09/16	104301	British Gas	Electricity charges for Bowls Green		£2.50		£2
21/09/16	104302	Pettitt Sports	Pitch-marker white-lining for sports pitches		£78.00	£15.60	£93
21/09/16	104303	Berrycroft Stores Ltd	Fertiliser for bowls green		£68.44	£13.69	£82
21/09/16	104304	Atlas Tree Surgery Ltd	Felling of split Silver Birch tree at top of Woodlands Park		£120.00	£24.00	£144
21/09/16	104305	Avocet Cleaning Services Ltd	Pavilion cleaning – August 2016		£457.00	£91.40	£548
21/09/16	104306	Working Turf Ltd	Application of herbicide to cricket outfield at Girton Rec Ground		£209.01	£41.80	£250
			Supply of soluble fertiliser for 10 Acre Field		£297.68	£59.54	£357
			Application of selective herbicide to 10 Acre Field	Inv nos 16032-34	£418.02	£83.60	£501
21/09/16	104308	CGM Group (East Anglia) Ltd	Mowing of Rec Ground, 10 Acre Field and St John's Field	Inv nos 200615, 200667, 200671	£544.42	£108.88	£653
21/09/16	104309	CMR Wilson	Salary		£1,484.30		£1,484
21/09/16	104310	Linda Miller	Salary		£683.81		£683
21/09/16	104311	Linda Miller	Expenses: Stamps, postage, pens and milk		£48.71		£48
21/09/16	104312	Norman Lewell	Salary		£241.46		£241
21/09/16	104313	Susan Cumming	Salary		£997.23		£997
21/09/16	104314	HMRC	Income Tax and National Insurance		£775.92		£775
					£10,554.22	£799.22	£11,353

#### APPENDIX G

#### Chairman's Report 15<sup>th</sup> September 2016

Following a complete breakdown in communication with the Finance Officer in June, regrettably, matters have progressed to his leaving our employment in July and we are attempting to regain possession of Parish property before drawing a line under the sorry episode. Our Clerk is currently undertaking the duties of Finance Officer.

Further news on the S111 payment associated with the new Care Home development in Wellbrook Way. Hallmark Homes have begun work on site and we were presented with a cheque for just over £43,000 on September the 13th. The car park plans can now be progressed.

On the planning front, an application for development behind Pepys Way has been notified and is causing considerable concern amongst local residents. We have requested that the Developers present their proposals at our September meeting but this is yet to be confirmed. Anglia Ruskin University new plans for their playing fields at Howes Close have also been submitted. These have met with continued opposition from neighbouring properties.

BT has notified us of consultation on decommissioning of our remaining phone boxes at Girton Corner and near the Language School. Councillor Buckler has written a piece for the Parish News asking any interested parties to bring forward their suggestions for new uses for the boxes. The recently refurbished box at Pepys Way junction looks really splendid and appears to be receiving lots of support as a thriving Book Exchange. Congratulations to the group who have set this up.

A volunteer Footpaths Officer has come forward and we shall appoint her officially at our September meeting. We have also received an offer from the same parishioner to work

on the neighbourhood plan and hopefully this can now happen. It would be good if one or two Councillors could lend their support to this exercise. An opportunity exists to obtain information on such planning from Cambridge ACRE which is organising consultation sessions later this month.

Following complaints about overgrown hedges/trees encroaching on pavements in Thornton Close, the Clerk has written to a number of residents asking them to take remedial action. The response has been minimal however and we need to consider what enforcement action is necessary. The other local bugbear of parking on verges continues and we have asked our PCSO to monitor and alleviate.

Haydn Williams

#### APPENDIX H

##### Summary of Girton Youth Project Report: June - August 2016

###### Future Planning

After such a busy summer, with more than double the activities that we usually do, we will need to settle into the core work of running youth clubs again. Still, there are lots of conversations with AlFresh.Co about continuing with workshops there, doing creative workshops with the Circuit group again, finishing both the bronze and silver arts awards that were started before the summer and supporting the new volunteers for their D of E programme.

We will also look into continuing our outreach work to boost the connection with both Girton Glebe and IVC that will hopefully continue to swell numbers both on Monday and Thursday sessions.

#### APPENDIX I

##### Footpaths Report - 28<sup>th</sup> August, 2016

FP No:	Location	Length	Type	Remarks	Action
1	E of Manor Farm Road	320	Tarmac and Grass	No close vegetation. Partly through set aside area which farmer had mown. Clear path. Direct	

				route to Impington. No access to cycles. Popular with dog walkers	
2	West of Oakington Road	30		Unable to find	
3	Connects Church Lane with High Street	150	Tarmac	Hedges had been trimmed back from path by owners. Clear path	
4	Connects Woody Green with A1307	1300	Tarmac	I needed to cut back a lot brambles and bits of hedging along the path. House owners had not maintained hedging on path side, unlike in other areas. Motorway footbridge was clear. Popular with dog walkers. Can be cycled	Trim brambles monthly
5	Connects underpass of M11 with A1307	420	Concrete	Path clear of vegetation. Gap through hedge can be difficult to find into field. Wranglers path has not existed for a long time. Under pass is always puddly but can be skirted by keeping to sides	
7	Connects The Avenue with the base of A14 embankment	400	Path across field of wheat	Fly tipping at start. Path was clear across wheat field but goes only to embankment of A14	Emailed Footpaths Offi Cambs to remove sign s to Girton
8	Connects Little Shrubs with The Avenue	980	Path through fields of oil seed rape	Cut back vegetation impeding access over footbridge. After that there is a wide path along edge of field free of vegetation	
10	Runs along SE	200	90m	A little bit of	Needs gravel. One path

	Parish boundary connecting FP48 with FP to Impington		gravel then earth	cutting back needed. Dry now but probably muddy in winter because there is no surface but earth. Used by cyclists frequently	gravel laid by probati Can this be done again
11	Connects with Huntingdon Rd A1307 with Bandon Road	23	Tarmac	Adequate surface .No intruding vegetation. Access be accessed by cyclist from Huntingdon Road going North	
12	Connects St Margarets Road with Thornton Road	90	Tarmac	Householder had trimmed back laurel hedge. Some overhang from householder' s garden on other side so I cut this back	
13	Connects Thornton Close with FP 10/48	200	gravel	Cut back overhanging elder and nettles	
14	Connects Dodford Lane with Northfield	80	Tarmac	Had to cut back overhanging brambles twice. Not lit at night so overhanging brambles more of a hazard. Neighbours have tried to persuade the Council house garden at the Dodford Road end to cut back foliage without success.	Cut back monthly
48	Runs along SE Parish Boundary between A1307 and FP10	480	Tarmac	A clear path	
	To Rear of Abbeyfield running parallel to Wellbrook Way		Sand and gravel then grass	I had to cut back a few brambles otherwise was a clear path.	

APPENDIX J

## **Water Management Report for GPC Meeting 21<sup>st</sup> September 2016**

I had an informal meeting with Richard Taylor of the Environment Agency on 18<sup>th</sup> August. The discussion was very positive and the main points discussed are included in the notes below.

### Flow Data

The discrepancy in the flows between the 2003 Halcrow report and the 2013 JBA study is well documented and, in addition, it is not apparent to what point on the Beck/Washpit Brooks these flows refer. The Environment Agency have commissioned one of their in-house hydrologists to look into this and give us their views on what flows should be used to design a scheme. Brian Bromwich has done some further calculations on the flows, including calculations on bank full flows, which have been passed to the EA to assist them in their analysis. The EA have requested the Washpit Brook modelling for the NW Cambridge development from the University, or their consultants, but so far have had no response.

### Outline Design and Costings for a Flood Protection Scheme

I have requested outline designs and costings for a possible flood protection scheme and was informed that the EA are running some checks on the costings based on previous schemes that have been completed. They are also looking into the possibility of having a contractor price up the works to refine the costs even more, given the cost-benefit may be quite tight. Once they have reviewed this, they will feed back the results and what this means to a scheme moving forward. We agreed that it would be useful to arrange a visit a similar scheme which has already been completed so that residents can visualise what it might look like.

### A14 Upgrade

The A14 project team have indicated that they will look at providing flood risk betterment for Girton as part of its legacy scheme. They will be looking into the feasibility of reducing flood risk in nine locations along the route and therefore none at this stage are definite. As the EA have already done a lot of work to look at options in Girton they will be sharing this with the A14 project team. Through the feasibility work that the A14 project team have committed to doing, the EA will ask them to think about what work they can do upstream to reduce flows as well as options for walls and/or embankments.

### A14 Community Fund

Associated with the A14 Upgrade there is a Community Fund that's available for groups to bid into to provide public benefit. One possibility would be to request funding to install a flow gauge at the Washpit Water Level Recorder site in order to provide better data on flows in the Brook. The EA's telemetry team have indicated that, in principle, it is something which they should be able to do as long as the funding could be obtained. Indicative costs for the installation would be around £8k to £10k, which is within the Community Fund limits. I need to submit an application on their website on behalf of the Parish Council. There are rolling deadlines for submission depending on dates



that the decision making panel sits and the next one is 1 November 2016. A local resident has offered to assist me with the submission, subject to the Parish Council agreeing to us submitting an application.

### Oakington Road Bridge

In response to my enquiry, I have received an email from Stephen McGee, the Bridge Engineer for Cambridge County Council, stating that they believe that it is possible to lower the invert level of the Oakington Road Bridge to increase the flow. Whilst this is good news, the additional justification for actually doing the work isn't. For the works to proceed they will need to provide a cost benefit of the scheme over other proposed Transport Delivery Plan Schemes. They currently have a large list of substandard bridges, all requiring substantial works, and any studies/surveys that we can provide to move Oakington Road Bridge up the list will be of help to them.

They have requested funding for a Hydraulic Flood Study so that they can demonstrate the importance of the work. Quite what this means is unclear and I propose to try and arrange a meeting with him to determine what they require. Once they have the flood model in place their next step appears to be to assign a design budget to the work

### Flood Action Group

On 7<sup>th</sup> September I responded to a scoping questionnaire from the County Council regarding the setting up of a Flood Action Group for the village. As we already have an informal flood group, I completed their questionnaire and indicated that we would be interested in exploring whether or not there was any advantage of formalising this into an official Flood Action Group.

All in all, nothing as yet to show for a lot of effort! However, I feel fairly confident that something will get done eventually.

**Douglas Whittle**

**Flood and Drainage Officer,**

**Girton Parish Council**